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2009 ANNUAL REPORT DEDICATION

The Board of Selectmen wishes to dedicate this year's Annual Town Report to the ongoing service of volunteer citizens who contribute to all aspects of maintaining the community of Littleton, whose service has been critical in retaining our small town character and spirit.

The Board of Selectmen also wishes to acknowledge the passing of the following individuals:

William D. Crory passed away on March 22, 2009. A life long resident of Littleton, he grew up on Cobb Farm. The Littleton Rotarian is fondly remembered as the early morning driver for Littleton Limo that sent many off on vacation or business trips, and made their ride into the airport an "adventurous" one to say the least. Bill's demonstrative voice was silenced, but will not be forgotten.

Walter Mansfield Sawyer better know as "Bud" to those that knew him passed March 17, 2009. He worked at New England Apple Products in Littleton for a short time before joining Littleton Electric Light Department in June of 1947. He worked as a lineman for the Light Department for 45 years retiring in 1992. Mr. Sawyer also served on the Littleton Fire Department and was also a fire and police dispatcher for many years

Theresa Margaret Spurr a familiar face around the Town Offices while volunteering her time in the offices of the Board of Selectmen and Town Treasurer to cover staff vacations for many years. Terri's effervescent smile and charm made all who came into Town Hall feel welcome. Theresa Spurr passed away on December 17, 2009.

Herbert Charles Wing III was involved with Littleton Park & Recreation and Youth Sports for many years. His contributions are appreciated and he will be missed. Herbert Charles Wing passed away on March 18, 2009

GENERAL INFORMATION – WHERE TO CALL

Accounting	Town Accountant	978-540-2440
Appeal of Zoning Decision	Board of Appeals	978-540-2432
Assessments	Board of Assessors	978-540-2410
Birth, Death, and Marriage Certificates	Town Clerk	978-540-2401
Building Permits	Building Commissioner	978-540-2420
Cemeteries	Cemetery Commissioners	978-540-2480
Conservation Issues	Conservation Commission	978-540-2428
Dog Licenses	Town Clerk	978-540-2401
Dog Problems	Dog Officer	978-540-2300
Education Information	School Superintendent's Office	978-540-2500
Elderly Information	Council on Aging	978-540-2470
Elections and Voting Registration	Town Clerk	978-540-2401
Electricity	Light and Water Department	978-540-2222
Fire & Ambulance		
Emergencies	Fire Department	9 1 1
Fire Permits-General Calls	Fire Department	978-540-2302
Garbage and Refuse	Board of Health	978-540-2432
Gas Permits	Gas Inspector	978-540-2420
Health and Sanitation	Board of Health	978-540-2432
Highways and Streets	Highway Department	978-540-2670
Housing for the Elderly	Housing Authority	978-486-8833
Information Technology Office	Information Systems Manager	978-540-2477
Library	Reuben Hoar Library	978-540-2600
Marriage Licenses	Town Clerk	978-540-2401
Nurse (Town)	Board of Health	978-540-2432
Police & Ambulance		
Emergencies	Police Department	9 1 1
Police General Calls & Info	Police Department	978-540-2300
Planning Board	Planning Board	978-540-2425
Plumbing Permits	Plumbing Inspector	978-540-2420
Recreation	Park & Recreation	978-540-2490
Schools	Shaker Lane Elementary	978-486-3959
	Russell Street Elementary	978-486-3134
	Middle School Russell St	978-486-8938
	High School	978-952-2555
	Superintendent	978-486-8951
Nashoba Valley Technical High School	Main Office	978-692-4711
Selectmen	Town Administrator	978-540-2460
Tax Collections	Tax Collector	978-540-2405
Transfer Station Stickers	Transfer Station	978-540-2671
Treasurer	Town Treasurer	978-540-2450
Veterans Services	Veterans Agent	978-540-2485
Vital Records	Town Clerk	978-540-2401
Water	Light and Water Department	978-540-2222
Wiring Permits	Wiring Inspector	978-540-2420
Zoning	Building Commissioner	978-540-2420

STATE & FEDERAL ELECTED OFFICIALS

President of the United States

Barack H. Obama
1600 Pennsylvania Avenue
Washington, D.C.

Governor of the Commonwealth

Deval Patrick
(617) 727-7200
State House
Boston, MA 02133

Senators in Congress

Scott P. Brown
(617) 565-3170
2400 JFK Federal Bldg
Boston, MA 02203

John Kerry
(617) 565-8519
Transportation Building
10 Park Plaza, Room 3220
Boston, MA 02116

Representative in Congress

Nicola S. Tsongas
(978) 263-1951
5th Congressional District
492 Main St
Acton, MA 01720

Senator in General Court

State Senator Jamie Eldridge
Middlesex-Worcester District
Room 413F, State House
Boston, MA 02133

Representative in General Court

James Arciero
(617) 722-2320
2nd Middlesex District
Room 34, State House
Boston, MA 02133

TOWN MEETING & VOTER INFORMATION

Annual Election	First Saturday May
Annual Town Meeting	First Monday May
Form of Government	Open Town Meeting
Absentee Voting	Town, State and National
Population	9300
Number of Registered Voters	6133
Dog Licenses	980
Size of Town	16 square miles

Residential Taxes per \$1000 valuation:

Tax Rate 1993	\$13.82	Tax Rate 2002	\$13.21
Tax Rate 1994	\$15.05	Tax Rate 2003	\$11.15
Tax Rate 1996	\$16.20	Tax Rate 2005	\$11.35
Tax Rate 1997	\$15.58	Tax Rate 2006	\$12.17
Tax Rate 1998	\$14.37	Tax Rate 2007	\$12.11
Tax Rate 1999	\$14.89	Tax Rate 2008	\$12.62
Tax Rate 2000	\$14.09	Tax Rate 2009	\$13.85
Tax Rate 2001	\$12.81		

- To have an article on the Annual Town Meeting Warrant, a petition must be signed by TEN (10) registered voters.
- To have an article on a Special Town Meeting Warrant, a petition must be signed by ONE HUNDRED (100) registered voters.
- To call a Special Town Meeting, a petition signed by 200 registered voters must be presented to the Board of Selectmen.
- The Selectmen must set a Special Town Meeting within 45 days of receipt of the petition.

DEFINITIONS

SURPLUS REVENUE - The amount by which the cash, accounts receivable and other assets exceed the liabilities and reserves.

EXCESS AND DEFICIENCY - Same as Surplus Revenue (E&D)

OVERLAY - Amount appropriated for emergency or unforeseen purposes, to be used exclusively by the Board of Assessors for abatement purposes, any balance left may be appropriated.

AVAILABLE FUNDS - Free Cash, reserves and unexpended balances available for appropriation.

CHAPTER 90 - General Laws which provide for contributions by the State and County for construction and maintenance of certain Town ways, usually roads leading from one main road to another.

MATCHING FUNDS - Amounts made available by special State and Federal Acts to supplement local appropriations for specific purposes.

CHERRY SHEET - Details of State and County charges and reimbursements used in determining the tax rate. Known as "Cherry Sheet" due to the color of the paper used

ELECTED OFFICIALS

MODERATOR

Timothy D Goddard	10	62 Edsel Rd
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TOWN CLERK

Diane Crory	10	74 King St
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BOARD OF ASSESSORS

William E Ingham	12	4 Brandy Hollow
Evelyn Masson	12	175 Whitcomb Ave
Pamela D Campbell	10	51 Boxborough Rd
James Stephen Winroth	10	50 Bruce St
Frederick J Freund	11	45 Birch Rd

BOARD OF SELECTMEN

Joseph Knox	10	10 Brandy Hollow
Alexander S McCurdy	12	100 Harvard Rd
Kenneth Eldridge	10	31 Nashoba Rd
James F Karr	11	12 Elizabeth St
Janet M G Wilkinson	11	2 Laury Ln

BOARD OF ELECTRIC LIGHT COMMISSIONERS/ BOARD OF WATER COMMISSIONERS

Craig Gruskowski	12	336 King St
Bruce Trumbull	12	29 Mill Rd
Joseph McCumber	10	6 Apple Ridge Ln
Ivan Pagacik	10	123 Whitcomb Ave
Thomas Rauker	11	148 Russell St

SCHOOL COMMITTEE

Paul J Avella	12	94 Grist Mill Rd
Michael Fontanella	12	213 Harwood Ave
Charles Ellis	10	16 Elizabeth St
Nancy Mizzoni	11	2 ½ Spartan Arrow Rd
Shawna M Stea	11	37 Whitetail Way

PLANNING BOARD – 5 YEAR TERM

Greg S Champney	14	7 Adams St
Steven Wheaton	10	52 Wychwood Heights
Janet LaVigne	11	66 Hartwell Ave
Mark J Montanari	12	242 King St
Richard P Crowley	13	359 King St

TRUSTEES OF THE REUBEN HOAR LIBRARY

Jenna Koerper Brownson	12	142 Harvard Rd
Cheryl L Hardy-Faraci	12	8 Moore Lane
Mark Rambacher	10	205 Hartwell Ave
Marcia Marcantonio	10	455 Newtown Rd
James Carozza	11	116 Foster St
Ray Grande	11	5 Oak Ridge Rd

PARK AND RECREATION COMMISSIONERS

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Frederick J Freund	12	45 Birch Road
W Brian Richter	12	139 Whitcomb Ave
Gary E Austin	10	162 Whitcomb Ave
James Ray	10	49 Jennifer St
Geralyn Miller	11	21 New Estate Rd

CEMETERY COMMISSIONERS

David Badger	10	230 Harwood
Deborah Williams	11	7 Delaney Dr
Mary Gosby	12	11 Gray Farm Rd

BOARD OF HEALTH

Peter A Yapp	12	415 Newtown Rd
Ted Doucette	10	152 Whitcomb Ave
Joseph Presti	10	12 Ernies Dr
Peter Cassinari	11	12 Lochslea Rd
Gino Frattallone	11	26 Harwood Ave

BOARD OF COMMISSIONERS OF TRUST FUNDS

David Stevens	10	4 Masonbrook Ln
Richard Hoole	11	7 Uplands Rd
Tyler Gray	12	17 Trot Rd

HOUSING AUTHORITY -- 5 YEAR TERM

Theresa Schwulst	10	59 Tahattawan Rd
Andrew J Sohn	11	5 Stoney Stream Ln
Mildred McGovern	12	38 New Estate Rd
Michael Morey	13	50 New Estate Rd
*Gino Frattallone	10	26 Harwood Ave
*Commonwealth Appointee		

APPOINTMENTS BY TOWN ADMINISTRATOR

ASSISTANT TOWN ADMINISTRATOR FOR FINANCE & BUDGET (AAFB)

Bonnie Mae Holston

BUILDING COMMISSIONER

Roland Bernier

TREASURE

Steve Venuti

TAX COLLECTOR

Rebecca Quinn

HIGHWAY OPERATIONS MANAGER

James Clyde

INFORMATION SYSTEMS MANAGER

Nancy Glencross

MAINTENANCE SUPERVISOR

William Cole

CHIEF ASSESSOR

Kenneth Mildren

APPOINTMENTS BY BOARD OF SELECTMEN

TOWN ADMINISTRATOR

Keith A. Bergman 2013

POLICE LIEUTENANT

Matthew King

TOWN COUNSEL

Miyares & Harrington

ASSISTANT BUILDING INSPECTOR

Gabriel Vellante

INSPECTOR OF WIRES

Booth Jackson

PLUMBING INSPECTOR

Joseph Cormier

GAS INSPECTOR

Joseph Cormier

SPECIAL PLUMBING/GAS INSP.

Thomas Wielinski

CONSTABLES

John M. Kelly
Matthew King
Ronald Raffi (2012)
David Allen (2012)
Clark Paige (2012)
Keith Leighton (2012)

POLICE CHIEF (3-Year)

John M. Kelly 2011

FIRE CHIEF (3-Year)

Stephen E. Carter 2011

LABOR COUNSEL

Mirick O'Connell

VETERANS AGENT

Allen McRae

ASSISTANT WIRING INSPECTOR

Vincent Chant

DEPUTY PLUMBING INSPECTOR

Joseph Cormier Jr.

DEPUTY GAS INSPECTOR

Joseph Cormier Jr.

SEALER OF WEIGHTS & MEASURES

Northern Middlesex Council of Governments

GRAVES REGISTRATION OFFICER

David Badger

TOWN BOARD & COMMITTEES

NASHOBA VALLEY TECH. HS.

Robert LaVallee
Daryl Baker –Alternate

REGISTRARS OF VOTERS

Diane Crory, Town Clerk
Katherine Petkewich
Sandra Clyde
Ellen Banks

MAPC REPRESENTATION

Keith A. Bergman, Town Administrator

COMMISSION ON DISABILITY

George Sanders
Keith Bergman
Randall Benoit
Bartlett Harvey

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PERMANENT MUNICIPAL BUILDING COMMITTEE (5 Year Term)

Joseph Collentro	2014
Paul Avella	2014
Richard Crowley	2014
Ronald Catella	2010
Jeff Feehan	2013
Joseph Collentro	2013

CULTURAL COUNCIL (3 Year Term)

Margaret Low, Secretary 2011
Kim Ahern 2011
Steve Glines 2011
Andrews Bowers 2010
Prudence Ursch 2011
Diane Haduch 2012
Steve Anderson 2012

BOARD OF APPEALS (3 YearTerm)

William Farnsworth (2010)
Julia Adam (2012)
Sherrill Gould (2010)
John Cantino (2011)
Jeffrey Yates (2011)
Cheryl Hollinger, Alternate (2012)
Rod Stewart, Alternate (2010)
Marc Saucier, Alternate (2010)
Matthew Field, Alternate (2010)

CABLE ADVISORY COMMITTEE (7)

Mildred McGovern
Barbara McRae
Alan McRae
David Sill
Ron Martin
Alan Hoff
Lesley Glorioso

SCHOOL BUILDING COMMITTEE

Richard Crowley, PMBC
Jane Hall, Russell Street School Principal
Diane G. Bemis, Superintendent of Schools
Steven Mark, School Business Manager
Keith A. Bergman, Town Administrator
Steven Venuti, Town Treasurer
Paul Avella, School Committee,
Joe Collentro, PMBC
Mark Mizzoni, PMBC
Jef Feehan, PMBC
Ronald Catella, PMBC

CONSERVATION COMMISSION (3 Year Term)

Ian Gunn	2010
Carl Melberg	2012
Frank Matheson	2010
James Pickard	2012
Dan Lord	2012
Sarah Seaward	2011
Peter Tierney	2011

MBTA ADVISORY COMMITTEE

Steve Sussman
Barbara Boothby
Ron Catella
Pat Schauburger

TIF COMMITTEE

Savas Danos
Kenneth Eldridge
Kenneth Mildren
Fred Fruend
Janet Lavigne
David Stevens

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PERSONNEL BOARD

Allen McRae, Finance Comm.	2012
Alex McCurdy, Selectman,	2012
Kathy Coughlin, Employee Rep	2010
Roland Bernier, Depart head Rep	2010
Joseph Gaffney, Citizen	2012
Don O. Smith, Citizen	2010
Town Administrator <i>ex officio</i>	

AGRICULTURAL COMMISSION

Jamie Cruz-Farmer (2010)	
Paula Robinson–Farmer (2010)	
Peter Yapp–Farmer (2012)	
Daniel Pickard-Farmer (2012)	
Julianne Lucas-Non-farmer	(2011)
John Mitchell- Non-farmer (2010)	
Linda Cantillon- Non-farmer (2012)	
Bret White – Alternate Member	
Amanda DeFreest-Alternate Member	
Jill Brown-Alternate Member	

OPEN SPACE IMPLEMENTATION COMMITTEE

Peter Church
Kimberley Harriman
David Outman
Vera Cohen
Gary Austin

PUBLIC SHADE TREE COMMITTEE

Frederick Findlay
Kim Ahern

FINANCE COMMITTEE

Kenneth J. Adam -Selectmen 2012
Tyler A. Gray -Selectmen 2012
Alvin Ramus-School Com 2012
Fred Faulkner -Water & Light 2010
Richard Montminy –Moderator 2010
Allen McRae -Board of Assessors 2011
Elliot Putnam, Secretary -School Comm 2011

SIGN BYLAW REVIEW COMMITTEE

Janet Wilkinson , Board of Selectmen Rep
Richard P. Crowley, Planning Board Rep
Rod Steward, Board of Appeals Rep
Lisa Hesch, Business Owner
Vacant, Business Owner
Henry Christle, Citizen
Carla Smith Picariello, Citizen

COMMUNITY

PRESERVATION COMMITTEE

Dan Lord- Conservation Commission
John Bowers-Historical Commission
Geraldyn Miller- Park & Recreation Comm
Gregg S. Champney- Planning Board
Michael Morey-Housing Authority
Board of Selectmen (4 appointees):
Jef Feehan (6/30/2011)
Doreen Morse (6/30/2011)
Mit Wanzer (6/30/2010)
Elliot Putnam (6/30/2012)
Richard Carter-Alternate Member
Mary Beth McKenzie-Alternate Member

CLEAN LAKES COMMITTEE

Jonathan Folsom, Chairman
Dan Lord, Conservation Commission
Leon Weaver, Spectacle Pond
Susan Silberberg
Steven Sussman, Mill Pond
Elliot Putnam, Mill Pond Alternate
Charlie Bush, Lake Matawanakee
Advisor: Savas Danos, LELWD

TOWN FOREST COMMITTEE

James Clyde, Tree Warden
Kathy Stevens
Jeff Menzigan, Associate Member

COUNCIL ON AGING

Rosemary Dibacco (1 YR)	2010
Vilma Sorgente Odiet (1 YR)	2010
George Sanders (1 YR)	2010
Mary Dugan (2 YR)	2010
Louise Curley (2 YR)	2010
Norman Berry (2 YR)	2010
Mary Catalanotto (2 YR)	2010
Robert Stetson (3 YR)	2011
Barbara Kamb (3 YR)	2011
Mary Kaye (3 YR)	2011
Vacancy (3 YR)	2011

SPECIAL WEIGHERS AND SEALERS

W. J. GRAVES CONSTRUCTION

Steve Baronoski
Ed Nowers

FLAME

Arthur D. Keown
Janet M. Keown
Daniel Tarves
John Tarves

KRAFT FOODS SCALE OPERATORS

Gail Dandy
Calvin Brown
Domenic Carhnidi
Ronald Farnsworth
Larry Hess
Thomas Hess
Larry Hetu

AGGREGATE

Lonnie Brown
Steven Martin
Chad Abramson
James Nicosia
John Gintner
Nicholas Signoretti
Mark Landry
Kathy Ubersohn
Dawn Schildt
Andrew Edmiston
Ron Abramson

BOARD OF SELECTMEN

The Board has finished up 2009 with a continuing flurry of activity that has presented us with unprecedented challenges as well as rewards. I would like to start off by expressing our collective gratitude for all the people who make Littleton work. That work has been tough during the hard times of 2009 but somehow, working together, we have not only made the best of it, we have improved our financial stability communication and teamwork. On August 25, 2009 Standard & Poor's raised the Town of Littleton's bond rating from A+ to AA. Our finance team has proved to be second to none as they professionally and skillfully dealt with one financial setback after another found in slowed new growth and state aid. This year we finished up the long needed police station/911 call center that included a community room that is now well used by various civic groups. Work on the Russell Street School also began. Both of these projects have or are expected to be well below budget, a true necessity in these times. We have worked with our labor force to secure agreements that will allow us to go forward without layoffs or cuts in service. This is despite a difficult mid year 5% adjustment downward to the operating budget. Littleton's employees continue to show their community spirit in the sacrifice they have faced. The board most assuredly recognizes this.

We moved swiftly to secure the George and Lucy Yapp Land that will now remain open in perpetuity and as we enter 2010 we already have an eye on other similar opportunities. Our CPC (Community Preservation) funds are hard at work. At the same time we continued to work with the Planning Board and interested citizens in the development of overlay zoning in the common area that will help boost our goal of economic development. This has proven to be a time consuming issue due to a strong desire of all the parties to get this important piece of planning done right. IBM is being increasingly occupied and we have worked with another local business to relocate and upgrade right on Taylor Street through the TIF program. The Goldsmith Street reconstruction project is nearing completion. The Houghton Memorial/ Historical Society building has received some key preservation work. New traffic lights help alleviate some of the safety concerns at the High School

Thanks to our Town Administrator Keith Bergman we have been on top of every issue. This has paid off in grants and consulting services intended to help us reach our goals. We have done this with an ever increasing amount of information being posted on the town website. Citizens now more than ever have access to the goings on of their government.

Finally one last recognition. I would like to thank my fellow Board members, members of other volunteer Boards and Committees, citizens and employees for their commitment of time and energy. This commitment and related spirit are what allows Littleton to grow while retaining it's small town character. We may not all agree on every issue but we can all agree to put the good and welfare of Littleton first. 2009 fits this quote by Richard M Devos "Few things in the world are more powerful than a positive push. A smile. A word of optimism and hope. And you can do it when things are tough."

Respectfully Submitted
Alex McCurdy, Chair

TOWN ADMINISTRATOR

I am pleased to submit this, my third, report as Town Administrator for the Town of Littleton.

Over the last three years, the Town has made significant strides in implementing recommendations of the Town Government Study Committee. We have built an extremely strong financial team—recognized by Standard and Poor's recent upgrade of the Town's bond rating from A+ to AA.

We have consolidated regulatory department operations, implemented performance appraisal for town employees, and improved communications through the Town's website—which has won an e-Government award for a third year in-a-row.

The Town has obtained millions of State dollars for projects like reconstruction of Goldsmith Street, repairs to the Russell Street School, and acquisition of the Yapp conservation land in June 2009. With the voters' support, we have also built a much-needed, much deserved new police headquarters facility which was dedicated in October 2009.

For economic development, the Town has implemented MGL Chapter 43D expedited permitting for the IBM and Cisco Systems sites; obtained state approval of TIF (tax increment financing) agreements for Curtiss-Wright Controls, as well as IBM.

The Town had used grants of planning assistance from the Metropolitan Area Planning Council for the Littleton Common overlay district study, which brings proposed zoning amendments to the May 2010 Town Meeting.

We hope to be able to build upon these efforts, to be able to better address the Town's operating and capital budget needs. As the nation's economy recovers, Littleton will be uniquely poised to carry out its vision of promoting economic development that is consistent with community character.

The decentralized structure of Littleton Town government continues to be a challenge, though, and I look forward to the continuing dialogue on how to further improve our organizational structure to better serve our citizens.

Let me express my appreciation to the Board of Selectmen for their support in renewing my contract with the Town of Littleton for another three years.

My special thanks to all Town employees, board members, and volunteers— and to the citizens of Littleton— whom it is our privilege to serve.

Respectfully submitted,

Keith A. Bergman
Town Administrator

ASSISTANT TOWN ADMINISTRATOR FOR FINANCE & BUDGET

I hereby submit my report as the Town Accountant for the fiscal year ending June 30th, 2009.

I would like to thank the Board of Selectmen, Finance Committee and Town Administrator Keith Bergman for their support throughout the challenges of this past year. I would also like to thank Nancy Glencross – IT Coordinator, Steve Venuti – Treasurer, Ken Mildren – Principal Assessor, Rebecca Quinn – Tax Collector, Mary Barrett – Assistant Accountant as well as all the staff throughout the Finance Department.

Town Operating budgets continue to feel pressure as a result of State Aid reductions. In Fiscal 2009 we were notified mid-year that our local aid was to be reduced by \$86,000, and further reductions materialized for fiscal 2010 in the amounts of \$197,215 (town) and \$109,248 (school). Operating budgets for both the town and school have been reduced accordingly, and a hiring freeze policy was adopted by the Selectmen and several other elected boards.

Despite the economic downturn, there was continued support from the taxpayers for investments in town facilities and infrastructure. This year's major undertakings involved the development of a financing plan for several new initiatives, including:

- Police Station Construction (Debt Exclusion)
- Russell Street School Renovations (Debt Exclusion & School Building Assistance)
- Goldsmith Street improvements (Water Enterprise Funded)
- Houghton Memorial Roof repairs (Community Preservation Fund & Historical Society Gift)
- Yapp Property purchase (Community Preservation Fund, Conservation Fund & Cell Tower Receipts)

As part of this anticipated financing, a review of our bond rating was undertaken. Standard & Poor's raised the Town of Littleton's bond rating from A+ to AA. For the \$13-million in borrowing the Town is about to do for construction of the new police station, repairs to the Russell Street Elementary School, roadway improvements and other projects, Treasurer Steven Venuti estimates debt service cost savings of \$205,000 over 20 years.

I look forward to meeting the challenges faced by the community in the coming fiscal years by working with both the Town Administrator and Finance Committee to craft solutions that best serve the town.

Bonnie-Mae Holston
Assistant Town Administrator for Finance and Budget

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Town of Littleton All Departments Expenditure Report From 07/01/2008 to 06/30/2009

100 - GENERAL FUND					
Account					
		<u>Original Budget</u>	<u>Amended</u>	<u>Expended</u>	<u>Remaining</u>
0111 TOWN COUNSEL					
2	EXPENSE	100,000.00	75,000.00	174,994.23	5.77
0114 TOWN MEETING MODERATOR					
2	EXPENSE	100.00		100.00	
0122 SELECTMEN					
1	WAGE	43,713.00		43,712.69	0.31
2	EXPENSE	17,000.00		15,078.94	1,921.06
0123 TOWN ADMINISTRATOR					
1	WAGE	109,097.00		106,891.79	2,205.21
2	EXPENSE	2,200.00		2,175.89	24.11
0131 FINANCE COMMITTEE					
2	EXPENSE	500.00		393.00	107.00
0132 FINANCE COMMITTEE- RESERVE FUND					
2	EXPENSE	150,000.00	-102,039.06		47,960.94
0134 ACCOUNTANT					
1	WAGE	123,865.00	-1,622.00	121,700.85	542.15
2	EXPENSE	7,000.00		6,930.53	69.47
0135 ANNUAL AUDIT					
2	EXPENSE	22,450.00	14,000.00	36,450.00	
0137 ASSESSORS					
1	WAGE	143,775.00	1,512.00	145,286.44	0.56
2	EXPENSE	6,673.00		6,673.00	
0138 TREASURER					
1	WAGE	123,154.00	25,110.00	148,263.49	0.51
2	EXPENSE	7,800.00	3,000.00	9,361.44	1,438.56

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100 - GENERAL FUND					
Account					
		<u>Original Budget</u>	<u>Amended</u>	<u>Expended</u>	<u>Remaining</u>
0139 COLLECTOR					
1	WAGE	67,219.00	700.00	67,895.33	23.67
2	EXPENSE	13,800.00		13,116.99	683.01
0154 INFORMATION SYSTEMS					
1	WAGE	64,500.00	-5,000.00	52,589.55	6,910.45
2	EXPENSE	72,350.00	5,000.00	72,473.27	4,876.73
0156 TAX TITLE FORECLOSURE					
2	EXPENSE	12,000.00		11,994.96	5.04
0161 TOWN CLERK					
1	WAGE	61,660.00		59,773.93	1,886.07
2	EXPENSE	1,500.00		1,123.92	376.08
0162 ELECTIONS AND REGISTRATIONS					
2	EXPENSE	9,700.00		9,700.00	
0171 CONSERVATION COMMISSION					
1	WAGE	15,683.00		15,683.00	
2	EXPENSE	1,000.00		1,000.00	
0172 PLANNING BOARD					
1	WAGE	42,110.00	2,624.73	44,734.74	-0.01
2	EXPENSE	1,175.00		1,175.00	
0173 APPEALS BOARD					
1	WAGE	5,638.00		5,447.07	190.93
2	EXPENSE	1,200.00	480.00	1,679.34	0.66
0190 OTHER GENERAL GOVERNMENT					
2	EXPENSE		95,000.00	11,317.88	83,682.12
0191 SHATTUCK ST BUILDING					
1	WAGE	42,282.00		40,820.40	1,461.60
2	EXPENSE	175,658.00	54,500.00	230,156.91	1.09
0192 POLICE/FIRE STATION					
2	EXPENSE	53,898.00	-24,000.00	29,897.39	0.61

ANNUAL REPORT 2009

100 - GENERAL FUND					
Account					
		<u>Original Budget</u>	<u>Amended</u>	<u>Expended</u>	<u>Remaining</u>
0193 PROPERTY & LIABILITY INSURANCE					
2	EXPENSE	316,250.00	-45,000.00	268,837.18	2,412.82
0194 EMPLOYEE BENEFITS					
2	EXPENSE	2,343,900.00	-543.18	2,283,272.52	60,084.30
0195 GASOLINE					
2	EXPENSE	100,000.00		78,260.54	21,739.46
0196 TOWN REPORTS					
2	EXPENSE	5,000.00		4,929.16	70.84
0198 CENTRAL COMMUNICATIONS					
2	EXPENSE	60,000.00	10,184.59	69,042.02	1,142.57
0199 COUNTY RETIREMENT BENEFITS					
2	EXPENSE	1,020,666.00	-20,000.00	1,000,643.46	22.54
0210 POLICE					
1	WAGE	1,192,368.00	-7,600.00	1,187,917.07	-3,149.07
2	EXPENSE	86,408.00	2,643.17	82,532.46	6,518.71
0211 CROSSING GUARD					
1	WAGE	10,000.00		8,800.00	1,200.00
0220 FIRE					
1	WAGE	438,522.00	8,350.00	446,868.41	3.59
2	EXPENSE	41,470.00	-8,350.00	33,093.07	26.93
0240 CONTROL CTR DISPATCH					
1	WAGE	249,269.00	7,600.00	256,835.81	33.19
2	EXPENSE	22,402.00		19,574.99	2,827.01
0251 BUILDING					
1	WAGE	92,311.00		92,208.31	102.69
2	EXPENSE	3,380.00		2,777.20	602.80
0291 EMERGENCY MANAGEMENT					
2	EXPENSE	1,000.00		187.06	812.94
0300 LITTLETON EDUCATION					

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100 - GENERAL FUND						
Account						
			<u>Original Budget</u>	<u>Amended</u>	<u>Expended</u>	<u>Remaining</u>
-	-	-	-	-	-	-
	2	EXPENSE	14,520,000.00		14,202,677.00	317,323.00
0301 NASHOBA REGIONAL TECHNICAL						
	2	EXPENSE	565,875.00		565,875.00	
0420 HIGHWAY AND STREETS						
	1	WAGE	648,766.00	-25,000.00	591,393.61	32,372.39
	2	EXPENSE	75,014.00		75,005.55	8.45
0422 CONSTRUCTION & MAINTENANCE						
	2	EXPENSE	537,400.00		139,445.54	397,954.46
0423 SNOW AND ICE						
	1	WAGE	64,393.00		99,299.50	-34,906.50
	2	EXPENSE	81,472.00		328,097.02	-246,625.02
0424 STREET LIGHTING						
	2	EXPENSE	30,070.00		30,070.00	
0429 PARK MAINTENANCE						
	2	EXPENSE	26,960.00		15,546.33	11,413.67
0430 TRANSFER STATION						
	1	WAGE	66,572.00		66,569.18	2.82
	2	EXPENSE	330,286.00		270,055.89	60,230.11
0440 WASTEWATER MANAGEMENT						
	2	EXPENSE	50,000.00	69,067.00	119,066.73	0.27
0460 B & M RAILROAD CROSSING						
	2	EXPENSE	2,806.00		2,805.62	0.38
0490 CEMETERY						
	1	WAGE	104,372.00		104,670.34	-298.34
	2	EXPENSE	25,025.00		24,582.94	442.06
0512 BOARD OF HEALTH						
	1	WAGE	26,540.00		26,558.42	-18.42
	2	EXPENSE	1,235.00		885.68	349.32
0518 N.A.B.H.						

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100 - GENERAL FUND					
Account					
		<u>Original Budget</u>	<u>Amended</u>	<u>Expended</u>	<u>Remaining</u>
	2 EXPENSE	21,650.00		21,027.00	623.00
0519 ANIMAL INSPECTOR					
	2 EXPENSE	1,300.00		1,300.00	
0522 NURSING SERVICES					
	2 EXPENSE	8,250.00		8,182.00	68.00
0523 ELIOT CLINIC					
	2 EXPENSE	3,780.00		3,780.00	
0541 COUNCIL ON AGING					
	1 WAGE	55,432.00		55,403.55	28.45
	2 EXPENSE	13,416.00	1,426.33	13,917.46	924.87
0543 VETRANS' SERVICES					
	1 WAGE	5,000.00		5,000.00	
	2 EXPENSE	750.00		658.92	91.08
0544 VETERANS- BENEFITS & SERVICES					
	2 EXPENSE	12,000.00		9,195.57	2,804.43
0610 LIBRARY					
	1 WAGE	351,119.00	3,791.00	354,844.39	65.61
	2 EXPENSE	64,800.00	150.00	64,949.86	0.14
0611 MERRIMACK LIBRARY CONSORTIUM					
	2 EXPENSE	28,552.00		28,552.00	
0620 RECREATION					
	1 WAGE	76,875.00		76,097.41	777.59
	2 EXPENSE	2,963.00		2,963.00	
0650 HISTORICAL COMMISSION					
	2 EXPENSE	700.00		68.58	631.42
0661 MEMORIAL DAY					
	2 EXPENSE	500.00		500.00	
0662 PATRIOTS DAY					
	2 EXPENSE	50.00			50.00

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100 - GENERAL FUND					
Account					
		<u>Original Budget</u>	<u>Amended</u>	<u>Expended</u>	<u>Remaining</u>
0710 PRINCIPAL DEBT SERVICE					
2	EXPENSE	2,433,235.00		2,433,235.57	-0.57
0715 INTEREST DEBT SERVICE					
2	EXPENSE	1,531,261.00		1,531,259.53	1.47
0720 TREASURER INTEREST SHORT-TERM					
2	EXPENSE	211,000.00	-121,700.00	15,228.34	74,071.66
0810 STATE AND COUNTY ASSESSMENTS					
2	EXPENSE	953,919.00		982,774.00	-28,855.00
0230 EMS					
1	WAGE	142,900.00		138,796.48	4,103.52
2	EXPENSE	159,339.00		123,382.89	35,956.11

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Town of Littleton Balance Sheet 07/01/2008-06/30/2009

	General Fund	Special Revenue Funds	Govern Grant Funds	Capital Project Funds	Electric Enterprise	Water Fund	Ambul Fund	Trust Fund	Agency Fund	Long Term Debt Group	Memo Only
ASSETS											
Cash	4,188,709.66	3,786,954.63	165,876.10	3,836,366.05	18,131,379.33	769,270.36	408,440.10	5,599,621.60			37,195,572.26
Receivables	0.00	683,152.15	0.00	0.00	128.62	892.16	165,531.30	0.00	0.00		849,704.23
Property Taxes	687,565.79	2,185.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	689,751.48
Allowance for Abate & Exempt	-308,748.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-308,748.81
Tax Liens	301,815.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	301,815.34
Motor Vehicle Excise	95,987.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	95,987.23
Amis Prov for Pay of Bonds	0.00	0.00	0.00	0.00	0.00	2,327,425.00	0.00	0.00	0.00	33,451,204.19	35,778,629.19
Amt provided for accruals	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,027,799.00	2,027,799.00
TOTAL ASSETS	4,965,329.21	4,472,292.47	165,876.10	3,836,366.05	18,131,507.95	3,097,587.52	573,971.40	5,599,621.60	308,954.43	35,479,003.19	76,630,509.92
LIABILITIES											
Liabilities	418,716.15	683,152.15	0.00	0.00	128.62	382.82	165,531.30	155,273.25	308,954.43	2,027,799.00	3,759,937.72
Def Rev Prop Tax	379,127.87	2,185.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	381,313.56
Def Rev Tax Liens	301,815.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	301,815.34
Def Rev MV Excise	95,987.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	95,987.23
L - User Charges / Liens	0.00	0.00	0.00	0.00	0.00	509.34	0.00	0.00	0.00	0.00	509.34
Bonds Payable	0.00	0.00	0.00	0.00	1,369,333.32	2,327,425.00	0.00	0.00	0.00	33,451,204.19	37,147,962.51
BANS DUE	0.00	650,000.00	0.00	7,085,000.00	0.00	1,320,000.00	0.00	0.00	0.00	0.00	9,055,000.00
TOTAL LIABILITIES	1,195,646.59	1,335,337.84	0.00	7,085,000.00	1,369,461.94	3,648,317.16	165,531.30	155,273.25	308,954.43	35,479,003.19	50,742,525.70
FUND BALANCES											
FUND EQUITY	0.00	3,136,954.63	165,876.10	-3,248,633.95	16,762,046.01	0.00	0.00	5,444,348.35	0.00	0.00	22,260,591.14
Reserved for Encumbrances	1,664,383.79	0.00	0.00	0.00	0.00	10,994.17	14,633.63	0.00	0.00	0.00	1,690,011.59
Reserved for Expenditures	421,033.63	0.00	0.00	0.00	0.00	100,000.00	78,375.00	0.00	0.00	0.00	599,408.63
Reserved for Deficits	-254,373.19	0.00	0.00	0.00	0.00	-772,817.97	0.00	0.00	0.00	0.00	-1,027,191.16
Designated	26,394.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	26,394.44
Undesignated	1,912,243.95	0.00	0.00	0.00	0.00	111,094.16	315,431.47	0.00	0.00	0.00	2,338,769.58
BUDGETARY CONTROL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FUND BALANCES	3,769,682.62	3,136,954.63	165,876.10	-3,248,633.95	16,762,046.01	-550,729.64	408,440.10	5,444,348.35	0.00	0.00	25,887,984.22
	4,965,329.21	4,472,292.47	165,876.10	3,836,366.05	18,131,507.95	3,097,587.52	573,971.40	5,599,621.60	308,954.43	35,479,003.19	76,630,509.92

AGRICULTURAL COMMISSION

The Littleton Agricultural Commission has been in existence for 3 years now. We have a full committee with 7 regular members and 5 alternates. We hold meetings once a month, usually the third Tuesday of each month at 7pm in the Council on Aging Room.

Over the past year we have been hard at work getting a “Buy Local Campaign” off the ground to promote the last of our farms. We have been attending several fairs in town, met with a few of Littleton’s teachers regarding Agriculture in the Classroom, attending other local Agricultural Commission workshops, attended the Massachusetts Agricultural Commission Conference and have attended several “local food” workshops held here in town.

2009 Activities:

- *Attended and help host the Green Forum in March of 2009 on Preserving Farmland
- *Attended the Country Fair at Fay Park and held a Farmers Market that included Littleton’s produce growers.
- *We are still selling “Save Our Farms” tote bags and “Locavore” t shirts which help raise money for our “Buy Local Campaign”
- *Created a brochure on Littleton’s Agricultural labeled “Preserving an American Tradition”
- *Attended the Holiday Bazaar that was held in December where we promoted local agriculture.
- *Working closely with the Board of Selectman and Charles Auger to ensure that Nagog Hill Orchard remains a working farm.
- *Working with Betsy Levinson, editor of the Littleton Independent on a local food page in the newspaper each week for the 2010 growing season in Littleton.

We would like to thank Nagog Hill Orchards, Gary’s Farm Stand, Spring Brook Farm, and Springdell Farm for their involvement in the Country Fair in September. It was a great display of Littleton’s agriculture food producers.

We still have many items on our work plan that we are working to accomplish. We are still very concerned with the need to get local food into our school system and would like to eventually get Agriculture in the Classroom in as well.

Jamie M. Cruz, chair
Daniel Pickard, farmer
Peter Yapp, farmer
Paula Robinson, farmer
Linda Cantillon, clerk
John Mitchell
Julianne Lucas
Jill Brown, alternate

Amanda DeFreest, alternate
Mary Beth McKenzie, alternate
Brett White, alternate
Richard Carter, alternate

BOARD OF ASSESSORS

The primary function of the Board of Assessors Office is to fairly value real estate for the purpose of taxation. By statute, the Massachusetts Department of Revenue compels municipalities to closely reflect market values in their assessments. The Town of Littleton, experiencing tremendous growth as well as a rapidly changing market, has achieved that goal through the hard work and planning of the Assessor's staff.

2009 was a revaluation year (FY 2010), required by state to be completed every three years. Values, based on the period from 1/1/2008 through 12/31/2008, were reviewed and approved by the Department of Revenue. Overall, residential property values in Littleton saw an average decrease of 4.5%. However, increased demand for Cape Cod and Ranch style dwellings resulted in slightly increased values for those styles. The Board received a limited number of abatement requests this year, indicative of the effort made to provide reliable assessments.

Brian Wright, a Board member since 2000 relinquished his seat in 2009, deciding not to run for re-election. Lynn Masson, a Littleton resident since 1971 and the Town Assessor for Concord, MA, was elected as a write-in candidate. Lynn's wealth of knowledge and broad assessing experience are a welcome addition to the Board.

Anita Harding and Lorraine Freitas were recognized by the Massachusetts Association of Assessing Officers for over 20 years each of continued service. Their dedication and hard work, along with that of Ken Mildren, allow Littleton to maintain many assessing functions in-house for greater control and efficiency. Unlike other area communities, the Littleton staff handles their commercial and personal property valuations. This also provides a significant cost savings to the Town.

The Assessors Office hours are Monday through Friday 8:30 to 3:00. Citizens may contact the Assessors Office with any questions or concerns at (978)540-2410.

Respectfully submitted,
Frederick J. Freund, Chairman
Pamela Campbell
James Stephen Winroth

Will Ingham
Lynn Masson

BOARD OF HEALTH

The Board of Health is responsible for the regulating or administering various environmental and public health regulations and laws. The most prominent issue is administering Title 5 of the State Environmental Code – On-site Sewage Treatment Systems. The Board of Health plays a prominent role in monitoring and preventing disease, preventing tobacco sales to minors, and preparing for emergency response. The five members of the Board of Health are elected for staggered three-year terms and attend meetings at least twice per month; during calendar year 2009 the Board held 24 meetings.

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The Board is a member of Nashoba Associated Boards of Health (NABH). Technical assistance is provided by the Nashoba health agents. NABH licenses septic installers in accordance with Title 5, issues permits to drinking well contractors, investigates housing complaints in accordance with Chapter II of the State Sanitary Code, issues food service permits and conducts inspections. NABH conducts the weekly testing of Long Lake on the behalf of the Board of Health. The threat of the infectious disease of rabies is monitored by NABH. Nashoba Nursing offers clinics and immunizations, investigates communicable diseases, and answers health questions from the public. Our Health Agent, Jim Garreffo, R.S., holds office hours in Littleton on Tuesdays 12-1 and Thursdays 9:30-10:30, and can be reached through the NABH office in Ayer at 978-772-3335. Additional services and contact information are available on their website www.nashoba.org.

Eliot Clinic of Concord provides mental health and lifestyle services for Littleton residents.

The Board of Health appointed an new Animal inspector in 2009; animal health and the stable permitting process are monitored by our Frank Matheson, Jr.

All members are available to the public for questions at their homes. Mr. Cassinari and Mr. Yapp volunteered to handle more calls by posting their home phone numbers on the Board of Health website. Mr. Cassinari also serves as the Chair of the NABH Executive Committee. Additional public health information and contact information is available on the town website www.littletonma.org.

The Board's specific activity this year includes the following.

- Signed Permits (14 new/increased flow, 29 upgrade/repairs, 20 transfer/extensions)
- Issued 8 Tobacco Permits, collected fines for one violations of selling tobacco to minors
- Issued 22 Stable Permits
- Monitored monthly and quarterly reports of private wastewater treatment facilities
- Reviewed building permit applications for compliance with Title 5
- Coordinated with Medical Reserve Corps and used funds available through Homeland Security to purchase emergency supplies.

The Board was represented by various members for the following committees, 20 Foster Street Septic System Subcommittee, Crematorium Study Committee, Solid Waste Options Steering Committee.

Littleton Volunteer Corps and Medical Reserve Corps has been responsible for public health education events throughout the year. The MRC, Ann Lorree and the volunteers played a pivotal role in distributing the H1N1 Flu Vaccine at two clinics.

The Board sponsored a Lyme Disease seminar presented by Kurt Hayes of Boxboro.

The Board of Health continues to be dedicated to serving the Town of Littleton and welcomes all comments that may assist us in improving our level of service.

Respectfully submitted,
Ted P. Doucette, P.E., Chairman
Peter Yapp, Vice-Chairman
Joseph Presti, Esq., Clerk

Peter M. Cassinari, Member
Gino Frattallone, Member

BUILDING DEPARTMENT

The Building Department is pleased to report that during the calendar year 2009, fees were collected from building permits totaling \$94,249.00

New Commercial Construction	1
Commercial Addition / Renovation	33
New Residential Construction	16
Residential Renovation / Addition	176
Accessory Structure	22
Signs	14
Heating Appliance	16
Swimming Pools	3
Demolition	7
Miscellaneous	21
Certificate of Inspection	17
<hr/>	
Total Number of Building Permits Issued	309

The Building Department's charge is to oversee all construction, alteration, repair, and demolition throughout the Town. The Department reviews applications and issues permits for construction, repair, remodeling, and demolition and also issues final certificates of occupancy. The Department staff enforces by-laws and regulations related to zoning, building, plumbing, gas-fitting, electrical, and fire safety.

The Building Department also performs annual inspections in cooperation with the Fire Department of lodging houses, places of assembly, restaurants serving alcohol, daycare facilities, schools, nursing home, and other group residence occupancies prior to license renewal.

The calendar year 2009 showed significant decrease in activity for both commercial construction and residential construction. Zoning enforcement as always remains active as the department moves forward to resolve two ongoing court cases.

New residential addition construction remains strong for those homeowners deciding to improve rather than move. This along with miscellaneous improvements represents the majority of residential permits issued for 2009.

The Commonwealth of Massachusetts has introduced two new 7th edition building codes to replace the 6th edition building code. This not only introduced more current building restrictions in line with the national codes, but also a new format presenting some adjustment difficulties by all who use the codes. Every effort is being made to make the transition as smooth as possible. The upside to the new code is that Massachusetts is now viewed as having a current code (although already five years behind the national codes) by the Insurance Services Organization which rates states for the purpose of setting insurance rates.

The warnings regarding non-vented fossil fuel heating appliances bears repeating. Said installation requires specific built-in safeguards, and are restricted to areas not used as bathrooms and bedrooms. As with any non-vented fossil fuel appliance, caution should be exercised in their use

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as they introduce carbon monoxide gas into the living area. If you are contemplating using such a product, please contact this office or the Fire Department for more information.

In closing, I would like to thank all those individuals who, by their dedication and assistance, help provide the consistent service the Town of Littleton has come to expect from the Building Department. I would like to specifically recognize the efforts of the Inspector of Wires Mr. Booth Jackson and the alternate inspector Mr. Vincent Chant, the Plumbing and Gas Inspector Mr. Joseph Cormier and alternate inspector Mr. Wielenski. In addition, a thanks to Mr. Gabriel Vallante, acting as the alternate Building Commissioner, for providing the necessary services during my absence, and a special thanks to Ms. Maureen Adema who acts as the Administrative Assistant for the Building Department.

ROLAND J. BERNIER
Building Commissioner/Zoning Officer

Report of the Inspector of Wires

Please consider the following annual report of the Inspector of Wires for the year January 1, 2009 to December 31, 2009, collecting a total of \$42,873.00 in fees from 265 electrical permits.

New Homes	32
Commercial Buildings	43
Residential additions more than ten outlets	49
Residential additions less than ten outlets	43
New Service	65
Swimming Pools	3
Temporary Meters	0
Residential Security Systems	9
Septic System Pumps	6
Appliance Installation	11
Re-inspection	1
Annual Inspections	1

I have enjoyed serving the Town of Littleton in the capacity of Inspector of Wires and wish to thank all those concerned for their cooperation in helping me to execute my duties, and to Maureen Adema for the secretarial services throughout the year. A special thanks to Mr. Vincent Chant who acts as the alternate inspector during my absence.

BOOTH D. JACKSON
Inspector of Wires

Report of the Gas & Plumbing Inspector

As the Littleton Gas Inspector, I am pleased to report that 101 permits were issued collecting a total of \$7,552.50 in gas permit fees.

New Commercial	10
New Residential	29

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Renovation	59
Re-inspections	2
Replacement	1
Void	0

As the Littleton Plumbing Inspector, I am pleased to report that 127 permits were issued collecting a total of \$16,218.50 in plumbing permit fees.

New Commercial	21
New Residential	25
Renovation	77
Re-inspections	3
Replacement	1
Void	0

JOSEPH CORMIER
Plumbing and Gas Inspector

CEMETERY COMMISSION

2009 represented a year of transition for the Cemetery Department. It was necessary to realign our focus with the untimely death of Cemetery Administrator Walter Higgins, whose loss is felt every day.

Cemetery employees Craig Sullivan and Laurie Taylor rose to the occasion and have assumed additional duties with grace and ease.

The Cemetery Commission said so long to Commissioner Susan Fougstedt, after serving two terms. Fortunately for us, Susan remains on board assisting in the office and maintaining the genealogy program, for which we are deeply appreciative. We welcome Mary Gosby as a new Commissioner who has become actively involved and serves as a member of the Selectmen's committee looking at the crematory issue. That committee's report is due in early 2010.

An Eagle Scout project under the direction of Roger LeBlanc, Troop 20, raised flat markers in Section 3.

An arborist was contracted to perform major work to some of the aging trees in the Cemetery. Decaying and dead limbs were pruned. Diseased and dead shrubs at Whitcomb Circle and Westlawn Avenue were replaced in the spring.

The inner circle of the Davis Loop was opened for burials and entered into the mapping system software. It has become the most popular choice of recently purchased lots.

With increasing costs and ongoing budgetary constraints felt across the municipality, it is anticipated the Commissioners will increase certain direct cost rates in 2010.

Once again, without the hard work and dedication of Craig and Laurie, along with those who provide valuable resources to the Cemetery Department, we wouldn't be as fortunate as we are in the pristine environments of the cemeteries in Littleton.

Respectfully submitted

David Badger, Chairman
Deb Williams, Secretary
Mary Gosby, Tr.

CLEAN LAKES COMMITTEE

CLC Members:

Jon Folsom, Chairman
Leon Weaver, Spectacle Pond
Steven Sussman, Mill Pond
Charlie Bush, Lake Matawanakee
Savas Danos, LEL&WD – Advisor

Dan Lord, Conservation Commission
Susan Silberberg, town resident
Elliot Putman, Mill Pond Alternate
Ed Hunt, Mill Pond Alternate

The Littleton Selectmen formed the Clean Lakes Committee (CLC) in 1999 to assess conditions and coordinate improvements to Littleton's lakes and ponds. The forum brings together representatives from lake associations, interested town committees and concerned citizens to share ideas and implement necessary actions to help restore and maintain water bodies, streams and wetlands town-wide.

Meetings are generally held monthly at the LEL&WD Operations Center, 39 Ayer Road. Meeting dates and approved minutes are posted on the Littleton Water Department website: www.lelwd.com/minutes.html.

2009

Suppression of in-water invasive plants continues to be a primary focus of the CLC. Variable milfoil, fanwort, curlyleaf pondweed, water chestnut, duckweed and some species of lily pads threaten the health and recreational value of our lakes and ponds. If left unchecked, these invasives can overtake native plant species and clog the shallows of our water resources.

This year the CLC entered into a new 3-year contract with Lycott Environmental, Inc., of Southbridge, to manage these invasives. Long Lake commanded the most attention this year. Fanwort and curlyleaf pondweed infestation in Long Lake had come to encompass three quarters of the shoreline, extending out 200 – 400 feet. Spectacle Pond was treated only for milfoil due to the expense of the work required at Long Lake. Doleful Pond (on the Newtown Hill Conservation property) was treated as well, to curb water chestnut growth.

The CLC also addresses water conservation and stormwater management issues. We have produced pamphlets and bulletins to inform the public of our activities and concerns. The Littleton Lakes Brochure was updated and revised this year. The brochure profiles our major lakes and ponds, and provides tips on water use and resource protection.

Our ongoing Rain Barrel Program encourages residents town-wide to reduce summer water use and restrict runoff by saving and reusing rainwater for their lawns and gardens. 75 more barrels were sold – below cost – during the spring drive. For the first time, the CLC and the Littleton Water

Department (LWD) sold Pearl's Premium Ultra Low Maintenance Grass Seed town-wide. This product was developed locally to not only thrive with less water and fertilizer, but also to crowd out crabgrass and weeds. Because of our bulk purchase, it was offered to town residents at the lowest price in Massachusetts. Look for both programs to continue next year.

Lake Matawanakee

The lake was drawn down over the winter months to expose undesirable plant growth for removal. Unfortunately, like the attempt the previous year, sustained high water levels from an unexpectedly wet winter and spring prevented the desired kill-off.

Spectacle Pond

Fears that the Pan Am Southern auto offload facility in Ayer would actually be constructed were realized this year. The project (initiated by the Guilford Rail System) is located over an aquifer that provides drinking water to both Littleton and Ayer. The work was given the green light despite flagrant corporate environmental violations, citizen protests and rallies, legal challenges and legislative action. The railroad could not be stopped. It is feared that a single accident or the cumulative effect of numerous smaller incidents could damage Spectacle Pond or ruin the fresh water aquifer.

Beavers have a newer, stronger barrier system to contend with. The 5 year old Beaver Deceiver at the outlet of Spectacle Pond was replaced by a tougher, doubled-up unit that will do a better job of discouraging damming.

Long Lake

Plans to replace the existing septic system that serves the Parks and Recreation facilities at the Town Beach were delayed a year. The tight tank installation was postponed due to CLC funds committed to Long Lake herbicide treatment.

Happily, there wasn't a single beach closing this year. Water quality has improved notably due to the effectiveness of the Long Lake Restoration Project.

Mill Pond

And once again there are stirrings of progress on Mill Pond. While community access points were not developed this year due to excessive fanwort infestation at Long Lake, federal funding was secured to complete the feasibility study for the Mill Pond Ecosystem Restoration. Through the efforts of Congresswoman Niki Tsongas, the project has been authorized to be carried out under section 206 of the Water Resources Development Act of 1996.

US Army Corps of Engineers (USACE) Project Manager Adam Burnett is compiling data and reexamining findings intending to maximize the effectiveness of planned improvements. On one hand, controlling costs will be crucial given the current economy. On the other, the scope of the project has to be sizeable enough to benefit from economies of scale and significant enough to make a sustainable improvement.

Scheduling and coordination continues to be a struggle. Sediment sampling in Mill Pond's two largest basins was planned for the fall. The pond iced-in before USACE Right-of-Entry Forms

were secured from property owners at the two intended boat launch sites. But not before all pond abutters were mistakenly served with the same forms. A better effort will be put forth when activities resume in the spring.

This continues to be a long slow process. I extend my gratitude to the many people whose commitment and patience have brought us to this point. The need for extensive improvement of Mill Pond is clear. But the immediate and long term impacts of this effort, from town matching funds and community access, to property rights and ecosystem improvement will become clearer only as the details of the project are more fully developed.

Jon Folsom, CLC Chairman

COMMISSION OF TRUST FUNDS

Market Overview

Markets rebounded significantly in 2009 compared to where they ended in 2008. The S&P 500 finished the year at 1115.10, a 23.5% increase from 2008. Interest rates stayed at record lows throughout the year.

Fund Performance

The Littleton Trust Funds began the year with a balance of \$2,864,230 after year-end adjustments and finished the year at \$3,249,586 an \$848,901 or 13.5% increase in the overall balance of the fund. The funds generated income in 2009 of \$84,764, down 20.6% from 2008. This decrease reflects the impact of historically low interest rates and dividend reductions related to the poor economy.

Commissioner Comments

During 2009 our professional advisory firm, Bartholomew & Company, continued diversifying the portfolio, reducing the Fund's concentration in common stocks in keeping with our investment policy guidelines. This should lead to increased fund stability and income in the long term.

In 2009 the Commissioners were very pleased to accept generous gifts of \$50,000 in 2008 and an additional \$50,000 in 2009 to establish the FB Morrison Charitable Fund. The income from this fund will be used to provide student scholarships under the stewardship of the Littleton Scholarship Trust.

The Commissioners, as administrators of the Frank M. Kimball, Second Fund, were pleased to award scholarships to the following citizens: David Olofson, Alexandra Essman, Gregory Scantleberry, Colleen Cannistraro, Scott Cannistraro, and Richard Matson. The Commissioners wish to thank the Awards Committee Julia Adam and Larry Wenz, who screen the many applicants and provide the Commissioners with excellent recommended candidates. In particular we would like to thank Julia Adam, who will be leaving the Committee this year after many years of service, and to welcome new Committee members Joyce Miller and Linda Holcombe.

The Commissioners wish to take this opportunity to thank departing Commissioner Glen MacNeil for his service to the Town and welcome newly elected Commissioner Tyler Gray. We also wish to

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thank Steve Venuti, Town Treasurer, for his valuable assistance this year as he continues to bring the fund management and reporting to a higher level of sophistication.

Respectfully submitted,
Rick Hoole
David Stevens
Tyler Gray

Trust Fund Balances	Principal Account Balance as of 12/31/09 *	Expendable Income Account Balance as of 12/31/09	Total Trust Fund Balance 12/31/2009	2009 Income
Cemetery Perpetual Care	\$242,077.11	\$88,295.14	\$330,372.25	\$9,011.54
J. Goldsmith Common School	7,380.76	6,073.48	13,454.24	349.53
C. Hildreth	94,346.27	74,417.82	168,764.09	4,385.93
L. Johnson High School	12,509.01	9,757.18	22,266.19	578.68
F. M. Kimball	125,806.81	66,463.86	192,270.67	5,062.44
M. H. Kimball	247,713.85	121,663.89	369,377.74	9,874.18
B. Sampson Education	266,689.75	140,710.06	407,399.81	10,738.25
L. H. Zappy	11,671.36	9,014.96	20,686.32	537.72
B. Sampson Relief of Animals	44,586.75	36,298.98	80,885.73	2,100.76
A. Tuttle Lyceum	60,007.98	30,825.56	90,833.54	2,403.61
B. Sampson Library	42,028.39	35,479.19	77,507.58	2,010.13
Reuben Hoar Library	425,170.31	275,955.37	701,125.68	18,291.35
F.M. Kimball II Fund	198,577.27	118,916.40	317,493.67	8,526.45
Doris Warren Education Fund	180,721.72	95,141.76	275,863.48	7,271.27
Clancy Lyceum	4,790.58	2,414.75	7,205.33	190.70
FB Morrison Charitable Fund	125,846.72	48,233.35	174,080.07	3,431.89
Totals	\$2,089,924.64	\$1,159,661.74	\$3,249,586.38	\$84,764.43

* includes Unrealized Gains & Losses

Additions & Disbursements from Funds - Yr ending December 31, 2009

<u>Fund</u>	<u>Additions</u>	<u>Disbursements</u>	<u>Reason for Disbursement</u>
Cemetery Perpetual Care	\$6,550.00	\$98,500.00	FY09 Cemetery Budget
J. Goldsmith Common School	-	100.00	FY09 Town Meeting Appropriation
C. Hildreth	-	1,500.00	FY09 Town Meeting Appropriation
L. Johnson High School	-	200.00	FY09 Town Meeting Appropriation
F. M. Kimball			Scholarship Awards

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	-	6,156.61	
M. H. Kimball	-	12,000.00	Littleton Public School Programs
B. Sampson Education	-	13,056.52	Scholarship Awards
L. H. Zappy	-	200.00	FY09 Town Meeting Appropriation
B. Sampson Relief of Animals	-	500.00	FY09 Town Meeting Appropriation
A. Tuttle Lyceum	-	2,967.74	Scholarship Awards
B. Sampson Library	-	-	
Reuben Hoar Library	-	15,650.00	FY09 Library Budget & Fundraiser
F.M. Kimball II Fund	-	11,290.00	Scholarship Awards
Doris Warren Education Fund	-	8,846.52	Scholarship Awards
Clancy Lyceum	-	236.56	Scholarship Awards
FB Morrison Charitable Fund	50,000.00	-	
Totals	\$56,550.00	\$171,203.95	

COMMUNITY PRESERVATION COMMITTEE

The Littleton Community Preservation Committee (CPC) held meetings on:

January 13, 2009; February 17, 2009; March 17, 2009; April 14, 2009; May 26, 2009; June 18, 2009; July 18, 2009; July 28, 2009; September 22, 2009; November 17, 2009; and December 8, 2009.

The committee had nine projects brought before them in 2009. Three of these were deemed not eligible under CPA's rules for allowable spending. Two of these were not recommended for the next stage of the application project, as proposed. And one of these has a full application being considered in 2010 (Cobb Property –Open Space).

The three projects, of these nine, to receive funding in 2009 were:

1. Houghton Memorial Building roof replacement
2. Pine Tree Park housing repairs
3. Lucy's Land –Yapp Conservation Land Purchase

During 2009 the CPC began a series of discussions on the three main categories of community preservation: historic resources, affordable housing, and open space. This series of discussions

invites public input, and has hosted a number of experts to speak about each area of interest. The last discussion in this series is scheduled to be held in 2010.

The management of CPA funds is handled by the town accountant. Overall, in 2009, revenues have exceeded expenditures.

Members:

Conservation Commission (1 member)
Historical Commission (1 member)
Park & Recreation Comm (1 member)
Planning Board (1 member)
Housing Authority (1 member)
Board of Selectmen (4 appointees)

Dan Lord
John Bowers
Geraldyn Miller
Gregg S. Champney
Michael Morey
Jef Feehan (6/30/2011), Vice Chair
Doreen Morse (6/30/2011)
Timothy "Mit" Wanzer (6/30/2010), CPC Chair
Eliot Putnam (6/30/2012)

CONSERVATION COMMISSION

The Littleton Conservation Commission continues to serve as the town's agent for the Department of Environment Protection (DEP) and for the stewardship of the town owned conservation lands. The commission reviews all DEP filings as they are submitted. Public hearings are held in the town hall and site visits are made to the appropriate property. When the commission approves the project design, the permits are issued.

With the continued poor economy The Conservation Commission saw a decrease in filings as the year progressed. The Conservation Commission issued 13 Orders of Condition (permits), 8 Determinations of Applicability (permit not required), and 12 Certificates of Compliance (projects completed satisfactorily), which is a decrease from the amounts in previous years. The Commission did see a rise in Enforcement Orders (work in violation of the Wetland Laws).

The year 2009 brought the purchase of some new Conservation Land for the Town of Littleton. The town bought 53.6 acres of land now designated as the "George and Lucy Yapp Conservation Land" located off Newtown Road. The purchase of the land was made possible with the help of the Sudbury Valley Trustees, the Community Preservation Committee and the Littleton Conservation Trust. The land was purchased for the price of \$930,000 which was approved at the May Town Meeting through a \$500,000 LAND grant and money borrowed from the Community Preservation Committee and cell tower money. The Sudbury Valley Trustees drafted a Land Use Management plan for the conservation land which includes a Conservation Restriction for the property. This new parcel of land which includes both woods and fields connects to many of the towns existing trails including the Cobb Memorial path, the Morrison Trail and the trails behind the Shaker Lane School.

The Conservation Commission has responsibility for the maintenance of the Town owned conservation land. In this activity the Conservation Commission is considerably aided by Art Lazarus and his loyal band of volunteer Land Stewards. Art contributes his considerable talents to both the Town and to the Littleton Conservation Trust, a private not for profit open space preservation organization. The Land Stewards, who saw a rise in their numbers this year, help with the maintenance of and other activities at all the Conservation Commission and Conservation Trust lands.

The Commission would like to thank Rick Findlay and Don MacIver from the Conservation Trust for all the work they have done for Commission over the last year. Rick and Don have done several projects including trail and land maintenance, grant writing, work on Conservation Restrictions and work with the Community Preservation Committee in the acquiring of the Yapp property. Rick and Don have spent much of their time assisting the Commission in their efforts to protect open space.

Respectfully submitted by Heather Hampson on behalf of the Littleton Conservation Commission.

COUNCIL ON AGING

The Littleton Council on Aging is located in the Shattuck Street, Municipal Building, Second floor, Room 231. Office hours are 8:30 a.m. to 4:30 p.m., Monday through Friday, except for legal holidays. The LCOA Monthly Senior Broadcaster is mailed to approximately 1250 seniors 60 or over, while another 350 copies are dropped at apartment complexes' housing seniors. If, a senior would like to be on the LCOA mailing list, he or she can call the office at 978-540-2470 to be added. Seniors can also tune into Channel 8 for senior's news and what is happening primarily in the Town and other activities that may be sponsored outside of the community by the LCOA.

Blood pressure clinics are held in the multipurpose room the 2nd Tuesday of the month from 11:00 a.m. to 12:00 p.m.; the 4th Thursday of the month at Pine Tree Park Apartments from 9:00 a.m. to 10:00 a.m.; at the Mill Pond Apartments from 10:00 a.m. to 11:00 a.m. by Nashoba Nursing. The Littleton Fire Department is also available (time permitting) to administer blood pressures; the LCOA Office also has a digital blood pressure monitor available to for seniors' use during regular office hours. Nashoba Nursing also administered yearly flu and H1N1 shots to citizens over 65 years of age and those with chronic illnesses, such as asthmas or diabetes.

The Littleton Council on Aging also addresses the social and recreational needs of Littleton's seniors. The LCOA Watercolor Class was awarded Littleton Arts Cultural Grant to help supplement program costs for the seniors. Tai Chi is taught free of charge at the Plum Blossom Academy, 222 Great Road, on Wednesdays from 12:00 p.m. to 1:00 p.m. Activities such as exercise, stretch and flex, yoga, line dancing, games, the WII, scrabble, mahjongg, informational seminars and trips are sponsored by LCOA, just to name a few. The LCOA encourage people from other towns to join in with us and offer any new ideas. On the third Wednesday of the month from 7:30 a.m. to 8:30 a.m. a men's full course breakfast is served at the Senior's Diner for a \$2 donation; in addition, to being among great company and some of the greatest conversations in town. Also, a women's breakfast is held the second Thursday of the month from 7:30 a.m. to 8:30 a.m. The LCOA volunteers/cooks are: Bob Kelly, Ellen Araujo, Eleanor Cook, Dusty Krohn, Sharon Corbin, Barbara McRae, Rusty Thomas, and Dick Hunt. These citizens make these breakfasts program all possible; therefore, they deserve many thanks for their given time! I want to thank the Friends of the Littleton Council on Aging who sponsored the Veterans Day lunch and also donations from the Littleton police association and Donelan's Supermarkets. Also, many thanks go to Littleton Veteran's Agent, Allen McRae, for his assistance and all the volunteers who helped make this special day happen. The Littleton Light and Water Department continues to sponsor its annual Spring Fling Luncheon, which is open to all Senior Citizens of Littleton and Boxboro.

The Littleton Council on Aging and Friends of the Council on Aging participated with the Littleton Town Boosters auction last fall and received half of the money that was raised for fuel assistance.

The Littleton Senior Tax Work-Off Program provides volunteers to various offices in the Town of Littleton to perform services, in exchange for a reduction of their real estate property tax. Every effort is

made by the LCOA to place volunteers according to their ability and the offices' needs. Last year, the tax work-off program had approximately 112 slots to fill from 123 applicants signing up for the program. The sign up period for the tax work-off program is Monday through Friday, 8:30 a.m. to 4:30 p.m. during the month of June yearly. Failing to sign up during the month of June means that the senior must reapply for the program the next coming year in June.

Minuteman Senior Services provides the SHINE (Serving Health Information Needs of Elders) program. Littleton is very fortunate to have an experience counselor available to seniors on the first and third Wednesday of the month for assisting seniors with questions on HMO, Medicare, Medicare D and Medicaid. From February through April, free tax assistance is available for the elderly and low-income taxpayers which is performed and offered by AARP.

The LCOA licensed social worker provides needed assessments and referrals to appropriate services for elders. Elders are given screened referrals volunteers for companionship, grocery shopping and prescription pick up. Applicants with fuel assistance and food stamp applications of all ages are processed by the LCOA Office. An intergenerational program between Shaker Lane, Russell Street School, and the LCOA provides birthday wishes for citizens 80 years and older with cards created by their students; Christmas gifts for needy seniors are donated and put together by students and purchased by the LCOA Outreach Coordinator and distributed to seniors. The Massachusetts Department of Elder Affairs awarded Littleton a Formula Grant of \$8,932.00 that supplements the LCOA Outreach Coordinator's salary as well as the Friends of the Littleton Council on Aging that supplements 2 additional hours.

The LCOA Meal Site is located on the lower level of the Town Hall Building, 33 Shattuck Street, serves hot lunches Monday through Friday with many monthly specials. Every month, the LCOA have a birthday luncheon in the Senior Diner for birthday candidates and their lunches are provided by Minuteman Senior Services while the shared birthday cake is provided by the LCOA. All you have to do, as an upcoming birthday candidate, is call Ms. Gayle Dalton at the Senior Diner (Tel: 978-540-2474) a day ahead for making your reservation. Ms. Gayle Dalton along with volunteers' package prepared meals to be delivered to shut-in citizens. The LCOA has a group of dedicated drivers delivering these meals to the homebound; if, a citizen has a good driving record, can pass a CORI check, and can spare a day or two a month to drive; please, call the LCOA and see if you can get qualified. Meals are provided by Minuteman Senior Services five days a week, except on holidays. The doors to the LCOA Senior Diner open at 9:00 am; so, seniors can drop by and have a cup of coffee, play cards, puzzles or just socialize with others. The Diner is doing it's best to go GREEN. We have replaced consumable paper products by using dishes and silverware. The Friends of the Council on Aging installed a new handicap door at the diner, which ensures privacy and keeps the noise level down to our seniors during lunch, if there is an activity held in the multipurpose room.

The MART van and the LCOA van are used primarily for medical appointments first, then shopping and other errands. Every effort will be made to accommodate citizens' needs, but please remember that the LCOA only have two vans. Please, call the LCOA for a ride reservation two business days ahead of your appointment date from 8:30 a.m. to 4:30 p.m. at 978-540-2470.

The Littleton Council on Aging has received a \$1000 donation to help towards the purchases of a replacement van. The donor wanted to thank the Town of Littleton for its support in providing transportation to meet the needs of the senior's citizens and disabled. Between the LCOA van and the MART van, the LCOA was able to provide 4,650 rides to senior citizens from December 2008 to December 2009. By the Town of Littleton accepting the gifted van from Colonial Automotives Group, the LCOA was able to expand and broaden the service distance to medical appointments. If you want to donate to the LCOA Gift Fund for the van replacement, please make your check out to the Littleton Council on Aging.

The Friends of the Council on Aging, Town House Thrift Shop, is located on the second floor, in Room 234. Donations of clean seasonal clothing as well as white elephant items are always needed - its Littleton's best value. Come in and see what the Town House Thrift Shop have to offer. All proceeds from the thrift shop are used for programs at the LCOA along with supplementing the Outreach Coordinator's salary. The Town House Thrift Shop is open five days a week from 10:00 a.m. to 3:00 p.m.

The Littleton Council on Aging is grateful for the support received from the Town and the many volunteers who support the LCOA and participate in activities. Littleton's senior population is growing and the LCOA is working very hard to bring about more activities and better serve the needs of seniors in the coming months. The LCOA wishes to thank all of the volunteers who help make staff work all possible.

Respectfully Submitted:

Carolyn Sloboda

Carolyn Sloboda, Director of LCOA

February 19, 2010

Date

Littleton Council on Aging Board of Directors: George A. Sanders, Chairman, Louise Curley, Vice Chairman, Vilma Sorgente, Treasurer, Robert Stetson, Secretary, Norman Berry, Mary Catalanotto, Barbara Kamb, Mary Kaye, Rosemarie DiBacco, editor, Mary Dugan, and Barry Curcio

CULTURAL COUNCIL

The Littleton Cultural Council, LCC, is a State-funded organization responsible for the disbursement of monies to local and regional projects in the arts and humanities.

There were 22 grant applications in the fall of 2009 for the current funding cycle. These amounted to almost \$10K. With only \$4K allocated by the State, the LCC had some hard decisions to make. However, a mandate from the State legislature that we zero-out our account meant that any residual funds we held had to be spent this year. This not insubstantial amount meant we were able to better fund these grants than we would normally be able. On the other hand, it also means we will not have this financial cushion for the next funding cycle whose State allocation promises to be much leaner.

Locally we were able to partially or fully fund several interesting and worthwhile projects including a mock archeological dig at the Middle School, art classes at the Council on Aging, and the Tanglewood Marionettes at the library. Besides these local programs, the Littleton Cultural Council has also granted money to regional events that Littletonians enjoy, such as the annual arts and crafts fair at the Fitchburg Art Museum, family night at the Discovery Museums of Acton and an Audubon exhibit at Fruitlands in Harvard.

Every year, now with the assistance of the Rotary Club of Littleton, the LCC runs the 4th of July Town Picnic at Fay Park. This past year was no exception; the picnic featured grilled food thanks to the Rotary and Ed's Weenies. There were, of course, children's games, featuring the ever-popular sack race, and a free concert from the gazebo. Many thanks to all the volunteers who made this event possible, giving over much of their

holiday to make this community event a success. This coming 4th of July Town Picnic will feature the group Yankee Notions. We hope you can be there!

Anyone interested in serving on the LCC is welcome to contact either the Selectmen's Office or Andrew Bowers. Also, if you would like to obtain information about grant applications for the 2010-11 funding cycle, contact someone on the Council or check out the State Website at:

www.massculturalcouncil.org

Respectfully submitted,
Andrew Bowers, Chair
Kim Ahern
Stephen Anderson
Steve Glines

Meg Low
Diann Ouellette
Prudence Ursch

BOARD OF ELECTRIC LIGHT COMMISSIONERS

The Board of Electric Light Commissioners is pleased to present the annual report of the Electric Light Department for the calendar year 2009.

The department continues to advance its tradition as a progressive public utility committed to quality, value and service. We consistently strive to retain our status as the region's low cost provider for residential customers, while offering superior customer service and outstanding value to the community.

This year, we were able to provide three power cost reductions – totaling 2.5 cents per kWh – to more accurately reflect the cost of power in today's market. For the average customer, who uses approximately 1000 kWh per month, the three adjustments resulted in overall savings of \$25 per month, making **LELD rates the lowest in the state**. In total, these adjustments represent a collective reduction of nearly \$500,000 across our customer base – a savings that we are pleased to provide to our ratepayers.

The latest statistics compiled by the Massachusetts Municipal Wholesale Electric Company (MMWEC), which tracks the rates of both public and private utility companies, show that LELD's residential rates are consistently and significantly lower than those charged by private utilities. For purposes of comparison, a Littleton customer using 1000 kWh per month has a monthly bill of \$101.15. The same usage in Ayer, served by National Grid, cost \$149.13; while in Acton, served by Nstar, that usage cost \$170.68. For all other classes of usage, LELD rates remain among the lowest in the state. For example, rates for customers who use 500 kWh per month or 750 kWh per month rank the second lowest in the state. LELD's commercial rates are also highly competitive, placing at or near the lowest in the state when compared to both public and private utility companies.

The department continues to work a four-day, ten-hour workweek, through which we save energy, lower costs and offer expanded customer service hours. We take particular pride in leading by example, and believe that the best "green" program is one that consistently reduces energy consumption while maintaining or improving customer service. In keeping our commitment to conservation, we added three hybrid vehicles to our fleet, as older ones were retired or reassigned. A hybrid Ford Escape replaced an F150 pickup truck, while hybrid models of the Toyota Highlander and Toyota Tacoma replaced a Ford Explorer and Toyota Tacoma, respectively.

On the personnel front, the department added two new linemen, Todd Burnham and Trever Snyder, to fill vacancies. To support engineering and network functions, the department hired Mike Gouveia as an IT Systems Specialist.

The business office introduced the convenience of credit and debit card payment for those customers who wish to pay their bills online. In a partnership with Paymentus Corporation, a third party payment service, customers can now go online or use the telephone to pay their bills at any time.

Crews worked on a number of major projects throughout the year, completing pole relocations on the Goldsmith St. reconstruction project, the redesign of the high school turning lane and the reconfiguration of the intersection of Ayer Rd. at King St.

The department spearheaded the town-wide transition to a new voice over internet protocol (VoIP) phone system featuring direct inward dial numbers, improving considerably customer and resident access to town departments. The system is in place at LELWD, the Police and Fire Departments, Town Offices and the School Department's Central Office. This new system not only makes it easier to connect directly with employees, but represents a significant savings over the cost of maintaining the outdated systems that had been in use. As part of the project, LELD also made a considerable investment in the town's network infrastructure, enhancing connectivity among town buildings and departments.

LELD also unveiled a new emergency notification system capable of placing 1000 calls per minute. Unlike the department's previous system, which only called land lines, this system offers an open enrollment feature, where residents can enter multiple numbers into the database, virtually ensuring receipt of the message on the devices of their choosing.

The department installed a photovoltaic array of 117 panels on the roof of our Administration Building that will generate approximately 22 kW of power. Customers can track generation from a link on our website. We also plan to offer other green initiatives, including expanded rebate and incentive programs, in the coming year.

This year, we provided annual financial and in-kind contributions in excess of \$800,000 to the town and continued to support many programs and initiatives, including educational grants to the high school, GIS mapping, environmental and planning assistance, preservation and acquisition of open space, the annual holiday tree lighting on the Common, the senior citizen luncheon and elementary school field trips.

As an organization, LELD has always prided itself on being a progressive utility, using the latest tools and technologies to offer outstanding value for our services. We embrace our role as leading municipal citizens committed to projects and programs that enrich and enhance the quality of community life. Our record of performance, we believe, underscores the value of public power and the virtue of a progressive business posture. As we move forward, we are confident of our ability to further that tradition.

For more information, please visit our website, www.lelwd.com.

Respectfully submitted,

BOARD OF ELECTRIC LIGHT COMMISSIONERS

Joseph McCumber, Chair

Ivan Pagacik, Vice-Chair

Bruce Trumbull, Secretary/Clerk

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Thomas Rauker, Member
Craig Gruskowski, Member

ASSETS		Preliminary / Unaudited LIABILITIES AND SURPLUS	
UTILITY PLANT		SURPLUS	
Total Electric Steam Production	0	Unappropriated Surplus	-32,964,320
Total Electric Transmission Plant	14,707		
Total Electric Distribution Plant	18,938,063		
Total Electric General Plant	10,702,999		
TOTAL UTILITY PLANT	29,655,769	TOTAL SURPLUS	-32,964,320
Accum. Depreciation Steam Plant	0	LONG TERM LIABILITIES	
Accum. Depreciation Transmission Plant	-12,114	Bonds Payable	-1,230,667
Accum. Depreciation Distribution Plant	-8,411,407	Post Employment Benefits Payable	-602,641
Accum. Depreciation General Plant	-4,470,607		
	-	TOTAL LONG TERM LIABILITIES	-1,833,308
TOTAL DEPRECIATION	12,894,128	CURRENT AND ACCRUED LIABILITIES	
NET ELECTRIC PLANT	16,761,641	Accounts Payable	-620,944
Construction In Process	94,979	Miscellaneous Accrued Liabilities	-282,865
FUND ACCOUNTS		TOTAL CURRENT & ACCRUED LIABILITIES	-903,809
Depreciation	3,691,200	Reserve for Uncollectible Accounts	-40,000
Construction	2,862,185	Power Buyouts	-2,476,047
Rate Stabilization	7,757,744		
Pension Fund	926,081	TOTAL LIABILITIES	-5,253,164
Operations Fund	1,000		
TOTAL FUND ACCOUNTS	15,238,209	TOTAL LIABILITIES/SURPLUS	-38,217,483
CURRENT AND ACCRUED ASSETS			
Accounts Receivable Rates	2,202,100		
Accounts Receivable Jobbings	42,904		
Accounts Receivable Other	108		

Inventories	821,282
Prepayments	2,028,998
Deferred Expenses	74,554
L'Energia Buyout	952,706

BOARD OF WATER COMMISSIONERS

The Board of Water Commissioners is pleased to present the annual report of the Water Department for the calendar year 2009.

This year, we implemented our water conservation program, “Drive to 65,” beginning our educational efforts in the spring, and enforcing water use restrictions over the course of the summer. Our latest Water Management Act permit from the Massachusetts Department of Environmental Protection (MADEP) requires us to step up our efforts to reduce residential consumption to less than 65 gallons per day (gpd) per person within the next few years. Regardless of our system’s capacity, our utility’s ability to withdraw water may be seriously restricted if we do not meet the state’s conservation criteria.

While we have always planned successfully to meet the consumptive requirements of the community and will continue to explore new well sites and other means of increasing capacity, we must redouble our efforts to conserve water on our own, in anticipation of more stringent state restrictions on its use.

Outdoor watering accounts for the greatest water use and is the most serious threat to a community’s ability to meet the per capita residential standard. Daytime watering is not only costly, but largely ineffective. While we understand that people are trying to maintain their landscapes, this objective can still be met with much less water during the early morning or evening hours. Only one inch of water per week is sufficient to maintain a healthy lawn, so we ask that our customers use common sense when watering outdoors. We have tried to take a reasonable approach to water restrictions over the years, for most summers asking only for voluntary restrictions unless drought conditions dictated a mandatory program. Those days may be over if we don’t make a genuine effort to reduce consumption.

Under our odd-even conservation program, odd numbered addresses are allowed to water on Tuesdays, Thursdays and Saturdays and even numbered addresses are allowed to water on Wednesdays, Fridays and Sundays. No watering is permitted on Mondays, giving the system a day to recover. When we have had to implement the program, it has been successful, with a high level of compliance. For that we are thankful, and appreciate your support.

The department adopted a 10 percent rate increase for most customer classes, which are based on usage, to help fund capital improvement project on town’s water system. Higher use customers – those who use in excess of 5,000 cubic feet of water per quarter –saw see a 20 percent increase. The incremental rate structure is designed to encourage greater water conservation, since customers who use less water pay lower rates. A recent survey of similar sized water systems with treatment plants showed Littleton to be at the low end of water rates. Even with this increase, Littleton will retain its position as one of the lowest cost water providers in the region.

On the environmental front, the department, in association with the Clean Lakes Committee, continues to promote the installation of rain barrels, rain gardens, vegetative swales and other low impact development methods to control and recharge clean rainwater. Our rain barrel program has been a great success, and

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will continue in the spring. At \$45 each, these 55 gallon barrels are an inexpensive and efficient way to capture storm water runoff and use it for watering lawns and gardens. We also sold Pearl's Premium grass seed at cost, in an effort to promote drought tolerant lawns.

We experienced a number of changes on the personnel front. We welcomed Paul Denaro as our Water Treatment Production Supervisor and Nick Shimmel as a Utility Laborer. John Ash was promoted to Production Assistant, working at our water treatment plant and pumping stations.

In addition to routine maintenance activities, our staff oversaw the installation of new water main on Goldsmith St. as part of that road's reconstruction project. We continues to perform a number of important functions, including the installation of new water services, the repair of emergency water main breaks and the monitoring of water quality. Our certified drinking water operators keep the Spectacle Pond Treatment Facility running efficiently through regular maintenance and equipment upgrades. Both our operators and utility specialists are on call 24 hours a day, 7 days a week to respond to emergencies. A number of capital improvements are planned for the coming year and can be tracked by viewing our website.

In the fall, we exceeded the EPA lead limit by one sample, requiring a public education program on the dangers of lead in drinking water. Lead gets into drinking water primarily from materials associated with indoor, home plumbing. While we are responsible for providing clean drinking water, we cannot control the variety of materials used in plumbing components. When water has been sitting for several hours, it is always a good idea to open the tap and let it run for 15-30 seconds until the water is consistently cold. This will effectively flush your line.

The department's accomplishments are chronicled in our annual Water Quality Report, which affirms our water is of the highest quality. As the stewards of an exemplary water quality program, we proudly present this report, which validates our efforts to provide clean, safe drinking water to our customers.

For more information, please visit our website, www.lelwd.com.

Respectfully submitted,

BOARD OF WATER COMMISSIONERS

Joseph McCumber, Chair
Ivan Pagacik, Vice-Chair
Bruce Trumbull, Secretary/Clerk
Thomas Rauker, Member
Craig Gruskowski, Member

ASSETS

Current and Accrued Assets

Cash	790,079
Accounts receivable	130,663
Accrued unbilled revenues	159,567
Materials and supplies	<u>97,253</u>

<u>Total Current and Accrued Assets</u>	<u>1,177,562</u>
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LIABILITIES AND SURPLUS

Current and Accrued Liabilities

Accounts payable	271,605
Current portion long-term debt	266,800
Bond Anticipation Notes	1320000
Accrued liabilities	<u>33,295</u>

<u>Current and Accrued Liabilities</u>	<u>1,891,700</u>
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ASSETS

Noncurrent Assets

Prepaid bond costs	102,020
Total plant, at cost	13,680,062
Less: Accumulated depreciation	4,412,364

Net Plant in Service 9,267,698

Construction in progress

Total Noncurrent Assets 9,369,718

Total Assets 10,547,280

LIABILITIES AND SURPLUS

Long-term Debt

Compensated Absences payable	49,153
Other Post Employment Benefits Payable	47,551
Bonds payable	<u>2,060,625</u>

Total Liabilities 4,049,029

Net Assets

Invested in capital assets, net of related debt	6,015,610
Unrestricted net assets	<u>482,641</u>

Total Net Assets 6,498,251

Total Liabilities and Surplus 10,547,280

FIRE DEPARTMENT

It is the mission of the Littleton Fire Department to provide protection of lives and property through a combination of emergency response and loss prevention services.

The Fire Department ended the year on a very positive note in 2009. The week before Christmas two potentially serious house fires were each contained to only a few rooms and contents. Both of these could have been much more devastating losses for the families had not an aggressive fire attack been successful by the department. The run volume of 1317 emergency responses was down 6% from last years' run volume, but the December 2008 ice storm created an end of year spike in the 2008 run volumes. The second year with a relatively quiet brush season kept our emergency volume steady which turned out to be just slightly below last year's run totals with 1317 emergency calls in the calendar year of 2009. Fire prevention and the on-duty crews handled almost 1700 routine events; this includes inspections, permitting, fire alarm work, fire drills and pre-planning of commercial buildings. This volume continues to increase in 2009 in these types of activities due to primarily a proactive fire prevention effort and a very cooperative community.

The Explorer Post has become active again after several years of dormancy. Jim Ray, Jeff Surprenant, Jeff Pichel and Scott Wodzinski have stepped forward as department members and become the Post advisors. The post is made up of Littleton high school students that have revitalized the Post and are moving ahead strongly. There are currently 16 members of the Post who meet twice a month and attend training sessions and drills. Through donations they all have enough protective gear to participate in many types of fire service activities including first responder medical training, CPR, use of breathing apparatus, search and rescue techniques, the use of ladders, apparatus functions and movement of fire hose. These are only basic skills that they will later on utilize to become certified firefighters.

I would like to again thank all the members of the department for their continued dedication to the department and the town. Even though time commitments outside the department continue to climb there is rarely a hesitation in responding to calls or to even when just volunteers were needed to help with non-emergency tasks. The fire training has taken on several new tasks this year. One of which is to utilize the “Thatcher House” on Sanderson Rd. as a training ground. They have utilized this property through the building of props and demos so that the department can have as real life training as possible. This group of dedicated firefighters has been able to do this with minimal cost to the department. This allows for the firefighters to maintain a higher level of competency in their “core skills”. The department’s success has been achieved through community spirit, interdepartmental teamwork and a general sense of cooperation and teamwork. The department has one of the most active and largest combination forces in the area and they continue to be known for their quality and dedication. As our economic times worsen and all of us are impacted the department will need strong continued community support as we adjust staffing patterns to provide the timeliest efficient service available.

Emergency Response Statistics

Fire/Explosion :

Structure fires	6
Brush fires / illegal burning	12/20
Chimney fires	4
Vehicle fires	6
Overpressure/rupture	15
Alarm Investigations, false alarm, smoke investigations	126
Mutual aid to neighboring towns	8

Emergency medical and rescue:

Medical emergency	758
MVA with injury	140

Hazardous conditions:

Flammable liquid spills	25
Flammable gas release	38
Electrical	23
Carbon monoxide, other	17

Service calls:

Emergency water condition	40
Lockout	26
Good intent calls	50

Breakdown of responses by time of day:

The time of day in which emergency response are requested have not changed significantly over the past 5 years. 67% of all emergency calls were handled between 6 a.m. and 6 p.m., which are now covered 7 days a week by the full-time staff. They also have routine inspections and drills that occur Monday through Friday between 8 a.m. - 4 p.m. The call department who handles all calls after 6 p.m. responded to the remaining 33% or over 477 calls.

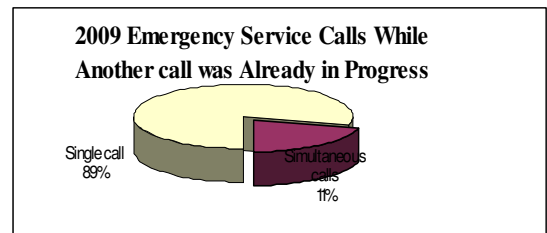
Ambulance Responses

Ambulances respond to a variety of incidents beyond medical emergencies. These include structure fires, motor vehicle accidents, rescues and non-emergency transports. The ambulance response volumes are as follows:

Primary ambulance	805
Second ambulance	173
Paramedic Team Response	333
Mutual aid from adjacent towns	28

The ambulances responded to 978 incidents that include medical emergencies and motor vehicle crashes. There were 333 incidents that required a paramedic team response for additional support and treated 226 patients out of these calls. These highly specialized teams are sent from Emerson Hospital, Ayer Fire or a Greater Lowell EMS unit. These teams work alongside the EMT's as an additional resource to provide advanced life support care.

The department responded to 129 calls while units were already involved at other incidents. This relates to 11% of the time multiple incidents are occurring in the town.



Fire Safety, Inspectional and Public Education Services

The fire prevention division of department, along with the entire day shift staff, had another busy year with fire safety inspections, education, code enforcement, box plug-outs and pre-incident survey/plans totaling over 1700 tasks during the year. They conducted 244 inspections that included both businesses as well as residential properties. 34 fire drills were conducted which included all of the schools and several businesses such as the Life Care of Nashoba Valley nursing home and Minute Man Arc.

Fire prevention continues to make many site visits for the purposes of assisting businesses and schools in the development of crisis response and emergency preparedness planning.

The department continues to work with residents and business owners to provide the highest level of safety for emergency service personnel and all of the customers served.

Permits and Fee Schedule:

Home smoke and carbon monoxide detector and oil burner inspections are done on Tuesday and Thursday of each week and can usually be scheduled within 24 hours of calling the station at (978) 540-2302. Each time a home is either refinanced or sold a smoke and CO detector inspection is required before the closing can occur. Please remember to plan accordingly for an inspection in the event adjustments are required. Oil burner technicians are required to have a permit to replace burners, oil tanks or any other major oil heating system work. Property owners considering this type of work should insist that the repairs are conducted with permits in place.

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In 2009, 656 open-air burning (brush) permits were issued. Many of these permits were activated several times during the season bringing the total permits activated to over 1530. Burning season begins January 15th and runs through May 1st of each year. Burn permits are available at the station beginning January 1st each year. Burning hours are between 10AM and 4PM but you must call (978-540-2399) each day when you burn to confirm that burning will be allowed that day and activate the permit by simply leaving the permit number on the recording.

Fire Department Permits are required for:

Fee Schedule as of July '09

Open Air Burning	\$10.00
Residential Smoke/Co 1 unit	\$25.00
Re-inspection	\$25.00 / per
2 Units	\$100.00
3-6 Units	\$150.00
More than 6 Units	\$ 500.00
LPG Storage	\$50.00
Oil Burner Installation	\$50.00
Above Ground tank Installation	\$50.00
Underground Tank Removal	\$60.00
Transfer Tank	\$50.00
Dumpster Permit	\$25.00
Fire Alarm	\$50.00
Sprinkler System	\$50.00
527 CMR Permits with inspection	\$50.00
527 CMR Permits not requiring inspection	\$25.00
Blasting Permit 3 shots	\$50.00
Blasting Permit Quarry (1 month)	\$50.00
Record, Reports, Copies	\$5.00
Detail 1 Firefighter (4 hour minimum)	\$42.00 / hr.

Emergency services are provided through a combination of on-call and career firefighters, EMT's and specialists. The fire station is staffed with personnel for an initial response from 6am to 6pm 7 days a week. On-call firefighters and EMT's provide primary emergency response coverage at all other times. The station is not staffed during the hours of 6 P.M. – 6 A.M.

2009 LITTLETON FIRE DEPARTMENT MEMBERS

FIRE CHIEF
Stephen E. Carter

CAREER FF/EMT
Steele McCurdy, Capt.

ADMINISTRATIVE ASSISTANT
Terry Trioli

Keith Dunn
Scott Holt
Lindsay Myette
Alan Sundquist
Tom Clancy

ON-CALL EMERGENCY SERVICES PROVIDERS

DEPUTY CHIEF
James Ray

DEPUTY CHIEF
Scott Wodzinski

CAPTAINS
James Cahill
Joseph Rock

LIEUTENANTS
Michael Denehy
Teresa Rock

FIREFIGHTERS:
FF Dwayne Banks
FF/EMT Eric Byam
FF/EMT Michael Deblasio
FF/EMT Mike Gassiraro
FF/EMT Thomas Kneeland
FF/EMT David McGloughlin
FF/EMT Colin Osgood
FF Jeff Pichel
FF Jeff Surprenant

FF/EMT Don Beltrami
FF/EMT Ed Burg
FF/EMT Terrance Gardner
FF Mark Hickox
FF John McNamara
FF/EMT Matt Moniz
FF/EMT Tim Pacheco
FF/EMT Anthony Polk
FF/EMT Mark Witherel

EMT'S:
EMT Keith Hevenor
EMT Denise Moniz
EMT Mireille Nollet

EMT Suzanne Klein
EMT Rob Moran
EMT Tina Moscaritolo

COMPANY 4 and Specialists:
Phil Swenson
Alexander McCurdy





Firefighters and EMT's at work at a motor vehicle accident on Rt. 495 during rush hour morning in August involving a car that had traveled the wrong way. The Department has a new "safety look" high visibility reflective chevrons have been put on any apparatus that responds to the highways.

Photo supplied by the Littleton Fire Dept.

HOW TO CONTACT US

Non-emergency business line: (978) 540-2302

- **Administrative office hours: 9am to 5pm Monday - Friday**
- **Fire Prevention, Code Enforcement, Inspectional and non-emergency services: 8 am to 4 pm Monday - Friday**
- **Burning permits: 8am to 6pm 7 DAYS A WEEK**

Web site with e-mail access: www.littletonfire.org

9-1-1 is the number to report an emergency 24 hours a day

Respectfully submitted,

Stephen E. Carter, EMT-P
Fire Chief

FINANCE COMMITTEE

The 2009 Finance Committee Report along with Annual & Special Town Meeting Warrants will be published separately. Copies of this report will be available to the public in mid-April and also online at www.Littletonma.org

FRIENDS OF THE COUNCIL ON AGING

This year the Friends of the Council on Aging was able to continue to raise funds from Thrift Shop sales. Again this year we participated in the town Holiday Bazaar and held a sale of our own at the Council on Aging, Shattuck Street. We hope to continue with this tradition. Revenue from these events is used by the Friends to fund outreach services for seniors in need.

Our board is dedicated to raising funds to help our seniors and keep them an active part of our community and programs here at the COA.

The Friends contributed financially towards the construction of a new door to the Senior Diner.

Board members are: Barbara McRae, Chairman, Victoria Axtman, Co-Chair, Dorothea Chase, Secretary, Millie Curtin, Treasurer, Tony Jesensky, Co-Treasurer, Carolyn Harlow, Ellen Araujo and Nancy Levine. We also accepted contributions from citizens and organizations in town. Such contributions are always greatly appreciated.

Respectfully Submitted,

BarbaraMcRae, Chairman
Friends of the Council on Aging

HISTORICAL COMMISSION

The Historical Commission is pleased to report that during 2009 it carried out its mission of preserving the history of Littleton. At our monthly meetings we planned actions to achieve that goal and carried them out to the best of our ability.

We continued the placement of historic markers. The three most notable of these were marking the site where the Tory House was located when the patriots fired their volley through the door at Rev Rogers, the marker for Central hall which was an integral part of Littleton for many years and the plaque on the Fire Station to mark where Old town Hall once stood.

We mourned the death of our chairman Walter C. Higgins. We miss his engaging personality, his ready smile and sense of humor. Walter devoted many hours to Historical Commission business so that we were very dependent on him. Replacing him and all the work he did has been difficult.

We successfully celebrated patriot's Day with a ceremony at Liberty Square. Once again we were joined by the Minutemen from Boxborough.

Pamela Campbell was elected chairman to replace Walter Higgins.

Rollin N" Strollin a joint venture with Freedom's Way National Heritage Association in Devens and our own Historical Society, took a great deal of planning time. A brochure was developed and printed by Freedom's Way. Plans were made for bicycle tours, walking tours, a bus tour, walks on conservation land and a talk by John Mitchell about Scratch Flats. Unfortunately Saturday, October 3rd when most of the events were to occur was a miserable wet day so the only tours that took place were the bus tours led by John Hathaway. An event took place in the Historical Society building in which Dalton Blake loaned the society Native American stone implements he had dug up in his grandmother's back yard. His grandmother is Donna White one of our members. John Mitchell's talk on September 30 was successful and well attended. It took place at Springdell Farm located on Scratch Flats. There were walkers for the conservation tours on October 1 and 2.

The Commission continues to be concerned about the continued deterioration of the very historic Long Store which is privately owned. Discussions continue as to how we can preserve this store where residents and stagecoach travelers once traded.

We are also concerned about the possibility of a historic house at 194 Hartwell Avenue being demolished. Discussions continue as to how this can be averted.

We feel that 2010 will be a busy year for the Historical Commission and look forward to continue serving the Town.

Respectfully Submitted,

LITTLETON HISTORICAL COMMISSION

Pamela Campbell, Chairman
Ronald Goddard, Acting Chairman
John Bowers, Secretary
Walter Crowell
John Hathaway
John Leger
Donna White

HIGHWAY DEPARTMENT

The Highway Department provides maintenance and improvements to 62 miles of Town roadways, operates the Transfer Station, administers contracts for the disposal of solid wastes and recyclables, maintains 62.5 acres of municipal recreation facilities and building grounds facilities (including school grounds), performs public shade tree removals, performs snow and ice removal operations and maintains the Department's equipment to accomplish these tasks.

Employees:

The Highway Department consists of the following employees: James Clyde, Operations Manager; Katie Tocci, Administrative Assistant; Daniel Tebbetts, General Foreman; James DeVogel, Highway Working

Foreman; Patrick Goddard, Park Working Foreman; Stanley Walker, John Malloy, Michael Hayes, Barry Nawoichik, Shawn Bernard, Jesus Benitez and Joshua Gould, Equipment Operators/Truck Drivers/Laborers; William MacFadgen, Mechanic; Christopher Upperman, Transfer Station Operator and Phyllis Cormier, Assistant Transfer Station Operator.

11 ½ year employee John Malloy passed away while at work during a snow storm on February 22, 2009. John started working at the Highway Department as a part time snow plow driver. It became evident early on that John had plowed snow before and knew what he was doing. We came to rely on John's abilities for 2 years as a part time snow removal plow driver. When a job became available in the summer of 1987, John was hired full time in September to fill that position. John did various jobs within the Highway Department for the next 11 ½ years, but will be remembered most for being "the loader guy". John will be missed for years to come. Our thoughts are with him and his close knit family.

I would also like to give a special thanks to all the staff that assisted with the unfortunate incident that night; the private plow contractors, the Police Department and the Fire Department. The Highway Crew showed extreme professionalism during that night as well, because we all had to go back to work completing our own jobs of clearing the streets of snow after losing a close friend and colleague to such an untimely death.

Road Maintenance:

Annual maintenance of the Town's streets includes; street and sidewalk sweeping; cleaning out over 1200 catch basins; drainage structure repairs; pavement repairs; roadside mowing; tree trimming and tree planting; installation of street name signs and traffic control devices; painting street lines, parking lot lines, crosswalks, snow and ice removal on roadways, parking lots and various sidewalks.

Park Maintenance:

The Park division of the Highway Department is in charge of all grounds maintenance throughout the Town facilities (including school grounds). This consists of mowing and weed trimming of all grounds and the lining of all athletic fields. The Highway and Park division also installs and removes all the Town Beach docks, floats and ropes. The Park division is responsible for the removal of trash from a limited amount of public facilities throughout Town.

Transfer Station:

The Transfer Station accepted 2185 tons (Decrease of 169 tons or 7.2% from CY-2008) of municipal solid waste for transfer and disposal at Covanta Energy in Haverhill, MA at a rate of \$80.85 per ton (Same rate as last year). With your help the Town also accepted and recycled 1027 tons of general materials. (32% recycling rate)

Road Reconstruction:

The long awaited Goldsmith Street reconstruction project was started in April. This reconstruction project is being managed by Mass DOT (formally Mass Highway Department). The general contractor is P J Albert Inc. of Fitchburg, MA. The project was about 60% complete as of December. They have installed 6,770 feet of drainage pipe, 63 catch basin's, 57 drain manholes, 6,538 tons of asphalt paving, approximately 6,115 feet of water main and approximately 80 house service connections. The Littleton Light Department crews have been hard at work relocating utility poles to accommodate the relocation of some of side line of the roadway and sidewalks. The reconstruction job is approximately 65% to 70% complete as of December.

The following road reconstruction projects were undertaken in 2009 by our sub-contractor Murray Paving and Reclamation of Holliston, MA:

Manchester Drive (1,250 linear feet) and Norfolk Drive (320 linear feet) these roads were reconstructed in the summer of 2008 and had the base course of asphalt installed. This year the catch basins and drain manhole covers were raised, berm was installed and 2 inches of asphalt top course paving was installed.

Crane Road; Conservation Commission permits and Planning Board permits were obtained in anticipation of road reconstruction and drainage installation. A required drainage easement was designed and obtained from a property owner on Bulkeley Road.

Crack Sealing:

Superior Sealcoat, Inc. of Wilmington, MA applied 11,796 gallons of crack sealer on various streets throughout town

Newly Accepted Public Ways:

Sleigh Ride Lane (Cul-de-sac; 750 feet)

Equipment Replacement/Refurbishment:

A new Chevrolet K-3500 tool truck with plow was purchased

The second year lease for the Camoplast sidewalk tractor with a plow and snow blower was approved

Funds were earmarked for the refurbishment of a 1999 equipment trailer

A new zero turn Kubota lawn mower with bagger attachment was purchased

Snow & Ice:

The town plows approximately 62 miles of public roads, 4 schools, Police Station, Fire Station, Town Hall, 300 King Street (Castle in the Trees playground), Center of town parking lot, Highway Department and the Transfer Station. The town also plows approximately 14 miles of sidewalks. We supplement the 9 town plow trucks with plowing sub-contractors.

Private ways (Snow & ice removal):

20 petitions for snow & ice removal services on private ways were received by the Highway Department and were later approved for services by the Board of Selectmen at a scheduled meeting.

Respectfully Submitted

James E. Clyde, Operations Manager

HOUSING AUTHORITY

The Littleton Housing Authority had a very busy 2009, as it completed a major restoration project which began in 2007. The Authority received a grant from the Commonwealth of Massachusetts to replace all windows, porches, and roofs at the Pine Tree Park Elderly Housing Development.

The Littleton Housing Authority wishes to extend its gratitude to Governor Patrick, Senator Eldridge, and Representative Arcerio for their assistance in securing \$1,107,876.00 full funding for the renovations.

The Littleton Housing Authority has 48 one bedroom units for Elderly/Handicapped Housing Assistance, 9 three bedroom units and 3 two bedroom units of Family Housing Assistance located at 19 Shattuck Street, Littleton.

During the year the Littleton Housing Authority received 206 applications for housing assistance.

There were 22 applications for Elderly/Handicapped Housing Assistance, 100 applications for Two Bedroom Family Housing Assistance, and 47 applications for Three Bedroom Family Housing Assistance.

Respectfully submitted,

LITTLETON HOUSING AUTHORITY

Mildred A. McGovern, Chair

Terry Schwulst, Vice-Chair

Michael Morey, Treasurer

Gino Frattallone, Assistant Treasurer

A J Sohn, Secretary

INFORMATION SYSTEMS

The IT Department supports the technology needs of 18 town departments at 5 separate locations.

Completed Projects

Over the past year, communication within the town offices has improved with the implementation of a voice over internet protocol (VoIP) phone system featuring direct inward dial numbers. The new system replaces equipment at the Town Hall, Police and Fire Departments and Leeward. This project also enhanced the town's infrastructure and connectivity between town buildings. With the consolidation of phone services, it is estimated that the town will see a monthly total savings of \$10,000.

This year the town website received the e-government award with distinction. In order to qualify for an e-Government Award, the town had to post agendas and minutes, budget information, general by-laws, town meeting warrant and results. In order to qualify for an e-Government Award with Distinction, the town had to fulfill the requirements above, as well as provide archived governing board agenda and minutes, zoning by-laws, school committee agendas and minutes, agendas and minutes for an additional board or committee, and a calendar with all public meetings. Littleton was among 46 communities earning the e-Government Award with

Distinction in 2009

Our citizens have come to rely on town news, department information, reports, notices and up-to-date meeting and event calendars, as well as, the Board's and Committee's meeting agendas and minutes. We continue to encourage feedback and suggestions for the site.

Infrastructure & Inventory

The town is served by a fiber optic Wide Area Network (WAN), provisioned by the Electric Light Department. The WAN has proved instrumental in providing remote administration and Information Technology (IT) support to all the town departments.

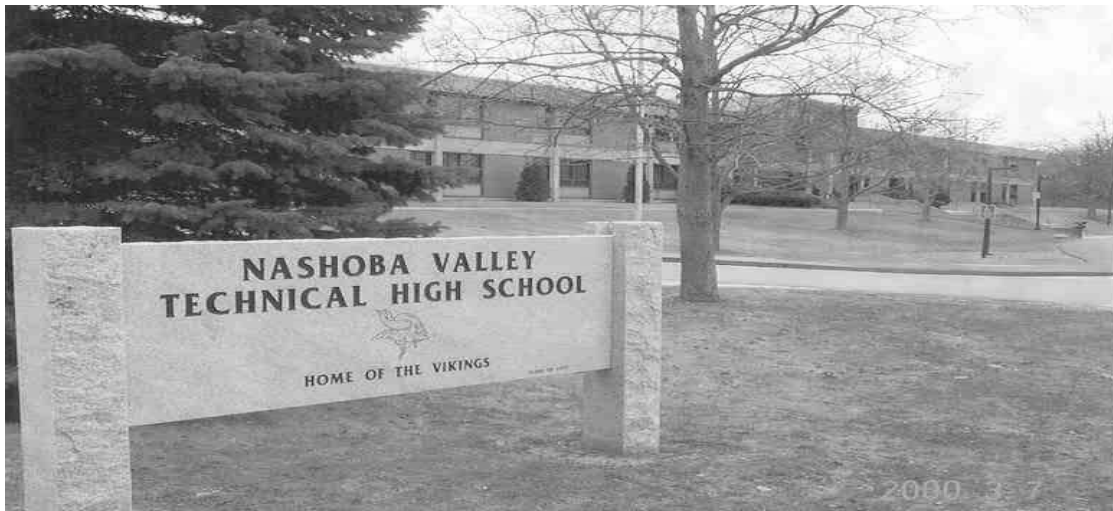
The Town Hall, Library, Cemetery and Parks and Recreation departments operate with 65 workstations and 6 Windows servers. The recommended nominal replacement rate for systems is 20% each year.

Respectfully Submitted,

Nancy Glencross
Information Systems Manager

NASHOBA VALLEY TECHNICAL HIGH SCHOOL

Nashoba Valley Technical High School is a regional technical high school established in 1969 to serve students grades 9–12 and also provides post-graduate programs for those between the ages of 18 and 25 years old. Nashoba has earned an impressive reputation for producing community leaders as well as providing community service. With an enrollment of approximately 700 students from seven communities, Nashoba Valley Technical High School offers career preparation in 16 technical programs.



Administration

Dr. Judith L. Klimkiewicz
Dr. Lynne Celli
Ms Carol Heidenrich
Ms Melissa LeRay
Ms Denise Pigeon
Mr. Matthew Ricard
Ms Jeanne Savoie

Superintendent
Assistant Superintendent/Principal
Director of Technology
Director of Student Services
Director of Curriculum/Grants
Dean of Students
Accounting Manager

Accreditation: New England Association of Schools and Colleges.

Three 12-week trimesters. Eight 45-minute periods set in a block schedule, five days per week. The school schedule alternates one week of academic classes with a week in a career-technical area for grades 9 through 12.

The Year in Review

For the 2009-2010 school year Nashoba has, as most other districts, had to tighten our belts while still striving to achieve our district goals. Thanks to our ten year plan that began in 1999-2000 we were able to achieve “all” our facility, technology, and instructional goals with total fiscal responsibility. This year all our classrooms are equipped with direct video, clickers, LCD projectors, web casting capability, and smart boards in every room. This enables every teacher to showcase 21st century teaching skills to all of our students as they prepare them for college and career.

We have maintained our focus on being fiscally and environmentally responsible by installing this fall a 100 km solar voltaic unit on our roof to reduce the cost of our electricity in a “green” way. Additionally, we installed on our new student constructed concession stand a solar voltaic unit to provide all heat and electricity. Both these projects were completed at “no cost” to district taxpayers and were fully funded through grants.

Nashoba continues to embrace educational opportunities for our teachers as well by serving as a satellite campus for many local colleges’ graduate programs.

As we enter a time of economic uncertainty I can assure you that at Nashoba Valley Technical High School students will still receive a technical education of the highest quality with the most current state-of-the-art equipment.

Vocational-Technical Programs

Auto Collision Repair & Refinishing
Automotive Technology
Banking, Marketing & Retail
Carpentry/Cabinet Making
Cosmetology
Culinary Arts/Hotel Restaurant Management
Dental Assisting
Design & Visual Communications

(Secondary & Post Graduate)

Electrical Technology
Electronics/Robotics
Engineering Technology
Health Assisting/Early Education & Care
Machine Tool Technology
Plumbing/Heating
Programming & Web Design
TV Media Production/Theatre Arts

Special Academic Programs

Advanced Placement Honors and College Preparatory courses are available in all core subjects. Foreign language and additional educational courses are offered for all four years for all interested students.

Dual Enrollment

Juniors who are eligible and recommended by teachers/administration may elect to enter the Dual Enrollment Program and take courses the junior and senior year at a two- or four-year public college or private institution in Massachusetts or New Hampshire. Upon completion, they receive their high school diploma from Nashoba and one or two years of college credit. Many students in recent years have graduated with an Associates degree from college and their high school diploma at the same time. Also, individual study programs for talented students are directed to their area of excellence. Many of our students are accepted at such distinguished institutions as MIT, Ithaca College, Emerson College, Boston University, and University of Massachusetts, among others.

Student Activities

Nashoba sponsors an extensive program in intra-scholastic sports including varsity teams in 10 high school sports with equal opportunities for both male and female students. Other extracurricular activities include Student Council, National Honor Society, Yearbook, Students Against Destructive Decisions, Skills USA, Student Leadership, Peer Mediation, and many special interest clubs. No user fees are imposed on any sport, school sponsored club or activity.

Continuing & Community Education

More than 700 adult students attended the Continuing Community Education Program in late afternoon and evenings at Nashoba. More information can be found on the NVTSH website.

Community Service Projects

Nashoba is unique in its approach to community service and its relationship to its district towns. Students are expected to go with their instructors to areas of our district to work on community service projects that have been approved and selected for their benefit to the community and the learning of our students. The students perform necessary work for the district towns. The Community Service Program educates students in a real world setting and allows the towns the benefit of viewing Nashoba students at work and having a major project completed without expending limited town resources for capital improvement.



PARK AND RECREATION COMMISSION

The Parks, Recreation & Community Education Commission is made-up of five residents elected by the Town of Littleton voters. The Commission is a policy-making board responsible to the Town for providing year-round quality indoor and outdoor recreation activities for children and adults. In addition, the Commission serves as the direct supervisor for the Director of the Department.

The Commission is concerned with meeting appropriate community-based needs that are cost efficient and within the reach of the overall community resource base while providing the highest level of participant satisfaction. All individuals with special conditions are entitled to participation and all efforts are made to make reasonable accommodations when needed. Commission meetings are open to the public and posted at Town Hall and on the Department's website—www.littletonrec.com. Meetings are held once a month in the Parks and Recreation Conference Room (Room 121) in Town Hall.

Park and Recreation Commission members for 2009 included: Brian Richter, Chairman; Fred Freund, Vice-Chairman; Geralyn Miller, Secretary; Gary Austin and James Ray.

Department Operations:

Nearly 90% of Department operations are funded from program revenues and user fees, not from the town tax levy. It is with this notion in mind that the Department seeks to maintain high-quality programming at little cost to the tax payer. Revenues from beach stickers, for example, fully subsidize the payroll for lifeguards. In addition, in 2009, the Department had full responsibility for the field maintenance budget (with labor supplied by the Highway Department). Assuming this financial burden (formerly funded from tax dollars) resulted in 3% increase in fees for all programs. This slight increase has allowed the Department to sustain the 5% funding cut during this past fiscal year as we remain level-serviced, but not level-funded.

Additionally, in late 2009, the Commission began planning for further cuts to the department's budget. Currently, only approximately 12% of the department budget is funded by the Town. Recent budget review sessions with the Finance Committee indicated that it is their intention to eliminate all taxpayer funding, including property tax receipts, from the department budget. This would result in the department funding all activities, field maintenance, programs and courses from fees charged to participants. The Commission disagrees with the position of the Finance Committee on this matter, believing that this is simply taxation through fees, and welcomes any input from concerned citizens.

In May of 2009, we welcomed Erin Goebel as the Department's new Program Specialist. Erin graduated from the University of New Hampshire in 2009 with a degree in Recreation Management. Erin interned with Narragansett, RI Parks and Recreation Department where she assisted in running their Summer Programs Division and planning their tennis programs. Her transition to the new Program Specialist Position has been seamless, and she has been working hard to learn all the Departmental operations. Erin has already created and managed the new *Facebook* page for the Department and has developed the monthly *e-news letter* that is distributed to all program participants' households. We are delighted to have her on board as she is energetic, friendly and an extremely hard-worker.

Program & Event Highlights:

This year the Department ran over 500 programs and events. The Community Education division of the Department provides a line of quality enrichment and education-based programming for adults and children. The quarterly brochure is distributed to over 21,000 homes in Littleton and the surrounding communities. Community Education Division highlights included Friday Karate classes, the 6-week Kids Adventure Summer Enrichment Program and an extraordinary variety of adult classes taught by highly-skilled professionals.

The Summer Camp and Swim season was also a great success. With over 200 children signed-up for Town-offered swimming and boating lessons and over 600 beach stickers sold (an increase of nearly 300 from the previous year), Long Lake was an area of great use this past season. In 2009, we implemented a day-pass program for those wishing to use the beach facilities, but do not wanting to purchase a season

pass. This very successful as our patrons greatly appreciated the cost-saving approach we take to ensure our facilities are accessible to all.

Under Kate's direction, the Aquatics Management continued to institute bi-monthly in-service training sessions and mandatory staff meetings to increase lifeguard professionalism and accountability. Comments were made throughout the season that this year was 'a wonderful year' at Long Lake and the progress the Aquatics staff was making was well recognized by patrons and townspeople alike.

Camp Tahattawan had another terrific summer season with all seven week-long sessions at maximum capacity—150 children! Highlights this year included trips to Breezy Picnic Grounds, Salisbury State Park, and Southwick Wild Animal Farm. Camp staff continued to incorporate learning components into camp including daily specialty sessions of: science and nature, music and drama, arts and crafts, and sports and games. Each of these segments of our curriculum is taught by a certified teacher with a Master's Degree in their field. Camp Director, Jessica Connelly completed her Master's Degree in Elementary Education this past year and her extensive knowledge has improved the enrichment qualities of Camp Tahattawan. During the season, Camp's afternoons were filled with group-play, fun on the camps inflatable water-slide, and trips to the lake for sailing, boating and free swim.

Lastly, while programming requires a significant portion of the Department's staffing hours, Director Kate Hodges spent most of the year working to streamline the Department's hiring and supervising process. She worked with the Town's Personnel Board to develop a compensation schedule and job descriptions for our over 30 temporary, seasonal and full-time positions. Kate continued to work on a more user-friendly and transparent accounting and budget process for the Commission which she completed during the winter season. She continued to distribute quarterly expenditure and revenue reports which included program highlights and Department accomplishments. In addition, a system of budgeting with coincides with the goals for the Department was implemented, and made the process more 'user-friendly' for Commissioners and staff members.

In addition to all the behind-the-scenes work that the Department did this year, the team (with the help of the Commissioners) created and ran FIVE new special events which took place in 2009. These included: The Father-Daughter Valentine's Dance, Drive-In Movie at the Beach, Littleton-Palooza, the Easter Bunny Breakfast and Egg Hunt and the Holiday Helpers Santa's Helper Project. All these events were well attended and people in the community commented as to how much they appreciated their efforts in building such great 'community spirit.' As a Commission, we are so pleased to see how many people really enjoy the Department and all the hard-work we put in to make sure Littleton's Department is the best in the area.

In conclusion, 2009 was a fabulous year of for expansion and progress within the Department. We are making great strides towards our goal of serving the people of Littleton better. As always, should you have an idea for a program or any comments about our operation or existing program offerings, please do not hesitate to contact us via email at: littletonrec@littletonma.org or you can call Kate Hodges, our Director via phone at (978) 540-2490.

PERMANENT MUNICIPAL BUILDING COMMITTEE

During 2009, the Permanent Municipal Building Committee (PMBC) focused its efforts on closing out the Middle School Project, the new Police Station Headquarters, the Houghton Memorial Building and the Track Feasibility Study

Middle School

The PMBC completed the Middle School administrative close-out with the Massachusetts School Building Authority (MSBA). MSBA then made the final reimbursement payment to the Town.

Police Headquarters

On October 28, 2009, full-service operations commenced at the new Police Station, four months ahead of schedule. On December 6, 2009, Littleton Police Chief, John Kelly, along with many others present, formally dedicated the Station. The building now standing is the result of the labors of many town employees, town's people and professional architects, project managers and contractors stretching over a period of ten years. The Carell Group, the architectural firm that designed the facility, brought forward a vision to the beautiful community building now sitting at 500 Great Road, Littleton, MA. The Owner's Project Manager, PMA Consulting, played a significant role working with the general contractor, G&R Construction of Quincy, and the architect to deliver the building to the town ahead of schedule and under the \$6.2 million budget.

Track and Field Feasibility Study

Early in 2009, the Board of Selectmen asked that the PMBC take the responsibility of developing a feasibility study for a track and field facility to replace the current unsafe and disused track adjacent to the Russell Street School. The initial impetus for replacing the track was the outgrowth of a community-organized group, The Littleton Track Organization (LTO). As a result of a vote at the May Town Meeting, the town approved the expenditure of \$20 thousand on a track feasibility study. Following the state approved bidding process, the PMBC selected Gale Associates (GA) to perform the feasibility study. On September 16, 2009, GA presented preliminary site investigation findings on two sites, the current track location and the fields adjacent to the Littleton High School. As the study developed, a third site, the current football field, was added to the study. Thus, GA studied the current location, the current football field area and fields by the high school as potential sites for a new track and field facility. On September 30, 2009, GA presented an initial review of the three sites to the PMBC with other stakeholders in attendance. The PMBC directed GA to further develop options for the three sites. Following GA's submittal of the draft feasibility study, which included a total of five redevelopment options; the PMBC directed GA to consider a sixth option and to provide additional information in the final report, which GA issued on December 17, 2009. Public forums under the auspices of the PMBC and the Board of Selectmen are planned for early calendar year 2010.

Houghton Memorial Building

At the May 2009 Town Meeting, the citizens of Littleton authorized funds to replace the slate roof as well as repair the brick chimney and replace the terra cotta chimney cap at the Houghton Memorial building. The overall scope of the job included the removal and replacement of all existing slate, copper valleys, copper cap, vents and gutters. The chimney was taken down to the roofline and redone with new brick and a new terracotta cap. The PMBC hired Gale Associates as the architect and project manager and awarded Meadows Construction the project contract. Meadows began the project on September 1, 2009 expecting to complete it by year's end. However, during the month of December, bad weather necessitated shutting down the job site down. With the job sitting at over 95% complete, and with only punch list items as well as repairs to the grass and landscape remaining to be done, the PMBC anticipates that the project will complete in early Spring 2010, and at 15 percent under budget.

PMBC members also serve on the Russell Street School (RSS) School Building Committee (SBC). The SBC oversees the RSS repair/renovation project. This past year Mark Mizzoni left the committee. We thank Mark for his many years of service and dedication to the work of the PMBC. We welcome our newest member, Carl Bryant.

Respectfully submitted,
Joseph S. Collentro,
Chairperson
Richard Crowley, Vice
Chairperson

Paul Avella
Carl Bryant
Ron Catella
James Feehan

Kevin Goddard,
Administrator

PLANNING BOARD

The Planning Board held 29 meetings during 2009, including several joint meetings with other Boards and Departments. Much of 2009 was spent preparing zoning amendments for the Littleton Common and surrounding areas, assisted through a “District Local Technical Assistance Grant” by consultants from MAPC. The Board has spent a considerable amount of time carefully planning and drafting several proposed bylaws to bring to the May 2010 Town Meeting regarding zoning in and around the Littleton Common. The current phase of the Littleton/MAPC collaboration began in April 2009. Using DLTA funds, MPAC and the Planning Board and Selectmen planned and facilitated a Littleton Overlay District Forum held on June 17, 2009. The two components of the Forum were a Discussion of Desired Land Uses and a Visual Preference Session. The outcomes guided the development of potential new zoning regulations in three separate areas at and around Littleton Common. Work on the various bylaws is continuing, and will continue in 2010.

Planning Board members continue to remain active on numerous committees, including the Community Preservation Committee, Permanent Municipal Building Committee, the School Building Committee, Sign Bylaw Committee, and Crematorium Committee.

Residential Development:

One new Subdivision Road was accepted as a Public Ways at Town Meeting: Sleigh Ride Lane, marking the end of Planning Board oversight of construction of this subdivision roadway.

There were few applications for residential development approvals in 2009, with one Definitive Subdivision approved: Chestnut Farm, with 10 lots off Harvard Road, and one Preliminary Subdivision approved: Farmer’s Row, with 22 lots off Great Road. A total of 9 ANR (Approval Not Required under the State Subdivision Control Law) plans were submitted, 8 were approved, creating 5 new residential lots, and one was denied. No applications for Over-55 Residential Developments were submitted, although two such developments are currently under construction: Shelburne Village off White Street, and The Village at Reed Lane off Harvard Road.

The Planning Board and Tree Warden issued four Scenic Road Special Permits: Crane Road near Bulkeley Road; Harvard Road/Chestnut Farms; Crane Road drainage improvements, and Goldsmith Street reconstruction.

Commercial Development:

Applications for new commercial development were slow this year, with no new Site Plan Review applications, but several existing Site Plan Modification requests. Existing Site Plan Modifications that were approved include: 245 Foster Street/second commuter parking lot (private lot); 2 Spectacle Pond Road/outdoor storage; Distribution Drive/outdoor storage; and 178/184 Ayer Road for temporary storage. Wireless Telecommunications Special Permit applications were approved for co-location of Metro PCS at 451 Newtown Road (existing lattice tower) and a new monopole at 7 New Estate Road (Westlawn Cemetery site), a roof-top installation at 550 King Street, and Permits were renewed at 59 Porter Road.

The Barking Dog: Following a “Remand” of a revised project proposal from Land Court back to the Planning Board, the Board held numerous Public Hearings, carefully deliberated, then denied again, the application for Aquifer and Water Resource District Special Permits at 169 King Street for “The Barking Dog”, a proposed doggie daycare and kennel. The Planning Board approved the modified Site Plan for this project. The applicant subsequently withdrew all ongoing legal action on this project.

Zoning Amendments: Several citizens’ petitions for zoning amendments were presented at Town Meeting in 2009: a Use Variance ban; a Crematory Prohibition, and a rezoning of the “Fletcher” property off Great Road. None of these zoning amendments passed at Town meeting. The Planning Board did not request any zoning amendments in 2009.

The Planning Board office, located in Room 303 of Town Hall, is open from 9:00 a.m. to 4:00 p.m. Monday through Friday. Planning Board meetings are held on Thursday evenings, usually a minimum of twice per month.

The Board appreciates and encourages public attendance at its meetings and encourages citizens to offer their constructive comments. Planning Board meetings are posted in Town Hall, and also for information, on the town Web site, www.littletonma.org. The Board thanks Town officials and members of the various Boards and Departments for their cooperation and assistance throughout the year. Please feel free to call the Planning Board Office at 978/540-2425 or email at MToohill@littletonma.org with any questions.

Respectfully Submitted,

LITTLETON PLANNING BOARD

Mark Montanari, Chairman
Janet LaVigne, Vice Chairman
Richard Crowley, Clerk
Steve Wheaton, Member
Gregg Champney, Member

POLICE DEPARTMENT

It is the mission of the Littleton Police Department to exist, in partnership with the community, and to enhance the lives of all the citizens of Littleton. We strive to create an atmosphere that is free of unlawful encroachment upon individual rights and to safeguard the lives and property of our citizens. We will accomplish this through mutual trust, honesty, impartiality and professionalism. This is the Mission Statement of the Littleton Police Department.

To say that 2009 has been an eventful year for the Littleton Police Department would be a gross understatement. As a result of the overwhelming support that the citizens of Littleton showed their police department we spent the majority of the year involved in the construction of your new Littleton Police Headquarters. As a result of the competent work of the members of the Littleton Municipal Building Committee, led by Chairman Joseph Collentro and Project Liaison Jef Feehan, the project exceeded all expectations and was completed 7 weeks early and came in under the Town Meeting Authorized budget by approximately \$250,000. The PMBC certainly did not act alone in achieving this great success as they were assisted by the Architectural firm The Carell Group, PMA Consulting who served as the Owners Project Manager, and the General Contracting efforts of G&R Construction of Quincy. This group of men and women worked extremely well together and as a result delivered an impressive, economical, and practical product for the community to utilize for many years to come. In addition many public officials contributed to the success of the project, to include: Town Administrator Keith Bergman and ATA Bonnie Holston who kept a close watch on the financial status of the project – Kevin Goddard who served as the Construction Administrator for the PMBC – and Lt. Matthew J. King who was charged with acquiring all equipment that the building was furnished with and as a result of his efforts a significant amount of savings was realized.

On December 6, 2009, we had our official ribbon cutting ceremony and welcomed over 400 residents for a tour. Since that time numerous groups and individuals have come through the facility in order to see what some of their taxes have purchased and everyone appears to be duly impressed. Our community room has become very popular for many civic and Town organizations to use and we will soon deploy live broadcasting through local cable from that site.

On behalf of the men and women of the Littleton Police Department I once again extend my sincere thanks for your past and continued support, which has allowed us to progress into this new level of professionalism and service capabilities.

In the area of policing and associated activities the Littleton Police Department continues to serve at a high and competent level while dealing with personnel cuts and budget constraints. During 2009 our community experienced an increase in some of our Crimes Against Persons as noted in an increase in incidents involving Assault and Battery, Family Disturbances, Family Offenses, and Weapons Violations. You will also note that our crimes against property have stayed level, which is somewhat paradoxical considering our economic times. The increase in crimes against persons can be directly related to the economic downturn, especially in the area of crimes among/against family members. During 2009 LPD instituted a broader business and house check policy, which your officers perform on a daily basis. This practice, we believe, has had an effect on the opportunity criminals have to come into our community and victimize you.

Motor vehicle traffic continues to be an important and constant issue for us all and one that we place focus on a daily basis. You will see that our overall citation numbers have taken a decline in the last number of years, which is in direct relation to the number of officers on the street. Last year we did not fill two vacated patrol positions and that has certainly had an effect on our enforcement abilities. With that said, we continue to make many traffic “contacts” each day, many of which end in court action rather than a civil citation. It is our hope that we will be allowed to recover two of our patrol positions, while remaining within our proposed budget for fiscal year 2011, which will better allow us to guard your safety on our roadways and address those that disregard it.

The Littleton Police Department continues to have a very strong working relationship and partnership with the Littleton School District through our School Resource Officer Detective Matthew Pinard. Detective Pinard not only addresses all juvenile “crime” and referred disciplinary issues within the district

but he also instructs a course at the Littleton High School titled “You and The Law”. Through his skills Detective Pinard has become one of many anchors for our students within the schools and community and works with them on a daily basis. One overwhelming example of the positive nature of this relationship involved the discovery, early in the school year, of an internet relationship that had developed between a Littleton Middle School Student and a 30 something male from Virginia. This relationship was discovered by the young ladies mother and the mother’s boyfriend and they in turn brought the information to Detective Pinard due to their past relationship with him through his position as School Resource Officer. Once the case was handed to the Littleton Police Detectives Pinard and Patterson, along with Lieutenant Mathew King, pieced all of the information together in order to identify the male from Virginia by name and picture, discover his planned steps to meet the young lady, and follow his route of travel from Virginia to Littleton. Within 6 hours of the time the Littleton Police received the initial information Daniel O’Brien of Virginia was in custody. He had a clear plan to take our young citizen from us, to include a return train ticket with her first name on it and with the last name of O’Brien. This was a tragedy averted due to the strong working relationship that the Littleton Police has with the community through its citizens and schools.

Although our drug statistics have remained consistent there have been some significant cases of note. The Littleton Police Department seized 28 grams of Heroin as the result of good police work after a motor vehicle stop. The suspect was charged and convicted of Possession with Intent to Distribute and the Littleton Police Department was awarded the vehicle used in the crime. Nine pounds of marijuana was discovered and taken into police custody from a rental home and a second vehicle was seized in that incident. There has been an increase of incidents involving heroin, cocaine, and crack cocaine within our community over the last year. This alarming development is in large part due to the availability and relative low cost of these drugs. There is also a connection between the abuse of prescription drugs and the graduation to these more serious illegal drugs within our society. This points to the importance of education concerning substance abuse that needs to take place within our homes and schools and the need for adequate resources to effectively address this illegal activity within our community.

I would be remiss if I did not thank the members of the Littleton Police Department, which consists of 14 police officers, 5 dispatchers, an administrative assistant, and 11 part time employees within those same positions. These men and women perform admirably on a daily basis and take tremendous pride in their service to you. It is my pleasure to be associated with them professionally and have a part in their good work.

Again, we thank you; our friends, neighbors, fellow tax payers, and citizens for the support you continue to show us. We serve you on a daily basis to the best of our ability and take pride in our efforts to ensure your safety and security. Be mindful of your surroundings and please report anything that you find suspicious, out of the ordinary, or obviously wrong, even if you feel it is “nothing”. The effectiveness of the Littleton Police Department depends on your assistance and partnership.

Respectfully Submitted,

John M. Kelly
Chief of Police
“If You Can’t Stop, Wave”

ANNUAL REPORT 2009

Incident Type	2006	2007	2008	2009	Difference	% Change From previous Year
<i>(Partial List)</i>						
Rape	1	2	7	4	-3	-42.86%
Assault and Battery	27	34	41	58	17	41.46%
Break and Entry	11	24	33	33	0	0.00%
Larceny	46	110	101	103	2	1.98%
Motor Vehicle Theft	3	3	5	6	1	20.00%
Vandalism	53	66	60	61	1	1.67%
Weapons Violations	4	5	4	9	5	125.00%
Drug laws	52	55	61	62	1	1.64%
Family Offenses	38	39	41	63	22	53.66%
Arrests	196	245	198	201	3	1.52%
Vehicle Tows	317	384	375	315	-60	-16.00%
Disturbances (Gnrl)	94	104	134	106	-28	-20.90%
Family Disturbances	33	50	49	58	9	18.37%
Noise Complaint	49	33	29	53	24	82.76%
Suspicious Activity	413	473	481	532	51	10.60%
Internet Crimes	17	19	22	26	4	18.18%
Building Checks	1863	2623	3859	7214	3355	86.94%
Medical						
Emergencies	501	512	552	587	35	6.34%
Burglar Alarms	464	442	464	443	-21	-4.53%
MVA Personal						
Injury	43	44	37	41	4	10.81%
MVA Property						
Damage	145	163	180	134	-46	-25.56%
Total Calls For Svcs. (All incidents)	12818	10205	10206	16327	6121	59.97%
Total Traffic						
Citations	3385	1317	2060	1923	-137	-6.65%
Total Citation Fines	\$186,986.00	\$135,795.00	\$88,566.00	\$62,005.00	-26561	-29.99%

REUBEN HOAR LIBRARY

Fifteen Years of Change

Between July 1, 1993 and June 30, 2009 there have been a lot of changes in the Reuben Hoar Library. In fiscal 1994 there was no Internet and therefore no library web page or Facebook page. At the end of fiscal 2009 the library had 150 Facebook fans and 60,000 hits on the website for the fiscal year. Fifteen years ago there were no Internet computers for patron use where now there are eleven. In 1994 the library had a standalone computer system that had to be backed up by staff members before they left for the day instead of a membership in Merrimack Valley Library Consortium which provides not only backup, reporting and computer staff, but all of the computing power necessary to catalog the nearly 90,000 items owned by the

Reuben Hoar Library and track the nearly 400,000 check-outs and check-ins in fiscal 2009. Comparable figures for fiscal 1994 were 48,000 items owned with 226,000 check-out/check-in transactions.

The library had 21 employees at the end of 1994 and 14 at the end of fiscal 2009. By calendar year-end there were only 11. In 1994 the library was open 52 hours per week and now it is open 40. For several years in between, the library was open on Sundays, providing service 56 hours a week.

Circulation – Gioia Clyde, Senior Librarian

In fiscal 2009 the library had 7,993 registered borrowers. This is 25% more than the number registered in 1994. Fifteen years ago people borrowed the usual books, a few CD-ROMS, cassette and VHS tapes and LP records. Last year, non-print media like DVDs, books on CD and cassette tape, music CDs, and downloadable audio books accounted for 32% of the items borrowed.

Technical Services – Helen Graham and Betty Smith, Senior Librarians

8,390 items were added to the collection in fiscal 2009 compared with 3,061 in 1994. In both fiscal years many worn, out-dated and unused items were removed from the shelves. In 1994 books were deleted so that there would be an up-to-date collection in the then-new computer database. This past year unused items were sent to the Friends' used book sale because there is no room on the shelves. We are fortunate that so much of what we own is desired by patrons of other libraries. If everyone returned all of our items, there would be absolutely no room for them here.

Children's Services – Diann Haduch, Senior Librarian; Jeanne Sill, Senior Library Technician

1994's summer reading program served 200 children. In 2009 620 children participated. Preschool storytime continues in the Curran Children's Room with the addition of an afterschool storytime, Toddler Storytimes, reading discussion groups for young people and Itsy Bitsy Yoga. Much of our programming for children is supported by the Friends of the Reuben Hoar Library as it always has been. Total attendance at all 144 children's programs in 2009 was 7,733. Storytime attendance in 1994 was 1,030. This latter figure may not include attendance at all programs for children.

Teen Services – Linda Schreiber, Senior Librarian

Emphasis on teen services is new since fiscal 1994. There was no special area for teens, although there was a Homework Center staffed by volunteers. Databases on CD-ROM along with a computer purchase with Homework Center grant money formed the beginnings of our electronic access to information. While there were 20 programs in fiscal 2009 for teens and 'tweens, there were none in fiscal 1994.

Interlibrary Loan – Andrea Curran, Senior Library Technician

In 1994 interlibrary loan requests were typed on special "ALA forms" in quadruplicate and mailed off to a library which one hoped owned the title our reader wanted. It often took weeks for a request to arrive. Eighty-nine requests were obtained that way, a number higher than in many larger libraries. In the fiscal year recently completed, 19,541 requests were filled for Littleton patrons from other libraries around the state and the country. Most of them arrive in less than a week.

Public Services -- Doreen Morse, Donna White, Susan Palmer, Margaret Geanisis, library technicians

The addition of a self-checkout station in the Curran Children's Room has made for a much more relaxed checkout for parents who no longer have to worry about children leaving the library on their own. Nearly one-third of the checkouts in fiscal 2009 took place at this station funds for which were donated by two local foundations.

In addition to checking materials in and out, our library technicians provided front line services to the public. In 1994 staff members answered some reference questions, but had no training in how to do so. In the ensuing years the staff has been trained to provide reference and reader's advisory help to patrons. Six employees have received the Paralibrarian Recognition of Achievement (PARA) by the Paralibrarian Section of the Massachusetts Library Association indicating that they have experience in five different aspects of library operation. The staff manages the booking of meeting rooms in the library and the use of museum passes through computer software, instead of using the cumbersome paper records of 1994.

Fiscal 2009 had library-sponsored monthly programs for knitters, origami practitioners, mystery readers, and German speakers. Job seekers met weekly for networking and genealogy researchers annually for consecutive hours of research with the library closed.

Volunteers

In fiscal 1994 a huge number of volunteers assisted with the barcoding of books and the data entry required for the standalone computer system. In fiscal 2009 there was no such gigantic effort, but we had the help of Elif Ahmad, Marie Allen, Robert Anderson, Ellen Araujo, E. Ann Baker, Kate Besse, Kelly Bradford, Lizzie Britton, Nancy Carl, Kikuko Chang, Maya the Listening Dog, Gina Chirichiello, Jeanne Cleary, Danielle Conceison, Kathy Coughlin, Kay Leigh Culhane, Caitlin Cuoco, Adam DeCoste, Fernando DeLuca, Chuck Faraci, Geneva Faraci, Lynda Fisher, Samantha Fleury, Laura Fleury, Susan Fougstedt, Arianna Gabriel, Bryan Gallagher, Nick Gibbons, Sara Gibbons, Anja Gibbs, Jen Goldstein, Rachel Green, Carole Hansen, Pamela Hays, Tim Hays, Helen Heithaus, Walter Heithaus, Jacob Hevenor, Valerie Higgins, Elizabeth Imbrogna, Rosemary Jackson, Emma Johnson, Brad Kern, Zubeda Khan, Joanne Kirkland, Kay Landreth, Marilyn Lubenau, Jenny McDonald, David McGivern, Mary McPherson, Lois Meier, Robert Meier, Dalton Middleton, Marina Middleton, Nancy Mongelli, Michelle Oakland, Eileen Paskow, Disha Patel, Ann Louise Payson, Marina Pena, Beverly Rigoli, Bonita Robbins, Victoria Rogers, Diane Ross, Bruce Russell, Leslie Russell, Claire Russo, Susanne Schmitt, Richard Schreiber, Chloe Shelford, David Sill, Lori Sill, Natalia Slattery, Betty Smith, Jordan St. Cyr, Eleanor Stetson, Robert Stetson, Linda Stone, Eleanor Thoms, Anabel Torres, Elizabeth Towle, Kaitlyn Wetzel, Doug White, Jin Wong, and Jack Young. All of the members of the Friends of the Reuben Hoar Library also support the library financially and through their assorted projects. We hope we haven't left anyone out, but if we did, let us know and we can add your name to the online copy of this report.

Administration –Marnie Oakes, Library Director; Kathy Coughlin, Administrative Assistant

In fiscal 1994 Library Director Carole Williams had no help with library administration. In 2009 Kathy Coughlin, with the help of computer software, ably took care of staff scheduling, payment of invoices and payroll, and many other tasks. Fifteen years ago schedules were typed monthly on calendar sheets and journals recorded invoices and payments. The Director now has time to work on staff continuing education, Reader's Advisory, coordination with Merrimack Valley Library Consortium and other town departments, building issues, publicity, planning, supervision, staff and program evaluations and many other administrative tasks. Nancy Glencross, Town IT department head, took care of our computers and their connections this past year whereas fifteen years ago all computer tasks were done by the library director after hours.

Donations & Grants

Fifteen years ago donations totaled \$7,130.39 including a \$5,000 bequest to the library endowment. Between July 1, 2008 and June 30, 2009 the library received generous donations of \$17,972 from The Charles B. & Louis Perini Family Foundation, the Helen G. Hauben Foundation, The John C. and Eunice B. Morrison Charitable Foundation, Sherrill Gould Law Offices, See a New Sun, David and Michelle Coleman, Thomas and Cynthia Proulx, Janet and Jeffrey Wilkinson, Pamela and Steven Cartwright, Mary

and Donald Woodward, John and Debra Lance, Peter and Sarah Donovan, Kristine and Philip Asselin, Carla Smith Picariello and Kenneth Smith plus that old faithful “Anonymous”. Gifts were made in memory of Edward Smolinski, Ada Farnsworth, Alice Trepanier, Suzanne Powderly, Sven Siernan, and Neil Dutton. Gift funds are used for materials, furnishings and services not provided for in the regular town budget. The Friends of the Reuben Hoar Library also provided important supplemental funds for programming, materials, and equipment.

Donations to the Reuben Hoar Library Fund at the Community Foundation of North Central Massachusetts from the Littleton Parent Association, Karen K. Smith, Mr. and Mrs. Bill LeSage, Marnie Oakes, Judy and Ray Grande, Linda and Richard Schreiber, Linda L. Benoit, Jennifer W. Hamilton, Mr. and Mrs. Jeffrey J. Tully, Mr. and Mrs. Colin Duncan, Rose Miller, Madison Clayton, Camille Sawosik, Mr. and Mrs. Michael A. Morey, Mr. and Mrs. Richard L. Fedele, Janet and Jeffrey M. Wilkinson, Robert F. McDonough, Mrs. Eden R. Salt, Kathy and Tom Coughlin, Diann and Kenneth Haduch, Claire Gaposchkin, Raina L. Sturtz and the Friends of the Reuben Hoar Library totaled \$1,348.03.

Grants of \$1,290 came from the Northeast Massachusetts Regional Library System, the Littleton Conservation Trust and the Littleton Cultural Council. The Littleton Conservation Trust purchased books for the library collection as well as paying for programs.

TRUSTEES

Marcia Marcantonio, Chairman
James Carozza
Cheryl Hardy-Faraci
Debra Rhodes, Secretary
Jenna Koeper-Brownson
Ray Grande
Mark Rambacher

SCHOOL BUILDING COMMITTEE

The School Building Committee would like to report the following information on its activities for 2009.

In early January of 2009 the Massachusetts School Building Authority (MSBA) invited the Town of Littleton and its School Building Committee to take part in the choosing of an architect for the Russell Street School project. With the help of our newly appointed Owners Project Manager (OPM) Daedalus Project Inc. (DPI), the School Building Committee attended the MSBA Board Meeting, made the pitch that we needed a full service, high power, high quality, architectural firm that could perform under very tight time constraints and we succeeded. The goal of the committee was to get an architect on board early enough in the year to try to get drawings done and abatement work completed during the summer of 2009 so construction and renovation could begin in the fall of 2009.

The twelve member MSBA Architectural Review Board, which included three members of the Littleton SBC, voted in favor of our request and awarded Drummey Rosane Anderson Inc. Architects (DRA) from Newton the project.

The next nine months were a flurry of activity. Drawings were done up and approved by the MSBA. The cost of the project and reimbursement amount (47.8%) were determined and approved. Meetings before the Townspeople took place during the spring, culminating in an overwhelming vote of approval of the

project at the May 2009 Town meeting, and the project immediately moved to bid the first phase – Remediation of asbestos.

The summer months of 2009 were extremely fast paced with a total of three individual projects bid by DRA, DPI and the SBC, awarded by the Selectmen, and moved to construction by June with the “on time” completion of the first phase by September. The work included emptying the school of all the furniture, asbestos abatement of approximately 60,000 sq/ft of ceiling tiles and floor tiles and thousands of linear feet of pipe insulation, the partitioning of the school into three parts, one of which would be taken over by the main contractor (Colantonio Inc. of Holliston), and the creation of temporary administrative offices. The school opened on time in September.

The pace of work set for the fall of 2009 was just as aggressive as the summer. This phase included all of the new infrastructure for sprinkler, water, heat, electric, telecommunications, and fire alarm. This phase also included more new flooring, paint, ceilings, new lighting, extensive structural reinforcement to meet new seismic regulations, doors, hardware, and new shelving and cabinets. This phase was on schedule as of the end of December 2009.

The work to complete in 2010 will be: # 1 the classroom wing by June 2010, # 2 the Gym, and cafeteria by September 2010 and # 3 the kitchen, stage, and Tigers’ Den by November 15, 2010.

One last note: the year 2009 saw the biggest recession in decades and along with the timing of the recession came the opportunity to achieve a substantial savings in the bid pricing for the project of almost 25%. The project budget appropriated by Town vote was \$13,900,000. On bid day it came in at \$10,491,000 a savings to the project of over \$3,400,000. Of this savings, the Town of Littleton saved approximately 1.7M (our portion of the cost after the 47.8%).

The Littleton School Building Committee would like to take this opportunity to express our thanks to the Taxpayers of Littleton, the students, teachers, and staff of the Russell Street School, the Selectmen, the Building Department, the Fire Department, the Littleton Light and Water Department, the Littleton Highway Department, and to give special thanks to the Treasurers Department, for helping this process through the financial forest that needed to be negotiated to reach our goal, and our most special thanks to Principal Jane Hall and all the teachers, staff, parents, and students at the Russell Street School for giving their time to the countless meetings and off hours work, helping to strategize, helping with the many moves that were caused by the multiple phases, and for planning so the educational program would not be compromised one bit. We wish to note that without their dedication, and the help of all those who participated in the process, the success to date would not have been possible.

Respectfully submitted,

Richard P. Crowley, Chairman
Jane Hall, Vice Chairman and Principal of RSS
Dr. Diane Bemis, School Superintendent
Steve Marks, School Business Manager
Steve Venuti, Town Treasurer
Keith Bergman, Town Administrator

Paul J. Avella, PMBC
Mark Mizzoni, PMBC
Joe Collentro, PMBC
Jef Feehan, PMBC
Ronald Catella, PMBC
Carl Bryant, PMBC

SCHOOL COMMITTEE

The School Committee welcomed back Mike Fontanella and Paul Avella who were re-elected in the spring of 2009 for a three year term. Charlie Ellis will be up for re-election in May, 2010. In April, Charlie Ellis was re-elected as Chairman for the 2009-10 School year and Shawna Stea was re-elected Vice-Chairperson.

Several projects have required the attention of the School Committee this year. In June, 2009 we began the long awaited renovation of the Russell Street Elementary School with financial support from the Massachusetts School Building Authority (MSBA). Under the guidance of Richard Crowley as Chairman, the School Building Committee has worked diligently to follow each step of this major undertaking. The renovation is projected to be complete by December 2010 but at this writing we are a bit ahead of schedule. The Educational Energy program with EEI has progressed better than expected with a first year energy savings of over \$200,000. We are anticipating over \$300,000 in energy cost avoidance in the very near future. The revision of all Crisis Management protocols involving the school committee members Nancy Mizzoni, and Charlie Ellis with the Fire and Police departments, continued. The Policy Manual continues to be reviewed and revised by Paul Avella and Shawna Stea. In addition, negotiating new contracts with the teachers, the paraprofessionals and the secretaries has kept the school committee very busy, especially Paul Avella and Mike Fontanella. The School budget, of course, remains an ongoing and major undertaking for the School Committee, especially in this difficult economic climate.

The School Committee wishes to thank the faculty, support staff and the administration for their efforts in implementing the second year of our three year School Improvement plans. Thanks also go out to the staff for their dedication and commitment to our children. We are very fortunate to have many volunteers in our community who devote thousands of hours of service every year in order to complement the quality of services we deliver. And finally the School Committee extends kudos to the parents and citizens who continue to support our efforts for the education of our children. Much appreciation goes to the members of the Permanent Municipal Building Committee and the School Building Committee for all their expertise and hours of labor in overseeing the renovation of the Russell Street School.

The School Committee will continue to advocate for a high quality educational program for the Town and to make the best use of all our available resources.

Respectfully Submitted,

Charlie Ellis, Chairman – 2010
Shawna Stea, Vice Chair – 2011
Michael Fontanella, Secretary – 2012
Paul Avella – 2012
Nancy Mizzoni- 2011

SCHOOL DEPARTMENT

SUPERINTENDENT REPORT

It has been a very productive and busy year for the Littleton Public Schools. The following is a brief review of some of our more prominent accomplishments during 2009.

The Littleton Public Schools continue to make great strides in enhancing our educational programs for all students thanks to the detailed action plans implemented in response to our extensive audits of a few years ago. We have been able to enhance opportunities for the advanced learner at all levels with extensive teacher professional training for Response to Intervention, (RTI), at Shaker Lane and Russell Street Schools and the Renzulli Program at Russell Street School. Virtual High School offerings at the Middle School have been extended to grades 6, 7 and 8, and more VHS and AP opportunities at the High School are being explored. Rosetta Stone Foreign Language Program began in full swing this year for grades 3-5 and Response to Intervention, (RTI), began for grades K-5 after a full year of planning. The Kindergarten Full Day program added additional options for parents this year, extending opportunities for 2, 3 or 4 full days in addition to the 5 day program.

The district-wide Professional Development Council now has designed on-line registration and enhanced choices for teachers during release days. With hard work from our dedicated teaching staff, the support of parents and many community members, The Littleton Community Boosters, (LCB), brought together the Council on Aging and the Littleton Public Schools for the Third Annual LCB community auction on September 26, 2009. Funds raised by the auction provided additional professional development opportunities for teachers, funds for student waivers for fieldtrips and funding for many varied needs of our senior citizens.

We welcomed Dr. John Harrington as the Principal of Littleton High School in July. The school security video monitoring system district-wide is working well as are the cameras installed in computer labs, parking lots and other locations throughout the district. The Instant Alert communication system has continued to be a mainstay for communication to parents and staff this year.

The school district budget process continued to evolve as we refine each cost center and share information with the Finance Committee as it becomes available from the legislators. The 10-year capital improvement plan in collaboration with the town will continue to be refined.

Special thanks go to the many senior citizens who continue to volunteer in our schools and at the central office, and to the many town organizations and private citizens who have given funds, goods and services to support and enhance our programs for the children.

The Littleton Public Schools Goals for 2009

The School Committee is encouraged by the accomplishments of the students, administrative team, faculty, support staff, volunteers and parents in 2009. We are continuing to look for opportunities to strengthen our relationships with other town boards, committees and the community at-large and we seek input and support from parents and the community, embracing continued collaboration within and throughout the community.

To enhance our curricular and instructional programs we will continue to seek alternative funding and partnerships to support district-wide and school improvement plans as evidenced by this year's donations including IBM's Reading Companion Program, the LCB auction funds for teacher professional development, the Tedeschi and Integra golf tournament donations for the Arts programs, and the Kimball Trust funds for the enhancement of the engineering program. The Littleton Rotary has begun a "Young

Leonard” Awards Program for young science entrepreneurs, as well as promoting an essay writing contest and Arts Awards programs. In order to help all students strive to reach their maximum potential, we will also continue to recruit, train, evaluate and retain highly qualified staff at local colleges and universities.

The safety of our students is of great importance to all of us. The Safety and Security Subcommittee continues to work on enhanced safety for all our students by recommending installation of additional cameras in various buildings and providing parent seminars on a variety of safety topics.

Through these efforts and more, we aim to always reflect our Core Values of Respect, Responsibility, Integrity and Accountability.

Diane G. Bemis, Ph.D., Superintendent of Schools

SHAKER LANE SCHOOL PRINCIPAL REPORT

The Shaker Lane School, serving grades Early Childhood through Grade Two, is the critical first stage of a child’s educational experience in the Littleton school community. As such, our primary goal is to provide a secure, inviting, success-oriented environment that meets the cognitive, emotional, social, and physical needs of the whole child at his or her level of development. We believe in challenging every child and providing them with the opportunity and encouragement to reach the next stage in their academic development. In addition to encouraging optimum academic achievement, this supportive atmosphere also advocates human values that develop social awareness and mutual respect in our global society. Our dedicated staff provides quality learning experiences for all members of our school family within a caring environment, setting high expectations for achievement and social interactions.

An important part of the culture here at Shaker Lane continues to be our HEART program. HEART stands for Honesty, Effort, Acceptance, Respect and Take Responsibility. These ideals are a clear representation of what we believe in as a school community. They represent our standards for high expectations for learning and behavior for both students and faculty.

The school provides the Concord Area Special Education Collaborative (CASE) with a classroom for children whose acquisition of language, pre-academic skills, social skills and academics have been slowed by two or more of the following: Attention Deficit Disorder, Language-based Learning Disability, Pervasive Developmental Disorder or a Neurologically-based Learning Dysfunction. School enrollment as of December 30, 2009 including CASE students, was 450 students.

Shaker Lane offers both nursery and pre-kindergarten programs for three to five year old children. Both nursery and pre-kindergarten experiences provide secure, inviting success oriented environments which meet the cognitive, emotional, social and physical needs of the whole child at his or her level of development.

We continued to offer a full-day kindergarten program for those families that are interested. The longer school day allows more time to explore concepts, and more time to practice and learn the outcomes. For the school year 2009-2010 we offered several options for children in Kindergarten at Shaker Lane. For the first time, all kindergarten students attended kindergarten in the morning for the entire school year. In addition, parents could choose to extend their child’s kindergarten day to 3:15 on a fee basis. Besides choosing either a half-day or full day program, parents could choose to have their child attend either two or four full-days. Children who do not stay for an afternoon are bused home, leaving at 11:30 a.m. Students in the full-day kindergarten program ride the regular Shaker Lane bus routes to and from school with the rest of the Shaker Lane students. A transitional program provides for children who may not be developmentally ready to enter grade one.

In our effort to continually improve our instruction, during the spring of 2009, our staff studied the Response to Intervention (RTI) model. We formed study groups, spoke with other professionals, attended conferences and workshops, made site visits to other schools and did our own research. In the fall of 2009, we implemented RTI at Shaker Lane in the area of reading. A three tiered intervention model was developed to ensure that each student received appropriate high quality instruction. Our research based instruction focuses on the 5 major areas of reading (phonemic awareness, phonics, vocabulary, fluency, and comprehension). In this model, all students receive instruction in our core program (Treasures) during the Tier I block. During a thirty-minute Tier II block, all students - those who are exceeding expectations, those who are meeting grade level benchmarks, and those who are struggling – receive instruction that is designed to meet their individual needs. Tier III is designed to provide services for students who require additional interventions. Working collaboratively, teachers assess, monitor, and intervene based on each individual student's learning and response to interventions.

The Arts continue to be an important part of the curriculum at Shaker Lane. A major goal of our art program is to provide our students with a comfortable and positive art experience, while instilling self-confidence and self expression. Our music program focuses on developing a love and appreciation for music. In the spring of 2009, parents and community members once again had a chance to see and hear many of the artistic endeavors of our students at our annual Art Show and at the Second Grade Spring Concert. Our students' art work was also on display at the Reuben Hoar Library in the spring. Students at Shaker Lane also participate in weekly physical education and library classes.

In September of 2009 we once again began our school year at Shaker Lane by welcoming students and families back to school at our annual Book Fair and Pizza Night. We are very fortunate to have a group of dedicated parents working to support the students and staff of the Littleton School District. Our PTA supports the students, staff, parents and administrators at Shaker Lane financially, as well as, by offering enriching activities and events for all to enjoy. The PTA also helps to organize volunteers within the school. Money raised by the PTA activities is used for a wide variety of activities such as cultural enrichment programs, author/illustrator weeks, classroom/school activities, field trips and materials and equipment that benefit children over and above what the school budget allows for. In February of 2009 the PTA sponsored the fifth annual Winterfest at Shaker Lane. Once again students were able to partake in a variety of craft activities and participate in the famous Shaker Lane cakewalk, and our now equally famous basket raffle. In March, we celebrated Dr. Seuss' birthday with Author/Illustrator Week at Shaker Lane, when various authors and illustrators came to share their work with our students. We continued to sponsor what has now become an annual event - Willow Books Night - when members of our school community and the community at-large came out to read to our students and their parents. Students have been exposed to opera, cultural activities, and musical presentations that have complimented the curriculum. We are all so fortunate to be in a community that supports these activities, and we are grateful for their support.

The Shaker Lane School Council at Shaker Lane School formulates the School Improvement Plan and to review the school's budget. The School Council is presently focusing on five district goals:

- Align and enhance curriculum, instruction and assessment to continually improve student achievement.
- Provide opportunities for continued growth for staff to support high standards in all district programs targeted toward identified needs.
- Continually improve communication among schools, parents, students, and community
- Sustain an accepting, respectful, and responsive culture that provides for a safe and secure learning environment
- Provide all staff and students with access to current technology.

The community feeling at Shaker Lane School is not only apparent in the interactions of students, but is visible amongst the staff as well. Our values of honesty, effort, acceptance, respect and taking responsibility (our HEART Program) extend throughout the school and are a driving force behind our decisions and actions.

Richard Faherty, Principal

RUSSELL STREET SCHOOL PRINCIPAL REPORT

The Russell Street School serving students in grade three through five is the second stage of the child's educational experience in Littleton, connecting the primary school years to their middle school years. As such, our primary focus is to promote the intellectual, emotional, social, and physical growth of students through a developmentally appropriate academic program that motivates and inspires the child in the learning process. Our standards establish high expectations of intellectual growth while maintaining sensitivity to the uniqueness of the individual and encouraging the creativity within each child. With an enrollment of 392 students, we currently have six third grade, six fourth grade and six fifth grade classrooms with a class size average of 21 students in grade three, 22 students in grade four and 23 students in grade five. We presently have 51 staff members, which includes professional, support and service personnel to meet the needs of all of our students. We also work closely with the Concord Area Special Education Collaborative (CASE) and provide space for two classrooms of students in grades two through five.

This year Russell Street is going through a major repair project. Beginning in the summer of 2009, the entire contents of the school was removed for phase one of the project which included asbestos removal. This school year our fifth grade class has been housed at the Littleton Middle School to allow for the renovation project to take place throughout the school year. For the first half of the year, half of the building has been sealed off with third and fourth grade students and staff housed in half the building and the renovation taking place in the other half. Repairs of the HVAC system, upgraded electrical, flooring, new lighting and ceilings and ADA compliance has been the focus. In February the entire contents of the building was moved again to the repaired side of the building with the third phase of the project taking place on the opposite side of the building. In the summer of 2010 all windows will be replaced. The anticipated completion date for the project is fall 2010.

This year we have several new faces at the Russell Street School. In fifth grade we have Rita McKinley, who completed her student teaching at Russell Street in the Fall of 2008. Jennifer Jones joined the fourth grade team this year. Jennifer is a graduate of Littleton High School. Sherill Strickland joined our third grade team this year. Previously she was a Reading Recovery teacher at the Shaker Lane School.

Our focus and major goal is to continuously improve at the Russell Street School. Our School Council, with staff, parent and community representatives has developed a three year School Improvement Plan, which will drive our improvement initiatives over the next several years. We are currently in the second year of implementation for the next three-year cycle. Our talented teachers through their actions, course work, grade level meetings, parent meetings and professional interactions are focused on student learning. They continue to enrich the lives of students and prepare them for the challenges they will encounter in their future years. Students receive a variety of experiential opportunities that enhances the work they do in the classroom.

Student performance on MCAS is a priority with our goal that all students be proficient in reading and math by the end of grade three by the year 2014 as required by the No Child Left Behind Act. Through test analysis and review we continue to identify areas of weakness and have worked to strengthen the curriculum in the content areas. With the No Child Left Behind Act MCAS tests in reading and math are now administered in grades three through eight which allows us to follow classes and students from year

to year. Besides reading and math assessments, students are also assessed in writing in fourth grade and science and technology in fifth grade MCAS results, combined with school based assessment

results in reading, writing and math give us a comprehensive overview of how well our students are mastering the curriculum standards at each grade level. From this data, we are then able to determine areas of focus for improvement with curriculum and instruction.

Russell Street provides a warm and inviting learning environment that supports the needs of all children. We are proud of our students' accomplishments and celebrate their work with displays throughout the classrooms and our school building. The level of parental and community involvement sends a strong message to our children that learning is important. We strive to foster an atmosphere of mutual respect, tolerance, and optimism wherein each child can develop positive self-image. Our focus on social development is fostered through our newly implemented "Reach for the Stars" school wide program which focuses on monthly themes that are taught at each grade level in all classrooms. The monthly themes provide teachers to use activities that instill the values that all children will need to become responsible citizens in their school and community. We meet as a school community once a month to celebrate our accomplishments and acknowledge our students' special talents.

We have also expanded our students' appreciation for the Arts by providing many opportunities to grow in understanding of different cultures. The Parent Teacher Student Association has been very supportive with fundraising efforts to continue our cultural arts programming during the school year. We place great emphasis on enriching student-learning experiences by supporting our curriculum through a variety of projects including field trips. Our trips add greater dimension to our curriculum and have included such places as; The Concord Museum, Historical Society, classical music demonstrations, art projects, Christa McAuliffe Center, Old Burial Ground,, Littleton Light and Water Department and many more. We also have many talented parents and community members who have shared their knowledge and experiences with our students.

Technology is another area that goes hand in hand with all academic areas as teachers utilize this tool to further strengthen and expand students' skills and knowledge base. We have expanded our access to the Internet and student resources continue to grow. All of our classrooms are now wired for the Internet. Currently our computer lab has twenty-five Hewlett Packard computers and at least one computer in each classroom. We now have three Smart Boards with LCD projectors for the computer lab and at grades four and five to provide the most up to date technology in the classroom. Our most generous parents under the leadership of the PTA have purchased all of this technology. Students are incorporating the use of computers and the Internet in researching and supporting academic areas being taught.

In my eighth year as the Russell Street School Principal I am most appreciative of the support I have received from staff, students, parents and community. I would like to thank the Russell Street staff for their positive attitudes throughout the school year in spite of teaching in the midst of a building renovation. As always, our parents and PTA have been exceptional in their support of our teachers and students throughout the year. We appreciate all that they do, and the time they contribute to make our jobs easier. I would also like to extend my appreciation to our Superintendent, Dr. Diane Bemis, and members of our School Committee for their support and commitment given to the children of Littleton.

Jane R. Hall, Principal

MIDDLE SCHOOL PRINCIPAL REPORT

The 2009-2010 school years found grades 6, 7 and 8 students, 45 staff members and administration housed at LMS. This year has also found six classrooms for Grade 5 placed at LMS during the Russell Street Elementary Project. The Grade 5 classes follow the Russell Street School Schedule.

Littleton Middle School is a “teamed” Middle School with one teaching team of 5 staff members per grade level. Each grade level teaching team consists of the four major subject areas (English/Language Arts, Mathematics, Science, Social Studies). A Foreign Language teacher is assigned to a teaching team. Latin, an exploratory course, is offered for grade 6. Spanish and French are offered to grades 7 and 8 (a 2 year commitment). Class sizes this school year on average were 23 students for gr. 8, 26 students for gr. 7 and 23 students for gr. 6. Enrollment at the Middle School continues to increase. A comprehensive Special Education program is available to all LMS students if needed. An extensive Unified Arts Program is offered for all students featuring curricula in Art, Music, Physical Education, Computer, Health, and Library/Media. Students can participate in band and chorus during the daily schedule. The technology available to LMS students and staff is extensive. LMS houses a 30 station computer lab as well as a 24 station research computer lab housed in the LMS library. Each classroom is equipped with a teacher workstation and an overhead LCD projector as well as 3 to 4 student workstation. LMS has a school website and each staff member has an individual website. LMS makes use of an internal parent e-mail system for notices and announcements from school to home.

LMS offers rigorous academic curricula that follow state, district and school standards and frameworks. Through district and school professional development much work has been done on the mapping out and coordinating of the subject curricula. A variety of other topics, both regular education and special education, have also been a part of staff professional development. Dr. Diane Bemis, Superintendent of Schools, Dr. Geri Lyn Ajemian, Director of Curriculum and Mrs. Dianna Peterson, Director of Pupil Services have been instrumental in organizing and facilitating the professional development in the district.

Littleton Middle School has an elected school council made up of parents, teacher representatives, a community member and a school administrator. The school council’s main task is the development and facilitation of the middle school improvement plan that evidences school and district goals and objectives as well as the action plans to accomplish these goals.

Littleton Middle School offers intramural as well as interscholastic sports for our students. Interscholastic sports for grades 7 and 8 are field hockey, soccer, golf, basketball, winter/spring track, softball, baseball and cheerleading. An after school intramural program is offered with a variety of sports and activities. Students can participate in the band, chorus music program and the winter and spring concerts. A wide range of extra curricula clubs are available for our students. (Art Club, Cooking Club, Math Counts, Yearbook, Computer Club, Student Council, Roots and Shoots Science Program, Botball and Knitting Club). LMS continues to promote its successful Science Fair. LMS is also involved in a paper and plastic bottle recycling program. Dances, concerts, an art show, talent show and two drama productions are offered for our students. Field trips, as related to the curricula are planned during the school year. Grade 6 students spend three days at Nature’s Classroom at Groton, MA. Grade 8 students visit Washington D.C. on a four day trip. LMS offers VHS courses and the Rosetta Stone Program.

All students at LMS are asked to do some type of community service time. The “Turkey Trot” food drive is held before Thanksgiving. LMS students and staff have collected over 3,000 items for the Loaves and Fishes Food Pantry. Our students participate in a Coat Drive; Pennies for Patients, Relay for Life, Unicef, The Giving Tree, Toys for Tots and other community service based activities. LMS helps several student recognition events and activities during the school year.

Parent/teacher conferences are held in November and student led conferences are held in March. The November conferences are the traditional parent teacher meetings. The March student led conferences are a different type of parent conference. The students, working with their teachers, organize examples of their work, identify strengths and weaknesses and formulate a self improvement plan.

Our students spend their three years at LMS undergoing intellectual, emotional, physical and physiological transformations and growths that are unique to this age group. LMS strives to meet these emotional, intellectual and academic developmental needs through our curricula, extra curricula programs, social activities, community service and other programs.

Kevin Moran, Principal

HIGH SCHOOL PRINCIPAL REPORT

A few months after taking the helm as principal on July 1, 2009, I met with the faculty and parents at Back to School Night and shared five commitments that I hoped would be shared and displayed by all of us:

- A caring and supportive climate- not only in words and publications, but also in actions.
- A challenging curriculum that is personalized and differentiated to meet the needs of different students.
- A culture of collaboration within and across departments, schools and roles.
- A communication process that is frequent, open and clear among staff, parents and students.
- Abundant and strong community connections within and beyond the campus

Six months later I can confidently say that all of these commitments are demonstrated routinely at Littleton High School. I appreciate all the collaborative efforts of the faculty, staff, and parents to enact these commitments.

Aside from our success, Littleton High School, like all learning institutions, recognizes that we have room for growth and improvement. Our team of educators is dedicated to facilitating this growth and improvement as we continually work to deliver an excellent educational experience and better serve our students.

Consistent with the custom of the principal's annual report, you will find as you read the following seasonal highlights some impressive accomplishments for Littleton High School during 2009.

Winter 2009

In what is now a January tradition, the Guidance Department hosted a College Planning Night for Juniors and their parents. In addition, alumni from the class of 2008 returned to present experiences and lessons of the college admissions process and college life.

The annual revisions to the Program of Studies took effect. Department chairs made a special presentation about course selection and the transition process at the Middle School.

The NHS led by their advisors and Littleton resident/school nurse Patty Trahman organized a successful Blood Drive on March 10th.

The traditional LHS Spirit week was held the week of March 16th.

The Winter sports season featured a number of notable events. The Boys Basketball team had its strongest season in years and qualified for MIAA Tournament for the first time in over a decade. They finished with a record of 15-7. The Girls Basketball team became league champions with a final record of 19-3. The Boys and Girls Indoor Track teams completed a second season as a varsity program and several

athletes earned distinction by competing at the district level. The Ice Hockey team qualified for the MIAA Tournament for the 8th straight year and had a final record of 16-3-3.

Spring 2009

The high-stakes MCAS exams were administered between March and June. Ninety-six percent of the participating students scored proficient or advanced in English language arts and math. Ninety percent of our participating students scored proficient or advanced in science. With a couple of exceptions, all students passed this state mandated graduation requirement on the first try. The faculty continues to do an excellent job of examining student results and making any necessary instructional adjustments.

Sixty three students took 105 AP (Advanced Placement) exams in May. Littleton High School had six students named AP scholars based on receiving a grade of 3 or higher on three or more AP exams. Four students received recognition as AP Scholars with Honor based on an average grade of at least 3.25 on all AP exams taken, and grades of 3 or higher on four or more of these exams. Four additional students were recognized as AP Scholars with Distinction because they received an average grade of at least 3.5 on all AP exams taken, and grades of 3 or higher on five or more of these exams.

The Junior/Senior Prom was held on May 8th at the Devens Conference Center.

The Humanitarian Club sponsored the June Relay for Life and raised tens of thousands for cancer research. Senior Gretchen Scheminger and Ms. Susan Harvey, social studies teacher, were instrumental in its planning and fundraising success.

The Baseball team qualified for MIAA Tournament. Several outdoor track athletes competed at the district level. The Girls Outdoor Track team won the League meet and League championship. Two athletes, Brooke Johanson and Megan Anthony, competed in the All-State Meet.

The Boys Lacrosse team in its second year as a varsity program achieved a record of 11-4, and qualified for MIAA Tournament for the first time.

Littleton High School granted 104 seniors diplomas on June 12th at the 121st commencement.

We are especially grateful to the Littleton Scholarship Trust which awarded \$126,000 in college scholarships to graduating seniors and alumni.

Summer 2009

Social Studies teacher Eric Arnold left to become an Assistant Principal at Uxbridge High School. In turn, Bill Miskinis joined our social studies faculty. Math teacher Janet Manning left her part-time position to become a full-time teacher at Wayland High School. Part-time math instructor Mandeep Mangat assumed full-time responsibilities in late August.

Nurse Patty Trahman departed to become a Nurse leader for Nashoba Regional School District. Shaker Lane nurse and Littleton resident Carla Dumas came aboard as our new nurse.

Recent college graduate Ms. Beth Powers joined the faculty as a Spanish teacher.

Physics teacher Dr. Dan Hogan replaced science teacher Ms. Heather McKnight who moved out of state. Chemistry teacher Dr. Phil Canale joined our science department as a part-time instructor.

Our freshman and new student orientation was held on Tuesday, September 1st. Social Studies teachers Susan Harvey and Barbara Coburn were instrumental in organizing all the student volunteers and helping the students feel welcome and more comfortable with their new school. The day included a tour of the campus, a student panel presentation, and a forum led by counselors, administrators and the athletic

director. Littleton Rotary demonstrated their generosity once again by donating t-shirts for all the new students and volunteers. There are currently 99 members of the Class of 2013.

Fall 2009

Our Back to School Night was held on October 21st and Parent/Teacher Conferences were held on November 13th.

We received a grant from the Exxon Mobil Educational Alliance thanks to Gary Archer, owner of Archer's Mobil in Littleton. The grant is specifically allocated to the enhancement of math and science programs.

The National Honor Society inducted 17 members on November 9th.

All the High School staff contributed to a significant energy cost savings of over \$200,000 due to energy conservation measures that are skillfully managed by Fernando Fernandez, Bill Meagher and David Riley.

Science Department Chair Dennis Mahoney reported the following good news: This year we have many new additions to our technology tool box due to generous grants by the LELWD and LEF. Our staff is now using handheld mobile devices, we call 'Mobi's', to enhance our presentations and better engage student learning. Additionally, we are doing more labs online via websites and software that allows our students to perform digital experiments that would normally take months or years to complete. These lab experiences enrich the student learning experience and allow them to see results faster and draw connections to what they are learning in class.

Littleton High School Fall Athletic teams completed another successful season.

Boys and Girls Soccer qualified for MIAA Tournament. The Golf team became league tournament champions and qualified for the MIAA Tournament. The Girls Varsity Field Hockey team won the league championship and qualified for the MIAA Tournament.

The Tigers won the Thanksgiving Day Football Game at home.

Most notably the Varsity Football team qualified for the MIAA playoffs for the third straight year, advanced to the MIAA Super Bowl for the second straight year. They came up a bit short in a hard fought and riveting Super Bowl Game against Oakmont at Fitchburg State College.

Dr. Janet Schrenk joined our science department as a part-time chemistry teacher when Ms. Alexis Rivard departed the high school to teach middle school science in Waltham.

The School Council had a number of new members join this year and is actively discussing and revising our School Improvement Plan. We are grateful for the service of the following council members: faculty representatives Danya Sclar, Cheryl Harrington, and Maureen Palange; parent representatives Sue Duncan, Ed Fultz, Diane Walsh; community representative David Heitmeyer; student representatives Janelle DeCamillis and Alex Pratt.

As a faculty, we continue to inquire into our professional practices and ask probing questions that will strengthen our educational program: How are we doing with enacting our espoused values of Respect, Responsibility, Integrity, and Accountability? How do we use data to inform and improve instruction? What do we do when students don't get it? What do we do to continually challenge and benefit our students? How are we assessing our effectiveness with accomplishing school improvement goals?

ANNUAL REPORT 2009

As you can tell from this brief report, Littleton High School is far from a complacent place, and we appreciate all the support of the town's citizens, elected/appointed officials, and businesses. In sum, we recognize that our success is both a vital resource and reflection of our vibrant community.

John M. Harrington, Ed.D, Principal

Enrollment by Grades – October 1, 2009

PreK	0	5	5
K	7	7	4
T			5
1	6	2	28
2	8	3	51
3	3	4	27
4	9	7	26
5	2	5	37
6	2	5	17
7	8	0	28
8	4	5	19
9	2	4	6
10	0	5	25
11	8	5	3
12	2	4	6
TOTALS	87	20	607

Ten-Year History – Enrollment

<u>Year</u>	<u>Total Enrollment October 1</u>	<u>Number Increase/ Decrease</u>	<u>Percent Increase/ Decrease</u>
1999	1,425	+44	+3.2
2000	1,471	+46	+3.2
2001	1,526	+55	+3.7
2002	1,551	+25	+1.6
2003	1,567	+16	+1
2004	1,546	-21	-1.3
2005	1,588	+42	+2.7
2006	1,555	-33	-2.1
2007	1,610	+55	+3.5
2008	1,652	+42	+2.6
2009	1,607	-45	-2.7

Number of School Choice (non-resident) students attending Littleton Public Schools: 47

Number of Littleton Students at Nashoba Valley Technical School: 44

Students from Littleton attending special classes in out of district schools: 30

DOE - 2008-2009 NCLB Report Card – Littleton

Enrollment - 2008-09		
	District	State
Total Count	1,653	958,910
Race/Ethnicity (%)		
African American or Black	2.1	8.2
Asian	1.9	5.1
Hispanic or Latino	1.1	14.3
Multi-race, Non-Hispanic	0.7	2.0
Native American	0.0	0.3
Native Hawaiian or Pacific Islander	0.1	0.1
White	94.1	69.9
Gender (%)		
Male	48.3	51.4
Female	51.7	48.6
Selected Populations (%)		
Limited English Proficiency	0.0	5.9
Low-Income	1.5	30.7
Special Education	18.0	17.1
First Language Not English	0.1	15.4
Grades Offered:	PK, K, 01, 02, 03, 04, 05, 06, 07, 08, 09, 10, 11, 12	
Total Schools	Schools with 2008-09 NLCB Accountability Status	
(#)	(#)	(%)
4	0	0.0

Educator Data - 2008-09			
	District	State	
Total # of Teachers	92.6	-	
Percentage of Teachers Licensed in Teaching Assignment	98.7	-	
Total Number of Classes in Core Academic Areas	414	-	
Percentage of Core Academic Classes Taught by Teachers Who are Highly Qualified	98.8	-	
Percentage of Core Academic Classes Taught by Teachers Who are Not Highly Qualified	1.2	-	
Student/Teacher Ratio	17.9 to 1	- to 1	
	All Schools	High Poverty Schools	Low Poverty Schools
Percentage of Teachers Licensed in Teaching Assignment	98.7	-	98.7
Percentage of Core Academic Classes Taught by Teachers Who are Highly Qualified	98.8	-	98.8
Percentage of Core Academic Classes Taught by Teachers Who are Not Highly Qualified	1.2	-	1.2

008-09 NCLB Report Card _ Littleton

Educator Quality Data for High-Poverty and Low-Poverty Littleton Public Schools			
School	Highly Qualified %	Not Highly Qualified %	Licensed %
Low Poverty			
Littleton High School	100.0	0.0	100.0
Littleton Middle School	100.0	0.0	100.0
Russell St Elementary	94.6	5.4	95.3
Shaker Lane Elementary	100.0	0.0	100.0

2008 ADEQUATE YEARLY PROGRESS (AYP) DATA

Grade Spans		2007	2008	2008 Subgroups Not Making AYP
Grades 3-5	Aggregate	Yes	Yes	
	All Subgroups	No	Yes	
Grades 6-8	Aggregate	Yes	Yes	Special Education -
	All Subgroups	Yes	No	
Grades 9-12	Aggregate	Yes	Yes	
	All Subgroups	Yes	Yes	

Grade Spans		2007	2008	2008 Subgroups Not Making AYP
Grades 3-5	Aggregate	Yes	Yes	
	All Subgroups	Yes	Yes	
Grades 6-8	Aggregate	Yes	Yes	
	All Subgroups	Yes	Yes	
Grades 9-12	Aggregate	Yes	Yes	
	All Subgroups	Yes	Yes	

Adequate Yearly Progress History											NCLB Accountability Status
		2000	2001	2002	2003	2004	2005	2006	2007	2008	
ELA	Aggregate	-	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No Status
	All Subgroups	-	-	-	Yes	Yes	Yes	Yes	Yes	Yes	
MATH	Aggregate	-	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No Status
	All Subgroups	-	-	-	Yes	No	Yes	Yes	Yes	Yes	

TAX COLLECTOR

Below is a list of tax balances as of January 1, 2009 and ending December 31, 2009, as reported.

TAX YEAR 2002-2005

Uncollected as of Jan 1, 2009

Personal Property	\$963.10
Motor Vehicle Excise	<u>12,238.99</u>
Total Debit	\$13,202.09

Collected

Motor Vehicle Excise	\$296.46
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Abated

Personal Property	963.10
Motor Vehicle	<u>11,942.53</u>
Total Credit	\$13,202.09

Uncollected as of Dec 31, 2009

Personal Property	0.00
Motor Vehicle Excise	<u>0.00</u>
Total Uncollected	\$0.00

TAX YEAR 2006

Uncollected as of Jan 1, 2009

Motor Vehicle Excise	18,005.13
Refunds	86.88
Rescind of Abatement	<u>27.50</u>
Total Debit	\$18,119.51

Collected

Motor Vehicle Excise	<u>\$5,820.84</u>
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Abated

Motor Vehicle Excise	<u>\$8,572.01</u>
Total Credit	\$14,392.85

Outstanding as of Dec 31, 2009

Motor Vehicle Excise	<u>\$3,726.66</u>
Total Uncollected	\$3,726.66

TAXES YEAR 2007

Uncollected as of Jan 1, 2009

Personal Property	342.66
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ANNUAL REPORT 2009

	Debit	Credit	Uncollected
Motor Excise	16,898.50		
Refunds	<u>736.45</u>		
Total Debit	\$17,977.61		

Collected

Motor Vehicle Excise	<u>6,192.33</u>
----------------------	-----------------

Abated

Personal Property	\$342.66
Motor Vehicle Excise	<u>770.51</u>
Total Abated	1,113.17
Total Credit	\$7,305.50

Uncollected as of December 31, 2009

Motor Vehicle Excise	<u>10,672.11</u>
Total Uncollected	\$10,672.11

TAX YEAR 2008

Uncollected as of Jan 1, 2009

Real Estate	\$71,707.30
CPA	377.77
Motor Vehicle Excise	33,120.54
Motor Vehicle Commitment	12,022.93
Refunds	<u>2,364.28</u>
Total Debit	\$119,592.82

Collected

Real Estate	2,675.16
CPA	27.51
Motor Vehicle Excise	<u>34,628.87</u>
Total Collected	37,331.54

Abated

Motor Vehicle Excise	<u>2,464.00</u>
Total Abated	2,464.00

Tax Title

Real Estate	69,032.14
CPA	<u>350.26</u>
Total Tax Title	69,382.40
Total Credit	\$109,177.94

Uncollected as of Dec 31, 2009

Motor Vehicle Excise	<u>10,414.88</u>
Total Uncollected	\$10,414.88

TAX YEAR 2009

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	Debit	Credit	Uncollected
<u>Uncollected as of Jan/1/2009</u>			
Real Estate	\$11,621,826.88		
CPA	60,922.56		
Street Betterment	956.60		
Street Betterment Interest	365.81		
Water Betterment	11,516.73		
Water Betterment Interest	3,901.66		
Septic Betterment	8,519.71		
Septic Betterment Interest	141,269.95		
Electric Lien	1,686.53		
Water Lien	1,742.24		
Lien Charges	275.00		
Real Estate Commitment	5,076.88		
CPA Commitment	513.71		
Personal Property	454,208.38		
Personal Property Commitment	579.24		
Motor Vehicle Excise	1,100,436.10		
Refunds	100,000.44		
Total Debits	\$13,513,798.42		
<u>Collected</u>			
Real Estate		\$11,477,337.14	
CPA		58,591.38	
Street Betterment		908.95	
Street Betterment Interest		349.13	
Water Betterment		11,516.73	
Water Betterment Interest		3,901.66	
Septic Betterment		8,519.71	
Septic Betterment Interest		5,076.88	
Electric Lien		1,686.53	
Water Lien		1,742.24	
Lien Charges		275.00	
Personal Property		457,776.52	
Motor Vehicle Excise		<u>1,053,411.23</u>	
Total Collected		\$13,081,093.10	
<u>Abated</u>			
Real Estate		146,431.14	
CPA		1,774.49	
Personal Property		2,466.05	
Motor Vehicle Excise		<u>20,898.67</u>	
Total Abated		\$171,570.35	
<u>Tax Title</u>			
Real Estate		96,121.03	
CPA		397.72	
Street Betterment		47.65	
Street Betterment Interest		<u>16.68</u>	

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	Debit	Credit	Uncollected
Total Tax Title		\$96,583.08	
Total Credits		\$13,349,246.53	

Uncollected as of Dec 31, 2009

Real Estate			\$126,017.01
CPA			791.89
Personal Property			773.60
Motor Vehicle Excise			<u>36,969.39</u>
Total Uncollected			\$164,551.89

TAX YEAR 2010

Uncollected as of Jan/1/2009

Real Estate	\$22,981,199.51
CPA	122,000.72
Street Betterment	956.56
Street Betterment Interest	319.13
Water Betterment	7,419.15
Water Betterment Interest	3,238.39
Septic Betterment	8,017.87
Septic Betterment Interest	4,324.71
Electric Lien	2,113.31
Water Lien	111.81
Lien Charges	125.00
Personal Property	750,419.38
Municipal Liens	10,800.00
Registry Markings	5,280.00
Tax Collector Fees	13,460.00
Motor Coach Fees	11,232.00
Tax Title Advertising	582.00
Betterment Release	44.00
Advance Septic Betterment	6,523.82
Advance Septic Bett Interest	380.52
Advance Water Betterment	1,742.26
Advance Water Bett Interest	58.08
Roll Back 61A	7,861.19
Duplicate Bill Fees	4,478.00
Interest	51,474.67
Real Estate Refunds	<u>17,465.61</u>
Total Uncollected	\$24,011,627.69

Collected

Real Estate	\$11,015,984.85
CPA	2,353.82
Street Betterment	11.23
Water Betterment	195.30
Water Betterment Interest	18.17
Personal Property	338,232.43

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	Debit	Credit	Uncollected
Municipal Lien Certificates		10,800.00	
Registry Marking		5,280.00	
Tax Collector Fees		13,460.00	
Advance Septic Betterment		6,523.82	
Advance Septic Bett Interest		380.52	
Advance Water Betterment		1,742.26	
Advance Water Bett Interest		58.08	
Motor Coach Fees		11,232.00	
Roll Back 61A		7,861.19	
Tax Title Advertising		582.00	
Duplicate Bill Fees		4,478.00	
Interest		51,474.67	
Betterment Release		<u>44.00</u>	
Total Collected		\$11,470,712.34	
<u>Abated</u>			
Real Estate		\$30,285.74	
CPA		<u>1,136.50</u>	
Total Abated		\$31,422.24	
Total Credits		\$11,502,134.58	
<u>Uncollected As of Dec 31, 2009</u>			
Real Estate			\$11,952,394.53
CPA			118,510.40
Street Betterment			945.33
Street Betterment Interest			319.13
Water Betterment			7,223.85
Water Betterment Interest			3,220.22
Septic Betterment			8,017.87
Septic Betterment Interest			4,324.71
Electric Lien			2,113.31
Water Lien			111.81
Lien Charge			125.00
Personal Property			<u>412,186.95</u>
Total Uncollected			\$12,509,493.11

Respectfully submitted,

Rebecca Quinn, Tax Collector

TRANSFER STATION

TRANSFER STATION HOURS:

The Littleton Transfer Station will close early on Thursday 12/24/09 and Thursday 12/31/09. The hours of operation for these days will be 12:00 p.m. to 5:00 p.m.

TRANSFER STATION FEES:

The Board of Selectmen conducted a public hearing on August 24, 2009 and voted to amend the fee structure for use of the Town of Littleton Transfer Station, effective October 1, 2009, by increasing the full-price sticker from \$290 to \$300, the 6-month sticker from \$155 to \$180, and senior stickers from \$65 to \$70. Residents may purchase stickers to use the Transfer Station at the Transfer Station during hours of operation.

Annual Sticker	\$300.00
Second Sticker (One Year)	\$85.00
Six Month Sticker	\$180.00
Senior Citizen (One Year)	\$70.00
Senior Citizen Second Sticker	\$65.00
Recycling Only Sticker (One Year)	\$85.00
One Day Dump Permit (Restrictions apply)	\$60.00
Replacement/Lost Sticker	\$35.00
<u>Fees for Miscellaneous Items:</u>	
Appliances Without Freon (each)	\$12.00
<i>Dishwashers, stoves, water heaters</i>	
Appliances With Freon (each)	\$22.00
<i>Refrigerators, freezers, air conditioners</i>	
Microwave Ovens (each)	\$12.00
CRT's, TV's (each)	\$18.00
Propane Tanks (each)	\$14.00
Tires (each)	\$5.00
Bulky Furniture (each)	\$5.00
<i>Couches, stuffed chairs, mattresses</i>	
Large Metal Items (each)	\$22.00
<u>Pickup Truck or Trailer Load:</u>	
Brush (per load)	\$55.00
Wood/building debris (per load)	\$55.00

1. *Stickers entitle users to dispose of routine household residential refuse.*
2. *Fees for Miscellaneous Items entitle users to dispose of non-routine items on a periodic basis. In certain instances the user may be asked to identify the source of the non-routine item in order to be permitted to dispose of the item.*
3. *A pickup with a "load" is understood to be substantially full. The Attendant's judgment shall be final in this matter.*
4. *The Attendant shall have the option of temporarily restricting the use of the Transfer Station due to operational or space problems.*
5. *Users may purchase stickers or pay fees at the Transfer Station with CHECKS ONLY. No cash will be accepted at the Transfer Station for security reasons. Stickers and fees can also be paid for at the Board of Selectmen's Office, Room 303, Shattuck Street Building.*
6. *The appropriate fees will be collected for those items set out in the Transfer Station Fee Schedule regardless of whether the item is left in the swap shop or is to be discarded.*

TOWN TREASURER

Outstanding Bond Issues as of June 30, 2009

Date of Issue	Issue	Original Amount	Current Balance	Maturity Date
LIGHT DEPARTMENT				
12/15/1999	Light Department Operations Center	2,500,000.00	1,300,000.00	1/1/2019
12/15/2007	Light Dept - Op Center refunding	(1,170,000.00)	(1,170,000.00)	1/1/2019
12/15/2007	Light Dept - Op Center refunding	1,248,000.00	1,239,333.33	9/15/2018
Sub Total - Light Department Debt		2,578,000.00	1,369,333.33	
WATER DEPARTMENT				
2/15/1999	Water Department Ultrafiltration #1	1,485,000.00	780,000.00	12/1/2014
1/15/2003	Water Tank - Water Department	1,332,000.00	910,000.00	1/15/2023
5/15/2005	Nashoba Rd - Water Department Ultrafiltration #2 -Water Dept	350,000.00	270,000.00	5/15/2023
12/15/2007	refunding	414,225.00	367,425.00	9/15/2016
Sub Total - Water Department Debt		3,581,225.00	2,327,425.00	
TOWN DEBT - INSIDE PROP 2 1/2				
12/15/2007	Town Offices renovation - refunding	256,550.00	220,150.00	9/15/2015
12/15/2007	Fire House renovations - refunding	77,050.00	66,650.00	9/15/2016
2/15/1999	Matawanakee Betterment		200,000.00	12/1/2018
12/15/1999	Shaker Lane	4,670,000.00	2,450,000.00	1/1/2019
12/15/2007	Shaker Lane - Refunding	(2,205,000.00)	(2,205,000.00)	1/1/2019
12/15/2007	Shaker Lane - Refunding	2,352,000.00	2,335,666.67	9/15/2018
1/15/2003	Sidewalks	150,000.00	45,000.00	1/15/2012
1/15/2003	Police Land	525,000.00	345,000.00	1/15/2022
1/15/2003	High School	23,795,000.00		1/15/2023

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			16,655,000.00	
5/15/2005	Land Acquisition - Hartwell	575,000.00	435,000.00	5/15/2023
5/15/2005	Land Acquisition - Prouty	500,000.00	380,000.00	5/15/2024
7/15/2005	Cemetery Land	375,625.60	150,000.00	7/15/2010
10/1/2005	Clean Lakes	140,000.00	56,000.00	10/1/2010
4/29/1999	Septic Loan Program #1	199,806.72	88,803.12	2/1/2017
11/15/2002	Septic Loan Program #2	189,473.68	125,862.40	8/1/2020
Sub Total - Town Debt - Inside Prop 2 1/2		32,050,506.00	21,348,132.19	

TOWN DEBT - OUTSIDE PROP 2 1/2

1/15/2003	Land Acquisition - Morrison	1,768,000.00	1,135,000.00	1/15/2020
5/15/2005	Waste Water Treatment Facility	1,760,000.00	1,400,000.00	5/15/2025
1/15/2008	Middle School	7,554,000.00	7,140,000.00	3/15/2027
1/23/2008	Middle School - Low Interest Loan	2,142,297.00	2,142,297.00	11/1/2028
12/15/2007	Land Acq - Frost Whit refunding	322,175.00	285,775.00	9/15/2016
Sub Total - Town Debt - Inside Prop 2 1/2		13,546,472.00	12,103,072.00	

Total - Town Debt	45,596,978.00	33,451,204.19
Total - All Debt	51,756,203.00	37,147,962.52

REMAINING REIMBURSEMENTS ON TOWN DEBT (INSIDE PROP 2 1/2)

Source		
State	High School	11,844,651.00
State	Shaker Lane	1,889,910.00
Cell Tower		
Funds	Land Acquisition - Hartwell	435,000.00
Cell Tower		
Funds	Land Acquisition - Prouty	380,000.00
Cell Tower		
Funds	Clean Lakes	56,000.00
Total - Town Debt Reimbursements		- 14,605,561.00
Net Town Debt remaining (Inside Prop 2 1/2)		6,742,571.19

Funds under care of the Town Treasurer as of June 30, 2009

General Fund	\$ 21,176,235.71
Chapter 32B Trust Fund	1,242,304.79
Law Enforcement Trust Fund	8,473.61

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Arts Lottery	6,628.22
Conservation	153,082.18
Stabilization	1,488,592.46
Land Acquisition Fund	2,120.89
Electric Depreciation Fund	3,628,737.27
Electric Rate Stabilization Fund	7,695,560.81
Electric Retirement Trust Fund	923,450.09
Miscellaneous Performance Bonds	711,550.03
Trust Funds managed by the Trust Fund Commissioners	2,714,409.99
	<u>\$ 39,751,146.05</u>
Cash Balance June 30, 2008	\$ 34,191,480.80
Cash Receipts	\$ 83,354,473.99
	\$
Cash Disbursements	(77,794,808.74)
Ending Cash June 30,2009	<u>\$ 39,751,146.05</u>

The above report reflects the cash and bond balances of the Town as of June 30, 2009.

Respectfully submitted

Steven Venuti
Treasurer

Total Earnings - January-December 2009

DEPT	EMPLOYEE	TITLE	2009 EARNINGS *
<u>ACCOUNTANT</u>			
	HOLSTON, BONNIE-MAE	TOWN ACCCOUNTANT	74,890.17
	BARRETT, MARY M	ASSISTANT ACCOUNTANT	33,672.07
	MANCHUSO, JANICE E	FINANCE TECH - TEMP	3,847.42
<u>APPEALS /BOH</u>			
	CYR, BEVERLY A	ADMIN ASSISTANT	23,528.52
<u>ASSESSORS</u>			
	MILDREN, KENNETH P	CHIEF ASSESSOR	67,603.36
	HARDING, ANITA M	ASSESSOR ANALYST	40,763.05
	FREITAS, LORRAINE I	ASSESSOR ANALYST	40,763.02
<u>BUILDING</u>			
	BERNIER, ROLAND J	BUILDING COMMISSIONER	67,753.36
	ADEMA, MAUREEN G	ADMIN ASSISTANT	31,001.59
<u>CEMETERY</u>			
	SULLIVAN, CRAIG W	GROUNDKEEPER	44,829.18
	TAYLOR, LAURIE A	CEMETERY LABORER	32,260.14

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HIGGINS, WALTER C	CEMETERY ADMINISTRATOR	10,700.05
<u>COLLECTOR</u>		
QUINN, REBECCA J	TAX COLLECTOR	53,551.68
<u>CONSERVATION COMMISSION</u>		
HAMPSON, HEATHER MARIE	ADMIN ASSISTANT	22,998.52
<u>CONTROL CTR DISPATCH</u>		
MURPHY, JOHN M	DISPATCHER	76,134.24
BEMIS, TIMOTHY G	DISPATCH SUPERVISOR	69,504.61
WELCH, SAMUEL N	DISPATCHER	62,111.83
CASEY, BRIAN M	DISPATCHER	60,387.91
ALLAN, MICHELE D	ON CALL DISPATCH	621.27
<u>COUNCIL ON AGING</u>		
SLOBODA, CAROLYN	COA DIRECTOR	35,270.92
	OUTREACH COORDINATOR/	
MAEDER, CONSTANTINA B	RESPIRE CARE	31,484.01
OGILVIE, GEORGE R	MART DRIVER	24,832.05
HARLOW, NORMAN K	MART DRIVER	11,617.50
CAMPBELL, NEIL T	MART DRIVER	8,356.25
HARLOW, CAROLYN R	MART DISPATCHER	4,481.04
FOSTER, PATRICIA F	MART DISPATCHER	3,481.04
HOLLOWELL, NATALIE	MART DISPATCHER	3,230.00
ALLEN, MARIE A	SENIOR WORK PROGRAM	431.04
AMIRALTY, JOAN M	SENIOR WORK PROGRAM	431.04
ARTHUR, HAROLD F	SENIOR WORK PROGRAM	431.04
BANKS, DAVID K	SENIOR WORK PROGRAM	431.04
BERA, AUDREY M	SENIOR WORK PROGRAM	431.04
BERRY, NORMAN E	SENIOR WORK PROGRAM	431.04
BOWERS, JOHN W	SENIOR WORK PROGRAM	431.04
COOK, ELEANOR R	SENIOR WORK PROGRAM	431.04
CRORY, MARY P	SENIOR WORK PROGRAM	431.04
DELUCA, FERNANDO C	SENIOR WORK PROGRAM	431.04
DIBACCO, ROSEMARIE	SENIOR WORK PROGRAM	431.04
DIGIACOMO, JAMES R	SENIOR WORK PROGRAM	431.04
DOUGLAS-ARAUJO, ELLEN	SENIOR WORK PROGRAM	431.04
DUFFY, BERTHA M	SENIOR WORK PROGRAM	431.04
EWING, WILLIAM H	SENIOR WORK PROGRAM	431.04
FISHER, LYNDY J	SENIOR WORK PROGRAM	431.04
FRIDAY, RICHARD W	SENIOR WORK PROGRAM	431.04
GATES JR, JOHN C	SENIOR WORK PROGRAM	431.04
HALLORAN, JOYCE S	SENIOR WORK PROGRAM	431.04
HARVEY, HENRY S	SENIOR WORK PROGRAM	431.04
HJERPPE, PER	SENIOR WORK PROGRAM	431.04
HOLT, MARY R	SENIOR WORK PROGRAM	431.04
JESENSKY, ANTHONY	SENIOR WORK PROGRAM	431.04
JOYCE JR, PATRICK F	SENIOR WORK PROGRAM	431.04
KAMB, BARBARA W	SENIOR WORK PROGRAM	431.04

LANCIANI, CURTIS J	SENIOR WORK PROGRAM	431.04
LAZARUS, ARTHUR G	SENIOR WORK PROGRAM	431.04
MASSAPICA, JOHN F	SENIOR WORK PROGRAM	431.04
MCRAE, BARBARA J	SENIOR WORK PROGRAM	431.04
MITRANO, GAIL S	SENIOR WORK PROGRAM	431.04
MONGELLI, NANCY M	SENIOR WORK PROGRAM	431.04
NELSON, PRISCILLA T	SENIOR WORK PROGRAM	431.04
NEWMAN, JOYCE	SENIOR WORK PROGRAM	431.04
OGILVIE, NATALIE	SENIOR WORK PROGRAM	431.04
PETKEWICH, KATHERINE A	SENIOR WORK PROGRAM	431.04
PROTASOWICKI, DELIA D	SENIOR WORK PROGRAM	431.04
QUINN, FRANCIS E	SENIOR WORK PROGRAM	431.04
RIGOLI, BEVERLY A	SENIOR WORK PROGRAM	431.04
RILEY, MARGARET R	SENIOR WORK PROGRAM	431.04
ROY, JOSEPHINE A	SENIOR WORK PROGRAM	431.04
RUSSELL, MARSHA B	SENIOR WORK PROGRAM	431.04
RUSSO, CLAIRE F	SENIOR WORK PROGRAM	431.04
SAART, MARIE D	SENIOR WORK PROGRAM	431.04
SABOURIN, MARIA	SENIOR WORK PROGRAM	431.04
SANDERS, GEORGE A	SENIOR WORK PROGRAM	431.04
SOULE, LOIS J	SENIOR WORK PROGRAM	431.04
SPARKS, ELAINE F	SENIOR WORK PROGRAM	431.04
SWEATT, ANNE M	SENIOR WORK PROGRAM	431.04
TIRONE, CHARLES L	SENIOR WORK PROGRAM	431.04
WIELINSKI, SUSAN J	SENIOR WORK PROGRAM	431.04
WOODBINE, RICHARD D	SENIOR WORK PROGRAM	431.04
WOODIN, MARGARET L	SENIOR WORK PROGRAM	431.04
GIRARD, PAULETTE L	SENIOR WORK PROGRAM	402.00
STREETER, RAYMOND W	SENIOR WORK PROGRAM	368.00
RAYMOND, SUSAN C	SENIOR WORK PROGRAM	356.40
JACKSON, ROSEMARY	SENIOR WORK PROGRAM	352.00
COZZENS, DONALD	SENIOR WORK PROGRAM	336.00
LYONS, JANE V	SENIOR WORK PROGRAM	336.00
CURTIN, MILDRED T	SENIOR WORK PROGRAM	320.00
LYNCH, JUDITH A	SENIOR WORK PROGRAM	316.00
MCCONNELL, GERALDINE	SENIOR WORK PROGRAM	304.00
LINDGREN, ELAINE M	SENIOR WORK PROGRAM	300.00
CHASE, DOROTHEA	SENIOR WORK PROGRAM	296.00
STETSON, ROBERT E	SENIOR WORK PROGRAM	271.04
MCGIVERN, DAVID E	SENIOR WORK PROGRAM	268.00
BUCKLES, RICHARD L	SENIOR WORK PROGRAM	252.00
CHRISFIELD, JANE M	SENIOR WORK PROGRAM	240.00
INGHAM, JOAN R	SENIOR WORK PROGRAM	240.00
GREGORY, ALBERT R	SENIOR WORK PROGRAM	231.04
PAYSON, DARRELL	SENIOR WORK PROGRAM	231.04
HANSEN, CAROLE L	SENIOR WORK PROGRAM	228.00
MCPHERSON, MARY A	SENIOR WORK PROGRAM	223.04
MEIER, ROBERT J	SENIOR WORK PROGRAM	223.04
RUSSELL, LESLIE A	SENIOR WORK PROGRAM	223.04

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MCPHERSON, BILL N	SENIOR WORK PROGRAM	208.00
MEIER, LOIS A	SENIOR WORK PROGRAM	208.00
RUSSELL, BRUCE R	SENIOR WORK PROGRAM	208.00
GREGORY, BERNICE P	SENIOR WORK PROGRAM	200.00
MORSE, ROBERT A	SENIOR WORK PROGRAM	200.00
SCHREIBER, RICHARD W	SENIOR WORK PROGRAM	191.04
ZANNINI, BETTY J	SENIOR WORK PROGRAM	184.00
ZOTO, MARGARET	SENIOR WORK PROGRAM	184.00
HEITHAUS, HELEN	SENIOR WORK PROGRAM	168.00
HEITHAUS, WALTER D	SENIOR WORK PROGRAM	168.00
STONE, LINDA	SENIOR WORK PROGRAM	162.00
STETSON, ELEANOR J	SENIOR WORK PROGRAM	160.00
KENT, RICHARD	SENIOR WORK PROGRAM	120.00
CURTIN, PAUL J	SENIOR WORK PROGRAM	111.04
COZZENS, MARGARET M	SENIOR WORK PROGRAM	95.04
LAUBACH, CONNIE L	SENIOR WORK PROGRAM	80.00
TREPANIER, LOIS J	SENIOR WORK PROGRAM	80.00
PAYSON, ANN LOUISE	SENIOR WORK PROGRAM	32.00

FIRE

CARTER, STEPHEN E	FIRE CHIEF	93,602.56
HOLT, SCOTT R	FIREFIGHTER	70,474.21
SUNDQUIST, ALAN M	FIREFIGHTER	69,273.20
MCCURDY III, ALEXANDER S	FIREFIGHTER	66,681.80
MYETTE, LINDSAY ANN	FIREFIGHTER	58,980.45
CLANCY, GEORGE T	FIREFIGHTER	58,667.82
DUNN, KEITH D	FIREFIGHTER	55,943.19
TRIOLI, THERESA	ADMIN ASSISTANT	24,669.14
	ON CALL EMT/FIRE/ATHLETIC	
MONIZ, MATTHEW J	OFFICIAL	14,087.32
CAHILL, JAMES	ON CALL FIRE LIEUTENANT	10,873.38
WODZINSKI, SCOTT T	ON CALL FIRE LIEUTENANT	10,864.80
	ON CALL	
	EMT/FIREFIGHTER/ATHLETIC	
MONIZ, DENISE A	OFFICIAL	9,339.53
GARDNER, TERRANCE M	ON CALL FIRE	9,159.64
ROCK, JOSEPH E	ON CALL FIRE/EMT	7,777.39
GASSIRARO, MICHAEL J	ON CALL EMT	7,618.75
POLK JR., ANTHONY C	ON CALL FIRE/EMT	7,067.25
ROCK, TERESA L	ON CALL FIRE/EMT	6,502.92
MCGLOUGHLIN, DAVID C	ON CALL EMT	5,984.25
MCMAMARA, JOHN L	ON CALL FIRE/EMT	5,495.15
DENEHY JR, MICHAEL T	ON CALL FIRE	5,255.24
BELTRAMI, DONALD A	ON CALL EMT/FIRE	5,221.20
KNEELAND JR., THOMAS J	ON CALL EMT	5,016.50
PICHEL, JEFFREY C	ON CALL FIRE/EMT	4,926.90
RAY, JAMES L	ON CALL FIRE LIEUTENANT	4,498.56
BURG, EDWARD J	ON CALL EMT	3,476.32
	ON CALL	
LEFEBVRE II, DAVID R	EMT/FIREFIGHTER/DISPATCH	3,349.80

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DEBLASIO, MICHAEL W	ON CALL EMT	3,310.64
HEVENOR, KEITH V	ON CALL FIRE/EMT	3,166.88
BANKS, DWAYNE	ON CALL FIRE/EMT	2,950.94
SURPRENANT, JEFFREY J	ON CALL FIRE FIGHTER	2,870.39
BYAM, ERIK B	ON CALL EMT/FIRE	2,428.08
HICKOX, MARK S	ON CALL FIRE/EMT	1,513.71
MOSCARITOLO, CHRISTINA	ON CALL EMT	1,273.52
PACHECO, TIMOTHY P	ON CALL EMT	1,237.44
MORAN, ROBERT M	ON CALL EMT	927.36
KLEIN, SUZANNE S	ON CALL FIRE/EMT	888.20
HOLM, WILLIAM T	ON CALL FIRE	811.68
OSGOOD, COLIN	ON CALL FIRE/EMT	612.48
NOLLET, MIRIELLE	ON CALL EMT	532.76
FISKE, SEAN	ON CALL EMT	509.95
WITHERELL, MARK	ON CALL FIRE	257.46
CRISTY, MATTHEW	ON CALL EMT	24.00

HIGHWAY

CLYDE, JAMES E	OPERATIONS MANAGER	78,063.60
TEBBETTS, DANIEL G	GENERAL FOREMAN	69,504.45
DEVOGEL, JAMES	HIGHWAY WORKING FOREMAN	60,319.60
GODDARD, PATRICK G	PARK WORKING FOREMAN	60,311.76
WALKER, STANLEY S	EQUIPMENT OPERATOR/LABORER	59,461.77
MACFADGEN, WILLIAM E	MECHANIC	59,356.76
NAWOICHIK, BARRY A	EQUIPMENT OPERATOR/LABORER	58,520.90
HAYES, MICHAEL P	EQUIPMENT OPERATOR/LABORER	56,561.20
BERNARD, SHAWN P	EQUIPMENT OPERATOR/LABORER	51,780.97
BENITEZ, JESUS	EQUIPMENT OPERATOR/LABORER	51,254.12
GOULD, JOSHUA T	EQUIPMENT OPERATOR	37,791.54
TOCCI, CATHERINE M	ADMINISTRATIVE ASSISTANT	35,710.96
UPPERMAN, CHRISTOPHER P	TRANSFER STATION OPERATOR	34,561.58
ASHLEY, PHYLLIS A	ASSISTANT TRANSFER STATION OPERATOR	29,116.06
MALLOY JR, JOHN W	EQUIPMENT OPERATOR/LABORER	13,368.45

LIBRARY

OAKES, MARJORIE H	LIBRARY DIRECTOR	66,947.96
OUELLETTE HADUCH, DIANN M	SENIOR LIBRARIAN	40,668.31
COUGHLIN, KATHRYN J	ADMIN ASSISTANT	34,269.87
SILL, JEANNE B	SENIOR LIBRARY TECHNICIAN	32,992.32
CLYDE, GIOIA M	SENIOR LIBRARIAN	31,639.63
GRAHAM, HELEN	SENIOR LIBRARIAN	31,313.27
CURRAN, ANDREA	SENIOR LIBRARY TECHNICIAN	28,400.80
SCHREIBER, LINDA A	SENIOR LIBRARIAN	25,508.06
MORSE, DOREEN A	LIBRARY TECHNICIAN	16,457.71
SMITH, BETTY L	SENIOR LIBRARIAN	12,915.44
PALMER, SUSAN M	LIBRARY TECHNICIAN	11,304.29
WHITE, DONNA C	LIBRARY TECHNICIAN	8,785.88

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GEANISIS, MARGARET A	LIBRARY ASSISTANT	8,054.95
GRABOUSKY, SUSAN M	PAGE	1,901.07
PREISSEL, LINDA B.	LIBRARY ASSISTANT	406.08

LIGHT DEPARTMENT

DANOS, SAVAS C	GENERAL MANAGER	150,466.97
EDWARDS, SCOTT E	ASSISTANT GENERAL MANAGER	142,793.14
LAWLER, NICHOLAS P	SYSTEM ENGINEER	104,862.48
LARSEN, SCOTT A	LEAD LINEMAN	100,559.74
STEWART, JONATHAN C	WORKING FOREMAN	100,069.39
BROWN, ALAN D	COMP SYST.MGR	98,872.77
HUNT, ROBERT P	LINEMAN 1ST CLASS	98,154.21
YOUNG JR, GERALD A	BUSINESS MANAGER	97,172.67
GIOUMBAKIS, EVANGELOS	LEAD LINEMAN	90,238.71
LANCIANI, JOHN D	ELECTRIC SERVICE TECHNICIA	89,347.51
LIZOTTE, DAVID A	LEAD LINEMAN	89,057.10
GODDARD, KEVIN P	PR/MARKETING MANAGER	87,304.43
MCFARLAND, MATTHEW J	LINEMAN 1ST CLASS	86,909.87
PATTERSON, DANIEL	MECHANIC-FLEET/FACILITIES	82,014.39
MOSCARIELLO, GERALD E	LIGHT DEPT MAINT.	68,307.52
CALLAHAN, DONALD	LINEMAN 2nd CLASS	61,265.95
THOMPSON, MARION L	ASSOC. ACCOUNTANT	60,483.29
BOURASSA, RICHARD D	METER TECHNICIAN	58,062.14
	INVENTORY/PROCUREMENT	
GOODY, MICHAEL S	COORDINATOR	50,578.00
BURNHAM, TODD A	APPRENTICE LINEMAN	49,466.56
HUNT, JUDITH A	BUSINESS SERVICES	48,312.68
AUGER, BILLY	LINEMAN 3RD CLASS	47,665.47
CAMPBELL, ERLINE J	BUSINESS SERVICES	47,068.60
FRASER, MARGARET C	OPERATIONS ASSISTANT	44,616.00
GILMORE, SUSAN	BUSINESS SERVICES	43,949.05
LARSEN, MARGARET C	BUSINESS SERVICES	43,742.80
GOUVEIA, MICHAEL J	IT SYSTEMS ANALYST	39,480.89
TAYLOR, RICHARD WARE	LINEMAN FIRST CLASS, STEP III	37,649.71
SILVERIA, JONI W	SR. ADMINISTRATIVE ASSISTANT	30,038.79
STEWART, WILLIAM	CONTRACT HIRE	22,272.00
ALLAN, MICHAEL J	LINEMAN 1ST CLASS, STEP III	12,500.00
BROWN, BRYANNA	ADMIN CLERK	7,322.00
SNYER, TREVER T	APPRENTICE LINEMAN	4,733.40

PARKS AND REC

HODGES, KATE I	PARK AND RECREATION DIRECTOR	59,715.84
MARTEL, SHARON R	ASST. DIRECTOR COMMUNITY ED	39,469.29
GOEBEL, ERIN	PRCE PROGRAM SPECIALIST	22,858.08
	CAMP TAHATTAWAN ASST	
FINCH, ELIZABETH A	DIRECTOR	12,636.75
BURGOYNE, KAREN A	ADMIN CLERK	12,469.82
JOHNSON, DEAN A	SNACK SHACK	10,282.57
DARLING, GREGORY S	INTERN/SAILING INSTRUCTOR	9,989.65
JOHNSON, ANDREW L	LIFEGUARD	8,407.51

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CONNELLY, JESSICA J	CAMP DIRECTOR	7,400.01
JACKSON, ERIC A	CAMP SPECIALIST - SCIENCE	6,187.23
ADLEY, CHRISTOPHER	SNACK HUT ATTENDANT	6,146.04
ORSINI, DAVID J	CAMP ASST DIRECTOR	4,813.89
WATKINS, MORGAN	CAMP SPECIALIST - ART	4,030.84
HENNESSY, MAURA K	CAMP SPECIALIST-MUSIC	3,843.15
GIBBONS, PATRICK J	CAMP DIRECTOR PROUDY	3,822.40
PEASE, GREGORY J	SAILING INSTRUCTOR	3,797.89
STEWART, CHARLES	LIFEGUARD	3,452.63
GOULD, JENNIFER E	CAMP SPECIALIST-SPORTS	3,401.28
NADOW, MELYSSA ABBY	SUMMER CAMP COUNSELOR	3,390.36
DOUGHERTY, MARGARET A	SUMMER CAMP COUNSELOR	3,321.46
RYAN, TIMOTHY M	SWIM INSTRUCTOR	3,286.13
MARTEL, KIMBALL	CAMP COUNSELOR, PROUDY	3,221.00
MILLER, ANGELA M	LIFEGUARD	3,206.50
GODDARD, SARAH M	SUMMER CAMP COUNSELOR	3,175.97
TONER, ALYSSA N	SUMMER CAMP COUNSELOR	3,103.66
LIVINGSTON, SARAH E	LIFEGUARD	2,935.00
MCLAREN, JAYE E	SUMMER CAMP COUNSELOR	2,858.75
CARDOOS, AMBER M	SUMMER CAMP COUNSELOR	2,843.78
HUGHES, JUSTINE	SWIM INSTRUCTOR	2,829.75
SHAFFERY, PETER R	LIFEGUARD	2,802.25
LOUGHMAN, LEO R	LIFEGUARD	2,782.50
DARGIN, MICHAEL J	SUMMER CAMP COUNSELOR	2,776.96
FIORILLO, LINDA S	PRESCHOOL	2,696.25
HART, STEVEN	SWIM INSTRUCTOR	2,670.00
DOUCETTE, LAURA L	SUMMER CAMP COUNSELOR	2,575.49
ROBINSON, DSEAN I	SUMMER CAMP COUNSELOR	2,567.25
DENNEHY, MARY M	PROUDY ASST DIRECTOR	2,557.50
DEE, LINDA	ADMIN CLERK	2,550.20
OTTO, MEREDITH E	SUMMER CAMP COUNSELOR	2,519.57
LEVINE, LUCIE H	JUNIOR COUNSELOR	2,466.41
ADLEY, CONNOR J	SNACK HUT ATTENDANT	2,450.00
ROPER, MILDRED A	JUNIOR COUNSELOR	2,441.26
MILLER, RICHELE A	JUNIOR COUNSELOR	2,430.32
OSLIN, DAVID J	JUNIOR COUNSELOR	2,430.32
EARLY, WILLIAM E	SUMMER CAMP COUNSELOR	2,353.74
GOULD, DANIELLE P	JUNIOR COUNSELOR	2,087.99
PATEL, BRYNNA M	WSI	2,072.50
DOIRON, MATTHEW PARKER	SUMMER CAMP COUNSELOR	1,657.70
GAEDTKE, ANDREA L	LIFEGUARD	1,644.50
COOPER, CLARE M	COMM ED INSTRUCTOR	1,639.00
PHELPS III, ALLYN M	SUMMER CAMP COUNSELOR	58.38
GODFREY-NEWMAN, MAURA		45.00

PLANNING BOARD

TOOHILL, MAREN A	PLANNING BOARD SEC	51,783.15
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POLICE

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KELLY, JOHN M	POLICE CHIEF	117,456.51
RAFFAELLO, ROBERT A	SERGEANT	92,268.62
BONNEY, LISA A	SERGEANT	86,402.12
ROMILLY, ROBERT R	SERGEANT	85,454.98
BUSSIERE, EDMOND D	POLICE OFFICER	84,030.39
	DETECTIVE / SCHOOL RESOURCE	
PINARD, MATTHEW J	OFFICER	82,966.10
KING, MATTHEW	LIEUTENANT	81,659.32
LESLIE, DAVID P	SERGEANT	81,221.88
PATTERSON, JEFFREY M	DETECTIVE	79,863.25
BIELECKI, ROBERT J	POLICE OFFICER	77,988.84
O'DONOGHUE, PATRICK	POLICE OFFICER	77,110.09
SCHAEFFER, TIMOTHY	POLICE OFFICER	76,973.33
FERNANDEZ, PABLO S	POLICE OFFICER	75,993.51
JANAKOS, JOHN M	POLICE OFFICER	66,046.13
GONZALEZ, MANNY	POLICE OFFICER	41,532.27
CVITKOVICH, PAMELA	ADMIN ASSISTANT	33,746.86
COOK, DOUGLAS J	RESERVE OFFICER	33,462.94
CORBETT, JOHN P	RESERVE OFFICER	25,011.32
CLARK, GORDON N	RESERVE OFFICER	21,699.00
LANDERS, RICHARD E	RESERVE OFFICER	16,166.40
HARRIMAN, JUSTIN M	POLICE OFFICER	12,993.44
CRORY, MICHAEL L	RESERVE OFFICER	6,353.16
STANDER, MICHAEL J	RESERVE OFFICER	5,810.60
MCGOVERN, MILDRED A	CROSSING GUARD	4,256.04
SABOURIN, ROBERT	RESERVE OFFICER	968.00

SCHOOLS

BEMIS, DIANE G	SCHOOL SUPERINTENDENT	154,743.40
PETERSON, DIANNA L	DIRECTOR OF PUPIL SERVICES	101,354.60
FAHERTY, RICHARD M	PRINCIPAL SHAKER LANE	97,710.19
HALL, JANE R	PRINCIPAL RUSSELL STREET	97,229.09
AJEMIAN, GERI LYN	CURRICULM DIRECTOR	94,636.00
MORAN, KEVIN F	PRINCIPAL MIDDLE SCHOOL	89,958.85
POPOLIZIO, EMILY W	TEACHER	88,865.57
MARK, STEVEN F	BUSINESS MANAGER	87,964.56
LOPRETE, ANTHONY J	ASSISTANT PRINCIPAL	87,241.38
TATA, BRIAN R	MEDIA SPECIALST	84,822.40
POULTER, GAIL M	TEACHER/DEPARTMENT HEAD	84,349.55
HIBBARD, KATHLEEN M	TEACHER	82,596.07
LYNN, MICHAEL J	TEACHER	82,037.96
CONSTANTINE, DONNA M	TEACHER	81,895.37
KENNEY, PERRY S	TEACHER	79,813.75
SCLAR, DANYA JUSTINA	PSYCHOLOGIST	79,677.35
FINNERTY, VALERIE D	TEACHER	78,782.19
CAOQUETTE, MAUREEN	TEACHER	78,688.91
PETERSON, JOAN K	SCHOOL PSYCHOLOGIST	78,592.68
MARRESE, NANCY A	TEACHER	78,266.23
PISTORINO, MARILYN M	TEACHER	77,563.04
WEINBERG, RANDI B	SPEECH PATHOLOGIST	77,220.95

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MATHURIN, JUSTINE A	GUIDANCE	76,834.69
ELMORE, JULIE L	TEACHER	76,545.35
DOKUS, JUDITH R	SPED TEACHER	74,806.25
STRICKLAND, SHERRILL M	TEACHER	74,378.00
INGEMIE, MARIE	TEACHER	74,342.37
CHAMBERAS, BARBARA R	TEACHER	74,271.05
HILL, SANDRA	TEACHER	74,271.05
STEPHENSON, BETH	TEACHER	74,241.02
WATSON, CAROL A	TEACHER/DEPARTMENT HEAD	74,102.02
DYER, MARIAN A	TEACHER	73,793.60
DONLON, KIMBERLY D	SPED TEACHER	73,628.00
STRONG, JEFF A	TEACHER	72,573.40
BOLAND, HELEN O	TEACHER	72,450.03
PRICE, MARGARET K	TEACHER	72,310.81
BACKMAN, NELINA E	TEACHER/DEPARTMENT HEAD	71,900.24
DRIBEN, ELAINE	TEACHER	71,390.07
	SCHOOL ADJUSTMENT	
MCCORMICK, CAROL	COUNSELOR	71,250.03
DORFMAN DANIELLO, SARAH	MS GUIDANCE	71,205.84
PACKER, MARJORIE L	TEACHER	70,047.23
HICKS-DESJARDINS, TORI E	TEACHER	69,191.10
BUONACORE, TRICIA A	TEACHER	69,048.52
MORGAN, ELIZABETH G	TEACHER	68,795.19
COCHIS, ROSARIA A	SPED TEACHER	68,681.36
ZWOLINSKI, CATHERINE A	TEACHER	68,370.59
MAWN, REBECCA A	TEACHER	68,222.94
BULLOCK, ALLYSON B	TEACHER	67,239.90
BALLARD, HOLLY	TEACHER	66,906.33
DONAHUE, PAULA J	TEACHER	66,871.15
ORCIONE, JANEL M	TEACHER	65,407.30
MAHONEY, DENNIS P	TEACHER	65,099.45
FLOURNOY, JOSEPH	TEACHER	64,887.11
OKUN, ALISON B	TEACHER	64,591.61
LEVINE, MARK J	TEACHER	64,588.09
ANDERSON, KAREN L	TEACHER	64,463.91
GIABBAI, TODD M	TEACHER	64,410.54
OGDEN, KELLY A	TEACHER	64,303.83
MARSH, ELLEN W	SPED TEACHER	63,976.64
LOVE, HEATHER D	TEACHER	63,973.58
TRACANNA, DIANE M	TEACHER	63,919.30
SHERMAN, BEVERLY	TEACHER	63,319.93
ELLIOTT, CHAD R	TECHNOLOGY COORDINATOR	62,563.21
COBURN, BARBARA A	TEACHER	61,400.12
MEAGHER JR., WILLIAM F	CUSTODIAN SCHOOL	61,361.03
HOGAN, SARA J	SPED TEACHER	61,135.20
ROBERTS, MARLEE S	TEACHER	60,412.74
JOHNSON, KAREN E	TEACHER	60,173.09
PALANGE, MAUREEN C	TEACHER	60,173.09
REPAAL, STEVEN C	SPED TEACHER	60,173.09
PASCUCCI, DAVID M	TEACHER	59,111.93

ROGERS, KELLY	K-5 MATH SPECIALIST	58,634.10
SMITH, MICHELE B	TEACHER	58,157.67
CHRISTY, CHRISTOPHER S	HS GUIDANCE COUNSELOR	58,134.13
HOLM, VANESSA J	TEACHER	58,014.65
SOWERS, RACHEL D	TEACHER	57,822.23
HOLM, EVELYN C	TEACHER	57,097.53
HENSHAW, JOHN P	TEACHER	56,956.63
WORDEN, KIMBERLY A	TEACHER	56,411.43
BELL, BETH L	TEACHER	55,554.93
BERGMAN, STEVEN L	TEACHER	55,547.29
KELLEY, ELIZABETH A	TEACHER	55,471.08
LEIGHTON, RACHEL A	GUIDANCE	55,054.93
PANISH, PAMELA S	TEACHER	54,783.51
SCHOFFEL, JESSICA L	TEACHER	53,889.39
MACINTYRE, THOMAS M	TEACHER	53,647.68
HIRTLE, ZACHARY M	TEACHER	53,569.18
HARRINGTON, JOHN M	PRINCIPAL	53,102.70
ARNOLD, ERIK P	TEACHER	52,974.66
HULL, MARTHA J	TD DIRECTOR	52,707.40
HARRINGTON, CHERYL A	TEACHER	52,683.07
TOMBENO, RICHARD M	TEACHER	52,671.68
BERLINGER, SARAH PARROTT	TEACHER	52,594.25
RICHARD, JENNIFER M	OCCUPATIONAL THERAPIST	52,469.67
MCEACHERN, MICHAEL R	COMPUTER ASSIST & TECH	52,226.72
CHAMBERAS, CHRISTINA A	SPED TEACHER	52,188.46
FERNANDEZ, FERNANDO A	SCHOOL CUSTODIAN	51,691.56
STONE, BARBARA J	TEACHER	51,000.79
BARRY, ELIZABETH R	TEACHER	50,813.74
JANOCH, JEANNE B	TEACHER	50,679.29
KNIGHT, SUZANNE	TEACHER	50,363.08
BEATON, KIMBERLY D	TEACHER	50,291.29
TOBIA, JESSICA L	SPED TEACHER	49,743.10
HARVEY, SUSAN M	TEACHER	49,729.78
OVERCASH JR, JOHN R	FOOD SERVICES DIRECTOR	48,696.41
TETREAULT, AMY L	TEACHER	48,657.60
PERRY, MEREDITH M	TEACHER	48,586.67
RIVARD, ALEXIS R	TEACHER	47,678.63
RYAN, KATHLEEN M	SPED TEACHER	47,635.61
WAHLBERG, MICHELLE J	TEACHER	47,111.19
BREUER, KATHI S	TEACHER	47,047.07
DONOVAN, SUSAN M	ADMIN SECRETARY	46,985.76
COSGRAVE, DIANNE J	TEACHER	46,810.57
PRATT, CHERYL A	TEACHER	46,304.59
IRELAND, BRENNAN E	TEACHER	46,241.19
NOLAN, JANET A	HS GUIDANCE COUNSELOR	45,786.58
KOOB, SARAH E	TEACHER	45,609.57
MACGREGOR, HEIDI	TEACHER	45,521.19
PETTENGILL, SUE W	TEACHER	44,889.36
MAMOS, KRISTEN A	SPED TEACHER	44,833.83

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GILLETTE, GREGORY W	TEACHER	44,805.38
SANDERSON, PAMELA S	TEACHER	44,740.35
MCCUMBER, CHRISTINA	TEACHER	43,987.42
SEABURG, PAMELA	PAYROLL CLERK	43,732.40
NANTO, CYNTHIA A	TEACHER	43,284.68
PFANNEBECKER, LILLIAN	TEACHER	43,284.68
DIONNE, DEBRA M	SECRETARY	43,069.76
IRVING, JOHN V	TEACHER	42,973.64
HLYTEK, NANCY B	SCHOOL AIDE	42,479.73
AVERSO, TINA E	SECRETARY TO SPED DIRECTOR	41,835.00
RICHARDS, DEBORAH A	AP CLERK	41,606.50
TRIPPI, ROBIN M	TEACHER	41,429.62
WADE, DOROTHY E	TEACHER	41,429.62
SMITHWOOD, CONSTANCE	TEACHER	40,615.26
RYDER, NICOLE A	TEACHER	39,707.38
HOSSFELD, EMILY	TEACHER	39,476.15
CLAFFEE, REBECCA	TEACHER	38,107.39
CUNNINGHAM, DIANNA K	TEACHER	38,107.39
KROBOCK, CAITLIN	THERAPIST	38,045.63
SHOEMAKER, TODD P	TEACHER	38,006.56
MCKINLEY, RITA C	TEACHER	36,964.43
JOHNSON, TRACEY C	TEACHER	36,927.09
MULONE, DOROTHY J	ADMIN. ASST. TO PRINCIPAL	36,782.16
REGAN, HEIDI E	TEACHER	36,752.56
SAYLOR, ANNETTE M	ADMIN. ASST. TO PRINCIPAL	36,684.48
RODRIGUEZ, JEAN C	CUSTODIAN	36,055.07
BARTH, MICHELLE A	TEACHER	35,796.93
SANTOS, ZILDO	CUSTODIAN	34,118.22
ROMANO, ANDREA L	TEACHER	33,322.60
FARAGO, CONSTANCE M	ADMIN. ASST. TO PRINCIPAL	33,272.90
MIR, RAMON C.	TEACHER	33,260.84
ROPER, CYNTHIA L	NURSE	33,248.77
YARBROUGH, JAN	ABA THERAPIST	32,930.26
SEWELL, ROBIN L	TEACHER	32,777.19
CORMIER, VIRGINIA K	SECRETARY	32,413.36
MCCARTHY, KATHLEEN T	NURSE	32,285.74
GRIFFITHS, JASON	COMPUTER TECHNICIAN	31,813.34
ENGLUND, BARBARA C	LIBRARIAN/TEACHER	30,246.31
MANNING, JANET E	TEACHER	29,450.72
ANDRADE, BELIA G	SPEECH AIDE	29,369.53
MCKNIGHT - MYLER, HEATHER J	TEACHER	28,969.26
OKSANISH, SALLY A	TEACHER	28,912.91
DE SOUSA, MOACIR	CUSTODIAN	28,818.02
SANTOS, HENRIQUETA	CUSTODIAN	28,769.16
CAVANAUGH, BRIAN	SPED TEACHER	28,073.70
IGNAZIO, STEPHANIE M	TEACHER	28,025.60
UVELLO, CHRISTINE M	OCCUPATIONAL THERAPIST	27,320.06
DUMAS, CARLA M	NURSE	26,993.97
CORROW, BETTINA F	ADMIN ASST TO DIRECTOR OF	26,639.51

	CIRRICULUM	
MANGAT, MANDEEP K	TEACHER	26,259.79
TRAHMAN, PATRICIA A	NURSE	25,972.76
WEBSTER, GRETCHEN O	READING TUTOR	25,333.23
HEIM, VALERIE A	TD COORDINATOR	24,406.92
WHITTLES, JEANINE M	TD COORDINATOR	23,148.30
KEMPTON, JUNE R	SECRETARY	22,772.36
PARE, JOAN M	SECRETARY	22,596.78
LANDAU, RUTH	SPED AIDE	22,549.46
RONAYNE, SARA A	SPED TEACHER	22,385.96
RAPOSA, LAURA A	TEACHER	21,858.77
KRUSE, AMY L	SUBSTITUTE	21,733.68
HOGAN, DANIEL C	TEACHER	21,417.79
THIBEAULT, SUSAN R	TEACHER AIDE	20,986.83
THOMPSON, TRACEY V	SUBSTITUTE	20,834.35
RUVICH, RACHEL M	TEACHER ASSISTANT	20,813.46
	TD ASSISTANT/COMM ED	
LEGER, KORI A	INSTRUCTOR 1	20,412.32
DONARUMA, DARLENE K	AIDE	20,204.13
OLDENQUIST, DONNA A	AIDE	20,122.79
RICHTER, KAREN S	AIDE	20,061.34
DOLAK, PATRICIA F	AIDE	19,999.06
HART, SUSAN M	TEACHER ASSISTANT	19,971.26
MCGRATH, AMY	TEACHER ASSISTANT	19,921.32
CARREIRA, ROSALINA P	AIDE	19,910.79
COLEMAN, MARY E	TD SUPERVISOR	19,866.00
BOUTIETTE, DEBORAH A	TEACHER ASSISTANT	19,677.03
	TD ASSISTANT/COMM ED	
TOBIN, NICOLE L	INSTRUCTOR	19,640.22
MAGNER, HOLLY K	LIBRARY TUTOR	19,599.42
GARVEY, JOAN M	AIDE	19,571.19
NICHOLS, SUSAN	TEACHER ASSISTANT	19,446.88
SORACCO, MARY E	AIDE SHAKER LANE	19,390.05
BEHAN, MICHELE A	TEACHER ASSISTANT	19,352.12
WOLF, CINDY L	AIDE	19,325.84
CAPPUCCI, CATHERINE S	TEACHER AIDE	19,312.72
SHIMMEL, ALICE M	CAFETERIA MANAGER	19,267.49
DEFURIA-WELLMAN, DONNA	SP ED AIDE	19,256.38
DERY, JOANNE	TEACHER ASSISTANT	19,208.82
MEREDITH, DEBRA L	P/T AIDE	19,131.57
TULLEY-LEONE, MARTHA T	AIDE	19,131.41
YORK, AMY L	OT/COTA .4	19,096.00
SMITH, JOANNE L	AIDE	19,088.09
TERELLA, KAREN M	AIDE	19,044.94
WODZINSKI, CLAIRE A	SCHOOL AIDE	18,959.42
LYNCH, ERRIKA S	TEACHER ASSISTANT	18,940.87
AUSTIN, JANET A	TEACHER ASSISTANT	18,839.97
CHILTON, DEBORAH	TEACHER ASSISTANT	18,226.64
TAYLOR, NANCY	TEACHER ASSISTANT	18,120.30
SAWOSIK, TERYL M	TEACHER ASSISTANT	17,985.54

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DISPENSA, KAREN	TD PROGRAM LIAISON	17,820.16
MAILLET, LISA M	TEACHER ASSISTANT	17,762.73
ABRUZZESE, JULIA	AIDE	17,757.11
SAPIENZA, MICHELLE	TEACHER ASSISTANT	17,752.30
GEELLEN, LAURA A	TEACHER ASSISTANT	17,705.74
MALERBI, CAROLYN J	SPED TEACHER ASSISTANT	17,665.61
MAYLOTT, CAROLINE R	TEACHER ASSISTANT	17,571.71
ALVARADO, ANDREA M	SCHOOL CAFE MANAGER	17,534.69
GRIFFIN, JEAN	CAFE	17,532.45
CLARK, SANDRA E	TEACHER ASSISTANT	17,520.82
SPELIOTIS, MARY	TEACHER ASSISTANT	17,362.78
HALL, SACHKO	TEACHER ASSISTANT	17,307.57
EDMONDS, MARGARET E	TEACHER ASSISTANT	17,276.72
RAMIREZ, CONNIE K	TEACHER ASSISTANT	17,183.51
FEUDO, JENNIFER B	TEACHER ASSISTANT	16,990.44
FANELLI, LISA M	SPED TEACHER	16,806.42
RILEY, DAVID H	ENERGY EDUCATION MANAGER	16,730.70
DOWNING, MARY GAIL	SUBSTITUTE	16,082.11
WILSON, ANN H	AIDE	16,028.75
POWERS, ELIZABETH M	TEACHER	15,548.88
GENTILE, KIMBERLY A	TEACHER ASSISTANT	15,318.74
KOBELENZ, MOLLY A	SUBSTITUTE	15,308.85
KILLORAN, JAMES D	TEACHER ASSISTANT	15,285.60
FALCO, ANGELA M	SYSTEM PSYCHOLOGIST	15,062.20
SANNELLA, MARY A	TEACHER ASSISTANT	14,648.80
BOWEN, ALEV	TIGERS DEN GROUP LEADER	14,547.00
FUMIA, LISA A	CAFE MANAGER	14,484.69
JONES, JENNIFER C	TEACHER	14,187.86
MISKINIS, WILLIAM P	TEACHER	14,187.86
HOLT, MARIE L	ENGLISH TEACHER	11,908.86
MAYNARD, CHERYL A	TD GROUP LEADER	11,689.49
BYRNE, JAMI A	TEACHER ASSISTANT	11,551.66
ETHIER, MARY	OCCUPATIONAL THERAPIST	11,428.64
WILKERSON, AMBER LYNN	SUBSTITUTE	10,969.22
KRAMPF, JODI S	TEACHER ASSISTANT	10,686.68
HARTE, KELLI Y	TEACHER ASSISTANT	10,629.30
NELSON, CELESTE R	CAFETERIA WORKER	10,621.39
DEVELLIS, MARYLOUISE	CAFE WORKER	10,356.00
RUNGO, LISA A	VAN MONITOR	10,285.32
LOVING, ELAYNE G	TD AIDE	10,240.50
ROGERS, JANE B	SCHOOL PSYCHOLOGIST	10,118.81
FERNANDES, DANIEL	CUSTODIAN	10,086.90
SERIO, MICHELLE K	TEACHER ASSISTANT	10,052.28
GRESKO-CAULFIELD, ANGELA		
CORRINE	ABA THERAPIST ASSISTANT	10,020.00
MAY, CLAUDINE	TEACHER ASSISTANT	9,750.22
FITZPATRICK, FREDERICK	TEACHER	9,676.71
SEVIGNY, RONALD A	CUSTODIAN	9,379.00
AUTIO, CATHY G	TEACHER ASSISTANT	9,315.72
MICKLE, LEEANN C	CAFE WORKER	9,225.71

LYNN, JUDITH A	CAFE WORKER	8,882.12
GAGNON, DIANA L	CAFE WORKER	8,823.22
HARVEY, BARTLETT	SUBSTITUTE	8,531.75
ERSLAND, KRISTEN A	TD GROUP LEADER	8,499.86
LEAHEY, FRANCIS P	SUBSTITUTE	8,447.28
SCARINGELLA, JOANN	TEACHER ASSISTANT	8,327.70
CRORY, MARK	TEACHER	8,240.38
ROFFEE, MARGIE M	AIDE	8,063.47
OFSTHUN, CHRISTINE E	AIDE	7,902.37
PROULX, LINDSEY	NURSE	7,786.25
STURTZ, RAINA L	ABA ASSISTANT	7,715.91
RODENHIZER, JUDITH E	AIDE	7,438.93
CLARK, JAMES J	SUBSTITUTE	7,288.75
GOULD, DONNA E	NURSE	7,245.65
LYNCH, KATHIANNE S	CAFETERIA WORKER	6,702.82
BARNARD, LORI A	SUBSTITUTE	6,512.00
HULINGS, SHIRLEY A	CAFE WORKER	6,479.00
COOPER, DONNA	AIDE	6,308.33
BOWEN, NANCY E	SUBSTITUTE	6,220.38
FERRANTE, CARLO	COACH	5,278.00
MURRAY, JUSTIN C	TD AIDE	5,270.00
WARNER, KRISTEN F	SUBSTITUTE	4,982.13
PENNEY, NANCY J	AIDE	4,809.01
DUFFETT, ALBERT E	COACH	4,805.00
SCHNEIDER, HOWARD	COACH	4,805.00
CRAMPTON, BARBARA J	TD ADMIN ASSISTANT	4,769.89
HEVENOR, KRISTINA D	TEACHER ASSISTANT	4,576.71
RODRIGUEZ, DEBRA L	CAFE WORKER	4,541.78
LOMBARD, MICHAEL	COACH	4,498.00
PARISI, KRISTEN A	TIGERS DEN GROUP LEADER	4,155.00
DECAMILLIS, FRANK	COACH	4,081.50
LORD, JULIE	TEACHER ASSISTANT	3,925.79
ZANE, HARRY B	SUBSTITUTE	3,782.50
KRISHNAN, GOPALA	COACH	3,766.00
ABRUZZESE, JOHN J	COACH	3,729.00
SPADAFINO, BRIAN A	COACH	3,729.00
WHITCOMB, TIMOTHY H	COACH	3,714.00
CANALE, PHILIP L	TEACHER	3,328.60
SZYDLO, FAITH B	GROUP LEADER	3,254.49
LOSCH, CHRISTOPHER	TD AIDE	3,225.75
GIBBONS, KATHY M	TEACHER	3,192.84
MARTINEC, SENA L	SUBSTITUTE	3,151.68
DONOVAN, STEVE	COACH	3,057.00
KISH, SHEILA J	COACH	3,057.00
MIZZONI, MARGARET	COACH	3,057.00
AUSTERMANN, KARL	COACH	3,027.00
MIZZONI, MARK	COACH	3,027.00
SMITH, MIKE	COACH	3,027.00
MOREIRA, LAUREN I	TD AIDE	2,969.62

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SARANTAKIS, VERA N	AIDE	2,873.79
STALL, ROBERT A	COACH	2,837.00
BEAM, ERIKA J	COACH	2,747.00
SAUCIER, MARC	COACH	2,489.00
ZSCHAU BERGMAN, MARYANN	DRAMA DIRECTOR	2,387.00
LANDERS, ELIZABETH A	SUBSTITUTE	2,246.76
MUDGETT, JANICE D	SUBSTITUTE	2,146.25
MCMAHON, PATRICIA M	SUBSTITUTE	2,121.25
KARPINSKY, SUE	COACH	2,109.00
MCCARTHY, EDWARD	COACH	2,109.00
MCKINNON, BRANDON	SUBSTITUTE	2,032.50
MAGNETTE, KAY	TIGERS DEN GROUP LEADER	2,015.41
	ROSETTA STONE	
HIGGINS, KATHLEEN A	PARAPROFESSIONAL	1,974.21
LONG, KATHRYN M	SUBSTITUTE	1,946.75
NEVINS, JOELLYN M	SUBSTITUTE	1,891.25
PALMASON, HILARY A	TD AIDE	1,884.90
HANLON, THOMAS	COACH	1,857.00
RUSSO, JACLYN M	SUBSTITUTE	1,793.00
BARANOWSKI, STEPHANIE M	SUBSTITUTE	1,779.57
KNUPP, CHRISTINE T	SUBSTITUTE NURSE	1,764.00
BADGER, BARBARA	TD GROUP LEADER	1,736.96
PETERSON, KRISTIN E	CAFE SUBSTITUTE	1,729.00
DRINKWATER, HEATHER J	TD AIDE	1,718.00
GERMAIN, ZOE S	SUBSTITUTE	1,615.00
SKODA, MARY P	SUBSTITUTE	1,602.51
ROMILLY, SHARON	SUBSTITUTE	1,522.50
PARE, DEBORAH E	SUBSTITUTE	1,429.25
HICKS, EMILY E	SUBSTITUTE	1,375.75
COSGRAVE, TRAVIS G	SUBSTITUTE	1,350.00
ALESBURY, DEBRA S	SUBSTITUTE	1,338.75
HEARD, BRENDA F	SUBSTITUTE	1,317.50
MAHER, CHRISTOPHER T	TD AIDE	1,296.00
RIKER, KIMBERLY A	SUBSTITUTE	1,187.50
BUCKLEY, JOSEPH E	INTERIM CIRR. DIRECTOR	1,000.00
FRANCIS, COLLEEN E	TD AIDE	991.20
KUMARI, BINDU	SUBSTITUTE	950.00
PALMER, TANYA	SUBSTITUTE	881.01
FEDELE, MARILYN A	SCHOOL COMMITTEE SECRETARY	812.04
FRIDAY, NANCY L	P/T CAFE	796.00
WEAGLE, SHANNA M	SUBSTITUTE	771.25
MCGINTY, ANNE B	SUBSTITUTE	730.00
HUSSEY, MARK	SUBSTITUTE	720.00
SCHOFIELD, MAURA C	SUBSTITUTE	701.25
VOLZ, HEIDI A	SPED VAN MONITOR	655.62
WHITTLES, GEOFFREY I	TD AIDE	564.44
DAUPHINAIS, ETHAN	TD AIDE	558.00
KHARIDIA, GAIL B	SUBSTITUTE	557.50
NANTO, NOELLE G	TD AIDE	546.00
JANOCH, ALYSSA	SUBSTITUTE	536.75

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BAIR, ELIZABETH	TD AIDE	528.00
	SENIOR WORK PROGRAM/CAFÉ	
MCGRATH, FRANCINE T	SUBSTITUTE	515.04
ARENA, PAMELA N	SUBSTITUTE	437.00
MACMAHON, NOELLE G	SUBSTITUTE	425.00
JONES, COLLEEN	TD AIDE	420.00
SCHEMINGER, ANNA I	SUBSTITUTE	328.75
FOLEY, JAMES R	TD AIDE	295.67
BOUDREAU, MARY	CAFE SUBSTITUTE	252.00
LARSEN, PAMELA J	SUBSTITUTE	244.63
CAREY, SUSAN	SUBSTITUTE	243.75
PISANO, BARBARA A	SUBSTITUTE	240.00
LEVINE, P. NANCY	SUBSTITUTE AIDE	235.13
TURNER, ERIC A	SUBSTITUTE	212.50
LEGER, JOSHUA M	SUBSTITUTE	210.00
HAMILTON, JENNIFER W	SUBSTITUTE	179.25
CHRISTENSEN, CATHERINE G	SUBSTITUTE	112.50
BARTH, BECKY	SUBSTITUTE	80.00
WHITNEY, MICHAEL J	SUBSTITIUTE	75.00
KILPATRICK, KELLEY	TD AIDE	48.00
COLLINS, W. JESSIE	TD SUBSTITUTE	36.00
SHEARER, TREVOR	TD AIDE	26.00
<u>SELECTMEN</u>		
BERGMAN, KEITH A	TOWN ADMINISTRATOR	107,422.90
GLENCROSS, NANCY C	IT MANAGER	53,730.99
GIBBONS, JENNIFER R	EXEC ASST TO THE TA	44,670.20
COLE, WILLIAM THOMAS	CUSTODIAN	41,005.60
MCRAE, JOHN ALLEN	VETERANS AGENT	5,000.00
<u>TOWN CLERK</u>		
CRORY, DIANE F	TOWN CLERK	49,311.46
LORD, LINDA R	ADMIN CLERK	29,351.16
<u>TREASURER</u>		
VENUTI, STEVEN	TREASURER	61,304.32
ESSMAN, ANN H	ASSISTANT TREASURER/PAYROLL	47,000.64
KENNEY, MARLENE	ADMINISTRATIVE ASSISTANT	41,508.95
<u>WATER DEPARTMENT</u>		
MORSE, MICHAEL J	WATER FOREMAN/TPO	91,259.50
PERRON, MARK L	UTILITY SPEC.STEP 1/TPO, STEP 1	79,787.98
CALLAHAN, DONALD J	WATER OPS SUPERVISOR	75,340.30
VEASIE, JAY A	UTILITY SPECIALIST	68,183.48
TAYLOR, THOMAS W	UTILITY SPECIALIST	62,413.40
ASH, JOHN W	PRODUCTION ASSISTANT	61,101.24
DENARO, PAUL J	Water Production Specialist	51,866.25
WOODS, GREGORY A	ENVIRONMENTAL ANALYST WATE	20,500.14
SHIMMEL, NICHOLAS J	UTILITY LABORER	6,050.96

* Total Earnings include base salary, overtime, details and stipends

TOWN CLERK

VITAL STATISTICS

At the recommendation of the Registry of Vital Records and United States Department of State we will no longer be printing vital records in the town report. This will help to protect the privacy of the individuals as well as help to curb identity theft. We will maintain the lists of names and dates in the Office of the Town Clerk for anyone interested in reviewing them. The following statistics are filings in the Town.

Number of Births 80 Number of Marriages 39 Number of Deaths 115

Dogs Licensed in 2009 930 Total Receipts: \$9,422.00

Due to constraints the warrants for any and all Town Meetings and Special Town Meetings and all Elections – Local, State and Federal -- are not published in the Town Reports any longer. They are however maintained in the Clerk's Office.

ANNUAL TOWN MEETING MAY 4, 2009 AT 7:00P.M.

Moderator Timothy Goddard called the meeting to order at 7:00 p.m. Moderator Goddard explained the Consent Calendar procedure to those voters attending the meeting. There was a motion taken that articles that were considered "routine, predictable and non-controversial" would fall under the consent calendar and any that voters had a question on would have a hold placed on them and an attempt to give an appropriate answer to any question would be given. If however there is need for a discussion on any stated article that ahold was placed then that article would be removed from the Consent Calendar. The following articles were presented on the Consent Calendar: Articles 1, 3, 5, 6, 7, 17, 18, 19, 20, 21 26. All were unanimously voted and passed. The actual articles and votes remain part of the verification of motions and are listed in their proper order below.

ARTICLE 1	Town Officers
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Unanimously voted by the Town that the following Officers be chosen for the year 2009:
Fence Viewers: William Farnsworth, Timothy Harrison Whitcomb, Joseph Knox; Field Drivers: Raymond C O'Neil; Surveyor of Timber & Measurer of Wood Bark: Henry Parlee; Measurers and Weighers of Grain, Hay, Coal and Livestock: Bill McFeteidge, Ronald Pollack, Brian Pollack, Michele Roche. Tom Wood.

ARTICLE 2	Annual Report
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Unanimously voted by the Town to accept all printed reports of Town Officers and Committees as published in the 2008 Annual Town Report.

It was moved, seconded and unanimously voted to close the Annual Town Meeting at 7:40PM and to open the Special Town Meeting. It was moved, seconded and unanimously voted to close the Special Town Meeting and reopen the Annual Town Meeting at 10:30 PM.

ARTICLE 3	Borrowing Authorization
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Unanimously voted by the Town to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue for the fiscal year beginning July 1, 2009, in accordance with the provisions of Chapter 44, Section 4 of the General Laws, and to issue a note or notes as may be given for a period of less than one (1) year, in accordance with Chapter 44, Section 17 of the General Laws.

ARTICLE 4	FY 2010 Operating Budget
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Declared a vote by the necessary majority, that the Town raise and appropriate the sum of \$29,795.982.08, transfer from the Enterprise and Trust Funds the sum of \$591,634.63 and to transfer from Free Cash the sum of \$139,038.63. for a total of \$30,526,655.34 to defray the expenses of the various departments of the Town as specified herein and to fix the salary and compensation of all elected officials for the Fiscal Year beginning July 1, 2009.

Department	FY2008 Actual	FY2009 Budget	FY2010 Recommended
114 MODERATOR			
Personal Services	0.00	0.00	0.00
Expenses	<u>100.00</u>	<u>100.00</u>	<u>100.00</u>
Total 114	100.00	100.00	100.00
122 SELECTMEN			
Personal Services	135,898.00	152,810.00	157,340.00
Expenses	15,662.00	17,600.00	13,070.00
MAGIC Assessment	<u>1,600.00</u>	<u>1,600.00</u>	<u>1,600.00</u>
Total 122	153,160.00	172,010.00	172,010.00
131 FINANCE COMMITTEE			
Personal Services	0.00	0.00	0.00
Expenses	<u>110.00</u>	<u>500.00</u>	<u>500.00</u>
Total 131	110.00	500.00	500.00
132 RESERVE FUND			
Expenses	<u>70,950.00</u>	<u>168,209.00</u>	<u>150,000.00</u>
Total 132	70,950.00	168,209.00	150,000.00
135 ACCOUNTANT			
Personal Services	117,655.00	123,865.00	123,865.00
Expenses	7,000.00	7,000.00	7,000.00
Audit	<u>29,038.00</u>	<u>22,450.00</u>	<u>27,000.00</u>
Total 135	153,693.00	153,315.00	157,865.00
ASSESSORS			
141 DEPARTMENT			
Personal Services	137,174.00	143,775.00	146,767.00
Expenses	<u>5,277.00</u>	<u>6,673.00</u>	<u>3,005.00</u>

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Department		FY2008 Actual	FY2009 Budget	FY2010 Recommended
Total 141		142,451.00	150,448.00	149,772.00
145	TAX COLLECTOR			
	Personal Services	63,305.00	67,919.00	68,355.00
	Expenses	<u>12,448.00</u>	<u>13,800.00</u>	<u>13,800.00</u>
	Total 145	75,753.00	81,719.00	82,155.00
147	TOWN TREASURER			
	Personal Services	113,446.00	148,154.00	143,020.00
	Expenses	11,210.00	10,800.00	10,900.00
	Tax Title	<u>11,940.00</u>	<u>12,000.00</u>	<u>12,000.00</u>
	Total 147	136,596.00	170,954.00	165,920.00
151	LEGAL			
	Expenses	<u>134,870.28</u>	<u>100,000.00</u>	<u>100,000.00</u>
	Total 151	134,870.28	100,000.00	100,000.00
155	INFORMATION SYSTEMS			
	Personal Services	49,145.00	64,500.00	64,500.00
	Expenses	<u>73,828.00</u>	<u>72,350.00</u>	<u>79,350.00</u>
	Total 155	122,973.00	136,850.00	143,850.00
161	TOWN CLERK			
	Elected Salaries	0.00	0.00	45,652.00
	Personal Services	58,049.00	61,660.00	16,008.00
	Expenses	<u>1,365.00</u>	<u>1,500.00</u>	<u>1,500.00</u>
	Total 161	59,414.00	63,160.00	63,160.00
162	ELECTIONS & REGISTRATIONS			
	Personal Services	0.00	0.00	0.00
	Expenses	<u>8,200.00</u>	<u>9,700.00</u>	<u>9,700.00</u>
	Total 162	8,200.00	9,700.00	9,700.00
171	CONSERVATION COMMISSION			
	Personal Services	10,696.00	15,683.00	18,848.00
	Expenses	852.00	1,000.00	1,000.00
	Transfer In - Wetland Fund	<u>0.00</u>	<u>0.00</u>	<u>(3,165.00)</u>
	Total 171	11,548.00	16,683.00	16,683.00
175	PLANNING BOARD			
	Personal Services	40,532.00	42,110.00	42,110.00
	Expenses	<u>1,211.00</u>	<u>1,175.00</u>	<u>1,175.00</u>
	Total 175	41,743.00	43,285.00	43,285.00
176	APPEALS BOARD			
	Personal Services	5,820.00	5,638.00	5,638.00

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Department		FY2008 Actual	FY2009 Budget	FY2010 Recommended
	Expenses	<u>1,200.00</u>	<u>1,200.00</u>	<u>1,200.00</u>
	Total 176	7,020.00	6,838.00	6,838.00
191	BUILDING MAINTENANCE			
	Personal Services	38,326.00	42,282.00	62,282.00
	Expenses	<u>360,543.00</u>	<u>359,556.00</u>	<u>316,556.00</u>
	Total 191	398,869.00	401,838.00	378,838.00
193	GENERAL INSURANCE			
	Expense	<u>262,712.00</u>	<u>296,250.00</u>	<u>300,000.00</u>
	Total 193	262,712.00	296,250.00	300,000.00
194	EMPLOYEE BENEFITS	3,236,029.00	3,349,566.00	4,119,365.63
	Transfer In - EMS Enterprise	(28,472.00)	(33,914.00)	(63,718.00)
	Transfer In - Recreation			
	Revolving	<u>0.00</u>	<u>0.00</u>	<u>(14,392.63)</u>
	Total 194	3,207,557.00	3,315,652.00	4,041,255.00
196	Town Report / Town Meeting			
	Expenses	<u>7,000.00</u>	<u>5,000.00</u>	<u>5,000.00</u>
	Total 196	7,000.00	5,000.00	5,000.00
210	POLICE DEPARTMENT			
	Personal Services	1,120,415.00	1,202,368.00	1,211,670.00
	Expenses	<u>96,436.00</u>	<u>86,408.00</u>	<u>79,108.00</u>
	TOTAL 210	1,216,851.00	1,288,776.00	1,290,778.00
220	FIRE DEPARTMENT			
	Personal Services	433,413.00	438,522.00	422,976.00
	Expenses	<u>40,671.00</u>	<u>42,470.00</u>	<u>24,948.00</u>
	Total 220	474,084.00	480,992.00	447,924.00
240	CONTROL CENTER			
	Personal Services	265,793.00	253,269.00	253,269.00
	Expenses	<u>19,598.00</u>	<u>18,402.00</u>	<u>16,402.00</u>
	Total 240	285,391.00	271,671.00	269,671.00
241	BUILDING DEPARTMENT			
	Personal Services	87,748.00	92,311.00	92,980.00
	Expenses	5,430.00	3,380.00	5,430.00
	Transfer In - Inspectional			
	Revolving	<u>0.00</u>	<u>0.00</u>	<u>(2,730.00)</u>
	Total 241	93,178.00	95,691.00	95,680.00
300	SCHOOL DEPARTMENT			
	Budget	13,610,489.00	14,520,000.00	14,537,921.00
	Transfer In - LH Zappy Trust	(200.00)	(200.00)	(200.00)

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Department		FY2008 Actual	FY2009 Budget	FY2010 Recommended
	Transfer In - Hildreth Trust	(1,500.00)	(1,500.00)	(1,500.00)
	Transfer In - Goldsmith Trust	(100.00)	(100.00)	(100.00)
	Transfer In - Johnson Trust	<u>(200.00)</u>	<u>(200.00)</u>	<u>(200.00)</u>
	Total 300	13,608,489.00	14,518,000.00	14,535,921.00
301	NASHOBA TECH ASSESSMENT			
	Expenses	<u>581,714.00</u>	<u>565,875.00</u>	<u>495,948.00</u>
	Total 301	581,714.00	565,875.00	495,948.00
420	HIGHWAY DEPARTMENT			
	Personal Services	682,049.00	715,338.00	714,581.00
	Expenses	429,439.00	462,700.00	470,846.00
	Streetlights	30,070.00	30,070.00	33,077.00
	Wastewater	62,155.00	50,000.00	50,000.00
	B&M Crossing	2,806.00	2,806.00	2,806.00
	Gasoline	<u>111,113.00</u>	<u>110,000.00</u>	<u>110,000.00</u>
	Total 420	1,317,632.00	1,370,914.00	1,381,310.00
422	ROADWAY REPAIRS			
	Expenses	<u>275,000.00</u>	<u>480,000.00</u>	<u>464,800.00</u>
	Total 422	275,000.00	480,000.00	464,800.00
423	SNOW & ICE			
	Personal Services	98,060.00	64,393.00	67,115.00
	Expenses	<u>350,860.00</u>	<u>81,472.00</u>	<u>83,750.00</u>
	Total 423	448,920.00	145,865.00	150,865.00
491	CEMETERY DEPARTMENT			
	Personal Services	102,107.00	104,372.00	77,325.00
	Expenses	22,545.00	25,025.00	17,800.00
	Transfer In: Sale of Cemetery Lots	(12,000.00)	(12,000.00)	(12,000.00)
	Transfer In - Graves	<u>(18,800.00)</u>	<u>(18,897.00)</u>	<u>(20,000.00)</u>
	Total 491	93,852.00	98,500.00	63,125.00
510	HEALTH DEPARTMENT			
	Personal Services	24,869.00	26,540.00	26,540.00
	Expenses	1,292.00	1,235.00	1,235.00
	Assessment - Nashoba BOH	21,027.00	21,650.00	21,650.00
	Assessment - Nashoba Nursing	8,182.00	8,250.00	8,250.00
	Assessment - Eliot Clinic	3,780.00	3,780.00	3,780.00
	Animal Inspector	1,300.00	1,300.00	1,300.00
	Transfer In - B.Sampson Animal Fund	<u>(500.00)</u>	<u>(500.00)</u>	<u>(500.00)</u>

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Department		FY2008 Actual	FY2009 Budget	FY2010 Recommended
Total 510		59,950.00	62,255.00	62,255.00
541	COUNCIL ON AGING			
	Personal Services	49,334.00	55,432.00	55,432.00
	Expenses	<u>16,281.00</u>	<u>13,416.00</u>	<u>13,416.00</u>
	Total 541	65,615.00	68,848.00	68,848.00
543	VETERANS SERVICES			
	Personal Services	5,000.00	5,000.00	5,000.00
	Expenses	490.00	750.00	750.00
	Veteran Benefits	<u>3,465.00</u>	<u>12,000.00</u>	<u>12,000.00</u>
	Total 543	8,955.00	17,750.00	17,750.00
610	REUBEN HOAR LIBRARY			
	Personal Services	339,906.00	354,910.00	355,265.00
	Expenses	65,700.00	64,800.00	62,658.00
	Merrimack Valley			
	Assessment	27,138.00	28,552.00	30,489.00
	Transfer In - Library Trust			
	Funds	<u>(15,000.00)</u>	<u>(15,000.00)</u>	<u>(15,000.00)</u>
	Total 610	417,744.00	433,262.00	433,412.00
630	PARK AND RECREATION			
	Personal Services	76,875.00	76,875.00	140,388.00
	Expenses	2,963.00	2,963.00	0.00
	Park Maintenance	17,036.00	26,960.00	6,800.00
	Transfer In - Revolving Fund	0.00	0.00	(60,550.00)
	Transfer In - Revolving Fund	<u>(21,422.00)</u>	<u>(26,960.00)</u>	<u>(6,800.00)</u>
	Total 630	75,452.00	79,838.00	79,838.00
690	Other CULTURE & RECREATION			
	Historical	1,500.00	700.00	700.00
	Memorial Day	500.00	500.00	500.00
	Patriot's Day	<u>35.00</u>	<u>50.00</u>	<u>50.00</u>
	Total 690	2,035.00	1,250.00	1,250.00
710	LONG TERM DEBT	3,524,421.00	4,167,486.45	4,178,103.58
720	SHORT TERM DEBT	626,802.00	137,300.00	301,390.13
	Transfer In - Cemetery Trust	(98,500.00)	(98,500.00)	(25,000.00)
	Transfer In - Self Help Grant	(18,000.00)	(18,000.00)	(18,000.00)
	Transfer In - Wastewater			
	Settlement	0.00	(17,274.00)	(17,274.00)
	Transfer In - Oak Hill Cell			
	Tower	(40,000.00)	(40,000.00)	(40,000.00)
	Transfer In - Newtown Hill			
	Cell Tower	(61,754.00)	(59,478.75)	(57,204.00)

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Department	FY2008 Actual	FY2009 Budget	FY2010 Recommended
Transfer In - Clean Lakes	(33,390.00)	(31,850.00)	(30,310.00)
Transfer In - Light Dept	<u>(214,500.00)</u>	<u>(202,991.00)</u>	<u>(202,991.00)</u>
Total Debt Service	3,685,079.00	3,836,692.70	4,088,714.71

FUNDING SUMMARY

TOTAL Net Budgets	27,704,660.28	29,108,690.70	29,935,020.71
Total Transfers In	<u>564,338.00</u>	<u>577,364.75</u>	<u>591,634.63</u>
TOTAL Appropriated Budgets	28,268,998.28	29,686,055.45	30,526,655.34

ARTICLE 5 Electric Light Operating Budget

Unanimously voted by the Town that the income from the sale of electricity to private consumers and/or the electricity supplied to municipal buildings and from sales of appliances and jobbings during the current fiscal year, be appropriated for the Municipal Light Plant, the whole to be expended by the Manager of the Municipal Light Plant under the direction and control of the Electric Light Board for expenses of the plant for the fiscal year, as defined in Chapter 164, Section 57 of the General Laws, including out-of-state travel, and if said sum and said income shall exceed as the Electric Light Board may determine, it shall be transferred to the Construction Fund or other so designated account of said plant and appropriated for such additions thereto as may be authorized by the Electric Light Board and the balance of said excess shall be returned to the Town Treasurer.

ARTICLE 6 Water Enterprise Fund Operating Budget

Unanimously voted by the Town to appropriate \$2,022,300 or any other sum or sums of money from the Water Enterprise Fund to finance the operation of the Water Department for the fiscal year beginning July 1, 2009 (*detail below*), or to take any other action in relation thereto.

I. Water Enterprise Revenues	
User Charges	\$1,846,600
Enterprise Available Funds	100,000
Investment Income	
Total Revenues	\$1,946,600
II. Costs Appropriated for the Enterprise Fund	
Salaries and Wages	\$585,000
Expenses	867,000
Capital Outlay – Equipment	0
Capital Outlay – Improvements	0
Reserve Fund	100,000
Debt Principal and Interest	395,600
Budgeted Surplus	0
Total Costs Appropriated for Enterprise Fund	\$1,946,600
III. Costs Appropriated for General Fund to be Charged to the Enterprise Fund	
Indirect Costs	\$0

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Benefits	0
Pension Costs	0
Total Costs Appropriated for the General Fund.	\$0
Total Costs	\$1,946,600

ARTICLE 7. Emergency Medical Services Enterprise Fund

Unanimously voted by the Town to appropriate \$324,657 from the Emergency Medical Services (EMS) Enterprise Fund to finance the operation of the EMS Department for the fiscal year beginning July 1, 2009 (*detail below*).

I. EMS Enterprise Revenues	FY2010
User Charges	\$305,000
Enterprise Available Funds	78,375
Investment Income	5,000
Total Revenues	\$388,375
II. Costs Appropriated in the Enterprise Fund	
Salaries and Wages	212,582
Expenses	86,575
Capital Outlay – Equipment	10,500
Capital Outlay – Improvements	
Reserve Fund	15,000
Debt Principal and Interest	
Budgeted Surplus	
Total Costs Appropriated in E.F.	\$324,657
III. Costs Appropriated in General Fund to be Charged to the Enterprise Fund	
Indirect Costs	15,999
Benefits	29,289
Pension Costs	18,430
Total Costs Appropriated in G.F.	\$63,718
Total Costs	\$388,375

ARTICLE 8 Capital Items from Available Funds

Unanimously voted by the Town to raise and appropriate, and/or transfer from available funds, and or borrow a sum or sums of money, to be expended by the respective Departments or Officers indicated, for the capital projects and purchases itemized and described, or to take any other action in relation thereto.

- A. Police Cruiser leases - \$54,000 to be expended by the Police Department: 3rd year (final) on 1 @ \$13,500; 2nd year payment on 3 @ \$13,500 each; 1st year payment to replace ad cruiser @ \$13,500, and to authorize the Board of Selectmen to advertise on police cruisers.
- B. Police Office Trailer lease - \$11,000 to be expended by the Police Department for the purpose of leasing an office trailer for the Police Department. Said payment will cover the final year's payment of a three-year lease.
- C. Fire Command Vehicle lease - \$6,000 to be expended by the Fire Department to lease a vehicle for Fire Department. Said payment will cover the third year's payment of a five-year lease.

- D. Fire Major Equipment Repair - \$16,000 to be expended by the Fire Department for the purpose of major equipment repairs and upkeep.*
- E. Highway Bobcat Trailer Re-furbish - \$2,000 – to be expended by the Highway Department to refurbish a 1999 small equipment trailer.*
- F. Highway 1 ton tool truck - \$43,800 to be expended by the Highway Department for the purpose of purchasing a new 1 ton vehicle with plow as a replacement for an existing 1999 vehicle.*
- G. Highway Major Equipment Repair - \$15,000 to be expended by the Highway Department for the purpose of major equipment repairs and upkeep.*
- H. Highway Sidewalk Plow lease - \$45,000 to be expended by the Highway Department for the purpose of paying the lease on the sidewalk plow. Said payment will cover the second year's payment of a three-year lease.*
- I. Shaker Lane Univents - \$30,000 to be expended by the School Committee for the purpose of replacing univent HVAC units at the Shaker Lane School.*
- J. School Technology - \$20,000 to be expended by the School Committee for the purpose of purchasing new and replacement computer systems with printers and accessories for various school departments.*
- K. High School Custodial Equipment - \$20,000 to be expended by the School Committee for the purpose of purchasing new and replacement custodial equipment for the High School.*
- L. Rooftop Units - \$17,000 to be expended by the Board of Selectmen to replace the rooftop units located over the COA section of the Shattuck Street building.*
- M. COA Freezer Replacement - \$2,195 – to be expended by COA to replace a 1993 freezer unit.*

Due to a possible Conflict of Interest, Moderator Timothy Goddard recused himself from the procedures of STM Article 5, and ATM Articles 9, 10, 23 and 24. The Town Clerk opened the floor to nominations for Temporary Town Moderator. Fred Faulkner was nominated, unanimously voted and after being sworn in by the Clerk proceeded to the motions.

ARTICLE 9 Subsurface Disposal for Town-owned Properties at 20 Foster Street, 4 Rogers Street

Unanimously voted by the Town and with the casting of a specimen ballot to appropriate, the sum of \$250,000 for subsurface disposal for the Town-owned properties at 20 Foster Street and 4 Rogers Street; and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under and pursuant to Chapter 44, Section 7(3A), of the General Laws, or pursuant to and any other enabling authority, and to issue bonds or notes of the Town therefore.

Temporary Town Moderator Fred Faulkner took the motion and second from the floor to adjourn the Annual Town Meeting until Tuesday, May 5th at 7:00PM.

Temporary Town Moderator Fred Faulkner opened the Annual Town Meeting at 7:00PM on Tuesday, May 5, 2009.

ARTICLE 10 Community Preservation FY 2010 Budget

Unanimously voted by the Town to hear and act on the report of the Community Preservation Committee on the Fiscal Year 2010 Community Preservation Budget, to appropriate or reserve from FY 2010 Community Preservation Fund annual revenues the following amounts, as recommended by the Community Preservation Committee, with each item considered a separate appropriation:

Appropriations	
Administration	\$ 5,000.00

Debt service - open space	10,554.16
Debt service - historic	15,127.63
Sub-total	\$ 30,681.79
Reserves	
Open Space	\$ 4,746.09
Historic Resources	172.62
Community Housing	15,300.25
Budgeted Reserve	102,101.75
Sub-total	\$122,320.71
TOTAL	\$ 153,002.50

ARTICLE 11 Track Feasibility Study

Declared a vote that the Town will raise and appropriate, the sum of \$20,000 to be expended by the Permanent Municipal Building Committee, as directed by the Town Meeting, for the purpose of funding a feasibility study for a track and field facility.

ARTICLE 12 Zoning Amendment: Prohibit Granting of Use Variances

Motion failed by the necessary 2/3rds in a checklist and ballot of: Total ballots cast 135, Yes Votes 68, No Votes 67 to amend the Littleton zoning bylaws by the deletion of the following from §173 6.B(2): “, including variances for use.”

ARTICLE 13 Zoning Amendment: Rezone Certain Parcels to Business District

No action taken. Petitioners pulled the article.

ARTICLE 14 Zoning Amendment: Crematory Prohibition

No action taken. Petitioners pulled the article.

ARTICLE 15 By-law Amendment: Public Consumption of Alcoholic Beverages and Marijuana

Passed by a hand count, declared a vote by simple majority: Yes 68 No 27, to amend Chapter 53 of the Town Code, Alcoholic Beverages, by striking said Chapter in its entirety and replacing it with the following:

Chapter 53. Public Consumption of Alcoholic Beverages and Marijuana/ Tetrahydrocannabinol

Section 53-1. No person shall consume an alcoholic beverage as defined by General Laws Chapter 138, Section 1, as amended, or possess an opened container of such beverage, or smoke, ingest, or otherwise use or consume marijuana or tetrahydrocannabinol as defined by General Laws Chapter 94C, Section 1 within the limits of any park, playground, public building, schoolhouse, school grounds, cemetery, parking lot or any area owned by or under the control of the Town of Littleton nor shall any person consume an alcoholic beverage, or consume marijuana or tetrahydrocannabinol on any public way or way to which the public has a right of access as invitees or licensees, including any person in a motor vehicle while it is in, on, or upon any public way or any way to which the public has a right of access as aforesaid, within the limits of the

Town of Littleton; and no person shall consume any alcoholic beverages, or consume marijuana or tetrahydrocannabinol as previously defined, in, on, or upon any private land or place without the consent of the owner or person in control of such private land or place.

Section 53-2. All alcoholic beverages, marijuana or tetrahydrocannabinol being used in violation of this section may be seized and held until final adjudication of the charge against any such person or persons has been made by the court. Upon final adjudication all alcoholic beverage and marijuana/THC evidence will be destroyed.

Section 53-3. This by-law shall be enforced by non-criminal disposition pursuant to G.L. c. 40, § 21D, by the Board of Selectmen, the Town Administrator, or their duly authorized agents, or any police officer. The fine for violation of this by-law shall be three hundred dollars (\$300) for each offense. Any penalty imposed under this by-law shall be in addition to any civil penalty imposed under G.L. c. 94C, § 32L.

ARTICLE 16.	Personnel By-law Amendments
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Declared a vote that the Town will amend Chapter 33 of the Town Code, Personnel, by deleting Schedules A and B thereof and replacing it with the following Schedules A, B, and C:

TOWN OF LITTLETON, MASSACHUSETTS FY 2010 CLASSIFICATION & COMPENSATION PLAN

SCHEDULE A:

GRADE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
1	<i>hourly</i>	\$8.73	\$9.04	\$9.35	\$9.69	\$10.01	\$10.37	\$10.74
	<i>annual</i>	18,228.24	18,875.52	19,522.80	20,232.72	20,900.88	21,652.56	22,425.12
2	<i>hourly</i>	10.86	11.24	11.65	12.05	12.47	12.91	13.36
	<i>annual</i>	22,675.68	23,469.12	24,325.20	25,160.40	26,037.36	26,956.08	27,895.68
3	<i>hourly</i>	13.65	14.13	14.62	15.15	15.67	16.22	16.78
	<i>annual</i>	28,501.20	29,503.44	30,526.56	31,633.20	32,718.96	33,867.36	35,036.64
4	<i>hourly</i>	15.71	16.25	16.81	17.41	18.02	18.65	19.31
	<i>annual</i>	32,802.48	33,930.00	35,099.28	36,352.08	37,625.76	38,941.20	40,319.28
5	<i>hourly</i>	16.49	17.05	17.64	18.28	18.93	19.57	20.26
	<i>annual</i>	34,431.12	35,600.40	36,832.32	38,168.64	39,525.84	40,862.16	42,302.88
6	<i>hourly</i>	17.31	17.92	18.53	19.18	19.87	20.55	21.27
	<i>annual</i>	36,143.28	37,416.96	38,690.64	40,047.84	41,488.56	42,908.40	44,411.76
7	<i>hourly</i>	18.17	18.82	19.47	20.15	20.85	21.59	22.33
	<i>annual</i>	37,938.96	39,296.16	40,653.36	42,073.20	43,534.80	45,079.92	46,625.04
8	<i>hourly</i>	19.09	19.75	20.45	21.16	21.89	22.66	23.46
	<i>annual</i>	39,859.92	41,238.00	42,699.60	44,182.08	45,706.32	47,314.08	48,984.48
9	<i>hourly</i>	20.04	20.74	21.45	22.21	22.99	23.81	24.63
	<i>annual</i>	41,843.52	43,305.12	44,787.60	46,374.48	48,003.12	49,715.28	51,427.44

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GRADE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
10	<i>hourly</i>	21.04	21.78	22.53	23.32	24.15	24.99	25.88
	<i>annual</i>	43,931.52	45,476.64	47,042.64	48,692.16	50,425.20	52,179.12	54,037.44
11	<i>hourly</i>	26.30	27.23	28.17	29.15	30.19	31.23	32.33
	<i>annual</i>	54,914.40	56,856.24	58,818.96	60,865.20	63,036.72	65,208.24	67,505.04
12	<i>hourly</i>	32.88	34.03	35.23	36.44	37.71	39.06	40.42
	<i>annual</i>	68,653.44	71,054.64	73,560.24	76,086.72	78,738.48	81,557.28	84,396.96
13	<i>hourly</i>	37.81	39.14	40.50	41.92	43.38	44.89	46.47
	<i>annual</i>	78,947.28	81,724.32	84,564.00	87,528.96	90,577.44	93,730.32	97,029.36

GRADE 1

Library Assistant

GRADE 2

No positions assigned

GRADE 3

Cemetery Laborer

Crossing Guard

Library Technician

GRADE 4

Building Custodian

Finance Technician

GRADE 5

Administrative Clerk

Assessment Clerk

Cemetery Groundskeeper

Outreach Coordinator

PRCE Program Specialist

Senior Library Technician

GRADE 6

Administrative Assistant

Communications Officer (part-time)

Program Coordinator/Social Day Program

GRADE 7

Assessment Analyst

Assistant Accountant

Assistant Treasurer/Payroll & Benefits

Coordinator

PRCE Assistant Director

Reserve Police Officer

GRADE 8

Conservation Coordinator/Administrator

Maintenance Supervisor

Senior Librarian

GRADE 9

Cemetery Administrator

Council on Aging Director

Executive Assistant to the Town

Administrator

GRADE 10

Tax Collector

GRADE 11

Building Commissioner

Chief Assessor

PRCE Director

Planning Administrator/Permit Coordinator

Town Treasurer

GRADE 12

Highway Operations Manager

Information Systems Manager

GRADE 13

No positions assigned

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SCHEDULE B:

COA Dispatcher, \$10.00 per hour

COA Van Driver, \$15.00 per hour

SCHEDULE C Temporary/Seasonal Park & Recreation Department positions

GRADE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
1	<i>hourly</i>	8.75	9.63	10.59	11.65	12.81
2	<i>hourly</i>	9.00	9.90	10.89	11.98	13.18
3	<i>hourly</i>	10.00	11.00	12.10	13.31	14.64
4	<i>hourly</i>	11.50	12.65	13.92	15.31	16.84
5	<i>hourly</i>	13.00	14.30	15.73	17.30	19.03
6	<i>hourly</i>	15.00	16.50	18.15	19.97	21.96
7	<i>hourly</i>	17.00	18.70	20.57	22.63	24.89
8	<i>hourly</i>	17.50	19.25	21.18	23.29	25.62
9	<i>hourly</i>	19.00	20.90	22.99	25.29	27.82

Grade 1

Special Activities
Snack Hut Attendant
Boat Rental Attendant
Camp Tahattawan Junior Counselor

Grade 2

Counselor Camp Tahattawan
Intern

Grade 3

Lifeguard
Counselor Camp Prouty

Grade 4

Sailing Instructor
Water Safety Instructor
Camp Specialist-Sports

Grade 5

Camp Specialist-Music
Camp Specialist-Art

Grade 6

Camp Specialist-Science and Nature
Head Guard
Sailing Coordinator
Preschool Teacher
Camp Tahattawan Asst. Dir.

Grade 7

Camp Director Tahattawan

Grade 8

Camp Director Prouty
Aquatics Director

Grade 9 none listed

ARTICLE 17

Revolving Funds

Unanimously voted by the Town to authorize the following Fiscal Year 2010 Revolving Funds, in accordance with Chapter 44, section 53E½ of the General Laws:

(1) Wiring/Plumbing/Gas Inspections: to allow receipts from wiring and plumbing fees to be segregated into a special account; and with funds therefrom, up to a limit of \$75,000 annually, to be expended to compensate the Wiring, Plumbing and Gas Inspectors, under the direction of the Building Commissioner, with the prior year's fund balance to be available for expenditure;

(2) Dog By-law Enforcement: to allow receipts from dog license fees and fines to be segregated into a special account; and with funds therefrom, up to a limit of \$5,000 annually, to be expended for costs associated with by-law enforcement, under the direction of the Town Clerk, with the prior year's fund balance to be available for expenditure;

- (3) Cemetery Lots: to allow receipts from the sale of lots and grave opening fees to be segregated into a special account; and with funds therefrom, up to a limit of \$10,000 annually, to be expended for associated administrative costs, under the direction of the Cemetery Commission, with the prior year's fund balance to be available for expenditure;
- (4) Alarm Box Repairs: to allow receipts from alarm box fees to be segregated into a special account; and with funds therefrom, up to a limit of \$5,000 annually, to be expended for repairs to alarm boxes, under the direction of the Fire Department, with the prior year's fund balance to be available for expenditure;
- (5) CPR Courses: to allow receipts from CPR course fees to be segregated into a special account; and with funds therefrom, up to a limit of \$2,000 annually, to be expended for CPR course costs, under the direction of the Fire Department, with the prior year's fund balance to be available for expenditure;
- (6) Sealer of Weights and Measures: to allow receipts from sealer fees to be segregated into a special account; and with funds therefrom, up to a limit of \$3,000 annually, to be expended to compensate the Sealer, under the direction of the Board of Selectmen, with the prior year's fund balance to be available for expenditure;
- (7) Fire Safety Act Compliance: to allow receipts from Fire Safety Act fees and fines to be segregated into a special account; and with funds therefrom, up to a limit of \$3,000 annually, to be expended for associated administrative costs, under the direction of the Board of Selectmen, with the prior year's fund balance to be available for expenditure;
- (8) M.A.R.T.: to allow receipts from reimbursement from M.A.R.T. bus fees to be segregated into a special account; and with funds therefrom, up to a limit of \$68,000 annually, to be expended for wages and expenses for senior van operation, under the direction of the Council on Aging, with the prior year's fund balance to be available for expenditure;
- (9) Pet Cemetery: to allow receipts from pet cemetery fees to be segregated into a special account; and with funds therefrom, up to a limit of \$20,000 annually, to be expended for associated administrative costs, under the direction of the Cemetery Commission, with the prior year's fund balance to be available for expenditure;
- (10) Community Education: to allow receipts from community education fees to be segregated into a special account; and with funds therefrom, up to a limit of \$80,000 annually, to be expended for wages and associated administrative costs, under the direction of the Park & Recreation Commission, with the prior year's fund balance to be available for expenditure;
- (11) Spectacle Pond Cell Tower: to allow receipts from the Spectacle Pond Cell Tower rent to be segregated into a special account; and with funds therefrom, up to a limit of \$40,000 annually, to be expended for debt service for the Clean Lakes program, under the direction of the Board of Selectmen, with the prior year's fund balance to be available for expenditure; and
- (12) Legal Advertisements: to allow receipts paid by applicants for advertising costs to be segregated into a special account; and with funds therefrom, up to a limit of \$5,000 annually, to be expended for legal advertising costs, under the direction of the Board of Appeals, with the prior year's fund balance to be available for expenditure.

ARTICLE 18.**Chapter 90 Road Improvements**

Unanimously voted by the Town to appropriate funds available from the Massachusetts Highway Department in the amount of \$276,948 for authorized road improvements and other projects provided for under Chapter 90 of the General Laws.

ARTICLE 19. Demand Charges for Delinquent Taxes

Unanimously voted by the Town that the Town charge for each written demand issued by the collector a fee of \$30 to be added to and collected as part of the tax, as authorized by Chapter 60, Section 15 of the General Laws, effective as of July 1, 2009.

ARTICLE 20. Compensating Balance Agreement

Unanimously voted by the Town to authorize the Treasurer to enter into a Compensating Balance Agreement(s) for FY 2010, pursuant to Chapter 44, Section 53F of the General Laws.

ARTICLE 21 Senior Work Program

Unanimously voted by the Town to request the Board of Assessors to commit \$50,000, or any other sum or sums of money, from the FY 2010 Overlay Account for Abatements to fund the Senior Citizen Tax Work-off Abatement Program.

ARTICLE 22 Tax Increment Financing – 151 Taylor Street

Declared a vote that the Town will authorize the Board of Selectmen to adopt a Tax Increment Financing Plan designating the land at 151 Taylor Street, Littleton, MA, containing approximately 28.8 acres, more or less, as shown on Assessors Map R10, Parcel 14, as a Tax Increment Financing Zone under chapter 40, section 59 of the General Laws, or to take any other action in relation thereto.

ARTICLE 23 Bylaw Amendment - Procurement

Temporary Moderator, Fred Faulkner declared an unanimous vote by the Town to amend section 18-7 of the Town Code, Advertisement for certain proposals, by deleting "\$10,000" therefrom and replacing it with "\$25,000" so that the first sentence of said section reads as follows:

No contract for the purchase of equipment, supplies, or materials, the actual or estimated cost of which amounts to \$25,000 or more, except in cases of special emergency involving the health or safety of the people or their property, shall be awarded unless proposals for the same have been invited by advertisement in at least one newspaper published in the Town or, if there is no such newspaper, in a newspaper published in the county, such publication to be at least one week before the time specified for the opening of said proposals.

ARTICLE 24 By-law Amendment – Finance and Budget

Temporary Moderator, Fred Faulkner declared an unanimous vote by the Town to amend Chapter 17 of the Town Code, Finance And Budget, Department Of, by:

(1) adding the phrase "for a term of up to three years," to the end of the second sentence of Section 1 thereof, so that said Section reads as follows:

There is hereby established in the Town of Littleton a Department of Finance and Budget ("Department"). The Department shall be managed by an Assistant Town Administrator for Finance and Budget ("AAFB") who shall be appointed by, and may be removed by, the Town Administrator, subject to the approval of the Board of Selectmen, *for a term of up to three years*. The Assistant Town Administrator for Finance and Budget shall report to the Town Administrator.

(2) deleting Section 2 in its entirety and replacing it with the following:

The AAFB *shall* also serve in the capacity of and have all the powers and duties presently vested in one of the following positions, *as determined by the Town Administrator subject to approval of the Board of Selectmen*: Town Accountant, Treasurer or Tax Collector. The following positions and the respective staff shall become part of the Department and report to the AAFB: Town Accountant, Town Treasurer, Tax Collector, and Chief Assessor.

And further by deleting from the Town Code Sections 29-1 and 29-3 relative to terms of an elected Town Treasurer and elected Town Tax Collector, since those positions both became appointed by voter approval of Questions 11 and 12 of the May 12, 2007 Annual Town Election ballot.

ARTICLE 25

By-law Amendment-Appointment of Employees in Town Administrator Dept.

Declared a vote by the Town to amend Chapter 3 of the Town Code, Town Administrator, by adding to the end of Section 3 thereof the following sentence: "Employees of the heads of said departments shall be appointed by the department head subject to approval of the Town Administrator"; so that said section reads as follows:

Section 3. The Town Administrator shall directly supervise and conduct performance reviews for the following current and future department heads unless otherwise specified by statute: Assistant Town Administrator for Finance and Budget; Head of the Highway Department; Facilities Manager; Head of Information Technology; Building Commissioner; and Human Resources. The department heads shall be appointed by, and can be removed by, the Town Administrator subject to the approval of the BOS. *Employees of the heads of said departments shall be appointed by the department head subject to approval of the Town Administrator.*

And further to authorize the Board of Selectmen to file home rule legislation to carry out the purposes of this article.

ARTICLE 26

Home Rule Petition – LELD – Rubber Gloves

Unanimously voted by the Town to instruct its representative in the General Court to file a home rule petition for a special act entitled, "An Act Relative to the Town of Littleton Electric Light Department," to read substantially as provided below. The General Court may make clerical or editorial changes in form only to the bill, unless the Board of Electric Light Commissioners approves amendments to the bill before enactment by the General Court. The Board of Electric Light Commissioners is hereby authorized to approve amendments that are within the scope of the general public objectives of this petition:

SECTION 1. Notwithstanding section 129C of Chapter 149 of the General Laws, Lineworkers and Qualified Persons employed by the Town of Littleton Electric Light

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Department may work on live wires, electrical equipment or other energized conductors up to 25,000 volts phase-to-phase or 14,400 volts phase-to-ground directly with rubber gloves, when de-energizing is not feasible and only when following the applicable provisions of the *American Public Power Association Safety Manual* (2008, or latest edition), concerning proper safe work practices, personal protective equipment and clothing.

SECTION 2. This act shall take effect upon passage.

ARTICLE 27	Gift of Land in Lieu of Taxes Owed – Whitcomb Road/Porter Road
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Declared a vote that the Town amend its vote under Article 34 of the May 7, 2007 Annual Town Meeting to specify that the land so acquired thereunder by gift to the Water Department shall be in lieu of taxes owed, said parcel of land located on the southeasterly side of Whitcomb Avenue, in Littleton, Middlesex County, Massachusetts being shown as Parcel “A” on a plan of land entitled “Plan of Land in Littleton, Mass., prepared for The Jackson Family Trust, David A. Jackson, Jr., Trustee, dated June, 2004, Scale 1” = 60’, David E. Ross Associates, Inc., Civil Engineers and Land Surveyors, Landscape Architects, Environmental Consultants, P.O. Box 368, Ayer, MA 01432” which plan is recorded with the Middlesex South District Registry of Deeds as Plan Number 842 of 2004, to which plan reference may be made for a more particular description of said premises; said Parcel A containing 5.2 acres more or less, according to said plan.

IT WAS MOVED, SECONDED AND UNANIMOUSLY VOTED TO ADJOURN THE ANNUAL TOWN MEETING. TOWN MODERATOR, TIMOTHY GODDARD DISSOLVED THE MEETING AT 10:00 PM.

In the name of the Commonwealth of Massachusetts, we duly notified and warned the inhabitants of the Town of Littleton qualified to vote in the elections and Town affairs, to meet in the **Charles Forbes Kaye Gymnasium, Littleton Middle School, 55 Russell Street in said Littleton on Monday, the fourth day of May, 2009 at 7:00 o’clock in the evening for the Annual Town Meeting** by posting a printed copy of this warrant, by you attested, at eight meeting houses, at the Town Office Building on Shattuck Street, at the Post Office at Littleton Common, at the Post Office at Littleton Depot, at the Baptist Church, at the Unitarian Church, at the Catholic Church, at the Congregational Church, and at the Mormon Church, in said Town, fourteen days at least before the fourth day of May, 2009, then and there acted on the aforementioned Articles. Said Constable, John Kelly, Chief of Police for Town of Littleton made due return of said warrant postings to the Clerk’s Office. And all households were mailed postcards at least 14 days before said meetings as required by our Town By-Laws, Section 3, Chapter 41.

SPECIAL TOWN MEETING
MAY 4, 2009 AT 7:30P.M.

The Special Town Meeting was called to order by Town Moderator Timothy Goddard at 7:40PM.

ARTICLE 1	Bills of Prior Years
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It was unanimously voted to transfer the sum of \$5,543.18 from available funds to pay unpaid bills from prior fiscal years.

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ARTICLE 2

FY 2009 Line Item Transfers

Passed by the necessary majority to amend the FY 2009 Operating Budget, as adopted under Article 4 of the May 5, 2008 Annual Town Meeting, by adjusting budget line items.

ARTICLE 3

FY 2009 Capital – Police Cruisers

It was unanimously voted by the Town to amend the vote under Article 9, Item A of the May 5, 2008 Annual Town Meeting to read as follows: “A. Police Cruisers - leases: \$54,000 to be expended by the Police Department for the purpose of leasing four (4) police cruisers. Said payment will cover the second year's payments of three-year leases for *one vehicle*, and the first year's payments of three-year leases for *three* additional vehicles,” or to take any other action in relation thereto.

ARTICLE 4

Russell Street School Repairs

Voted by checklist and ballot that the Town appropriate the sum of Thirteen million, four hundred thousand (\$13,400,000) Dollars for the repair and renovation of the existing Russell Street School, which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required education program, said sum to be expended under the direction of the School Building Committee, and to meet said appropriation the Treasurer with the approval of the Board of Selectmen, is authorized to borrow said sum under MGL Chapter 44, or any other enabling authority; that the Town acknowledges that the Massachusetts School Building Authority’s (“MSBA”) grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town; provided further that any grant that the Town may receive from the MSBA for the Project shall not exceed the lesser of (1) 47.84 percent (%) of the eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; provided that any appropriation hereunder shall be subject to and contingent upon an affirmative vote of the Town to exempt the amounts required for the payment of interest and principal on said borrowing from the limitation on taxes imposed by MGL 59, Section 21C (Proposition 2 ½); and that the amount of the borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Town and the MSBA.

Total votes cast: YES 228 NO 63 Passed by necessary 2/3rds.

Town Moderator recused himself from STM Article 5. The floor was opened for nominations and Fred Faulkner was nominated. There being no other nominations, they were closed, by a motion and second. It went to a vote and Fred Faulkner was unanimously voted as the Temporary Town Moderator. Upon being sworn in Mr. Faulkner proceeded with the business at hand.

ARTICLE 5

Houghton Memorial Building Roof Replacement

Unanimously voted and by the filing of a specimen ballot that the Town will appropriate and borrow the sum of \$215,000 pursuant to General Laws Chapter 44B, the Community Preservation Program for historic resources purposes, General Laws Chapter 44, Section 7(3A), or any other general or special law for the replacement of the roof on the Houghton Memorial Building; and to authorize the Town Treasurer, with the approval of the Selectmen, to borrow said amount under and pursuant to Chapter 44B and Chapter 44, Section 7 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore.

ARTICLE 6

Acquisition of Lucy's Land – Yapp Conservation Property

Voted by checklist and ballot to authorize the Board of Selectmen to acquire by purchase, gift or eminent domain for open space purposes under the Community Preservation Program, the fee interest in a certain parcel of real estate on Newtown Road owned by the Lucy L. Yapp Nominee Trust, containing 53.61 acres, more or less, shown as Lots 2 and 3 on plan entitled, "Plan of Land, Littleton, Mass., prepared for Lucy L. Yapp, September 2, 1992" by Clyde R. Wheeler and endorsed by the Littleton Planning Board on September 10, 1992, a copy of which is on file in the Office of the Town Clerk, together with and subject to all rights, restrictions and easements of record, on such terms and conditions as the Selectmen may determine; to transfer from the Conservation Fund the sum of \$33,000, to transfer from the Oak Hill Cell Tower Fund the sum of \$111,000, and to transfer from the Newtown Hill Cell Tower Fund the sum of \$136,000, for a total of \$280,000; and to appropriate and borrow the sum of \$650,000, for a total of \$930,000 for such acquisition and all expenses incidental and related thereto; and to authorize the Town Treasurer, with the approval of the Selectmen, to borrow said \$650,000 under and pursuant to Chapter 44B and Chapter 44, Section 7 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; provided, however, that, although any bonds or notes issued pursuant to this vote shall constitute a pledge of the full faith and credit of the Town, it is the intention of the Town that the debt service on \$150,000 of the amount authorized to be borrowed by this vote shall be paid from Community Preservation Fund revenues, and that the debt service on the remainder of said amount shall be paid from general fund revenues including cell tower revenues; and provided further that said land is to be conveyed to the Town of Littleton under the provisions of Chapter 40, Section 8C of the General Laws, as it may be hereafter amended, and other Massachusetts statutes relating to conservation and passive recreation, to be managed and controlled by the Littleton Conservation Commission; and, to the extent that any federal, state or other funds are or become available for the purposes outlined in this Article, to authorize the Board of Selectmen or other applicable boards or commissions to apply for and accept such funds; and to authorize the Board of Selectmen and the Conservation Commission to enter into all agreements and execute any and all instruments as may be necessary on behalf of the Town of Littleton to effect said acquisition or purchase or grants; and to authorize the Board of Selectmen and the Conservation Commission to convey to the Sudbury Valley Trustees, for no consideration, a perpetual conservation restriction on said land as authorized by Chapter 184, Sections 31 through 33 inclusive of the General Laws, allowing conservation and passive recreation uses described in Chapter 40, Section 8C of the General Laws.

Total votes cast: YES 164 NO 9 Passed by necessary 2/3rds.

ARTICLE 7

Roadway and Water Improvements

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Voted unanimously and by the filing of a specimen ballot that the vote of the Town adopted under Article 3 of the Warrant at the Special Town Meeting held on May 5, 2008, is hereby amended in its entirety to read as follows: "That the Town vote to appropriate the sum of \$1,000,000 for the purpose of undertaking roadway improvements and for the making of water system improvements, as appropriate, underneath any such improved roadways, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under and pursuant to Chapter 44, Section 7(6) and Chapter 44, Section 8(5) , of the General Laws, or pursuant to and any other enabling authority, and to issue bonds or notes of the Town therefor."

ARTICLE 8 Pension Obligation Bonds

No affirmative action taken, article was pulled by Board of Selectmen.

It was moved and seconded to close the Special Town Meeting at 10:30 PM and open back in the Annual Town Meeting.

In the name of the Commonwealth of Massachusetts, we duly notified and warned the inhabitants of the Town of Littleton qualified to vote in the elections and Town affairs, to meet in the **Charles Forbes Kaye Gymnasium, Littleton Middle School, 55 Russell Street in said Littleton on Monday, the fourth day of May, 2009 at 7:30 o'clock in the evening for the Special Town Meeting** by posting a printed copy of this warrant, by you attested, at eight meeting houses, at the Town Office Building on Shattuck Street, at the Post Office at Littleton Common, at the Post Office at Littleton Depot, at the Baptist Church, at the Unitarian Church, at the Catholic Church, at the Congregational Church, and at the Mormon Church, in said Town, fourteen days at least before the fourth day of May, 2009, then and there acted on the aforementioned Articles. Said Constable, John Kelly, Chief of Police for Town of Littleton made due return of said warrant postings to the Clerk's Office. And all households were mailed postcards at least 14 days before said meetings as required by our Town By-Laws, Section 3, Chapter 41.

ANNUAL TOWN ELECTION MAY 9, 2009

Pursuant to the warrant and the Constable's return thereon, the polls were opened at 8:00 am by Mildred McGovern, Election Warden. The ballot boxes were examined by the Constable and presiding officer, set at zero and so recorded. The polls closed at 8:00 pm.

Total names as having voted:

Precinct #1	694		
Precinct #2	671		
Precinct #3	693	Total votes cast:	2058

Ballot Count

One **Moderator** for One Year

• Timothy Goddard	Incumbent	1676
• Blanks/Write-ins		382

One **Selectmen** for three years

• Alexander McCurdy	Incumbent	1046
• Paul J Glavey		979
• Blanks/Write-Ins		33

Two School Committee members for three years

• Paul Avella	Incumbent	1621
• Michael Fontanella	Incumbent	1386
• Blanks/Write-Ins		1109

One Planning Board member for five years

• Gregg Champney	Incumbent	1488
• Blanks/Write-Ins		570

Two Park & Recreation Commissioners for three years

• W. Brian Richter	Incumbent	1492
• Fred Freund	Incumbent	1437
• Blanks/Write-Ins		1187

Two Assessors for three years

• William Ingham	Incumbent	1497
• Write-In Evelyn Masson		26
• Write-In Brian Wright		15
• All other blanks/write-ins		2578

One Board of Health member for three years

• Peter Yapp	Incumbent	1489
• Blanks/Write-Ins		569

Two Electric Light Commissioners for three years

• Craig Gruskowski	Incumbent	1511
• Bruce Trumbull	Incumbent	1435
• Blanks/Write-Ins		1170

Two Water Commissioners for three years

• Craig Gruskowski	Incumbent	1514
• Bruce Trumbull	Incumbent	1442
• Blanks/Write-Ins		1160

One Commissioner of Trust Funds for three years

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- Tyler Gray 1497
- Blanks/Write-Ins 561

One Commissioner of Trust Funds for two years

- Richard Hoole 1485
- Blanks/Write-Ins 573

Two Trustees of the Library for three years

- Cheryl Hardy-Faraci Incumbent 1243
- E. Ann Baker 763
- Jenna Koerper Brownson 915
- Blanks/Write-Ins 1195

One Cemetery Commissioner for three years

- Mary E Gosby 1498
- Blanks/Write-Ins 560

BALLOT QUESTION

Question 1 - "Shall the Town of Littleton be allowed to exempt from the provisions of Proposition two-and-one-half, so called, the amounts required to pay for the bonds issued in order to repair and renovate the existing Russell Street School?" YES1301 NO 684 BLANKS 73

SPECIAL TOWN MEETING NOVEMBER 9, 2009 AT 7:00P.M.

Town Moderator Timothy Goddard called the Special Town Meeting to order at 7:00 PM.

ARTICLE 1 Bills of Prior Year

Unanimously voted by the Town to transfer \$2,046.44 from FY 2010 Operating Budget Line 193, General Insurance, as adopted pursuant to Article 4 of the May 4, 2009 Annual Town Meeting to pay unpaid bills from prior fiscal years.

ARTICLE 2 FY2010 Budget Amendments

Passed by the necessary majority vote to amend the FY 2010 Operating Budget, as adopted pursuant to Article 4 of the May 4, 2009 Annual Town Meeting, by transferring the sum of \$31,725.00 from the following old article balances: \$16,725 from 5/5/07 STM article 8F, Athletic Field Maintenance, and \$15,000 from 5/5/07 ATM article 27, High Density File Storage and further by adjusting budget line items pursuant to the posted warrant.

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ARTICLE 3

Community Housing - Pine Tree Park

Declared a vote that the Town will vote to hear and act on the report of the Community Preservation Committee and appropriate the sum of \$48,000 for support of the Littleton Housing Authority and its Pine Tree Park facility, by transferring \$46,773.15 from Community Preservation Fund Community Housing Reserve and \$1,226.85 from Community Preservation Fund Budgeted Reserve.

ARTICLE 43

School Grant Funds

Declared a vote that the Town will transfer \$12,000 from a grant from the M.H. Kimball Trust to the Littleton School Department for the purpose of funding a new engineering program at the Littleton High School.

ARTICLE 5

Easement: Bulkeley Road

Unanimously voted by the Town to authorize the Board of Selectmen to accept the grant of a drainage easement for property on Bulkeley Road as shown on a plan entitled, "Plan of Easement in Littleton, Mass. prepared for the Town of Littleton" dated May, 2009 by David E. Ross Associates, Inc.

ARTICLE 6

Capital Improvements

Unanimously voted by the Town and the casting of a specimen ballot to appropriate the sum of \$300,000 for the purpose of funding capital improvements to the production facilities and distribution system of the Town of Littleton Water Department, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44, Section 8(5), of the General Laws, or pursuant to and any other enabling authority, and to issue bonds or notes of the Town therefor, and further, that although the borrowing authorized by this vote must constitute a general obligation of the Town pursuant to Chapter 44 of the General Laws, it is the intention of the Town that the repayment of any borrowing authorized hereunder shall, in the first instance, be made from water system revenues.

ARTICLE 7

Lease at 39 Ayer Road

Declared a vote that the Town authorize the Littleton Electric Light Department ("LELD") to lease to the winner of a competitive bid selected pursuant to Chapter 30B of the General Laws, for a term not to exceed twenty years, a portion of the property located at 39 Ayer Road and all or a portion of the building to be constructed thereon.

ARTICLE 8

Road Acceptance: Sleigh Ride Lane

Declared a vote that the Town accept, as a Town way, the layout by the Board of Selectmen of the private way known as "Sleigh Ride Lane," and to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain, the land, rights and easements for drainage, utility, or other purposes, all as shown on a plan entitled "Roadway As Built Plan Hobby Horse Hill Definitive Subdivision Littleton, Massachusetts, dated December 30, 2008, last revised 9/10/09 by Acton

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Survey & Engineering, Inc. Prepared for Hobbyhorse LLC of Dracut, MA, said street having been constructed to the satisfaction of the Planning Board, and to name said street "Sleigh Ride Lane".

Moved and seconded to adjourn the meeting. Town Moderator Timothy Goddard adjourned the meeting at 7:45PM.

In the name of the Commonwealth of Massachusetts, we duly notified and warned the inhabitants of the Town of Littleton qualified to vote in the elections and Town affairs, to meet in the Charles Forbes Kaye Gymnasium, Littleton Middle School, 55 Russell Street in said Littleton on Monday, the ninth day of November, 2009 at 7:00 o'clock in the evening for the Special Town Meeting by posting a printed copy of this warrant, by you attested, at eight meeting houses, at the Town Office Building on Shattuck Street, at the Post Office at Littleton Common, at the Post Office at Littleton Depot, at the Baptist Church, at the Unitarian Church, at the Catholic Church, at the Congregational Church, and at the Mormon Church, in said Town, fourteen days at least before the fourth day of May, 2009, then and there acted on the aforementioned Articles. Said Constable, John Kelly, Chief of Police for Town of Littleton made due return of said warrant postings to the Clerk's Office. And all households were mailed postcards at least 14 days before said meetings as required by our Town By-Laws, Section 3, Chapter 41.

SPECIAL STATE PRIMARY DECEMBER 8, 2009

Pursuant tot the warrant and the Constable's return thereon, the polls were opened at 7:00AM by Mildred McGovern, Election Warden. The ballot boxes were examined by the Constable and presiding officer, set at 0, and so recorded. The polls were closed at 8:00PM.

TOTAL NAMES AS HAVING VOTED:

Precinct 1	522
Precinct 2	513
Precinct 3	476
Total Votes Cast	1511

Precinct 1 – DEMOCRATS Senator in Congress

Michael E Capuano	77
Martha Coakley	202
Alan A Khazei	56
Stephen G Pagliuca	39
Blanks/Write Ins	1

Precinct 1 – REPUBLICANS Senator in Congress

Scott P Brown	145
Jack E Robinson	11
Blanks/Write Ins	0

Precinct 1 – LIBERTARIANS Senator in Congress

Blanks/Write Ins	0
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Precinct 2 – DEMOCRATS Senator in Congress

Michael E Capuano	70
Martha Coakley	211
Alan A Khazei	47
Stephen G Pagliuca	52
Blanks/Write Ins	0

Precinct 2 – REPUBLICANS Senator in Congress

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Scott P Brown	123
Jack E Robinson	10
Blanks/Write Ins	0

Precinct 2 – LIBERTARIANS Senator in Congress

Blanks/Write Ins	0
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Precinct 3 – DEMOCRATS Senator in Congress

Michael E Capuano	66
Martha Coakley	178
Alan A Khazei	56

Stephen G Pagliuca	34
Blanks/Write Ins	1

Precinct 3 – REPUBLICANS Senator in Congress

Scott P Brown	130
Jack E Robinson	10
Blanks/Write Ins	0

Precinct 3 – LIBERTARIANS Senator in Congress

Blanks/Write Ins	1
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ATTEST:

A True Copy
DIANE CRORY, Town Clerk

TOWN COUNSEL

The role of Town Counsel is to provide accurate information about what the law requires, to advise Town officials and boards concerning the law, to protect the legal interests of the Town in the conduct of its affairs, and to represent the Town in judicial and administrative proceedings. This involves the research and drafting of legal memoranda, reviewing contracts and warrant articles, and answering questions on a wide variety of topics, as well as participating at various meetings and hearings.

The following is a list of the 2009-2010 judicial and administrative appeals:

- 1) OMNIPOINT COMMUNICATIONS, INC. v. TOWN OF LITTLETON ET AL., US. District Court C.A. No. 06-11140-PBS and OMNIPOINT COMMUNICATIONS, INC. v. TOWN OF LITTLETON, et al., Land Court No. 06-MISC-325883. These cases concern a proposed cell tower at 169 King Street. The U.S. District Court case has been closed administratively, but may be re-opened by either party, and the Land Court case has been stayed, while the litigation concerning Omnipoint's ability to place a cell tower in Westlawn Cemetery remains pending.
- 2) HOOLE v. LITTLETON BOARD OF APPEALS and OMNIPOINT COMMUNICATIONS, INC., Land Court No. 08-MISC-389726 and HOOLE v. LITTLETON PLANNING BOARD and OMNIPOINT COMMUNICATIONS, INC., Land Court No. 09-MISC-394033. These two cases are appeals from neighborhood residents of a variance and the special permit authorizing Omnipoint's proposed cell tower in Westlawn Cemetery. The Land Court held a joint trial of both cases on January 26-27, 2010, and has taken the cases under advisement.

- 3) JUSKALIAN v. LITTLETON BOARD OF APPEALS and OMNIPOINT COMMUNICATIONS, INC., Land Court No. 08-MISC-390390. This case was an appeal from neighborhood residents of a variance authorizing Omnipoint's proposed cell tower in Westlawn Cemetery. On May 26, 2009, the Land Court granted the Joint Motion to Dismiss filed by the Board of Appeals and Omnipoint. This case is now closed.
- 4) ALLEN, et al. v. LITTLETON BOARD OF APPEALS and LELIEVRE, Superior Court No. MICV2008-00311-L2. The Plaintiffs asked the Building Commissioner to declare that their neighbors' use of their residential lot violates the Zoning Bylaw. The Building Commissioner found no zoning violation, and the Board upheld his determination. This case is the Plaintiffs' appeal of the Board's decision. On July 6, 2009, the Superior Court (Walker, J.) denied a motion to dismiss filed by the neighbors, who are co-defendants in the case.
- 5) ANDREWS CROSSING, LLC v. LITTLETON BOARD OF HEALTH, Land Court No. 02-MISC-281893. An action seeking a declaration that the three-year freeze on the Board of Health's new regulations is tolled during the pendency of litigation against the Town. This case has been inactive since 2003.
- 6) BUTTERWORTH, et al. v. LITTLETON PLANNING BOARD, et al., Land Court No. Case No. 235237. The Plaintiffs appealed a decision of the Planning Board granting a modification to a special permit issued in 1994 to CVS. The modification would permit CVS to relocate a dumpster. The Town has filed a Notice of Appearance.
- 7) DICARLO, et al. v. LITTLETON PLANNING BOARD, Land Court No. 229270. The Plaintiffs appealed a decision of the Planning Board, ordering the modification of a 35 year old definitive subdivision plan. The case has been inactive since 1996.
- 8) ZAJAC v. KELLY, Mass. District Court Case No. 0448CV0371. An appeal of Police Chief Kelly's revocation of Mr. Zajac's firearms license. This case has been inactive since March 2005.
- 9) ZAJAC v. KELLY and TOWN OF LITTLETON, Superior Court No. WOCV2007-00803. An appeal of Police Chief Kelly's revocation of Mr. Zajac's firearms license. The Defendants have filed a Motion for Judgment on the Pleadings. This case has been inactive since March 2008.
- 10) CHARLES RIDGE REALTY, LLC, CHAPTER 11, US Bankruptcy Court for the District of Massachusetts, No. 07-40251-HB. On January 25, 2007 The Town filed a Notice of Appearance and request for service of documents. This case has been inactive since that time.
- 11) MDM RODGERS FAMILY LP (d/b/a "THE BARKING DOG") v. LITTLETON PLANNING BOARD, Land Court No. 2008-PS-383639. In January 2009, the Land Court remanded this case to the Planning Board in order to allow the Barking Dog to present revised applications. The Planning Board opened a new public hearing on February 26 and closed the public hearing on October 22. On December 3, the Planning Board issued written decisions denying the Barking Dog's special permit application and granting site plan approval with conditions. The Barking Dog did not appeal the new decisions, and the Land Court case was dismissed. This case is now closed.
- 12) AQUARIUS SANCTUARY CENTER FOR HIGHER LEARNING AND HEALING, INC. v. LITTLETON BOARD OF APPEALS, Land Court No. 08-MISC-378178

- (JCC). This case concerns Aquarius Sanctuary's claim that it is an educational use exempt from zoning pursuant to *M.G.L. c.40A, §3*, and that it may therefore continue to operate its business in a residentially-zoned neighborhood. In a decision dated December 17, 2009, the Land Court denied Aquarius Sanctuary's motion for summary judgment.
- 13) CYR V. LITTLETON BOARD OF HEALTH and TOWN OF LITTLETON, Superior Court No. 10-252.MICV 2010-00101. Plaintiff's employment as an administrative assistant to the Board of Health was terminated in August 2009. Plaintiff filed this action on or about January 11, 2010. The Town filed a motion to dismiss on February 24, 2010.
- 14) SILBERBERG V. TOWN OF LITTLETON. Land Court No. 08-MISC-381783. Plaintiff is a Littleton resident who claims she has gained title to a parcel of land adjacent to her property through adverse possession. The Town is claiming ownership to the same land. The parcel of land in dispute is located at the corner of Lake Shore Drive and Aspen Drive, and extends from the southern border of Plaintiff's lot southward to the shore of Long Lake. This case is currently set for trial starting July 12, 2010.
- 15) SILBERBERG V. LITTLETON BOARD OF HEALTH, Superior Court No. 10-252. Plaintiff's septic system extends past the border of her property. The Board of Health issued an Order requiring her to correct this violation, and Plaintiff appealed to Superior Court. The violation occurs because the septic system extends into the area in dispute in the Land Court adverse possession case, therefore, the parties are working to stay this action pending resolution of the Land Court case.

VETERAN'S AGENT

The Office of Veterans Services is an extension of the Massachusetts Department of Veterans Services. The Veterans Service Officer provides information, advice, and assistance regarding eligibility for a wide range of state and federal benefits for veterans, their dependents, and widows and children of deceased veterans.

Indigent (very low income and minimal other financial assets) veterans and dependents may qualify for necessary financial assistance for food, shelter, clothing, housing supplies and medical care in accordance with a formula which takes into account the number of dependents, if any, and income from all sources.

Other eligible veterans will receive assistance in applying for state or federal (VA) benefits or services for which they may be entitled. You may review these benefits and services from your home computer by logging-on to www.mass.gov and entering Veterans Services in the search box for state benefits and www.va.com for VA benefits, or simply come to my office for a discussion and assistance.

During this calendar year, all requests for assistance have been processed or passed to other agencies for the needed help. All veteran's graves in town have been visited, mapped and had a flag placed for Memorial Day. All Veteran's Memorials are being suitably maintained and flags replaced as needed. There were six (6) burials for veterans at the Westlawn Cemetery this year. We honor their service and mark their passing below:

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Edmund M. Curley	U.S. AIRFORCE	KOREA
Walter C. Higgins	U.S. ARMY	KOREA
Cecilia Maxine Boschetto	U.S. AIRFORCE	KOREA
Robert C. Winchester	U.S. NAVY	WW II
Philip J. Saunders	U.S. NAVY	WW II
Burt H. Webster	U.S. AIRFORCE	KOREA

VETERANS AND WIDOWS OF VETERANS IN NEED OF ASSISTANCE OR INFORMATION MAY CONTACT ALLEN MCRAE AT 978-540-2485 OR E-MAIL MCRAE@LITTLETONMA.ORG. YOU MAY ALWAYS VISIT THE OFFICE IN ROOM 222 AT THE TOWN HOUSE BETWEEN 9:00 AM AND NOON ON MONDAY AND THURSDAY'S.

ZONING BOARD OF APPEALS

The Littleton Board of Appeals heard ten petitions during 2009, with the following results:

One petition for sign variance at 550 King Street was granted.

Four Special Permits were granted for a change or extension to a pre-existing nonconforming structure. One Special Permit was withdrawn without prejudice.

Two Special Permits were granted for an accessory dwelling for a related family member and One Special Permit was granted for motor vehicle storage at 244 Great Road.

One hearing for a use and height variance for a cell tower at 13 Beaverbrook Road, has been continued.

Three existing comprehensive permits were reviewed for progress reports. The location of the Board's office within the Town House was moved and a very efficient regulatory administrative team has been formed to work with the Board of Appeals and the other regulatory departments. The budget was reviewed. Application fees for commercial applicants were increased.

The organization of the Board for 2009 was:

Members:

Sherrill Gould, Chairman
William Farnsworth, Vice Chairman
Julia Adam, Clerk
John Cantino, Assistant Clerk
Jeff Yates

Alternates:

Cheryl Cowley Hollinger
Rod Stewart
Marc Saucier
Matthew Field