

Personnel Advisory Committee

AGENDA

Wednesday, May 28, 2025

Virtual

10:30 AM

Michelle Vibert has invited you to an Avaya Cloud Office Video meeting.

Please join using this link:

<https://video.cloudoffice.avaya.com/join/303761641?pw=733efa424d3f4a9261f8d02b3893873c>

Meeting ID: 303761641

Password: 4zLXNCQ3bd

One tap to join audio only from a smartphone:

+12134634500,,303761641#,,4959627323# United States (Los Angeles, CA)

Or dial:

+1 (213) 4634500 United States (Los Angeles, CA)

Access Code / Meeting ID: 303761641

Dial-in password: 4959627323

International numbers available: <https://video.cloudoffice.avaya.com/teleconference>

1. Review and grade LCTV Program Coordinator II position
 - a. Vote to recommend approval for:
 - i. LCTV Program Coordinator II job description
 - ii. Placing the LCTV Program Coordinator II position on Schedule A at the recommended grade
2. Review and grade Assistant Finance Director/Assistant Treasurer/Collector position
 - a. Vote to recommend approval for:
 - i. Assistant Finance Director/Assistant Treasurer/Collector job description revisions
 - ii. Placing the Assistant Finance Director/Assistant Treasurer/Collector position on Schedule A at the recommended grade
3. Review and grade Finance Director/Treasurer/Collector position
 - a. Vote to recommend approval for:
 - i. Finance Director/Treasurer/Collector job description revisions
 - ii. Placing the Finance Director/Treasurer/Collector position on Schedule A at the recommended grade
4. Class and Comp Study update
5. Other matters
6. Vote to Approve Minutes: 4/30/2025
7. Schedule next meeting
8. Adjourn