



Town of Littleton
Office of the Treasurer
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MEMO

To: Board of Selectmen
From: Rebecca Quinn, Tax Collector
Steven Venuti, Treasurer
Date: October 1, 2009
Re: On-Line tax payments

The Town of Littleton is excited to offer residents in our community a new, secure and convenient method to pay your Real Estate, Personal Property and Excise Bills online. Starting October 1st, residents can visit the Town's web site at www.littletonma.org and follow the *Online Payments* link on the home page.

Payments are now being accepted for the 2nd quarter 2010 tax bills and excise bills due November 2, 2009.

This new payment method serves to accommodate residents who want the convenience of paying their taxes online, anytime day or night. Payments can be made by either electronic check or by credit card and are accepted through our banking partner, UniBank. UniBank uses state-of-the industry encryption methods to safely handle these transactions. Credit card and bank account information is never made available to anyone at the Town offices.

It is free to pay by electronic check. Residents should have a copy of one of their checks handy in order to enter their bank account number and bank routing number on the payment screen as well as a copy of their tax bill.

We accept MasterCard and Discover for credit or debit card payments. There is a convenience fee if paying by credit or debit card which is charged by the credit card service provider. The fee amount will appear in a separate box and will be totaled with the amount of the tax. This fee is not charged or collected by the Town. The credit card fee schedule is available on-line by using the *More Information* link provided.

The Littleton School Department will also be accepting payments on-line for kindergarten and preschool payments, activity fees and athletic fees. An official announcement from the School Department should be made shortly.