

Littleton Planning Board
SITE PLAN REVIEW CHECKLIST
Drawing # _____
Drawing Date: _____

Proposed Title _____ Reviewer _____

Applicant _____

Application Date _____

Date of Formal Review by Planning Board _____

Project Description: _____

PLANNING BOARD ACTION

_____ APPROVED

_____ APPROVED SUBJECT TO MODIFICATION

_____ DISAPPROVED

By vote of the Littleton Planning Board

_____ Date: _____

Date of Notice to Building Commissioner _____

POLICY ON TRAFFIC & PEDESTRIAN MITIGATION

Calculated Fee (\$100 per parking space) _____

_____ Fee Paid

_____ Fee Waived

DRAWING REQUIREMENT: §173-17: Littleton Zoning Bylaw

_____ Boundary Lines

_____ Adjacent streets and ways shown

_____ Topography, existing and proposed

_____ Structures, existing and proposed

_____ Walkways

_____ Principal drives

_____ Service entries

_____ Parking

_____ Landscaping

_____ Screening

_____ Park or recreation areas

_____ Utilities:

_____ a. Water

_____ b. Electricity

_____ c. Gas

_____ d. Telephone

_____ Sanitary sewerage

_____ Storm drainage

_____ Seal of registered Architect, Landscape Architect, or Professional Engineer

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DESIGN REQUIREMENTS §173-18

_____ Internal Circulation safe

_____ Egress safe

_____ Access via minor streets minimized

_____ Visibility of parking areas minimized

_____ Lighting avoids glare

_____ Major topography change, tree removal minimized

_____ Adequate access to each structure for emergency equipment

_____ Utilities adequate

_____ Drainage adequate

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USE AND INTENSITY REGULATION

§173-22: Establishment of districts

Parcel is located in zoning district type: _____

Section 173-25: Use Regulations

Use for which application is made: _____

_____ Use allowed **OR**

Special Permit Required (§173-7) because:

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§173-27 & 173-31: Intensity of Use Regulation & Schedule

_____ Lot area adequate (see also Definitions)

_____ Lot frontage adequate

_____ Reduced lot frontage approved, if applicable

_____ Front yard adequate (see also Definitions)

_____ Smaller setback approved, if applicable

_____ Side, rear yards adequate (see also Definitions)

_____ Building height conforming (see also Definitions)

_____ Greater building height approved, if applicable

_____ Building coverage conforming (see also Definitions)

_____ Building plus paving coverage conforming

_____ Floor area ratio conforming

GENERAL REGULATIONS §173-32 & 173-33

_____ Parking and Loading Requirements

_____ Location of parking conforming

_____ Number of spaces adequate or waived

_____ Computation _____

§173-32 Parking Area Design

_____ No parking within 10 feet of street line

_____ Parking paved, bumper guards conforming or waived

_____ No backing into public way (§173-32, C.1)

_____ Egress spacing adequate (§173-32 C. C1)

_____ Screened from abutting residential uses, public ways (§173-32, C.3) for 8 or more cars

§ 173-33: Loading Requirements

_____ No need for trucks to back onto or off a public way

_____ No need for trucks to park on a public way while loading, unloading, or waiting to do so

§ 173-34: Sign Regulation administered by Board of Selectmen, not included in Site Plan Review.

§ 173-43: Landscaping and Screening

_____ Outdoor sales display, commercial outdoor recreation screened

_____ Industrial “A” buffer provided

_____ Corner vision clear

_____ Exterior lighting complies

SPECIAL REGULATIONS

§ 173-52: Motor Vehicle Services

_____ Requirements met, if applicable

§ 173-53: Accessory Uses

_____ Floor and Land area requirements met, if applicable

173-61: Aquifer and Water Resource District

_____ Aquifer District applicable

_____ Water Resource District applicable

_____ Regulations met, if applicable (See separate checklist)

173-72: Wetlands and Flood Plain Regulations

_____ Wetlands and flood plain regulations met, if applicable

173-78: Noise Regulations

_____ Applicant informed of existence of requirements