

BOARD OF SELECTMEN  
MONDAY, NOVEMBER 17, 2008  
TOWN OFFICES, SHATTUCK ST  
LITTLETON, MA 01460

7:00 P.M. OPEN SESSION

PRESENT: Joseph Knox-Chairman, Kenneth Eldridge, Alex McCurdy, James Karr and Janet Wilkinson

Chairman Knox convened the meeting by reviewing the agenda and mail packet.

The Board agreed to send a letter of interest to the Boston Regional Metropolitan Planning Organization (MPO) regarding available funding under its Suburban Mobility Program.

State Senator-elect Jamie Eldridge and State Representative-elect Jim Arciero both elected into office on November 4, 2008. The Board took the opportunity to review key areas of interest for the Town of Littleton involving Economic Development including Commuter Parking, Economic Development

**PUBLIC INPUT**

Selectman Joseph Knox submitted a letter of disclosure to be filed with the Town Clerk stating his intent to recuse himself from participating any discussions involving the re-zoning of the Fletcher property as member of the Board of Selectmen.

Yapp Property - The Board was reminded that the Town of Littleton has been given two years to acquire certain parcels of land located on Newtown Road.

The Board agreed to solicit/advertise for more volunteers to serve on the Open Space Implimentation Committee in an effort to expedite the process of updating the Town's Open Space and Recreation Plan to secure funding opportunities under the State's open space grant programs.

**POLE LOCATION, GREAT ROAD**

Selectman Eldridge motioned to approve the request of the Littleton Electric Light Department to install a banner on a pole at 224 Great Road (Assessors Map 1107 Parcel 29) by the east entrance of Donelan's directly across from a pole at the corner of Bank's Automotive parking lot, as shown in a sketch plan on file in the Selectmen's office. The motion was seconded by James Karr .

Vote: Unanimous.

**20 FOSTER STREET SEPTIC SYST.**

The Board unanimously agreed to establish a subcommittee to study the septic system at 20 Foster Street in anticipation of Annual Town Meeting.

Selectman Eldridge motioned to establish a subcommittee to be charged with formulating a single recommended plan to bring to the May 2009 Town Meeting for a septic system or sewer hook-

up to serve the Town-owned properties at 20 Foster Street and 4 Rogers Street, with the subcommittee to be comprised of representatives from the Board of Selectmen, Board of Health, Permanent Municipal Building Committee, LELWD, and the Town Public Buildings Department, to bring a recommendation back to the Board of Selectmen by the end of February 2009. The motion was seconded by Janet Wilkinson. VOTE: Unanimous.

### **CODE OF CONDUCT AND ETHICS POLICY**

Selectman Eldridge motioned to adopt, as policy of the Board of Selectmen, the Code of Conduct and Ethics as amended, subject to approval as to form by Town Counsel. The motion was seconded by Jim Karr. VOTE: Unanimous.

It was agreed to send a copy of the policy as adopted to all appointees of the Board of Selectmen and encourage other elected boards to adopt the policy as well.

### **NEW POLICE STATION**

Town Administrator Bergman announced the upcoming Groundbreaking Ceremony for the new Police Station scheduled for Friday, November 21, 2008 at 10 AM at the 500 Great Road building site.

### **COMMUNITY PRESERVATION GRANT APPLICATIONS**

Selectman Eldridge motioned to authorize the Town Administrator to submit to the Community Preservation Committee an application for eligibility for a request for \$215,000 in CPA historic resources funds for replacement of the slate roof on the Town-owned Houghton Memorial Building. The motion was seconded by James Karr. VOTE: Unanimous.

### **TAX INCREMENT FINANCING (TIF) UPDATE**

State's Economic Assistance Coordinating Council voted on 10/29/08 to approve the 20-year TIF agreement with IBM for 550 King Street;

Curtiss-Wright Controls Embedded Computing relative to 30 Porter Road, 151 Taylor Street interests pursuing TIF .

The Board requested the Town Administrator work with the TIF Subcommittee reminding them of the Selectmen's FY 2009 goal "to promote economic development that is consistent with community character by focusing development and redevelopment efforts on properties that are already zoned for business or industrial uses, including consideration of expanded uses for those lands; while preserving open space and agricultural lands. . . ."

### **GOLDSMITH STREET RECONSTRUCTION**

MassHighway bid opening results - Goldsmith Street reconstruction contract came in \$800,000 below estimate. Town to pursue with State whether such cost savings will benefit the State (which approved \$4.2-million in TIP funds) or the Town (which committed \$1-million in borrowing authority).

## **FY 2009 PROPERTY TAX RATE CLASSIFICATION**

The Board met with Board of Assessors Chairman Fred Freund and Chief Assessor Kenneth Mildren who presented the Board with examples of potential shifts based on average residential property assessed value of 383,736 and Commercial/Industrial assessed value of \$491,000.00

Also present for this discussion Bonnie Holston-AAFB

Selectman Eldridge motion to close the Fy2009 Tax Classification Hearing. The motion was seconded by James Karr. VOTE: Unanimous.

Selectman Eldridge motioned pursuant to MGL C.40,§56, as follows relative to the FY 2009 property tax: to establish a Residential Factor of "0.8948"; not to adopt a "residential exemption"; not to adopt a "small business exemption"; and to identify \$2,381.92 in unused property tax levy capacity. The motion was seconded by James Karr. VOTE: Unanimous.

## **ONE-DAY BEER/WINE LICENSE**

Indian Hill Music Center: December 19, 2008

Selectman Eldridge motion pursuant to MGL C.138,§14 to issue special one-day beer and wine licenses to Indian Hill Music, 36 King Street, Littleton, for an event to be held on Friday, December 19, 2008 from 4 to 8 PM, with issuance subject to the applicant's first obtaining host liquor liability insurance coverage. The motion was seconded by Janet Wilkinson. VOTE: Unanimous.

## **MINUTES**

Selectwoman Wilkinson motioned to approve the meeting minutes of October 27, 2008. The motion was seconded by James Karr. Vote: unanimous.

## **Executive Session - MGL C.39,§23B clause 3.**

Note: Alex McCurdy recused himself citing potential conflict of interest.

Selectman Eldridge motioned pursuant to MGL C.39,§23B clause 3 to go into executive session for the purpose of conducting strategy for contract negotiations with non-union personnel, and not to convene in open session thereafter. The motion was seconded by James Karr. VOTE: J. Knox – Aye, J. Wilkinson-Aye, J. Karr-Aye, and K. Eldridge-Aye.

Selectman Eldridge motioned to adjourn. The motion was seconded by Selectwoman Wilkinson. VOTE: Unanimous

## **MEETING ADJOURN**