

Personnel Advisory Committee

AGENDA

Wednesday, April 30, 2025

Virtual

10:30 AM

Please join using this link:

<https://video.cloudoffice.avaya.com/join/852472823?pw=fc0dbbb20fbffeda3de9b5fc8644fad4>

Meeting ID: 852472823

Password: rcNUhNGKbg

One tap to join audio only from a smartphone:

+12134634500,,852472823#,,7268464524# United States (Los Angeles, CA)

Or dial:

+1 (213) 4634500 United States (Los Angeles, CA)

Access Code / Meeting ID: 852472823

Dial-in password: 7268464524

International numbers available: <https://video.cloudoffice.avaya.com/teleconference>

1. Review and grade Assistant Human Resources Director position
 - a. Vote to recommend approval for:
 - i. Assistant Human Resources Director job description
 - ii. Placing the Assistant Human Resources Director position on Schedule A at the recommended grade
2. Review and grade HR Generalist/Benefits Administrator position
 - a. Vote to recommend approval for:
 - i. HR Generalist/Benefits Administrator job description revisions
 - ii. Regrade
3. Class and Comp Study update
4. Other matters
5. Vote to Approve Minutes: 3/30/2025
6. Schedule next meeting
7. Adjourn