



PUBLIC NOTICE

Vacancies on Town Boards Appointed by the Board of Selectmen

Applications are invited for the following Town boards appointed by the Board of Selectmen. Application forms are available at the office of the Board of Selectmen/Town Administrator, Town of Littleton, 37 Shattuck Street, Littleton, MA 01460 or online at www.littletonma.org. Completed forms should be returned to that office by no later than the dates indicated below.

Town Board Vacancy	Date posted at Town Office & website	Applications due (<i>four weeks after posting</i>)	Selectmen make appointment (<i>first meeting thereafter</i>)
Finance Committee – term expiring June 2012	8/3/2010	8/31/2010	9/13/2010
Littleton Common Sewer Feasibility Study Committee – two citizen at-large members	8/3/2010	8/31/2010	9/13/2010
General Planning Committee - Littleton 300th Celebration	8/3/2010	8/31/2010	9/13/2010
Littleton Track and Field Funding Committee	8/3/2010	8/31/2010	9/13/2010
Quarry Committee – citizen at large member	8/3/2010	8/31/2010	9/13/2010

Excerpts from Selectmen’s Town Board Appointment Policies & Procedures, as amended:
 “In order to attract qualified and interested persons, notice of vacancies on town boards appointed by the Board of Selectmen shall be posted on the Town website and the bulletin board in the Town Office Building for at least four weeks prior to appointments being made by the Board of Selectmen. Information about town board vacancies will also be provided to the local newspaper and local access cable TV on a regular basis . . . After four weeks has elapsed following the posting of a notice of vacancy on a town board, [the Town Administrator will] present the Board of Selectmen with all applications received for said vacancy at its next regularly scheduled meeting thereafter.”