

## LITTLETON CEMETERY COMMISSION

MEETING OF JANUARY 5, 2007

### MINUTES

In attendance: David Badger, Susan Fougstedt, Deb Williams, Walter Higgins, Savas Danos from LELD

Working session to discuss details regarding proposed cell tower construction on donut hole land in Westlawn Cemetery as part of working with the BOS regarding the RFP.

Agreed that the cell tower will be a flag pole type unit, painted brown, green/blue to be as aesthetically pleasing as possible. The base area will be 40'x40' with a full fenced enclosure with camouflage. Any disruption of pavement for utility purposes will require full repaving of area. A security gate will be placed at the entrance to the roadway to the cell tower.

Savas indicated 03/01/07 he may be able to get the RFP into the Dodge Reports and Littleton Independent and estimates an install date of 09/07.

Further discussion as to our transformer (dual issue of cell tower and addition to cemetery building) opened up LELD option of relocating transformer to a more convenient location for both the cemetery building and cell tower operators, thus eliminating need to disrupt pavement as well as no need for a new primary from street.

Savas offered our talking with Kevin Goddard regarding thoughts on how best to market the crematory proposal to the community prior to town meeting. Walter to set up meeting with Kevin.

Deb will talk with Tom Harrington regarding the warrant articles asking for the entire amount: \$500k for building addition, \$200k for equipment and \$100k for architect as well as request for Building Committee to be assigned stewardship oversight. Cemetery will clerk the project.

Update as to the truck incident in the cemetery. Damage assessment is \$6573.16 (insurance estimate) affecting 4 graves, stones. David has spoken to and worked with the family affected and come to terms as to how to proceed. Walter will prepare a letter to review what was done to resolve the issue (working with David).

Meeting adjourned at 12:00