

LITTLETON COMMUNITY TELEVISION ADVISORY COMMITTEE (LCTVAC)

Meeting Minutes

June 11, 2025 at 7:00 pm

LCTV Studio

Present: LCTVAC – Adam DeCoste, Chairman; Gary Wilson, Vice Chairman; Lesley Glorioso, Clerk; Dave Astolfi, Scott Glorioso, Allen McRae; LCTV – Mark Crory

Absent: Barbara McRae; LCTV – Judy Reid, Kirby Dolak, Nick Casaletto

Meeting called to order at 7:02 pm by Adam DeCoste.

- **Discussion/Approval of Minutes**

- **Motion** to approve May 15, 2025 Minutes. (Motion: Alan McRae; Second: Scott Glorioso). **Motion Passed: Aye Unanimous.**

- **Chairman's Remarks**

- Members up for renewal – terms end 6/30/25 (Gary, Barbara, Scott)

- **Report of the Executive Director (ED)**

- Mark reviewed monthly programming report from May.
 - Top On-demand/YouTube shows May – 1) LHS Graduation, 2) Select Board, 3) 01460 On the Go. Studio Usage: 10 hours; Edit Suite Usage: 16 hours.
- Coverage of 8 LHS year-end events, including live coverage of LHS Graduation, recording of LHS Spring Sports Awards, and new coverage of LHS Financial Literacy Fair
- Recorded & edited ATM Preview Show (noted that preview show had more views [288] than there were ATM attendees), and ground breaking ceremony for Shattuck Street.
- Key assistance provided to Boxborough ATM, which went well.
- LCTV Alternative Revenue Committee met June 3.
 - Discussed creating potential nonprofit. Mark researched with Friends of the Library rep Sarah Rambacher and shared a packet “Starting Your Nonprofit” with the Committee.
 - Analysis done to determine, if LCTV didn’t exist, what out-of-pocket cost would be to cover all meetings currently covered (cost would be >\$1M).
- Mark shared his letter to the Select Board for approval of the Program Coordinator II position and a restructuring of the department. **Motion** for the Committee to recommend to the Select Board that changes are supported per the letter (Motion: Allen McRae, Second: David Astolfi). **Motion Passed: Aye Unanimous.**
- Shattuck Street Center: Recorded first Select Board meeting from Center, which included School Committee, Planning Board, FinCom. Have AV rep from Shure (audio) on retainer starting July 1, if needed.

- **Other New/Old Business**

- None.

Motion to adjourn meeting (Motion: Allen McRae; Second: Lesley Glorioso). **Motion Passed: Aye Unanimous.** Meeting adjourned at 8:07 pm.

Next Meeting: Wednesday, September 15, 2025 at 7:00 pm at LCTV Studio

Respectfully submitted: Lesley Glorioso—Clerk, LCTV