

1 **Littleton Permanent Municipal Building Committee**
2 **Meeting Minutes**
3 **November 18, 2009; 7:00 p.m.**
4 **LELWD Conference Room**

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6 Members present: Joe Collentro, Paul Avella, Jef Feehan, Ron Catella, Carl Bryant

7
8 Members absent: Rich Crowley

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10 Others present: Greg Carell, Lt. King, Kevin Goddard

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12 Meeting Called to Order: 7:04 p.m.

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14 Avella led members in the Pledge of Allegiance.

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16 On a motion made by Avella and seconded by Feehan, the Committee approved its
17 meeting minutes of 11-4-09 as written. **The Vote: Collentro, Avella, Feehan, Catella,**
18 **Bryant -- Yes.**

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20 Carell reported on the paving issue at the Police HQ. He explained that core samples
21 were scheduled for tomorrow to test for thickness. If the samples are determined to be too
22 thin, Carell advised holding back sufficient funds for a finfish course of pavement. Catella
23 requested that Universal Testing Services analyze the mix.

24
25 Carell reported that touch up work was being done on the interior of the station and that
26 the slab recess in the lobby was being ground down to accommodate the medallion.
27 Carell also said that he is getting pricing on bullet resistant glass and then the Committee
28 could then decide how many windows to do.

29
30 Collentro advised members that a final list of items would be established, from which
31 members could then prioritize.

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33 Proposed Change Orders

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35 #92 G&R's additional work on the UST \$2,650
36 #96 6 additional overhead door controllers \$337

37
38 On a motion made by Feehan and seconded by Avella, the Committee approved the
39 change orders as presented. **The Vote: Collentro, Avella, Feehan, Catella, Bryant -- Yes.**

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41 Lt. King presented a change order for an intercom/access system. On a motion made by
42 Avella and seconded by Catella, the Committee approved the change order for Signet to
43 compete the work for \$7,881.25

44
45 Catella reported that he has forwarded comments on the draft track feasibility study to
46 Bill Seymour of Gale Associates. Catella will inform members when the final version is
47 complete.

49 Feehan reported that the Houghton Memorial Building job was nearly complete, but that
 50 work remained to be done on the chimney. He said that Meadows has asked for a two
 51 week extension to produce its closeout documents. Feehan recused himself from the
 52 discussion of the drainage issue, given that he has had professional dealings with one of
 53 the bidders on the job. Catella will assume project management of the drainage plan. HE
 54 said he would consult with an engineer and develop a plan. Feehan presented a change
 55 order for copper gutter guards. On a motion made by Avella and seconded by Bryant,
 56 the Committee approved the installation of copper gutter guards for an amount of
 57 \$3,524.23.

58
 59 Avella suggested that future meetings of the PMBC be held in Room 103 at the Town
 60 Offices, in the interest of accessibility, given the room's central location and wiring for
 61 broadcast. Feehan said he prefers the current location, the LELWD conference room, given
 62 its proximity to the Committee's files. No decision was reached.

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 64 On a motion made by Catella and seconded by Avella, the Committee approved the
 65 warrant of Police Station invoices presented for payment. **The Vote: Collentro, Avella,**
 66 **Feehan, Catella, Bryant -- Yes.**

67 **Police HQ**
 68 **November 18, 2009**

Project	Supplier	Voucher	Invoice No.	Account	Amount
Police Station	RTM		600605		\$5,080.69
Police Station	CDW-G		QPB3834		\$1,114.64
Police Station	Comm-Tract		3416604		\$984.00
Police Station	CyberComm		7547700		\$8,184.00
Police Station	Waterjet Wonders		6913		\$1,408.00
Police Station	Easton Electronics		130025		\$23,000.00
Police Station	U-Haul		3111874		\$170.34
Police Station	Staples		8013834233		\$2,695.23
Police Station	Acorn Recording		9529		\$16,428.00
Police Station	Acorn Recording		9530		\$640.00
Police Station	Grafax		36863		\$2,322.00
Police Station	Motorola		41138385		\$315,826.27
Police Station	Power Washer		114893		\$3,652.00

	Sales		
Police Station	Industrial Communications	4632	\$76,884.00
Police Station	PMA Consultants	03302-11	\$14,822.73
Police Station	Enpro		\$5,365.91
Police Station	Hunter Appliance	8510828-1	\$1,754.35
Police Station	Systematics	48498-1	\$5,222.00

TOTAL \$485,554.16

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On a motion made by Avella and seconded by Bryant, the Committee approved the warrant of non-Police Station invoices presented for payment. **The Vote: Collentro, Avella, Feehan, Catella, Bryant -- Yes.**

**Non-Police Projects
November 18, 2009**

Project	Supplier	Voucher	Invoice No.	Account	Amount
Houghton	Gale Associates		0910186		\$1,272.00
	Gale Associates		0910187		\$9,990.00
	Gale Associates		0910188		\$2,340.00

TOTAL \$13,602.00

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With no further business before the Committee, on a motion made by Feehan and seconded by Bryant, Committee voted to adjourn the meeting at 8:25 p.m. **The Vote: Collentro, Avella, Feehan, Catella, Bryant –Yes.**

Approved: _____ Date: _____

Joe Collentro, Chair; Littleton Permanent Municipal Building Committee