



**Town of Littleton
Select Board
AGENDA**

January 12, 2026 at 6:30 PM

Littleton Town Offices – 37 Shattuck Street, Room 103

Notice of public meeting as required by M.G.L. Chpt.30A §18-28

Public meetings may be broadcast live, streamed live, or recorded for later playback on LCTV and/or the Internet. PARTICIPANTS/ATTENDEES ARE REMINDED THAT BY JOINING THIS MEETING THAT YOU CONSENT TO YOUR LIKENESS AND AUDIO BEING USED AND REBROADCAST BY LCTV. If attending virtually, please identify your screen name with your full name. This is to protect the integrity of the meeting. Attendees of all public meetings should be aware of Massachusetts Recording Law M.G.L. Ch. 20A §20 (f) if they are personally considering recording any part of a meeting or a meeting in its entirety. The listings of matters are those reasonably anticipated by the Chair 48 hours before said meeting, which may be discussed at the meeting. Not all items listed may be discussed. Items may be taken out of order and differ from those listed below. Other items not listed may also be brought up for discussion to the extent permitted by law.*

6:30 PM

1. Organization / Pledge of Allegiance / Read Mail

6:35 PM

2. Department/Board Updates and Requests

- A. Public Works – Request Approval to Incur Expenses in Excess of the Available Appropriation for Snow and Ice Removal for Fiscal Year 2026
- B. Human Resources – Request Approval for the position of Office Coordinator in the Department of Elder and Human Services on Compensation Plan Schedule A at Grade 9

6:40 PM

3. Public Input/Members' Updates

Public Input will last for 10 minutes, and speakers are allowed to speak for no longer than 2 minutes. Speakers addressing the Select Board are required to do so from the podium and provide name and address for the record, and all comments must be made through the Chair.

The Select Board will also provide updates, as warranted, on the following projects:

- Littleton Town Center Sewer Project
- 550 King Street Development
- Nagog Orchard
- Massachusetts School Building Authority - Shaker Lane Elementary School
- Closure of Nashoba Valley Medical Center
- Charter Committee

6:50 PM

4. Appointments

- A. Appointment of Nicholas Hamilton as Director of Veterans Services for a 3 year term
- B. Appointment of Sam Hayes to the Finance Committee for a term expiring June 30, 2027

7:00 PM

5. Select Board Discussions

- A. Update of Draft Town Common Policy
- B. Development of a Traffic Calming Policy
- C. Development of a Policy Governing Use of Town Counsel for Citizen Petitions
- D. Select Board discussion and vote on appointing designee to the School Union Contract negotiation
- E. Select Board discussion regarding Town Meeting survey

7:40 PM

6. Town Administrator Update

7:45 PM

7. Minutes

A. Approval of Meeting Minutes for December 22, 2025

7:50 PM

8. Executive Session

A. To enter executive session pursuant to G.L. c. 30A, § 21(a)(7): “to comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements, ” for the purpose of reviewing the executive session meeting minutes of December 8, 2025, determining whether to approve the minutes, and considering whether they should remain withheld under the Open Meeting Law, G.L. c. 30A.

The Board will not reconvene after the Executive Session.

8:00 PM

ANTICIPATED ADJOURNMENT

**After notifying the chair of the public body, any person may make a video or audio recording of an open session of a meeting of a public body, or may transmit the meeting through any medium, subject to reasonable requirements of the chair as to the number, placement and operation of equipment used so as not to interfere with the conduct of the meeting. At the beginning of the meeting, the chair shall inform other attendees of any recordings.*