

**COMMITMENT & INTEGRITY**  
**DRIVE RESULTS**

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February 10, 2010

Mr. Mark Montanari, Chairman  
Town of Littleton Planning Board  
37 Shattuck Street  
P.O. Box 1305  
Littleton, MA 01460

Re: Proposal to Provide Engineering Services for Peer Review  
Aggregate Industries Northeast Region, Inc., 149 Ayer Road, Littleton, MA

Dear Members of the Board:

Woodard & Curran is pleased to submit this proposal to the Town of Littleton Planning Board to provide peer review services relative to Aggregate Industries Northeast Region, Inc.'s Site Plan Application dated December 22, 2009 for their facility located at 149 Ayer Road, Littleton, MA. The tasks for this project include a technical and regulatory review of the materials identified in the Scope of Services.

The following sections of this proposal provide Woodard & Curran's scope of services, deliverables, compensation and schedule.

**SCOPE OF SERVICES**

Based on communications with the Town of Littleton Planning Board (the Client), Woodard & Curran (the Engineer) proposes to provide technical peer review services for the following Scope of Services for this project.

**Task 1: Air Permit Application - Noise/Sound Study**

- Review the Air Permit Application for Non-Major Comprehensive Plan Approval application submitted to the MassDEP Central Regional Office, dated October 28, 2009, relative to the noise survey and review the revised Sound Study dated February 2010, prepared by Tech Environmental.
- This task will include review of the sound level impacts analysis to evaluate conformance with state and local noise regulations and interpretation relative to commonly accepted practice, including:
  - a. A site visit to assess existing conditions.
  - b. The review and evaluation of both baseline and equipment sound level measurements relative to the quantity and quality of the data for evaluation of compliance.
  - c. Review of modeling input and output data to evaluate the calculated receptor sound levels.

**Task 2: Meetings**

- Prepare for and attend up to two meetings as requested by the Client.



## **DELIVERABLES**

The deliverables for this scope of work will be:

- Letter Report summarizing the findings.

## **COMPENSATION**

Woodard & Curran will complete the proposed Scope of Services as outlined in this proposal on a labor and expense reimbursable basis in accordance with the Engineer's schedule of rates. A proposed budget of Eleven Thousand Dollars, (\$11,000.00), will not be exceeded without prior authorization. The costs for subcontractors for technical and regulatory review relative to noise and blasting are included in this proposal; subcontractor's fees will be invoiced at cost plus a 10% surcharge.

## **SCHEDULE**

We are prepared to begin the project immediately upon authorization and establish a schedule to work with the Town of Littleton Planning Board on this project.

## **EXCLUSIONS**

The scope of services presented does not include the following:

- Review of subsequent submittals or new documentation by the applicant.
- Additional tasks and attendance at additional meetings that may be requested.

Additional services that may be requested by the Town of Littleton Planning Board will be provided by Woodard & Curran as an amendment to this scope.

Woodard & Curran appreciates the opportunity to assist the Town of Littleton Planning Board on this project. Please call me at 978-557-8150 if I can provide any additional information or answer any questions.

Please review the proposal and if it is acceptable to you, please sign the Approval section and return one executed copy to me. Woodard & Curran will commence upon authorization to proceed and notice that all funds for the cost of this peer review have been deposited in the Town's escrow account and are available for payment.

Sincerely,

WOODARD & CURRAN INC.

A handwritten signature in cursive script that reads "Carol A. Harris".

Carol A. Harris  
Vice President



**APPROVAL**

Approval of this Proposal by the Town of Littleton Planning Board will authorize Woodard & Curran to proceed with this Scope of Services. The work will be conducted in accordance with Woodard & Curran's Standard Terms and Conditions, which are attached and made part of this agreement.

Please examine this proposal and indicate your approval and acceptance to complete this Scope of Services for a not to exceed budget of Eleven Thousand Dollars, (\$11,000.00), in the space provided below. Please return one copy of the signed agreement to me at our Andover office.

Woodard & Curran, Inc. Carol A. Harris February 10, 2010  
Carol A. Harris  
Vice President  
Woodard & Curran, Inc. Date

Town of Littleton Maren A. Toohill 2/12/10  
Planning Board Date  
Maren A. Toohill  
Planning Administrator/Permit Coordinator  
Town of Littleton