

**Littleton Park and Recreation Commission Meeting Minutes
Monday, July 14, 2008**

Chairman, Brian Richter, called the meeting to order at 6:40 PM

Attending the meeting were Brian Richter, Gary Austin, Kate Hodges
Geralyn Miller, Jim Ray

Gary Austin motion: “To move new business to the beginning of the agenda.”
Motion seconded by Geralyn Miller. All in favor, motion carries.

The Commission met with representatives from the Littleton Rotary Club – Marc Saucier, William Sturtz and Mrs. Sturtz. The representatives presented the concept of constructing a pavilion in the grassy picnic area, behind the jungle gym, at Long Lake. The pavilion will be erected in memory of Don Sturtz. The details include:

- Base will be a concrete slab or pavers
- Size 24 X 36
- Cost is \$25,000 - \$30,000
- Currently, \$4,000 has been raised with additional funds to be raised by the Rotary

The Commission suggested that the Rotary meet with the Selectman and Planning Board and to following proper channels before they have a public ground-breaking ceremony at the site.

Geralyn Miller motion: “To approve the pavilion concept presented by the Littleton Rotary Club.”
Motion seconded by Gary Austin. All in favor, motion carries.

Gary Austin motion: “To accept the minutes of Monday, June 9, 2008 meeting.”
Motion seconded by Geralyn Miller. All in favor, motion carries.

Gary Austin motion: “To accept the minutes of Wednesday, June 18, 2008 meeting.”
Motion seconded by Geralyn Miller. All in favor, motion carries.

Jim Ray motion: “To accept the minutes of Thursday, June 26, 2008 meeting.”
Motion seconded by Gary Austin. All in favor, motion carries.

The Commission took several minutes to read a letter from Kara Holmquist, MSPCA dated 6/6/08.

The following reports were presented by the Director and the Assistant Director:

- Long Lake – Water Safety Instructor, Noah Hilbert, is out for 8 days with a doctor’s note for swimmer’s ear.
- Kids Adventure Program – child fell from piece of equipment and is reported with no injury.
- Pending discussion regarding the management of Fay Park

Pending discussion on employee benefit packages.

Jim Ray Motion: “Any Commission member without due cause or conflict will sign payroll and account payable reports.”

Motion seconded by Geralyn Miller. All in favor, motion carries.

Geralyn Miller Motion: “To move to execution session at 7:50 PM pursuant to MGL C.39, S23B to discuss waterfront personnel evaluations.”

Motion seconded by Jim Ray. All in favor, motion carries.

Exited from Executive Session at 8:35 PM.

Jim Ray Motion: “To accept John Iacobucci’s peer evaluations presented by Sharon Martel.”

Motion seconded by Gary Austin. All in favor, motion carries.

Gary Austin Motion: “To uphold the suspension of Caroline Hanly for 5 days without pay effective July 9, 2008 and reinstated July 14, 2008, for insubordination and creation of a hostile work environment.”

Motion seconded by Geralyn Miller. All in favor, motion carries.

Geralyn Miller Motion: “To increase Peter Shaffrey, Andrew Johnson, Andrea Gaedtke and Charles Stewart to a Step 3 lifeguard salary of \$10.89 pursuant to their outstanding midseason evaluation from aquatics director. Effective date July 17th, 2008.”

Motion seconded by Gary Austin. All in favor, motion carries.

Gary Austin Motion: “to cancel the August 11, 2008 Commissioner’s meeting.”

Motion seconded by Geralyn Miller. All in favor, motion carries.

Geralyn Miller Motion: “To give Sharon Martel a 3% cost of living increase.”

Motion seconded by Geralyn Miller. All in favor, motion carries.

The next meeting will be held Monday, September 8, 2008 6:30 PM at the Park and Recreation Meeting Room.

With no other business to discuss, the meeting was adjourned by Chairman, Richter at 9:15 PM.

Respectfully submitted,
Geralyn Miller
Geralyn Miller

Not yet approved