

1 **Littleton Permanent Municipal Building Committee**
2 **Meeting Minutes**
3 **November 4, 2009; 7:00 p.m.**
4 **LELWD Conference Room**

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6 Members present: Joe Collentro, Paul Avella, Jef Feehan, Ron Catella, Carl Bryant

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8 Members absent: Rich Crowley

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10 Others present: Kevin Goddard

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12 Meeting Called to Order: 7:05 p.m.

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14 Avella led members in the Pledge of Allegiance.

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16 On a motion made by Bryant and seconded by Avella, the Committee approved its
17 meeting minutes of 10-28-09 as written. **The Vote: Collentro, Avella, Feehan, Catella,**
18 **Bryant -- Yes.**

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20 Feehan reported that the Houghton Memorial Building job was progressing nicely, with the
21 chimney nearing completion. The roofers are finishing the slate, he said, with the copper to
22 follow. Feehan also informed members of a drainage issue, noting that at first they
23 believed that a new drywell would be needed, but after consulting with Jim Clyde, the
24 better solution is to drain directly into the street drain. For this work, Feehan is soliciting
25 three quotations.

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27 Catella reported that he has been gathering comments on the draft track feasibility study
28 and would assimilate comments for Gale Associates to address in the final report.
29 Discussion occurred on whether to make the draft report available to the public in
30 advance of the final report. Avella expressed his opposition to restricting release of the
31 draft. Collentro stated that the report was incomplete until all the comments had been
32 addressed or incorporated into the report. On a motion made by Feehan and seconded
33 by Bryant, the Committee voted to restrict public release of the draft until such time as it is
34 deemed complete by the Committee, in accordance with town counsel. **The Vote:**
35 **Collentro, Feehan, Bryant – Yes, Avella, Catella -- No.**

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37 Collentro provide an update on outstanding Police HQ issues and items and reminded the
38 Committee of the December 6 dedication and open house.

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41 Avella suggested future meetings of the Committee be held in Room 103 of the Town
42 Offices, so that they may be televised.

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44 On a motion made by Avella and seconded by Catella, the Committee approved the
45 warrant of Police Station invoices presented for payment. **The Vote: Collentro, Avella,**
46 **Feehan, Catella, Bryant -- Yes.**

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**Police HQ
November 4, 2009**

Project	Supplier	Voucher	Invoice No.	Account	Amount
Police Station	C&D Glass		8373		\$990.00
Police Station	Mammoth Fire Alarms		174103		\$12.00
Police Station	G&R Construction		Req. #11		\$267,761.20
Police Station	Adtech		201451		\$5,464.00
Police Station	Adtech		201452		\$5,836.00

TOTAL \$280,063.20

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On a motion made by Avella and seconded by Feehan, the Committee approved the warrant of non-Police Station invoices presented for payment. **The Vote: Collentro, Avella, Feehan, Catella, Bryant -- Yes.**

**Non-Police Projects
November 4, 2009**

Project	Supplier	Voucher	Invoice No.	Account	Amount
Houghton	Meadows Construction		Req. #3		\$47,628.25

TOTAL \$47,628.25

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With no further business before the Committee, on a motion made by Avella and seconded by Catella, Committee voted to adjourn the meeting at 9:12 p.m. **The Vote: Collentro, Avella, Feehan, Catella, Bryant --Yes.**

Approved: _____ Date: _____

Joe Collentro, Chair; Littleton Permanent Municipal Building Committee