

**Littleton Park and Recreation and Community Education  
Commission Meeting Minutes  
*November 19, 2007***

The meeting was brought to order at 6:30 PM.

Those attending were Commissioners Brian Richter, Gary Austin, Fred Freund, Lisa Paradis, Director and Sharon Martel, Program Coordinator. Guests included Town Administrator Keith Bergman.

There was a lengthy discussion about Lisa Paradis leaving the Director position after 15 years to become the Director of Recreation in Brookline, MA. Keith will work with the Commission to come up with a time line and place advertisements for the position. There will be a meeting to iron out the process on Wednesday, November 28 at 6:30 pm.

The minutes from October 16 were approved as read.

The financial reports were approved as read.

The budget was discussed and approved for submission.

There was a discussion about the move to the Police Station. Lisa will follow up with a call to Richard Crowley and get some quotes for the renovation of the building for Park and Recreation future use.

There was a discussion about the septic at Long Lake. Lisa has Ted Doucette doing the septic design for free. He is a member of the Board of Health, and will process a design for a tight tank at the lake. In addition, Lisa will follow up with price quotes for a pre-fabricated building to replace the beach house at the Lake and provide storage for watercraft. With a tight tank, there will be more space to design a building that will house the bathrooms, concessions and the boating equipment.

There was a brief discussion about the need to update the Open Space and Recreation Plan in the next six months. Lisa will update at the next meeting.

The meeting was adjourned at 8:55 PM.

The next meeting is scheduled on December 10, 2007 at 6:30 PM in the Park and Recreation conference room.