

1 **Littleton Permanent Municipal Building Committee**
2 **Meeting Minutes**
3 **October 28, 2009; 7:00 p.m.**
4 **LELWD Conference Room**

5
6 Members present: Joe Collentro, Jef Feehan, Ron Catella, Carl Bryant
7 Paul Avella (arrived 8:05 p.m.), Rich Crowley (arrived 8:15 p.m.)

8
9 Members absent: None

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11 Others present: Chief Kelly, Lt. King,
12 David and Cindy Heitmeyer, Kevin Goddard

13
14 Meeting Called to Order: 7:04 p.m.

15
16 Collentro led members in the Pledge of Allegiance.

17
18 On a motion made by Bryant and seconded by Catella, the Committee approved its
19 meeting minutes of 10-14-09 as written. **The Vote: Collentro, Catella, Bryant -- Yes,**
20 **Feehan -- Abstain.**

21
22 On a motion made by Bryant and seconded by Feehan, the Committee approved its
23 meeting minutes of 10-21-09 as written. **The Vote: Collentro, Feehan, Bryant -- Yes,**
24 **Catella -- Abstain.**

25
26 Feehan noted that the new Police HQ opened today and that the first day had gone very
27 smoothly. Kelly reported that the contractor was wrapping things up and that he and his
28 staff would be compiling a list of things to be completed over the next few weeks.

29
30 Feehan informed members that the paving job was rejected and would have to be redone
31 in the spring.

32
33 Collentro advised Chief Kelly to come up with a list of final items and additions that the
34 Committee would then prioritize.

35
36 Change Order Summary

37
38 #77 add fire extinguishers per LFD \$473 APPROVED
39 #80 additional outlets to intake lock \$5,534 ARCH EO APPROVED
40 #82 remove asphalt from state HW \$1,033 APPROVED
41 #84 additional FA devices per LFD \$996 APPROVED
42 #85 paint firestopping in garage \$823 APPROVED
43 #87 additional final cleaning \$1,260 APPROVED
44 #90 cap unused outlets at fume hood \$551 APPROVED

45
46 On a motion made by Feehan and seconded by Bryant, the Committee approved the
47 change orders as presented. **The Vote: Collentro, Feehan, Catella, Bryant --Yes.**
48

49 Catella reported that Gale had delivered three copies of its Track Feasibility Report. He
50 said he had asked for extra copies so that all members would have one to review. He
51 asked that members review the report and communicate any comments, changes etc. to
52 him, which he will then carry to Gale.
53

54 Collentro said that he will decline the School Committee's invitation to present the report at
55 its 11-5-09 meeting since the report is not yet final.
56

57 Cindy Heitmeyer asked that the report contain an "apples to apples" comparison of all
58 three sites.
59

60 Feehan reported that the Houghton roof project was close to on schedule and would be
61 complete within the next few weeks. He said that a new drywell is needed and that he has
62 obtained a quote from All Drain Services, which did the camera inspection. He said he will
63 get three estimates for the work.
64

65 On a motion made by Avella and seconded by Catella, the Committee authorized an
66 amount not-to-exceed \$9,999 for the drywell work provided the Committee solicit three
67 quotes. **The Vote: Collentro, Crowley, Avella, Feehan, Catella, Bryant –Yes.**
68

69 On a motion made by Avella and seconded by Catella, the Committee approved the
70 warrant of Police Station invoices presented for payment. . **The Vote: Collentro, Crowley,**
71 **Avella, Feehan, Catella, Bryant –Yes.**
72

73 **Police HQ**
74 **October 28, 2009**

Project	Supplier	Voucher	Invoice No.	Account	Amount
Police Station	Accent Interior Design		9784869840		\$9,645.00
Police Station	Comm-Tract		3416382		\$17,987.23
Police Station	C& D Glass		8364		\$2,345.00
Police Station	Creative Office Pavilion		102611-0		\$78,499.02
Police Station	Harvard Outdoor Power Equipment		81397		\$2,425.00
Police Station	LELWD		E10-09-6		\$1,250.00
Police Station	Police Station		2001967		\$1,045.00
				TOTAL	\$113,196.25

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76 On a motion made by Avella and seconded by Bryant, the Committee approved the
77 warrant of non-Police Station invoices presented for payment. **The Vote: Collentro,**
78 **Crowley, Avella, Feehan, Catella, Bryant –Yes.**

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**Non-Police Projects
October 28, 2009**

Project	Supplier	Voucher	Invoice No.	Account	Amount
Track	Gale		714330		\$9,912.00
Houghton	Gale		818751		\$2,544.00
Houghton	Gale		818752		\$12,150.00
Houghton	Gale		818753		\$4,032.09
Houghton	Miyares and Harrington		2001969		\$2,341.50
Track	Miyares		2001962		\$90.00

TOTAL \$31,069.59

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84 With no further business before the Committee, on a motion made by Avella and
85 seconded by Crowley, Committee voted to adjourn the meeting at 9:12 p.m. **The Vote:**
86 **Collentro, Crowley, Avella, Feehan, Catella, Bryant –Yes.**

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Approved: _____ Date: _____

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Joe Collentro, Chair; Littleton Permanent Municipal Building Committee