

1 **Littleton Permanent Municipal Building Committee**
2 **Meeting Minutes**
3 **September 9, 2009; 7:00 p.m.**
4 **LELWD Conference Room**

5
6 Members present: Joe Collentro, Rich Crowley, Paul Avella,
7 Jef Feehan, Ron Catella Carl Bryant

8
9 Members absent: None

10
11 Others present: Greg Carell, Chief Kelly, Lt. King, Capt. McCurdy,
12 Kevin Goddard

13
14 Meeting Called to Order: 7:20 p.m.

15
16 Avella led members in the Pledge of Allegiance.

17
18 On a motion made by Avella and seconded by Feehan, the Committee approved its
19 meeting minutes of 8-26-09 as written. **The Vote: Collentro, Crowley, Avella, Catella,**
20 **Bryant – Yes, Feehan -- Present.**

21
22 Carell updated members on progress at the police station, reporting that details and
23 finishes were underway, and that the GC had requested closeout materials. Collentro
24 reported a target date of October 5 for substantial completion. King advised that
25 furniture was scheduled for delivery on October 13.

26
27 Carell proposed the following change orders.

- 28
29 #52 Remove wall at janitor's sink \$373.00 APPROVED
30 #61 Install gypsum wallboard ceiling in intake area \$1,418.00 APPROVED
31 #66 Level floor in detention area \$840.00 APPROVED
32 #72 Add 6" aluminum thresholds at access floor (not-to exceed) \$914.00 APPROVED
33 #73 Add flag logo in administration sidelight \$315.00 APPROVED

34
35 On a motion made by Avella and seconded by Feehan, the Committee approved the
36 change orders, totaling \$3,860, as presented. **The Vote: Collentro, Crowley, Avella,**
37 **Feehan, Catella, Bryant – Yes.**

38
39 The Committee discussed a proposal by Carell to add a mosaic inlay of the LPD badge to
40 the lobby floor. On a motion made by Bryant and seconded by Crowley, the Committee
41 approved the medallion at a cost of \$2,408 plus installation. **The Vote: Collentro,**
42 **Crowley, Avella, Feehan, Catella, Bryant – Yes.**

43
44 Lt. King updated members on the status of negotiations on the fire alarm interface.. he
45 reported that Easton, the new alarm company, was willing to bear \$5,000 of the \$20,000
46 charge from Mammoth. On a motion made by Avella and seconded by Feehan, the
47 Committee authorized \$15,000 for the alarm interface. **The Vote: Collentro, Crowley,**
48 **Avella, Feehan, Catella, Bryant – Yes.**

49 Collentro updated members on the Houghton roof repair project, he reported that the
50 general contractor is awaiting approvals from Gale before starting work, which is
51 scheduled for weekdays, 7 a.m. to 7 p.m. and Saturdays, 8 a.m. to 5 p.m..

52
53 Catella reported that he had chaired the track feasibility kickoff meeting on 9-3-09,
54 attended by Bill Seymour from Gale Associates, Cindy Heitmeyer from the Littleton Track
55 Organization and Margot Price, LHS varsity track coach. Catella said that they reviewed
56 a master list of items to be addressed in the study and have scheduled the digging of test
57 pits at the location of the current track.

58
59 On a motion made by Avella and seconded by Crowley, the Committee voted to approve
60 the warrant of invoices presented for payment for a total of \$468,523.87.

61
62
63 G & R Req. #9 \$432,323.15
64 Allied Fuel diesel \$1,108.45
65 Staples moving boxes \$260.51
66 LELWD admin. \$1,236.00
67 Lowell Sun legal notice \$650.50
68 CNC legal notice \$60.11
69 Dell computers \$11,126.76
70 Dell computers \$11,654.24
71 Dell computers \$10,090.15

72
73

74 **The Vote: Collentro, Crowley, Avella, Catella, Bryant – Yes, Feehan – Absent.**

75

76 With no further business before the Committee, on a motion made by Avella and
77 seconded by Bryant, the Committee voted to adjourn the meeting at 8:32 p.m. **The Vote:**
78 **Collentro, Crowley, Avella, Catella, Bryant – Yes, Feehan – Absent.**

79

80 Approved: _____ Date: _____

81

82 Joe Collentro, Chair; Littleton Permanent Municipal Building Committee