



# DLS

DIVISION OF LOCAL SERVICES  
MA DEPARTMENT OF REVENUE

Mark E. Nunnelly  
Commissioner of Revenue

Sean R. Cronin  
Senior Deputy Commissioner

September 22, 2015

James Karr  
Chairman, Board of Selectmen  
Town of Littleton  
37 Shattuck Street  
Littleton, MA 01460

Dear Chairman Karr:

Congratulations on entering into a Community Compact with the Baker-Polito Administration. Community Compacts create clear mutual standards, expectations, and accountability for both the state and municipalities as together we seek to create better government for our citizens.

We are excited to partner with Littleton as you implement your chosen best practices:

*Regional Transportation Management Association: The Towns of Acton, Boxborough, Littleton, Maynard and Westford partner on CrossTown Connect (CTC) to expand transportation opportunities which promote economic development.*

Next Steps: MassDOT will:

- Play a leadership role and work with the 5 municipalities and the 2 regional transit agencies.
- Fund \$50K/yr for 3 years through CMAQ funding to support the CTC.
- Work with CTC to address first mile / last mile / reverse commute issues. The State is committed to changing the train schedule to make the current train arrive earlier in the morning and adding a second early morning train that will make it more viable to travel by transit to work. The implementation of these time changes cannot happen until construction is finished.
- Work with the CTC, the RTAs and local employers to convert the promise of reverse commuting into reality by investing and coordinating so that the last mile systems are created.
- Consider the need for additional parking for the Littleton transit station.

*Public Safety: Development a Public Safety Strategic Plan.*

→ Next Steps: The Commonwealth will provide a Community Compact grant so the Town can hire a consultant to undertake the development a Public Safety Strategic Plan. I recommend you begin getting cost estimates for the project so that we can determine a

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final grant amount. Pam Kocher from my office will be in touch regarding the grant process.

*Economic Development: Development of an economic development marketing plan, which leverages local economic sector strengths, regional assets, encourages innovation and entrepreneurship, and markets Littleton to promote economic development consistent with community character.*

→ Next Steps: The Commonwealth will provide grant funding for an EDSAT (Economic Development Self-Assessment Tool) assessment. Developed and utilized by the Dukakis Center, EDSAT is a practical tool to help cities and towns analyze their capacity for economic development. Juan Vega (juan.vega@state.ma.us) from the Executive Office for Housing and Economic Development will be in touch regarding the grant process.

Sincerely,

A handwritten signature in black ink, appearing to read 'Sean Cronin', with a stylized flourish at the end.

Sean Cronin  
Senior Deputy Commissioner of Local Services