

MEETING MINUTES

Reuben Hoar Library Board of Trustees Meeting: January 8, 2009

Trustees Meeting: Commenced at 7:40 p.m. in the Couper Room.

Present: Marcia Marcantonio, Jim Carozza, Cheryl Hardy-Faraci, Ray Grande, Marnie Oakes, Mark Rambacher, Debbie Rhodes

Minutes: The minutes of the December 11, 2008 meeting were presented. The minutes, as amended, were approved.

Director's Report:

- Marnie distributed copies of her January 6, 2009 report.
 - Circulation up 18.4% from same period last year. Attendance up 17.3% for same period.
 - More patrons utilizing WiFi.

Friends of the Library:

- Ray indicated that Friends' did not meet in January.

Old Business:

Step Change for Kathy Coughlin: Jim reported that he and Marnie attended the Personnel Board meeting in December. This matter is still not resolved.

FY 2010 Budget:

- Marnie indicated that only one-half of State aid has been received and it is unclear if the remainder will be forthcoming. It appears that Library could be approximately \$7,000 short for materials if the remaining aid is not received.
- Marnie advised that there is a possibility of a hiring freeze with the Town. Discussion ensued regarding the implications that may have for the Library.

Parking Signs: Tabled to future meeting.

Holiday Trees: \$441 was donated to the Library from the auction proceeds. A motion was made by Cheryl that the Trustees officially inform the Brownie Troop that they can hold a Holiday Tree Fundraiser again in December 2009. Seconded by Mark. Vote: Aye, unanimous.

Town Code of Ethics: (as adopted by the Board of Selectmen on November 17, 2008) was distributed by Marnie. After reviewing the document, Jim made a motion that the Trustees adopt the Code of Conduct and Ethics. Cheryl seconded the motion. Vote: Aye, unanimous.

New Business:

Ice Storm: Stories and photographs from the Dec. 11, 2008 ice storm are being collected for historical purposes. These items will eventually be housed at the Historical Society.

Emergency Plans: Marnie related that communication in relation to Library/ Town Office closings, needs improvement. On January 9, 2009, FEMA/ MEMA representatives will be viewing the Library facility to consider the building for a disaster recover center.

Library Funding Ides: Tabled to next meeting with plans to create a sub-committee.

Hannah Dodge Painting: Cheryl volunteered to frame the digital reprint from the Hannah Dodge scrapbook.

Annual Report: Marnie will work on this.

Performance Appraisals: The Town has adopted a new process. Information will be forthcoming.

Meeting adjourned at 9:10 p.m.

Next Meeting: The next meeting will take place on Thursday February 12, 2009 at 7:30 p.m. in the Couper Room.

Respectfully Submitted,

Debbie Rhodes