



TOWN OF LITTLETON
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BOARD OF HEALTH

MINUTES

Meeting held on Tuesday, December 16, 2008 at 7:00 p.m.
Held at Littleton Town Hall, 37 Shattuck St. Room 307 *accepted January 13, 2009*

7:00 Administrative Matters

- Vice-Chairperson Peter Yapp opened the meeting with two members present; Peter Cassinari, and Gino Frattallone. Permits and timesheets were signed. Bev stated that she intends to take two weeks off in January, and Mr. Yapp directed her to send the dates to BOH members and coordinate with the other regulatory staff for adequate coverage during this time.
- Mr. Doucette arrived at 7:08 and assumed the Chair.
- Mr. Yapp reported on the meeting about the beaver situation on Grist Mill Rd., and his meeting with Dave Boyer of DEP- Worcester regarding the design flow for a church. The flow is determined by the number of chapel seats, 3gpd but 6 gpd if it has a kitchen. The local Board of Health, however, has a lot of discretion in the matter.
- Correspondence was reviewed.
- Business cards for individual members were discussed, and Bev was directed to produce one sheet of cards for each member for a trial period.
- Mr. Doucette announced that he has volunteered to be on the **20 Foster St. Septic Committee**. Mr. Frattallone also expressed interest attending.
- Mr. Doucette directed that the minutes of October 14 and 18, and November 4 be shortened and distributed in time for the next meeting.
- Mr. Frattallone summarized the **MRC/CERT** meeting before the Selectmen.

7:30 35 Harwood Ave. (actually 7:35)

Jess Johnson presented the three bedroom upgrade septic design to replace an existing cesspool. He described the restrictions of being within a floodplain and a wetland, and on a small lot. The plan references a PLS plan, and the property has town water. The design utilizes a pump chamber.

It was moved (Mr. Yapp) and seconded (Mr. Frattallone) to approve the following variances as shown on the revised plan dated 11-18-08 for 35 Harwood Ave.;
Reg.#6 To allow the offset from the leaching area to a wetland to be 50 feet, instead of the requisite 100 feet.

Reg.#23 To allow the offset from the impervious barrier to a leaching system to be 7.5 feet, instead of the requisite 10 feet.

310 CMR 15.401(1)(a) To allow the offset from a leaching facility to a property line to be 8 feet, instead of the requisite 10 feet.

310 CMR 15.405(1)(k) To allow that one deep hole be performed in the disposal area, instead of the requisite two.

Aye, 4, unanimous

The permit was signed.

7:45 64 Bulkeley Rd.

Mr. Hal Arthur and his son Greg presented plans on the multi-generational use of this home for both the parents (on the first floor) and Greg's family. The proposed addition increases the number of rooms. The existing SDS is for four bedrooms only. A lengthy discussion ensued on the merits of a deed restriction, of increasing the size of the existing system, and the expected change to the BOH regulations of allowable room counts. Mr. Yapp requested copies of the floor plans (which were presented to the Board) for further study after the meeting. Mr. Arthur and his son agree to return with another set of plans.

8:00 19 Lincoln Dr. (actually 8:40)

Mr. Jess Johnson presented the upgrade septic plan for this failed system, and gave the history of what had been done. The system failed in 2004. An order had been issued by the Board on March 4, 2008 to complete the upgrade by December 19, 2009. Testing had been done previously and again in June of 2008. The system is on a small lot in a neighborhood with many raised systems. Variances were discussed and run-off mitigation measures were noted.

It was moved (Mr. Yapp) and seconded (Mr. Cassinari) to allow the following variances for 19 Lincoln Dr. as shown on the David E. Ross plan dated 12-4-08;
Reg.#4 To allow the offset to groundwater to be 3 feet, instead of the requisite 4 feet
Reg.#23A To allow the use of an impervious barrier for breakout grading purposes, and to allow the offset of the barrier to a property line to be 2 feet, instead of the requisite 10 feet

Reg.#27 To allow the offset of fill to a property line to be 2 feet, instead of the requisite 10 feet

310 CMR 15.405(1)(b) To allow the offset from foundation to leaching area to be 19 feet, instead of the requisite 20 feet

310 CMR 15.405(1)(h) To allow the offset from groundwater to the bottom of the soil absorption system to be 3 feet, instead of the requisite 4 feet

310 CMR 15.405(1)(j) To allow the separation between the inlet and outlet tees and groundwater to be less than 12 inches

The permit was signed.

Mr. Presti arrived at 8:50. Discussion began regarding the previous BOH meeting on December 2, 2008, the subsequent meetings between Mr. Yapp, Mr. Doucette and Mr. Bergman, Town Administrator, and another meeting between the Chair, the Administrative Assistant and Kathy Coughlin, a member of the Personnel Board. Mr. Doucette summarized the results of the first meeting with Mr. Bergman. Bev was asked to summarize her two proposals she had presented to the Chair and the Board (not speaking during a meeting but only to record what happened at the meeting, and to use a shortened form of taking minutes). Members discussed the issue of Bev's relationship to the Board at length. Mr. Presti read a letter he had written on December 3, 2008 which summarized the events at the meeting on December 2, 2008. Mr. Doucette read his letter of reprimand to go into Bev's personnel file which had been reviewed by Mr. Bergman. Mr. Cassinari and Mr. Frattallone stated that they were not told that this discussion would take place at both tonight's meeting and the previous one. Bev was asked for her response. Bev answered briefly that the events, as given, were accurate, but that at this point did not chose to add anything. Mr. Cassinari asked if the Personnel file is Public Record, which Bev will research. Bev asked if she could add material to her file as well. She will research this also.

The Board members discussed the style of the different minutes placed in a sample notebook assembled by Bev of several different Boards and Committees in town. Generally the Board felt that abbreviated consistent minutes are preferred, if members agree on the contents. Mr. Presti suggested recording meetings as an alternative, which was discussed. Bev was directed to re-write the minutes of October 14, 18, and November 4 in shortened form.

8:00 Regulation Review (actually 9:40)

Mr. Presti stated that the Wood Burning Furnaces Regulation is in final form

It was moved (Mr. Presti) and seconded (Mr. Frattallone) to continue the regulation review to 8-8:30 p.m. on January 13, 2009.

Respectfully submitted,

Beverly Cyr, Administrative Assistant