

Proposed

**CONSOLIDATED DEPARTMENT OF MUNICIPAL INSPECTIONS
DISCUSSION DRAFT version 1.1**

TOWN MEETING ARTICLE

To see if the Town will vote, pursuant to [Chapter 43C, Sections 13 of the General Laws](#) and amend the Town Code by adding thereto a new Chapter 28, Municipal Inspections, Department of,” as follows:

Chapter 28. Municipal Inspections, Department of

§28-1. There shall be a consolidated Department of Municipal Inspections as provided for in section 13 of Chapter 43C of the General Laws.

§28-2. The Department of Municipal Inspections shall include the building commissioner; the electrical, plumbing, and gas inspectors; and the administrative, clerical, and other assistants of the building commissioner, Planning Board, Board of Health, Conservation Commission, and Zoning Board of Appeals.

§28-3. There shall be a Director of Municipal Inspections who shall be the Town Administrator, or who shall be appointed by the Town Administrator subject to approval by the Board of Selectmen. The term of office for the Director shall be three (3) years.

§28-4. The Director of Municipal Inspections shall appoint all personnel under his/her direction and control, subject to the approval of his/her appointing authority; provided further that assignment of staff to a particular regulatory board shall be subject to the approval of said board.

§28-5. The Department of Municipal Inspections shall coordinate all inspection functions carried out by any municipal officer or agent, maintain all records relating to inspections in a central place through a common index, provide for a single application process which would indicate all inspections which might be necessary, including, but need not be limited to, any inspections under the zoning and other local by-law, building code, wire code, plumbing and gas code, state sanitary code, board of health rules and regulations, fire code, conservation commission, historic districts commission and any other local inspections as may be otherwise authorized.

or to take any other action in relation thereto.

BALLOT QUESTION: per MGL C.43C, §§ [5](#), [7](#), and [13](#)

Shall the Town of Littleton accept the provisions of [Chapter 43C, section 13 of the General Laws](#), thereby authorizing an Annual Town Meeting to adopt a by-law providing for a consolidated department of municipal inspections which may include the inspections currently being made by the building inspector, wire inspector, plumbing inspector, gas fitting inspector, health agent and others as the ordinance or by-law may specify?