

**Littleton Park and Recreation Commission Meeting Minutes
Monday, December 8, 2008**

Chairman, Brian Richter, called the meeting to order at 6:35 PM

Attending the meeting were Brian Richter, Gary Austin, Kate Hodges, GERALYN MILLER

Also in attendance were Cindy Heitmeyer, 32 Whitetail Way and Mark Rambacher, 205 Hartwell Avenue.

Gary Austin motion: “To add the following items to the agenda: Special fund and /or support for track repairs organized by boosters; CPA recreation projects – track, pavilion and Russell Street backstop and dugouts; Encumber funds (\$450) for picnic tables; Consideration of Dean Johnson for Aquatics director position.”

Motion seconded by GERALYN MILLER. All in favor, motion carries.

Gary Austin motion: “To move discussion of special fund and /or support for track repairs organized by boosters to the beginning of agenda. ”

Motion seconded by GERALYN MILLER. All in favor, motion carries.

The Commission heard from Cindy Heitmeyer and Mark Rambacher, representing a group of citizens, who are concerned about the condition of the track at Russell Street. Cindy and Mark noted the age of the track, having been installed any where from 1967-1985. They demonstrated the tracks disrepair and lack of maintenance. At this time, the group is requesting support of their effort from the Commission. The group will next meet with the school committee and will be exploring a variety of funding methods.

Gary Austin motion: “To accept the minutes of Monday, November 10, 2008 meeting.”

Motion seconded by GERALYN MILLER. All in favor, motion carries.

Kate presented the Parks, Recreation and Community Education FY2010 Budget and year to date expenditures of 2009. Payroll shortfall discussed.

Winter 2008 Program brochure has been distributed. Five pages of programming added. The brochure was well received by the Commission.

The Commission reviewed the position rating summary sheet and the job description of the Assistant Parks, Recreation and Community Education Assistant Director.

Gary Austin motion: “To approve the position rating and the job description of the Assistant Parks, Recreation and Community Education Assistant Director”

Motion seconded by GERALYN MILLER. All in favor, motion carries.

It was decided to table request for the rehabilitation of the Russell Street baseball field from Ivan Pagacik

The Commission expressed concern about the siting of the Tory House marker at 300 King Street when considering the future development of the recreational uses on the site.

Brian has contacted and continues conversation with Charlie Ellis, Chairman of the School Committee, regarding the field maintenance budget.

Dean Johnson has expressed interest in the Aquatics Director position for the summer of 2009. Dean will be interviewed by the Commission.

Gary Austin motion: “To encumber \$450.00 for the materials to build six picnic tables for Long Lake beach. The tables will be built by Shriver Job Corps.”

Motion seconded by Geralyn Miller. All in favor, motion carries.

Geralyn Miller updated the Commission regarding CPC funds, proposals, and the application process and schedule. There is approximately \$200,000 in the account to date. The state match this year is 67.6% (down from 100% in past years). Next year's projected match is 35%. Most important to recreation is the fact that legislation has been filed which would amend CPA to allow communities to rehabilitate existing recreational assets, no matter how or when they were acquired. Presently, only recreational areas acquired with CPA funds can be rehabilitated.

With no other business to discuss, the meeting was adjourned by Chairman, Richter at 9:25 PM.

Respectfully submitted,

Geralyn Miller

Geralyn Miller

Not yet approved