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TOWN OF LITTLETON

DEDICATION

ARTHUR D. CRORY

This past year Littleton mourned the passing of lifetime resident Arthur Crory. His pride and deep interest in the Town and its people was evident throughout his life - from his time as a Cub Scout leader and Special Police Officer to Marine Corps Sergeant during the Korean War; as Tax Collector from 1963 to 1986 and as a member of the Collectors and Treasurers Association of Massachusetts; to American Legion member, past President of Littleton Lions Club and Chairman of the Time Capsule Committee for Littleton's 250th Anniversary Celebration. Arthur was an active member of St. Anne's Parish, an usher and member of their Holy Name Society. Arthur was an avid golfer and gardener in his spare time.

Most assuredly he will be remembered for his warm personality and sense of humor that brought a warm smile to all who knew him.

GENERAL INFORMATION

WHERE TO CALL FOR TOWN INFORMATION

Accounting	Town Accountant	952-2307
Appeal of Zoning Decision	Board of Appeals	486-3732
Assessments	Board of Assessors	952-2309
Birth, Death, and Marriage Certificates	Town Clerk	952-2314
Building Permits	Building Commissioner	952-2308
Cemeteries	Cemetery Commissioners	952-2324
Emergency Mgmt.	Emergency Management Office	952-2315
Conservation Issues	Conservation Commission	486-9537
Dog Licenses	Town Clerk	952-2314
Dog Problems	Dog Officer	952-2353
Education Information	School Superintendent's Office	486-8951
Elderly Information	Council on Aging	952-2362
Elections and Voting, Registration	Town Clerk	952-2314
Electricity	Light and Water Department	486-3104
Fire & Ambulance		
Emergencies	Fire Department	9 1 1
Fire Permits-General Calls	Fire Department	952-2302
Garbage and Refuse	Board of Health	952-2313
Gas Permits	Gas Inspector	952-2308
Health and Sanitation	Board of Health	952-2313
Highways and Streets	Highway Department	486-3778
Housing for the Elderly	Housing Authority	486-8833
Hunting & Fishing Licenses	Town Clerk	952-2314
Information Technology Office	Information Systems Manager	952-2777
Library	Reuben Hoar Library	486-4046
Nurse (Town)	Board of Health	952-2313
Police & Ambulance		
Emergencies	Police Department	9 1 1
Police General Calls & Information	Police Department	952-2300
Planning Board	Planning Board	486-9733
Plumbing Permits	Plumbing Inspector	952-2308
Recreation	Park & Recreation	486-3120
Schools	Shaker Lane Elementary	486-3959
Nashoba Valley Technical High School	Russell Street Elementary	486-3134
Selectmen	Jr./Sr. High School	486-3938
Tax Collections	Superintendent	486-8951
Transfer Station Stickers	Main Office	692-4711
Treasurer	Town Administrator	952-2311
Veterans Services	Tax Collector	952-2349
Water	Board of Selectmen	952-2311
Welfare Questions	Town Treasurer	952-2306
Wiring Permits	Veterans Agent	952-2325
Zoning	Light and Water Department	486-3104
	Welfare Board	263-6610
	Wiring Inspector	952-2308
	Building Commissioner	952-2308

TOWN OF LITTLETON

TOWN OFFICES – HOURS AND LOCATION

Assessors 952-2309	Monday - Friday 8:30 a.m. - 3:00 p.m.
Board of Health 952-2313	Monday - Friday 9:00 a.m. - 3:00 p.m.
Building Commissioner 952-2308	Monday, Tuesday, Wednesday 7:30 a.m. - 3:30 p.m. Thursday 7:30 a.m. - 6:30 p.m. Friday 7:30 a.m. - 12:30 p.m.
Conservation Commission 486-9537	Monday, Wednesday, Friday 9:00 a.m. - Noon
Council on Aging 952-2362	Monday - Friday, 9 a.m. - 4 p.m. Shattuck Street Building, 2nd floor
Outreach Office 486-0183	Tuesday 9 a.m. - Noon; Friday 9 a.m. - 3 p.m. Shattuck Street Building, 2nd floor
Meal Site 952-2757	Monday - Friday, 9 a.m. - 1 p.m. Shattuck Street Building, 1st floor
Fire Department 952-2302	Monday - Friday 7:00 a.m. - 6:00 p.m. Sunday - Saturday 8 a.m. - 4 p.m. Fire Permits and General Calls

9 1 1

Emergency Fire & Ambulance Calls

Information Technology Administrator 952-2777	Monday – Friday 8:00 a.m. – 2:30 p.m.
Park and Recreation 486-3120	Monday - Friday 9 a.m. - 4 p.m. Shattuck Street Building, 1st floor
Planning Board 486-9733	Monday, Tuesday, Thursday, Friday 9:00 a.m. - 2:00 p.m.
Police Department 952-2300	Sunday - Saturday (24 hours a day) General Calls

9 1 1

Police Emergency Calls

Reuben Hoar Library 486-4046	Monday, Wednesday, 10 a.m. - 9 p.m. Tuesday, Thursday 12 Noon - 9 p.m. Friday, Saturday, 10 a.m. - 4 p.m. Sunday - Noon - 4 p.m. Mid-October thru Mid-April
School Department 486-8951	Monday - Friday Shattuck Street Building, 3rd floor
Tax Collector 952-2349	Monday - Friday 9:00 a.m. - 3:00 p.m. Thursday Evening 6:00 p.m. - 9:00 p.m.
Town Accountant 952-2307	Monday - Friday 8:30 a.m. - 4:00 p.m.
Town Administrator 952-2311	Monday - Friday 8:00 a.m. - 4:00 p.m.
Town Clerk 952-2314	Monday - Friday 9:00 a.m. - 3:00 p.m. Thursday Evening 6:00 p.m. - 9:00 p.m.
Town Treasurer 952-2306	Monday - Friday 9:00 a.m. - 3:00 p.m.
Transfer Station 486-0122	Tuesday & Thursday 12 Noon - 7 p.m. Saturday 8:00 a.m. - 5:00 p.m.
Veterans Agent 952-2325	Monday, Wednesday and Friday 2:00 p.m. - 4:00 p.m., Room 202, Shattuck St. Building

STATE AND FEDERAL ELECTED OFFICIALS

President of the United States

George W. Bush
1600 Pennsylvania Avenue
Washington, D.C.

Governor of the Commonwealth

A. Paul Cellucci
(617) 727-7200
State House
Boston, MA 02133

Senators in Congress

Edward M. Kennedy
(617) 565-3170
JFK Building, Room 2400
Boston, MA 02133

John Kerry
(617) 565-8519
Transportation Building
10 Park Plaza, Room 3220
Boston, MA 02116

Representative in Congress

Martin T. Meehan (508) 460-9292 (508) 459-0101
5th Congressional District
255 Main Street
Walker Building, Room 102
Marlborough, MA 01752

State Senator

Pamela Resor
Middlesex-Worcester District
Room 413F, State House
Boston, MA 02133

Representative in General Court

Geoff Hall (617) 722-2320
2nd Middlesex District
Room 34, State House
Boston, MA 02133

TOWN OF LITTLETON

GENERAL INFORMATION

Annual Election	First Saturday in May
Annual Town Meeting	Monday after first Saturday in May
Form of Government	Open Town Meeting
Absentee Voting	Town, State and National
Population	8,640
Number of Registered Voters	5,276
Dog Licenses	Due January 1
Size of Town	16 square miles

Residential Taxes per \$1000 valuation:

Tax Rate 1990	\$11.55	Tax Rate 1996	\$16.20
Tax Rate 1991	\$11.55	Tax Rate 1997	\$15.58
Tax Rate 1992	\$13.07	Tax Rate 1998	\$14.37
Tax Rate 1993	\$13.82	Tax Rate 1999	\$14.89
Tax Rate 1994	\$15.05	Tax Rate 2000	\$14.09
Tax Rate 1995	\$15.65	Tax Rate 2001	\$12.81

To have an article on the Annual Town Meeting Warrant, a petition must be signed by TEN (10) registered voters.

To have an article on a Special Town Meeting Warrant, a petition must be signed by ONE HUNDRED (100) registered voters.

To call a Special Town Meeting, a petition signed by 200 registered voters must be presented to the Board of Selectmen. The Selectmen must set a Special Town Meeting within 45 days of receipt of the petition.

DEFINITIONS

SURPLUS REVENUE - The amount by which the cash, accounts receivable and other assets exceed the liabilities and reserves.

EXCESS AND DEFICIENCY - Same as Surplus Revenue (E&D)

OVERLAY - Amount appropriated for emergency or unforeseen purposes, to be used exclusively by the Board of Assessors for abatement purposes, any balance left may be appropriated.

AVAILABLE FUNDS - Free Cash, reserves and unexpended balances available for appropriation.

CHAPTER 90 - General Laws which provide for contributions by the State and County for construction and maintenance of certain Town ways, usually roads leading from one main road to another.

MATCHING FUNDS - Amounts made available by special State and Federal Acts to supplement local appropriations for specific purposes.

CHERRY SHEET - Details of State and County charges and reimbursements used in determining the tax rate. Known as "Cherry Sheet" due to the color of the paper used.

TRANSFER STATION STICKERS

Residents may purchase stickers to use the Transfer Station at the Transfer Station during hours of operation, Tuesday and Thursday Noon to 7 p.m. and Saturday 8 a.m. to 5 p.m. Stickers are also available at the Office of the Board of Selectmen, 3rd Floor, Town Offices, Shattuck Street, Monday through Wednesday 8 a.m. - 3 p.m., Thursday, 8 a.m. to 6:00 p.m. and Friday, 8 a.m. to 1 p.m. Stickers are sold on an annual basis beginning September 1 at a rate of \$100 and \$25 for Senior Citizens over the age of 60. A six-month sticker is available at a cost of \$60. When purchasing a Transfer Station Sticker, residents must bring their vehicle registration as well as proof of residency. Information regarding what may be taken to the Transfer Station is available at the Transfer Station or Board of Selectmen's Office.

Transfer Station Sticker Fees are as follows for the year October 1, 2000 - September 30, 2001:

TRANSFER STATION FEE SCHEDULE

Annual Sticker	\$ 100.00
Second Sticker (One Year)	\$ 50.00
Six Month Sticker	\$ 60.00
Senior Citizen One Year Sticker	\$ 25.00
(Second Stickers sold to Senior Citizens are not discounted.)	
Recycling Only Sticker (One year)	\$ - 0 -
Miscellaneous Items:	
Appliances: Without Freon - dishwashers, stoves, Water heaters, etc.	\$5.00 each
Appliances With Freon: Refrigerators, freezers, Air conditioners, etc.	\$10.00 each
CRTS, TV's	\$8.00 each
Propane Tanks	\$6.00 each
Tires	\$2.00 each
Bulky Furniture, couches, stuffed chairs, mattresses, etc.	\$2.00 each
Pickup Truck or Trailer Load of the following:	
Brush	\$10.00/load
Wood/building debris	\$10.00/load

NOTES:

1. Stickers entitle users to dispose of routine household residential refuse.
2. Fees for Miscellaneous Items entitle users to dispose of non-routine items on a periodic basis. In certain instances the user may be asked to identify the source of the non-routine item in order to be permitted to dispose of the item.
3. A pickup with a "load" is understood to be substantially full. The Attendant's judgment shall be final in this matter.
4. The Attendant shall have the option of temporarily restricting the use of the Transfer Station due to operational or space problems.
5. Users may purchase stickers or pay fees at the Transfer Station with CHECKS ONLY. No cash will be accepted at the Transfer Station for security reasons. Stickers and fees can also be paid for at the Board of Selectmen's Office, Room 303, Shattuck Street Building.
6. The appropriate fees will be collected for those items set out in the Transfer Station Fee Schedule regardless of whether the item is left in the swap shop or is to be discarded.

TOWN OF LITTLETON

ELECTED AND APPOINTED TOWN OFFICIALS

ELECTED TOWN OFFICERS - YEAR ENDING MAY 5, 2001

	TERM EXPIRES
MODERATOR Charles F. Kaye	2001
TOWN CLERK Mary Crory	2001
TAX COLLECTOR Rebecca Quinn	2002
TOWN TREASURER Margaret Dennehy	2003
BOARD OF ASSESSORS Kenneth Eldridge Daniel Heney Frederick J. Freund James Sommers Brian Wright	2001 2001 2002 2003 2003
BOARD OF SELECTMEN Michael D. Knupp Thomas W. O'Dea Ronald J. Caruso Karen Duggan McNamara Paul J. Glavey	2001 2001 2002 2002 2003
BOARD OF ELECTRIC LIGHT COMMISSIONERS Joseph McCumber Joseph Cataldo George Beebe Craig Gruskowski Bruce Trumbull	2001 2001 2002 2003 2003
BOARD OF WATER COMMISSIONERS Joseph McCumber Joseph Cataldo George Beebe Craig Gruskowski Bruce Trumbull	2001 2001 2002 2003 2003
CEMETERY COMMISSIONERS Susan Fougstedt David Badger Deborah Williams	2003 2001 2002

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TERM EXPIRES

LITTLETON SCHOOL COMMITTEE

Kathleen Zimmerman	2001
Susan McDowell	2002
Joseph Gaffney	2002
Elaine Braun-Keller	2003
Roland Gibson	2003

PLANNING BOARD

Janet LaVigne	2001
Mark Montanari	2002
Mark Johanson	2003
David Campbell	2004
Steven Wheaton	2005

TRUSTEES OF THE REUBEN HOAR LIBRARY

Frederick E. McAuley	2001
Barbara Chapin	2001
Marlene Reinschmidt	2002
Julian Stam	2002
Cheryl Hardy-Faraci	2003
Dorothy Sussman	2003

PARK AND RECREATION COMMISSION

Greg Champney	2001
Anita Harding	2001
Ivan Pagacik	2002
Al Gregory	2003
Frederick Freund	2003

BOARD OF HEALTH

Dr. Ellen C. Bell	2001
Don MacIver	2001
Peter M. Cassinari	2002
Robert Zimmerman	2002
Steve Foss	2003

BOARD OF COMMISSIONERS OF TRUST FUNDS

Raymond M. Cornish, Jr.	2001
Rick Hoole	2002
Thomas Todd	2003

HOUSING AUTHORITY

John Comeau	2005
Linda Stoffel Graves	2002
Mildred McGovern	2003
Marie Griffin	2001

COMMONWEALTH APPOINTEE

Alan McRae

TOWN OF LITTLETON

OFFICERS CHOSEN BY NOMINATION

POUNDKEEPER

2001

FIELD DRIVERS

Gregory Webber, Michael O'Malley, Raymond C. O'Neil 2001

FENCE VIEWERS

William Farnsworth, Timothy H. Whitcomb, Joe Knox 2001

SURVEYOR OF TIMBER AND MEASURER OF WOOD BARK

Henry Parlee 2001

MEASURERS OF GRAIN, WEIGHERS OF GRAIN, HAY, COAL, LIVESTOCK ETC.

Marvin Bernstein, Daniel Tarves, John Tarves 2001

OFFICERS APPOINTED

FINANCE COMMITTEE - 3 YEAR TERM

Moderator Appointee	Richard Montminy	2001
Water and Light Appointee	Fred Faulkner	2001
Board of Assessors Appointee	Kathleen Bussiere	2002
Board of Selectmen Appointees	Kenneth Adam	2002
	Will Ingham	2003
School Committee Appointees	Steven Venuti	2003
	Ann Essman	2002

TAX COLLECTOR APPOINTEES

Assistant Tax Collector	Mary Crory
Deputy Tax Collector	Kevin Bolduc

TOWN CLERK APPOINTEE

Assistant Town Clerk	Rebecca Jean Quinn
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BOARD OF HEALTH APPOINTEES

Animal Inspector	Frank Matheson
Burial Agent	David Badger
Mosquito Control Committee	

MODERATOR APPOINTEES

Regional School Planning Committee	
Dennis Phillips	
John Bowers	
Ellen Hall	

BOARD OF SELECTMEN APPOINTMENTS

TOWN ADMINISTRATOR

Timothy D. Goddard

TOWN COUNSEL

Judith Pickett
Raymond Miyares
Thomas Harrington

CONSTABLES

John M. Kelly
Clark Paige
David Allen
Joseph Connell
Robert Wilson

POLICE DEPARTMENT

CHIEF OF POLICE

John M. Kelly

LIEUTENANT

John J. Hagan

POLICE OFFICERS

Matthew King, Sergeant
Glen McKiel, Sergeant
Robert Romilly, Sergeant
Greg Irvine, Detective
Steven Ziegler, Detective
Thomas DeLegge, Patrolman
David Leslie, Patrolman

Michelle Henderson, Patrolman
Lisa Bonney, Patrolman
John Janakos, Patrolman
James Frohock, Patrolman
Brian Stickney, Patrolman
Robert Raffaelo, Patrolman

COMMUNICATIONS OFFICERS

Douglas J. Cook
Timothy Bemis
Sam Welch
Kathleen Webbert
John Murphy

ON-CALL COMMUNICATIONS OFFICERS

Claudia Curran
Tim Butler
Jeffrey Patterson

RESERVE POLICE OFFICERS

Douglas J. Cook
Robert Sabourin
Deborah Richardson
John Corbett
Michael Liddell
Michael Sallese
John Murphy
Jeffrey Patterson
Robert Bielecki

Thomas W. O'Dea, Chief, Retired
Roland J. Bernier
Savas Danos
Paul Glavey
Karen Duggan McNamara
Michael Knupp
Ronald Caruso
Frank Matheson
Gordon Bowker, Town Forest

MATRONS

Claudia Curran
Deborah Richardson

Linda Graves
Rosemary Quinn

SPECIAL POLICE OFFICERS - OTHER TOWNS

HARVARD

William Chase, Chief
All Officers

ACTON

Chief

AYER

Richard J. Rizzo, Chief
All Officers

TOWN OF LITTLETON

WESTFORD

Robert Welch, Chief
All Officers

BOXBOROUGH

Richard G. Vance, Jr., Chief
All Officers

GROTON

Chief
All Officers

FIRE DEPARTMENT

FIRE CHIEF

Alexander S. McCurdy

DEPUTY CHIEF

Keith Nixon

DIVISION CHIEF

James Ray

CAREER FF/EMT

William Harland, Jr., FF/EMT

ON-CALL EMERGENCY SERVICES

CAPTAIN

Scott Wodzinski
James Cahill

LIEUTENANT

Joe Rock
Keith Dunn
Terri Rock
Michael Denehy

FIREFIGHTERS/EMT's

FF Dwayne Banks
FF/EMT Brenda Dunn
FF William Harland, Sr.
FF/EMT Richard Kent
FF/EMT Donald Lane
FF Paul Leger
FF/EMT Ryan Monat
FF John McNamara
FF Patrice O'Malley
FF Colin Osgood
FF Jeff Pichel
FF Barry Real
FF Feargal Spain
FF/EMT Jennifer White

FF Tom Clancy
FF/EMT Michele Gallant
FF Mark Hickox
FF Richard Landers
FF Jonathan Lane
FF John Malloy
FF/EMT Steele McCurdy
FF/EMT David Nichols
FF Charles Ogilvie
FF/EMT Jeffrey Patterson
FF/EMT Anthony Polk
FF Steven Sawyer
FF/EMT Mike Steigerwald
FF/EMT Edward Williams

EMTs

EMT Penny Cadogan
EMT Brian Dressel
EMT Dick Golembeski
EMT Keith Hevenor
EMT David Polsey
EMT Mark Spitzer
EMT Timothy Wargo

EMT Paula Coke
EMT Paul Errico
EMT Nancy Gower
EMT Denise Moniz
EMT M. Thomas Quail
EMT Philip Swenson

COMPANY 4 Reservists

Nancy Gower
James Lally
Timothy Wargo

Gerald Hamm
Sharon Sawyer

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HIGHWAY SUPT.
Eric K. Durling

INFORMATION SYSTEMS MANAGER
Theresa Campbell

DOG OFFICER
Christopher Upperman

INSPECTOR OF BUILDINGS
Roland J. Bernier

ASSISTANT BUILDING INSPECTOR
Gabriel Vellante

PLUMBING INSPECTOR
Steven Cormier

GAS INSPECTOR
Steve Cormier

SEALER OF WEIGHTS & MEASURES
Douglas J. Cook

VETERANS AGENT
Charles C. Wright

ELECTION WARDEN
Mildred McGovern

MAPC REPRESENTATIVE
VACANT

**COUNCIL ON AGING
3 YEAR TERM**

Norman Berry	2003
Bernard Araujo	2003
Mary Catalanotto	2003
Barbara Brine	2003
Barbara Kamb	2002
Mary Kaye	2002
Greta Bennett	2002
Howard Russell	2001
Natalie Hallowell	2001
Curtis J. Lanciani	2001
Betty Eveland	2002

TOWN ACCOUNTANT
Meredith Mayo

MRTA ADVISORY BOARD
Timothy D. Goddard

ASSISTANT DOG OFFICER

INSPECTOR OF WIRES
Booth Jackson

ASSISTANT WIRING INSPECTOR
Vincent Chant

DEPUTY PLUMBING INSPECTOR
Joseph Cormier

DEPUTY GAS INSPECTOR
Joseph Cormier

NASHOBA VALLEY TECH. HIGH SCHOOL
Augustine Kish 2000
VACANT - (Alternate)

GRAVES REGISTRATION OFFICER
David Badger

REGISTRARS OF VOTERS
Mary Crory, Town Clerk
Sally Bowers
Mary L. Brown
Lois Smith

MAGIC REPRESENTATIVE
Karen Duggan McNamara
Thomas W. O'Dea

COMMISSION ON DISABILITIES (9)
Christoph Hohenemser
Bartlett Harvey
Linda Taricano
Wendy Vinal
Board of Selectman Member

4 VACANCIES

TOWN OF LITTLETON

CULTURAL COUNCIL 2 Year Term

Susan Harvey	2003
Gioia Clyde	2001
Andrews Bowers	2003
Geralynn Miller	2001
Henri Holkamp	2001
Jonathan Liebowitz	2002
Andrea Curran	2001
Eileen Monat	2002

CONSERVATION COMMISSION

3 YEAR TERM	
Ian Gunn	2001
Frank Matheson	2001
Sarah Seward	2002
Peter Tierney	2002
Carl Melberg	2003
James Pickard	2003
Dan Lord	2003

SCHOOL PLANNING COMMITTEE

3 YEAR TERM

Vacancy	2003
David Campbell	2003
Joe Gaffney	2003
Reed Augliere	2002
Vacancy	2002
Theresa Roberts	2002
Al Bradbury	2001
John Francis	2001
Duane Taylor	2001

PERMANENT MUNICIPAL

BUILDING COMMITTEE (5 year)

Richard Montminy	2001
William Farnsworth	2005
Kathleen Zimmerman	2004
Ron Caruso	2003
Sam Slarskey	2002
Warren Terrell	2005
Carol Frisoli	2004

BOARD OF APPEALS 3 YEAR TERM

Julia Adam	2001
Sherrill Gould	2001
Raymond Cornish	2003
Brad Miller	2002
Joseph Knox, Alt.	2001
John Cantino, Alt.	2002
William Farnsworth, Alt.	2001
Ray Galloni, Alt.	2002
Ronald Hudgens, Alt.	2002

MBTA ADVISORY COMMITTEE

Barbara Boothby	
Ron Catella	
Jack Cooney	
David Derrig	
Tim Goddard	
Roger Hauck	
Steve Sussman	
VACANCY	
VACANCY	

CABLE TELEVISION COMMITTEE

Patricia Lawrence	
Mildred McGovern	
Barbara McRae	
Alan McRae	
David Sill	

HISTORICAL COMISSION

John Bowers	
Pamela Campbell	
Walter Crowell	
Charles Howe	
Walter Higgins	
Ron Goddard	

PUBLIC SHADE TREE COMMITTEE

Frederick Findlay	
Deb Augliere	
Kim Ahern	
Barbara Chapin	
Tree Warden (Highway Supt.)	

TOWN FOREST COMMITTEE

Steve McLocklin	
Kathy Stevens	
Wayne Nadow	

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OPEN SPACE IMPLEMENTATION COMMITTEE (15)

Rita Biagioni
Debra Bray
Sarah Foss
Judy Grande
Ray Grande

Art Lazarus
Don MacIver
Linda Stein

(7 vacancies)

LAKES AND PONDS COMMITTEE

William Oakland, Chairman
Steve Wheaton, Planning Board
Jack Casey, Matawanake Assoc.
Dan Lord, Conservation Commission
Steve Foss, Board of Health
Paul Glavey, Board of Selectmen
John Folsom, Long Lake Association

SPECIAL WEIGHERS - FLAME

Marvin Bernstein
Daniel Tarves
John Tarves

SPECIAL WEIGHERS - MIDDLESEX MATERIALS

Lonnie Brown
Richard Matterson
John Gintner
Mark Landry
Drex Long

VERYFINE SCALE OPERATORS

William Beagen
Calvin Brown
Santuccio Carchidi
Ronald Farnsworth
Thomas Hess
Lawrence Hetu
Steven Martin
James Nicosia
Stephen Rousseau
Nicholas Signoretti
Richard Washington

SPECIAL WEIGHER - W. J. GRAVES CONSTRUCTION

Theodore Pitktewioz, Jr.

LITTLETON EMERGENCY MANAGEMENT AGENCY

OFFICERS

Douglas J. Cook, Director
Vacant, Deputy Director
Paul Tiernan, Intelligence Officer

Paul J. Glavey, Welfare Director
David Badger, Mortuary Officer

SKI MOBILE RESCUE

Dwayne Banks
Earl Banks
Ellen Banks
Booth Jackson
Michael O'Malley
Patrice O'Malley
Mary Jo Saunders
Henry J. Cormier, Jr.
Virginia Cormier

SHELTER OFFICERS

Everett Reed
Norman Sheldon

RADIO COMMUNICATIONS

Douglas J. Cook
Philip Swenson

NURSES

Joan Fellows
Ann Goddard
Ellen Harland
Julie Sullivan
Dean Kotsaftis

EMERGENCY MEDICAL TECHS

C. Gruskowski
Gerald Hamm
Richard Kent

TOWN OF LITTLETON

BOARD OF SELECTMEN

YEAR ENDING DECEMBER 31, 2000

The year 2000 arrived with little fanfare in Littleton. Our emergency services personnel prepared a comprehensive Y2K plan should the need arrive. While not necessary on January 1st, the plan was put to use a number of times when phone service to Littleton was severely disrupted. Over the course of the year, we experienced events lasting from a few hours to the better part of a week. Fire and Police were called in for extra duty until service was restored. These incidents remind us of how dependent both individuals and the community are when it comes to critical services. The phone company has learned much from these events and has upgraded both equipment and procedures.

While ready to react to problems when they occur, most of the Board's efforts over the past year have concentrated on meeting current goals and setting future goals. For a number of years, the Board's priorities have been focused on supporting education, managing growth, and expanding open space. The Master Plan process, conducted by the Planning Board, validates these priorities and brings them into sharper focus. While some specifics await the final report, this Board's planning has already been influenced by the new Master Plan.

The Board, through its Open Space Implementation Committee (OSIC) is active on a number of fronts. While the acquisition of additional open space continues to be a priority for this Board, it is important to maintain the spaces we already have in town. The Town has signed a lease with the former manager of the Morrison Farm to continue the operation of that property as a working farm. Tim Goddard, our Town Administrator, worked many hours to bring this lease to fruition and, until it was complete, insured that the farm remain a going operation. Thank you, Tim.

We are blessed in Littleton with many things. For this Board, one of the most rewarding aspects of serving the town is to work with so many dedicated employees. It has been a hallmark of Littleton that, in spite of occasional disagreements, people across all departments work hard for the citizens of town and work hard to help each other in that goal. We are pleased to have been able to complete a comprehensive compensation and classification plan that insures that our people are properly compensated for the work that they do. We engaged Human Resources Services, Inc. to do this work. A.E. Stapczynski, president of the firm, and her associates worked to insure fairness both internally and with comparable jobs in other towns similar in size to ours.

As a result of this work, Town Meeting voted to increase salaries to meet the minimum guidelines recommended by the study. Since no compensation plan is perfect in every dimension nor can it remain static, a new Personnel board was reconstituted with membership representing managers, workers, and the public. Any changes to the compensation and classification plan will come to the Board of Selectmen via the Personnel Board. We look forward to working with that board.

In a year of many accomplishments, there were some disappointments. The major one for the current chair of the Board of Selectmen was the purchase of a laptop by the Board of Health. Every elected board in town works through state statutes and has its own responsibility to the citizens of town. In addition, certain employees also have statutory responsibilities that should not be ignored by elected officials. In this context, purchases over a certain amount, must be made via an authorized municipal purchasing agent. It was unfortunate that the Board of Health did not follow this procedure. While the issue is currently at an impasse, it is hoped that it will be resolved soon.

Board of Selectmen (Continued)

The most significant and visible achievement for the Town in the year 2000 is the new High School now under construction. Enormous credit for this accomplishment goes to the School Committee and the Building Committee. We recognize the hundreds of hours and professional expertise given to the town by the Building Committee and thank each of them for all of their work. We hope all of the town's citizens and future students realize how much these individuals have given to the town.

Besides taking some pride in the people we appointed to the Building Committee, the Selectmen are also pleased that, over the past years, we have worked to insure that the finances are in place to meet the additional debt and operating expenses that come with a new High School. There is now \$5 Million in Stabilization that we will use for debt service until state reimbursement begins next year. Even more important, we have attempted to structure budgets so that the town's portion of debt service and the additional operational costs of the school are built into current and upcoming budgets.

Credit for the plan, and the commitment to it, goes to many people on the School Committee, the Building Committee, the Treasurer, and the Finance Committee as well as the Board of Selectmen. We also recognize many other boards and departments in town government that pulled together to make this a reality. From the beginning, Selectman Glavey believed that this could be done within Proposition 2 1/2. He was right.

Next up will be renovation of the old High School building as a Middle School. On the municipal side, we are preparing to build the long overdue Police Station. With the ongoing support of the Finance Committee, the Board of Selectmen will continue to closely watch the costs associated with these projects, and, more importantly, their impact on the tax rate

For Littleton residents, growth seems as inevitable as death and taxes. The rate of growth within Littleton, as measured in housing starts, has remained fairly constant over recent years. However, growth in surrounding towns is on the increase and with that has come an accelerated increase in traffic through Littleton. The pressure is felt on all Littleton roads. Proposed projects, along Route 2A/119, in Littleton and Acton threaten to add to that pressure and bring traffic in the Common to a standstill. The Board has been working with Representative Geoff Hall and Senator Pam Resor to improve coordination with the Massachusetts Highway Department.

Also in the area of transportation, progress continues on the regional Train Station. Due to the coordination of various agencies, this will be a long process. Throughout, we have been fortunate to have the help of Congressman Marty Meehan and his attentive staff. In the meantime we are requesting space near the present station from a private landowner.

As always, the future brings challenges and opportunities. We have met recent challenges well and are in a good position to meet the future. Our past and future success is due to the efforts of many people: employees, officials, board members, volunteers, and most important, involved citizens. The board appreciates and thanks them all.

Respectfully submitted,
Littleton Board of Selectmen

Karen Duggan McNamara, Chair
Ronald J. Caruso, Clerk
Paul J. Glavey

Michael D. Knupp, Vice Chair
Thomas W. O'Dea

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related thereto, and that this sum shall be in addition to an amount previously appropriated; that to raise this appropriation, the Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow the sum of \$3.8 million under and pursuant to Chapter 44, Section 7(3A) of the Massachusetts General Laws, as amended, or by any enabling authority; and to issue bonds or notes of the town, and to authorize the Permanent Municipal Building Committee to enter into a contract or contracts and to expend the sums available for said purpose.

The vote was by ballot and checklist. Total votes 187 Yes 171 No 16
Passed by the necessary 2/3rds vote.

The meeting was dissolved at 9:15 PM

ATTEST:

A true copy,
MARY CRORY,
Town Clerk

2000 PRESIDENTIAL PRIMARY MARCH 7, 2000

Pursuant to the warrant and the Constable's return thereon, the polls were opened at 7:00 a.m. by Mildred McGovern, Election Warden. The ballot box was examined by the Constable and presiding officer, set at 0: and so recorded. The polls were closed at 8:00 p.m.

Total Names checked as having voted:

Democrats	779
Republicans	1171
Libertarians	6

DEMOCRATIC PARTY

Democratic Presidential Preference:

Al Gore	410
Lyndon H. LaRouche, Jr.	3
Bill Bradley	344
No Preference	14
Blanks	8

State Committee Man:

Leonard H. Golder	158
James B. McGowan	428
Blanks	193

State Committee Woman:

Kathleen M. Donaghue	554
Blanks	225

Town Committee:

Jane Chrisfield
Barbara Comeau
John Comeau
Donald Cozzens
Theresa Dionne

TOWN OF LITTLETON

Paul Glavey
Timothy Goddard
Kevin Goddard
Patricia Goddard
Albert Gregory
Claire Griffiths
Michelle Hatch
Stefanie Heiter
Patricia Jones
Karen McNamara
Linda Morrison
Daniel Sullivan
Steven Sussman
Dorothy Sussman
Janice Trainor
Roberta Walsh
Mary Welch
Laura Beltrami
Holly Lindgren
Elliot Baskas

REPUBLICAN PARTY

Republican Presidential Preference:

Alan Keyes	19
George W. Bush	305
Gary Bauer	2
John McCain	841
Steve Forbes	1
Orrin Hatch	0
No Preference	0
Blanks	3

State Committee Man:

William C. Sawyer	732
Blanks	439

State Committee Woman:

Nancy J. Hough	149
Jeanne S. Kangas	739
Blanks	283

Town Committee:

George W. Dewey
Richard D. Woodbine
Therese Wall
Arthur Trepanier
Normie K. Temple
John A. McRae
Barbara J. McRae
Peter W. Tierney
Barbara Holmer
John Holmer
Edward Williams

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Nancy Tierney
James Coull
Linda Haines

LIBERTARIAN PARTY

Libertarian Presidential Preference:

Kip Lee	0
Harry Browne	4
Edison P. McDaniels, Sr.	0
Larry Hines	1
David Lynn Hollist	0
L. Neil Smith	0
No Preference	1

State Committee Man:

Blanks	6
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State Committee Woman:

Blanks	6
--------	---

Town Committee:

Blanks	6
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Attest:

A true copy

Mary Crory, Town Clerk

TOWN OF LITTLETON ANNUAL TOWN ELECTION May 6, 2000

Pursuant to the warrant and the Constable's return thereon, the polls were opened at 8:00 AM by Mildred McGovern, Election Warden. The ballot box was examined by the Constable and presiding officer, set at 0, and so recorded. The polls closed at 8:00 PM.

Total names as having voted:

Precinct #1	817
Precinct #2	<u>890</u>
Total votes cast	1707

MODERATOR – One Year Term

VOTE FOR ONE

Charles F. Kaye	1425
Blanks	282

TREASURER – Three Year Term

VOTE FOR ONE

Margaret Dennehy	1385
Blanks	322

SELECTMEN – Three Year Term

VOTE FOR ONE

Paul J. Glavey	903
Edward Fultz	245
Karen Hannifin	478
Blanks	81

TOWN OF LITTLETON

ASSESSORS – Three Year Term

James Sommer	1219
Brian Wright	112
Blanks	2083

VOTE FOR TWO**CEMETERY COMMISSIONER – Three Year Term**

Susan Fougstedt	1339
Blanks	368

VOTE FOR ONE**ELECTRIC LIGHT COMMISSIONER – Three Year Term**

Craig Gruskowski	1109
John Kamb	733
Bruce Trumbull	905
Blanks	667

VOTE FOR TWO**WATER COMMISSIONER – Three Year Term**

Craig Gruskowski	1080
John Kamb	753
Bruce Trumbull	901
Blanks	680

VOTE FOR TWO**SCHOOL COMMITTEE – Three Year Term**

Reed Augliere	522
Susan Melander	572
Elaine Braun-Keller	924
Roland A. Gibson	1144
Blanks	252

VOTE FOR TWO**COMMISSIONER OF TRUST FUNDS – Three Year Term**

Thomas Todd	1277
Blanks	430

VOTE FOR ONE**PARK & RECREATION COMMISSIONER – Three Years**

Frederick J. Freund	1183
Albert R. Gregory	1209
Blanks	1022

VOTE FOR TWO**BOARD OF HEALTH – Three Year Term**

Stephen S. Foss	1254
Blanks	453

VOTE FOR ONE**LIBRARY TRUSTEE – Three Year Term**

Dorothy Sussman	1259
Cheryl L. Hardy-Feraci	1140
Blanks	1015

VOTE FOR TWO**PLANNING BOARD – Five Year Term**

Steven Wheaton	1159
Blanks	548

VOTE FOR ONE

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PLANNING BOARD-Three Year Term

Mark Johanson	252
Betsy Bohling	78
Blanks	1377

VOTE FOR ONE**HOUSING AUTHORITY – Five Year Term**

John C. Comeau	1268
Blanks	439

VOTE FOR ONE

Attest: A TRUE COPY

MARY CRORY, Town Clerk

**SPECIAL TOWN MEETING
MONDAY, MAY 8, 2000**

The meeting was called to order by the moderator, Charles F. Kaye at 7:32 pm.

ARTICLE 1: Unpaid Bills

Withdrawn

ARTICLE 2: Line Item Transfers – Article 4 of the 1999 ATM

Voted unanimously to authorize the following transfers, appropriations and adjustments in the Fiscal Year 2000 Budgetary Line Items approved in accordance with Article 4 of the 1999 Annual Town Meeting:

To transfer the surplus amount of \$30,900.00 from Line Item 63, "Highway Dept. – Expenses" to Line Item 62, "Highway Dept. – Salaries" to cover a projected shortfall in that line item.

To Transfer the surplus amount of \$4,000.00 from Line Item 67, "Cemeteries – Expenses" to Line Item 66, "Cemeteries – Salaries and Wages" to cover a projected shortfall in that line item.

To transfer the surplus amount of \$560.00 from Line Item 14, "Town Reports", to Line Item 73, "Council on Aging – Salaries" to cover a projected shortfall in that line item.

To transfer the surplus amount of \$500.00 from Line Item 80, "Insurance", to Line Item 20, "Conservation – Clerk" to cover a projected shortfall in that Line Item.

To transfer the surplus amount of \$1,500.00 from Line Item 16, "Shattuck Street Building maintenance – Expenses" to Line Item 15 "Shattuck Street Building maintenance – Salaries" to cover a projected shortfall in that line item.

To transfer the surplus amount of \$5,000.00 from Line Item 11, "Data Processing – Salary" to Line Item 12, "Data Processing – Expenses", to cover a projected shortfall in that line item.

To transfer the surplus amount of \$5,000.00 from Line Item 80, "Insurance Expense" to Line Item 19, "Legal Expense" to cover a projected shortfall in that line item.

TOWN OF LITTLETON

To transfer the surplus amount of \$3,000.00 from Line Item 80, "Insurance Expense" to Line Item 4, "Selectmen – Expenses" to cover a projected shortfall in that line item.

To transfer the surplus amount of \$10,000.00 from Line Item 80, "Insurance Expense" to Line Item 79, "Gasoline" to cover a projected shortfall in the line item.

To transfer the surplus amount of \$26,000.00 from Line Item 42, "Control Center – Salaries and Wages", to Line Item 37, "Police Dept. – Salaries and Wages" to cover a projected shortfall in that line item.

ARTICLE 3: Transfers from Available Funds

Voted unanimously to transfer from available funds, the sum needed by various departmental budgets and appropriations to complete the Fiscal Year ending June 30, 2000, as follows:

Transfer from:	GENERAL FUND	
<u>ACCOUNT NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
22107	FY'97 Reserve for Abatement	\$ 71,348.06
22108	FY'98 Reserve for Abatement	35,487.55
60181	Assessors Mass Appraisal System	1,536.64
60249	Shaker Lane Reconstruction Interest	7,082.21
60250	Shaker Lane/Equipment – Interest	8,490.28
60251	Fire Station Rehab – Interest	97.77
60294	FY'99 Unemployment Account	24,107.60
60304	New Ambulance – Interest	8,623.41
60311	Highway Equipment – Interest	7,526.48
60319	FY'00 Unemployment Account	3,500.00
	TOTAL:	\$ 167,800.00

Transfer to FY2000 Operating Budget:

<u>LINE ITEM</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
12	Data Processing Expenses	\$ 8,000.00
19	Legal Expense	\$ 10,000.00
40	Fire Dept. - Salaries & Wages	\$ 13,000.00
72	Library Expenses	\$ 26,800.00
85	Telephone Town - Offices	\$ 10,000.00
94	School Dept. - Special Needs	\$ 100,000.00
	TOTAL:	\$ 167,800.00

ARTICLE 4: Transfer from Water Surplus

Voted unanimously to transfer the sum of \$49,000.00 from Water Surplus to the following accounts: Account #50 – Electricity, \$20,000.00; Account #140 – Wellhead Protection, \$15,000.00; Account #200 – Payroll, \$14,000.00; to complete the 1999-2000 Fiscal Year.

ARTICLE 5: Water Surplus for Water Main Installations

Voted unanimously to transfer from Water Surplus the sum of \$200,000.00 to be used for water main installation and system improvements on Newtown Road in association with Highway Department drainage and roadway improvements.

ARTICLE 6: Spectacle Pond Tower Lease

Voted unanimously to authorize the Board of Water Commissioners to lease for a minimum of ten years a 2,500 square foot portion of the Water Department's Spectacle Pond property located on the westerly side of Hartwell Avenue at the intersection with Great Road, shown as Parcel 15 on Assessors' Map R-24, to the winner of a competitive bid, selected pursuant to Mass. General Laws, Chapter 30B, for the purpose of constructing, maintaining and operating a wireless telecommunication facility thereon subject to special permit granting from the Planning Board; and in exchange for a lease, the Town shall, as a minimum, receive payment of \$2,250.00 a month during the Option/Lease period with a 4.5% annual rent escalation, and additional in-kind services to be provided to the Water Department; co-locators who shall be selected by similar means shall make a minimum \$1,800.00 monthly payment during the Option/Lease period with a 4.5% annual rent escalator, and additional in-kind services to be provided to the Water Department; all rental proceeds shall be deposited by the Treasurer into the Clean Lakes Fund Account to be used for Diagnostic Feasibility Study and Cleanup Ad Hoc Clean Lakes Committee.

ARTICLE 7: Nashoba Valley Technical High School

Voted not to disapprove the \$25,491,326 indebtedness authorized by the Nashoba Valley Technical High School District Committee on March 21, 2000 for the purpose of reconstructing, adding to, equipping and furnishing the Nashoba Valley Technical High School.

The meeting was dissolved to the Annual Town Meeting at 8:50 p. m.

Attest:
A TRUE COPY
MARY CRORY, Town Clerk

ANNUAL TOWN MEETING MONDAY, MAY 8, 2000

The meeting was called to order by Moderator Charles F. Kaye at 7:00 p. m. The invocation was given by the Rev. David Callahan.

ARTICLE 1: Officers Chosen

Current individuals holding these positions:

Poundkeeper -	Sue Conley
Fence Viewers -	William Farnsworth
	Timothy Harrison Whitcomb
	Joseph Knox
Field Drivers -	Gregory Webber
	Michael O'Malley

TOWN OF LITTLETON

Surveyor -	Raymond C. O'Neil
Measurers -	Henry Parlee
	Marvin Bernstein
	Daniel Tarves
	John Tarves

ARTICLE 2: Finance Committee Report

Ann Essman gave a report from the Finance Committee and explained the process in establishing the budget for the town departments and the salaries of employees.

ARTICLE 3: Building Commissioner Revolving Funds

Voted unanimously to reauthorize the Building Commissioners revolving fund established under M.G. L. Ch. 44, §53E 1/2, for the purpose of receiving fees and making disbursements in connection with the administration of the Office of the Building Commissioner. No more than \$75,000.00 shall be expended from this fund during Fiscal Year 2001. Amounts credited to this fund shall be expended for the costs involved in the administration of the Office of the Building Commissioner, including payment of wages, salaries, and fringe benefits of employees.

ARTICLE 4: Annual Budget for FY 2001

Voted unanimously to raise and appropriate, transfer from available funds in the Treasury, sums of money to defray the expenses of the various departments, and to fix the salary and compensation of all elected officials as follows:

GENERAL GOVERNMENT

1. Moderator	\$50.00
--------------	---------

Selectmen

2. Salaries	\$2,000.00
3. Clerk	\$30,100.00
4. Expenses	\$14,700.00
5. Long Term Disability	\$24,222.00

Town Administrator

6. Salary	\$51,500.00
7. Expenses	\$2,000.00

Town Accountant

8. Salary and Wages	\$76,941.00
9. Expenses	\$2,285.00
10. Audit Expense	\$14,000.00

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Information Systems

11. Salary	\$38,000.00
12. Expenses	\$92,294.00

20 Foster Street - Building Maintenance

13. Expenses	\$27,700.00
14. Town Reports	\$7,000.00

Shattuck Street Building Maintenance

15. Salaries and Wages	\$60,852.00
16. Expenses	\$116,200.00

Elections and Registrations

17. Salaries	\$4,526.00
18. Expenses	\$8,900.00
19. Legal Expense	\$55,000.00

Conservation Commission

20. Clerk	\$15,854.00
21. Expenses	\$4,300.00

Treasurer

22. Salary	\$41,200.00
23. Assistant Town Treasurer	\$37,415.00
24. Expenses	\$9,050.00
25. Interest on Borrowing	\$765,385.00

Tax Collector

26. Salary	\$34,930.00
27. Assistant Tax Collector	\$13,102.00
28. Expenses	\$10,120.00

Board of Assessors

29. Salaries	\$105,354.00
30. Expenses	\$7,100.00

Town Clerk

31. Salaries	\$38,899.00
32. Expenses	\$600.00

TOWN OF LITTLETON

Planning Board

33. Clerk	\$22,909.00
34. Expenses	\$4,600.00

Finance Committee

35. Expenses	\$135.00
36. Reserve Fund	<u>\$100,000.00</u>
TOTAL GENERAL GOVERNMENT	\$1,839,223.00

PROTECTION OF PERSONS AND PROPERTY

Police Department

37. Salaries and Wages	\$842,157.00
38. Expenses	\$82,143.00
39. Parking Clerk Expenses	\$400.00

Fire Department

40. Salaries and Wages	\$402,417.00
Xfer from Ambulance Receipts	(\$50,000.00)
41. Expenses	\$94,157.00

Control Center

42. Salaries and Wages	\$250,484.00
43. Expenses	\$20,783.00

Animal Control

44. Salary	\$11,330.00
Xfer from B. Sampson Fund	(\$500.00)
Xfer from County Dog Tax	(\$1,850.00)
45. Expenses	\$4,000.00
46. Emergency Management Agency	\$1,400.00
47. Dutch Elm Disease	\$1,000.00
48. Shade Tree Planting	\$2,000.00

Sealer of Weights and Measures

49. Salary	\$2,000.00
50. Expenses	\$200.00

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Building Commissioner

51. Salaries and Wages	\$65,566.00
52. Expenses	\$3,575.00

Board of Appeals

53. Clerk	\$3,090.00
54. Expenses	\$1,400.00

TOTAL PROTECTION OF PROPERTY

\$1,788,102.00

HEALTH AND SANITATION

Board of Health

55. Clerk	\$21,418.00
56. Expenses	\$2,075.00
57. Animal Inspector	\$1,300.00
58. Town Nursing Salary	\$1,000.00
59. Eliot Clinic	\$3,780.00
60. Concord Family Services	\$3,000.00
61. C.O.D.E.	\$0.00

TOTAL HEALTH AND SANITATION

\$32,573.00

HIGHWAYS

General Highways

62. Salaries	\$512,440.00
63. Expenses	\$347,437.00
64. Snow and Ice Removal - Expense	\$31,400.00
65. Snow and Ice Removal -	

Overtime salaries \$28,600.00

Xfer from Transfer Station Stickers (\$140,000.00)

TOTAL HIGHWAYS \$919,877.00

Cemetery Department

66. Salaries and Wages \$63,460.00

Xfer from Sale of Lots (\$10,000.00)

Xfer from Interest on Perpetual Care (\$55,315.00)

TOWN OF LITTLETON

67. Expenses	\$21,855.00
TOTAL CEMETERIES	\$85,315.00

Veteran's Services

68. Benefits and Services	\$180.00
69. Veteran's Agent Salary	\$2,833.00
70. Expenses	<u>\$500.00</u>
TOTAL VETERAN'S SERVICES	\$3,513.00

Reuben Hoar Library

71. Salaries and Wages	\$273,887.00
72. Expenses	\$65,900.00
Xfer from Library Trust funds	<u>(\$28,600.00)</u>
TOTAL LIBRARY	\$339,787.00

Council on Aging

73. Salary	\$62,974.00
74. Expenses	<u>\$19,650.00</u>
TOTAL COUNCIL ON AGING	\$82,624.00

Park and Recreation Department

75. Salaries and Wages	\$64,202.00
76. Expenses	<u>\$7,585.00</u>
TOTAL RECREATION DEPARTMENT	\$71,787.00

Pensions and Benefits

77. County Retirement	\$411,462.00
78. Group Insurance	<u>\$1,059,000.00</u>
TOTAL PENSIONS AND BENEFITS	\$1,470,462.00

Unclassified

79. Gasoline	\$41,000.00
80. Insurance	\$260,000.00
81. Memorial Day	\$1,000.00
82. Patriots' Day	\$50.00
83. Historical Commission	\$2,000.00
84. Disability Commission	\$750.00

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85. Telephone - Town House	\$32,000.00
86. Merrimack Valley Library Consortium	\$22,865.00
TOTAL UNCLASSIFIED	\$359,665.00

School Department

Salaries

87. Administration	\$761,075.00
88. Instructional	\$5,475,544.00
89. Support Personnel	\$327,786.00
Sub-Total Salaries	\$6,564,405.00

Expenses

90. Operation of Educational Programs	\$512,330.00
91. Transportation	\$268,721.00
92 Utilities	\$223,500.00
93. Maintenance	\$320,200.00
94. Special Needs	\$934,965.00
95. Other	\$72,223.00
Sub-Total Expenses	\$2,331,939.00

Xfer from L.H. Zappay Fund	(\$200.00)
Xfer from Hildreth Fund	(\$1,500.00)
Xfer from Goldsmith Fund	(\$100.00)
Xfer from Johnson School Fund	(\$200.00)
Xfer from Free Cash	(\$650,000.00)
TOTAL SCHOOL DEPARTMENT	\$8,896,344.00

LINE ITEMS NOT REQUIRING A VOTE

Assessments

96. Nashoba Valley Technical School	\$16,532.00
97. Nashoba Board of Health	\$27,503.00
98. B&M Crossing Maintenance	\$2,806.00
TOTAL ASSESSMENTS	\$46,841.00

99. Debt and Interest	\$735,177.49	\$661,065.00	\$1,409,861.00
100. Tax Title Expenses			\$11,000.00

TOWN OF LITTLETON

Xfer from Electric Light Dept. Depreciation Account	(278,871.00)
Xfer from EOEA Reimbursement (Frost Whitcomb)	<u>(\$18,000.00)</u>
TOTAL NOT REQUIRING A VOTE	\$1,467,702.00
TOTAL MUNICIPAL BUDGET	\$17,356,974.00
WATER DEPARTMENT (ENTERPRISE FUND)	
Salaries and Wages	\$490,000.00
Expenses	<u>\$623,180.00</u>
TOTAL WATER DEPARTMENT	\$1,113,180.00
TOTAL ARTICLE 4	\$18,470,154.00

ARTICLE 5: Street Lighting

Voted unanimously to raise and appropriate the sum of \$45,824.00 for electricity to be used for street lighting, and that, the sum and income from the sales of electricity to private consumers, or the electricity supplies to municipal buildings, or the municipal power and from sales of appliances and jobbing during the current fiscal year, to be appropriated for the municipal light plant, the whole to be expended by the Manager of the Municipal Lighting under the direction and control of the Electric Light Board for expenses of the plant for the fiscal year, as defined in Chapter 164, Section 57, of the General Laws, including out of state travel, and if said sum and said income shall exceed as the Electric Light Board may determine, it shall be transferred to the construction fund of said plant and appropriated for such additions thereto as may be authorized by the Electric Light Board and the balance of said excess shall be returned to the Town Treasurer.

ARTICLE 6: Transfer from Water Surplus

Voted unanimously to transfer from Water Surplus, the sum of \$350,390.00 to meet the annual bonded indebtedness of the Water Department.

ARTICLE 7: Fire Department Major Equipment and Repair Account

Voted unanimously to add to the Fire Department Major Equipment and Repair Account for the purchase of new equipment, or for the major repairs to existing equipment, and to raise and appropriate the sum of \$10,000.00 for said purpose.

ARTICLE 8: Protective Clothing for Firefighters and EMTs

Voted unanimously that the sum of \$70,000.00 be hereby appropriated for the purchase of protective clothing for Firefighters and EMTs, and a Thermal Imaging Camera; that to raise this appropriation, the Treasurer with the approval of the Board of Selectmen is hereby authorized to borrow the sum of \$65,000.00 under and pursuant to Chapter 44, Section 7(9), of the Massachusetts General

Laws, as amended, or any other enabling authority, and to issue bonds or notes of the Town, therefore, that the further sum of \$5,000.00 is raised and appropriated for the purpose of preparing, issuing and marketing the bonds or notes issued hereunder and for paying interest on the bonds and on temporary notes issued in anticipation thereof; and to authorize the Board of Selectmen to enter into a contract or contracts for said purpose.

The vote was by ballot and checklist and was unanimous.

ARTICLE 9: Police Department Major Equipment and Repair Account

Voted unanimously to add to the Police Department Major Equipment and Repair Account for the purchase and/or lease of new equipment, or for major repairs to existing equipment, and to raise and appropriate the sum of \$43,500.00 for said purpose.

ARTICLE 10: Upgrading of the Communication Facilities of the Police Department

Voted unanimously to raise and appropriate the sum of \$15,000.00 for the purpose of upgrading the communications facilities and capabilities of the Littleton Police Department.

ARTICLE 11: Highway Department Major Equipment and Repair Account

Voted unanimously to add to the Highway Department Major Equipment and Repair Account for the purchase of new equipment, or for major repairs to existing equipment, and to raise and appropriate the sum of \$10,000.00 for said purpose.

ARTICLE 12: Purchase of New Equipment for the Highway Department

Voted unanimously that the sum of \$172,500.00 be hereby appropriated for the purpose of purchasing the following items of new equipment for the Highway Department:

1. 10 Wheel Dump Truck

Catch Basin Cleaner

and for costs incidental and related thereto; that to raise this appropriation, the Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow the sum of \$165,000.00 under and pursuant to Chapter 44, Section 7(9), of the Massachusetts General Laws, as amended, or any other enabling authority, and to issue bonds or notes of the Town, therefore, that the further sum of \$7,500.00 is raised and appropriated for the purpose of preparing, issuing and marketing the bonds or notes issued hereunder and for paying interest on the bonds and on temporary notes issued in anticipation thereof; and to authorize the Board of Selectmen to enter into a contract or contracts for said purpose.

The vote was by ballot and checklist.

ARTICLE 13: Fencing for Ayer Road Soccer Field

WITHDRAWN

ARTICLE 14: Citizens Petition – Re: Board of Health

WITHDRAWN BY PETITIONER

ARTICLE 15: Library Improvements

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Voted unanimously to raise and appropriate the sum of \$26,000.00 for the purpose of painting, carpeting and other cosmetic repairs at the Reuben Hoar Library.

ARTICLE 16: Add to the Master Plan Account

Voted unanimously to raise and appropriate the sum of \$15,000.00 to add to the Master Plan Account of the Planning Board for the purpose of implementing the Master Plan for the Town of Littleton.

ARTICLE 17: Capital Improvements to the 1922 wing of Shattuck Street

Voted unanimously to raise and appropriate the sum of \$15,000.00 to provide for capital improvements to the 1922 wing of the Shattuck Street Town Offices.

ARTICLE 18: Public Land Acquisition Fund

Voted unanimously to raise and appropriate, the sum of \$100,000.00 which shall be deposited in a Special Revenue Fund to be known as the "Public Land Acquisition Fund" for the purpose of purchasing land for conservation, recreation or other municipal purposes.

ARTICLE 19: Adding to the Conservation Fund

Voted unanimously to raise and appropriate the sum of \$5,000.00 for the purpose of adding to the Conservation Fund for the purposes described in Mass. Gen. Law Chapter 40, Section 8C.

ARTICLE 20: MAGIC

Voted unanimously to raise and appropriate the sum of \$1,500.00 to fund Littleton's active participation in the Minuteman Advisory Group on Interlocal Coordination (MAGIC).

ARTICLE 21: Adding to the Information Systems Department Account

Voted unanimously to raise and appropriate the sum of \$20,000.00 in order to provide for the purchase of new computer hardware and software by the Information Systems Department.

ARTICLE 22: Senior Citizens Tax Work-off Abatement Program

Voted unanimously to accept the provisions of Massachusetts General Law Chapter 59, §5K, for the purpose of establishing a Senior Citizen Property Tax Work-off Abatement program.

ARTICLE 23: Mill Pond Clean Up Project

Voted unanimously to raise and appropriate, the sum of \$40,000.00 for the purpose of Phase II engineering design and permitting for the Mill Pond Cleanup project.

ARTICLE 24: Mill Pond Clean Up

No action necessary

ARTICLE 25: Park and Recreation Portable Toilets WITHDRAWN

ARTICLE 26: Zoning Amendments to Chapter 173-31

Voted unanimously to revise the following section of Chapter 173 of the Code of the Town of Littleton:

173-31. Intensity of use schedule.

Change the heading “Principal Building” to “Principal Building or Structure” and to change the heading “Accessory Building” to “Accessory Building or Structure”.

ARTICLE 27: Zoning Amendments to Chapter 173-2, 26, 32, and 61

Voted unanimously to amend Chapter 173 of the Code of the Town of Littleton as follows:

Section 173-2. Terms defined.

To add the following definition:

Self-Storage Facility – An establishment consisting of a structure or group of structures containing separate storage spaces, possibly of varying sizes, leased or rented for dead storage as individual leases. Individual storage spaces shall be leased or rented to tenants who are to have access to said space for the purpose of storing or removing personal property. No individual storage space shall exceed nine hundred (900) square feet of gross floor area.

Section 173-26. Use regulation schedule.

To add the following use under A. Principal uses, under the subsection INDUSTRIAL USES to follow Commercial Power Generation.

	<u>R</u>	<u>B</u>	<u>IA</u>	<u>IB</u>
Self-Storage Facilities	N	N	P	P

Section 173-32. Parking requirements.

To add the following subsection under B. Schedule of parking area requirements.

(14) Self-Storage Facilities: 8 parking spaces plus two additional spaces for each 10,000 square feet floor area or fraction thereof over the first 20,000 square feet.

Section 173-61. Use regulations. (Aquifer and Water Resource District)

To add the following regulation within the Aquifer and Water Resource District bylaw under “Uses”, following “Motor vehicle service or washing station”.

	<u>Aquifer</u>	<u>Water Resource</u>
Self-Storage Facility	N	P

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ARTICLE 28: Discontinue the northern end of Snow Terrace

Voted unanimously to discontinue, pursuant to Massachusetts General Laws, Chapter 82, Section 21, the northern end of Snow Terrace which is currently unbuilt, Assessor's Map U03 Parcel 15-0, bounded by the properties at 16 Snow Terrace and 19 Woodridge Road, Assessors Map U03 16-0.

ARTICLE 29: Leasing of Morrison Property

Voted unanimously to authorize the Board of Selectmen to enter in to a lease for agricultural purposes, Lots 102-A, 103-A, 104, 105, 109, 110, and 111, as shown on a plan entitled "Plan of Land in Littleton, Mass. Prepared for The Town of Littleton ~ Morrison Property ~", by David E. Ross Associates, Inc. dated April, 2000, Plan No. L-6078 - "A", No. L-6078 - "B", and No. L-6079- "C", and Lot 107 as shown on a plan entitled "Land in Littleton, Mass. Surveyed for the Town of Littleton, "Morrison Property", by David E. Ross Associates, Inc., dated February 29, 2000, Sheet 2 of 5; said lots contain the orchard, the upper barn, the two family dwelling, and the lower barn and cottage; the lease is with Nagog Fruiterers Inc., a Massachusetts corporation wholly owned by Charles J. Auger, for a term not to exceed ten (10) years. The Lessee shall pay as annual rent the sum of seven thousand five hundred dollars (\$7,500) for the first two years, increasing in annual increments thereafter of one thousand dollars (\$1,000), which shall be paid not later than the fifth (5th) of January each year beginning January 5, 2001 through the final payment due on January 5, 2010.

ARTICLE 30: Operating Budget for the Morrison Orchard

WITHDRAWN

ARTICLE 31: Change of Use, Two Lots of Morrison Property

Voted unanimously to change the use of two parcels of the so-called Morrison Property, Lot 103-A on a "Plan of Land In Littleton, Mass. Prepared For The Town of Littleton", dated April 2000, Plan No. L-6078- "B", consisting of 14.25 acres, and Lot 110 as shown on same plan, Plan No. L-6078- "C", consisting of 3.01 acres, from general municipal use to use as conservation land, to be managed and controlled by the Littleton Conservation Commission pursuant to G. L. c. 40, §8C, and to be subject to the leases voted pursuant to Article 29 of the May 8, 2000 Annual Town Meeting.

The meeting adjourned to Wednesday night, May 10, 2000 at 7:30 pm.

The second night of the Annual Town Meeting was called to order by Moderator, Charles F. Kaye, on Wednesday, May 10, 2000 at 7:32 p.m.

Article 32: Demolition of Historically Significant Buildings

Voted unanimously to adopt the following new by-law:

DEMOLITION OF HISTORICALLY SIGNIFICANT BUILDINGS OR STRUCTURES

SECTION 1- INTENT AND PURPOSE

This By-Law is adopted for the purpose of protecting the historic and aesthetic qualities of the Town by encouraging owners to preserve, rehabilitate or restore whenever possible, buildings or structures which

constitute or reflect distinctive features of the architectural or historic resources of the Town. Such preservation will thereby promote the public welfare and preserve the cultural heritage, economic heritage and social history of the Town.

SECTION 2- DEFINITIONS

For the purposes of this section the following words and phrases have the following meanings:

Commission - The Littleton Historical Commission

Commissioner - The Littleton Building Commissioner

Demolition Permit - The permit issued by the Commissioner as required by the state building code for the demolition, partial demolition or removal of a building or structure.

Building or Structure: Any combination of materials capable of being used for shelter of persons, animals, or property.

Historically Significant Building or Structure - any building or structure that is: (1) importantly associated with one or more historic persons or events, or with the architectural, cultural, political, economic or social history of the Town, the Commonwealth of Massachusetts or the United States of America; or (2) is historically or architecturally important by reason of period, style, method of building construction or association with a particular architect or builder, either by itself or in the context of a group of buildings or structures.

SECTION 3 - REGULATED BUILDINGS AND STRUCTURES

The provisions of this Article shall apply only to the following buildings or structures: (1) a building or structure listed on the National Register of Historic Places or the State Register of Historic Places, or the subject of a pending application for listings on either of said Registers; or (2) a building or structure located within 200 feet of the boundary line of any federal, state or local historic district; or (3) a building or structure included in the Inventory of the Historic and Prehistoric Assets of the Commonwealth, or designated by the Historical Commission for inclusion in said Inventory. Notwithstanding the preceding sentence, the provisions of this section shall not apply to any building or structure located in a local historic district and subject to regulation under the provisions of Chapter 40C of the Massachusetts General Laws.

SECTION 4- PROCEDURE

The Building Commissioner shall forward a copy of each demolition permit application for a building or structure identified in paragraph (c) of this section to the Historical Commission within five (5) days after the filing of such application. No demolition permit shall be issued at that time.

Within twenty (20) days after its receipt of such application, the Historical Commission shall determine whether the building or structure is historically significant. The applicant for the permit shall be entitled to make a presentation to the Historical Commission if he or she makes a timely request in writing to the Historical Commission.

If the Historical Commission determines that the building or structure is not historically significant, it shall so notify the Building Commissioner and the applicant in writing and the Building Commissioner may issue a demolition permit. If the Historical Commission determines that the building or structure is historically significant, it shall notify the Building Commissioner and the applicant in writing that a

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demolition plan review must be made prior to the issuance of a demolition permit. If the Historical Commission fails to notify the Building Commissioner and the applicant of its determination within twenty-five (25) days after its receipt of the application, then the building or structure shall be deemed not historically significant and the Building Commissioner may issue a demolition permit.

Within sixty (60) days after the applicant is notified that the Historical Commission has determined that a building or structure is historically significant, the applicant for the permit shall submit to the Historical Commission ten (10) copies of a demolition plan that shall include the following information: (i) a map showing the location of the building or structure to be demolished with reference to lot lines and to neighboring buildings and structures: (ii) photographs of all street facade elevations: (iii) a description of the building or structure, or part thereof, to be demolished; (iv) the reason for the proposed demolition and data supporting said reason, including, where applicable, data sufficient to establish any economic justification for demolition; and (v) a brief description of the proposed reuse of the parcel on which the building or structure to be demolished is located.

The Historical Commission shall hold a public hearing with respect to the application for a demolition permit, and shall give public notice of the time, place and purposes thereof at least fourteen (14) days before said hearing in such manner as it may determine, and by mailing, postage prepaid, a copy of said notice to the applicant, to the owners of all adjoining property and other property deemed by the Historical Commission to be materially affected thereby as they appear on the most recent real estate tax list of the Board of Assessors, to the Planning Board, to any person filing written request for notice of hearings, such request to be renewed yearly in December, and to such other persons as the Historical Commission shall deem entitled to notice. Within sixty (60) days after its receipt of the demolition plan, the Historical Commission shall file a written report with the Building Commissioner on the demolition plan which shall include the following: (i) a description of the age, architectural style, historic association and importance of the building or structure to be demolished; (ii) a determination as to whether or not the building or structure should preferably be preserved. The Historical Commission shall determine that a building or structure should preferably be preserved only if it finds that the building or structure is an historically significant building or structure which, because of the importance made by such building or structure to the Town's historical and/or architectural resources, it is in the public interest to preserve, rehabilitate or restore.

If, following the demolition plan review, the Historical Commission does not determine that the building or structure should preferably be preserved, or if the Historical Commission fails to file a report with the Building Commissioner within the time limit set out in subparagraph (E) next above, then the Building Commissioner may issue a demolition permit.

If, following the demolition plan review, the Historical Commission determines that the building or structure should preferably be preserved, then the Building Commissioner shall not issue a demolition permit for a period of six (6) months from the date of the filing of the Historical Commission's report unless the Historical Commission informs the Building Commissioner prior to the expiration of such six (6) month period that it is satisfied that the applicant for the demolition permit has made a bona fide, reasonable and unsuccessful effort to locate a purchaser for the building or structure who is willing to preserve, rehabilitate or restore the building or structure, or has agreed to accept a demolition permit on specified conditions approved by the Historical Commission.

SECTION 5- EMERGENCY DEMOLITION

If the condition of a building or structure poses a serious and imminent threat to the public health or safety due to its deteriorated condition, the owner of such building or structure may request the issuance

of an emergency demolition permit from the Commissioner. As soon as practicable after the receipt of such a request, the Commissioner shall arrange to have the property inspected by a board consisting of himself, the Chairman of the Commission, the Board of Health, and the Chief of the Fire Department, or their respective designees. After the inspection of the building or structure and consulting with this board, the Commissioner shall determine whether the condition of the building or structure represents a serious or imminent threat to public health or safety and whether there is any reasonable alternative to the immediate demolition of the building or structure which would protect the public health and safety. If the Commissioner finds that the condition of the building or structure poses a serious and imminent threat to public health or safety, and that there is no reasonable alternative to the immediate demolition thereof, he may issue an emergency demolition permit to the owner of the building or structure. Whenever the Commissioner issues an emergency demolition permit, under the provisions of section 5, he shall prepare a written report describing the condition of the building or structure and the basis for his decision to issue an emergency demolition permit with the Commission. Nothing in section 5 shall be inconsistent with the procedures for the demolition and/or securing of buildings and structures established by Chapter 143, Sections 6-10, of the Massachusetts General Laws. In the event that a Board of Survey is convened under the provisions of Section 8 of said Chapter 143 with regard to any building or structure identified in section 3 of this article, the Commissioner shall request the Chairman of the Commission or his designee to accompany that Board of Survey during its inspection. A copy of the written report prepared as a result of such inspection shall be filed with the Commission.

SECTION 6- NON-COMPLIANCE

Anyone who demolishes a building or structure identified in section 3 of this article without first obtaining, and complying fully with the provisions of a demolition permit, shall be subject to a fine of not less than a hundred (\$100) dollars nor more than three hundred (\$300) dollars. In addition, unless a demolition permit was obtained for such demolition, and unless such permit was fully complied with, the Commissioner shall not issue a building permit pertaining to any parcel on which a building or structure identified in section 3 of this article has been demolished for a period of three (3) years after the date of demolition. Upon determination by the Commission that a building is a preferably-preserved significant building, the owner shall be responsible for properly securing the building, if vacant, to the satisfaction of the Building Commissioner. Should the owner fail to secure the building, the loss of such building through fire or other cause shall be "considered voluntary demolition."

SECTION 7- APPEALS TO SUPERIOR COURT

Any person aggrieved by a determination of the Commission may, within twenty days after the filing of the notice of such determination with the Commissioner, appeal to the superior court for Middlesex County. The court shall hear all pertinent evidence and shall annul the determination of the Commission if it finds the decision of the Commission to be unsupported by the evidence or to exceed the authority of the Commission or may remand the case for further action by the Commission or make such other decree, as justice and equity shall require.

SECTION 8- SEVERABILITY

In case any section, paragraph or part of this By-Law is declared invalid or unconstitutional by any court of competent jurisdiction, every other section, paragraph and part of this By-Law shall continue in full force and effect.

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ARTICLE 33: Survey and Engineering of Lake Shore Drive

Voted unanimously to raise and appropriate the sum of \$5,000.00 for the purpose of funding a survey and additional engineering of Lake Shore Drive

ARTICLE 34: New Chapter to Code – Burglar Alarm Systems

Voted unanimously to add the following new Chapter to the Code of the Town of Littleton, Massachusetts, entitled “Burglar and Fire Alarms”:

ARTICLE I

Burglar Alarm Systems

[Adopted]

§ 68-1. Definitions.

As used in this Article, the following terms shall have the meanings indicated:

BURGLAR ALARM SYSTEM – An assembly of equipment and devices or a single device, such as, but not limited to, a solid state unit which plugs directly into a one-hundred –ten-volt alternating current line, arranged to signal the presence of a hazard requiring urgent attention and to which police are expected to respond. Fire alarm systems and alarm systems which monitor temperature, smoke, humidity or any other condition not directly related to the detection of an unauthorized intrusion into a premises or an attempted robbery at a premises are specifically excluded from the provisions of this Article. The provisions of § 68-3 of this Article shall apply to all users.

FALSE ALARM – The activation of an alarm system through mechanical failure, malfunction, improper installation or negligence of the user of an alarm system or his employees or agents or any signal or oral communication transmitted to the Police Department requesting or requiring or resulting in a response on the part of the Police Department when in fact there has been no unauthorized intrusion, robbery or burglary or attempted threat. For the purposes of this definition, activation or alarm systems by acts of God, including but not limited to power outages, hurricanes, tornadoes, earthquakes and similar weather or atmospheric disturbances, shall not be deemed to be “false alarms”.

§ 68-2. Regulations governing systems.

A. Every alarm user shall submit to the Police Chief the names and telephone numbers of at least two (2) other persons who are authorized to respond to an emergency signal transmitted by an alarm system and who can open the premises wherein the alarm system is installed. It shall be incumbent upon the owner of said premises to immediately notify the Littleton Police Department of any changes in the list of authorized employees so named in the business listing to respond to alarms.

B. All alarm systems installed after the effective date of this Article which use an audible horn or bell shall be equipped with a device that will shut off such bell or horn within fifteen (15) minutes after activation of the alarm system. All existing alarm systems in the Town of Littleton must have a shutoff device installed within six (6) months of passage of this Article.

C. Any alarm system emitting a continuous and uninterrupted signal for more than fifteen (15) minutes which cannot be shut off or otherwise curtailed due to the absence of unavailability of the alarm user or those persons designated by him under Subsection A of this section and which disturbs the peace,

comfort or repose of a community, a neighborhood or a considerable number of inhabitants of the area where the alarm system is located, shall constitute a public nuisance.

D. No alarm system which is designated to transmit emergency messages or signals of intrusion to the Police Department will be tested until the Police Dispatcher and the alarm company central call station have been notified

§68-3. False alarm charges; violations and penalties.

A. The user shall be assessed fifty dollars (\$50.) as a false alarm service fee for each false alarm in excess of three (3) occurring within a calendar year. The police Chief shall notify the alarm user of each such violation, either by certified mail or by service in hand by a police officer. The user shall submit payment within fifteen (15) days of notice of fee assessment to the Town Treasurer/Collector for deposit to the general fund.

B. The owner of a system which occasions six (6) or more false alarms within a calendar year, and/or installer who is not in conformance with this Article, shall be assessed seventy-five dollars (\$75) for each such violation. The owner may be ordered to disconnect and otherwise discontinue the use of the same by the Board of Selectmen after a public hearing.

C. Any user, owner or installer found to be in violation of any provision of this Article for which no other penalty is specified shall be punished by a fine of twenty dollars (\$20.).

D. This chapter may be enforced by a police officer by non-criminal civil disposition pursuant to G.L.c.40, §21D.

ARTICLE II

Fire Alarm Systems

[Adopted]

§ 68-4. Definitions.

As used in this Article, the following terms shall have the meanings indicated:

FALSE ALARM – The activation of a fire, heat or smoke alarm system through mechanical failure, malfunction, lack of maintenance, improper installation or negligence of the user of the fire alarm system or his employees or agents or any signal or recorded communication designed to transmit either directly or through a third party to the fire department requesting, requiring or otherwise resulting in a response of the fire department when in fact there is no fire, smoke, heat, fumes, products of combustion or other hazardous condition to which the fire department would normally respond. For the purposes of this definition, activation of a fire alarm system by acts of God. Including but not limited to power outages, hurricanes, tornadoes, earthquake and similar weather or atmospheric condition shall not be deemed to be “false” alarms except in the circumstance that the fire alarm system is designed in such a way as to continue uninterrupted operation in the event of a power outage and that such a system has a failure, malfunction or lack of maintenance that during a power outage transmits an alarm to the fire department as listed above in the absence of fire, smoke, heat, fumes products of combustion or hazardous condition. Alarm systems that transmit a specific, distinctly different, signal designed to indicate a system malfunction or other trouble condition indicating a condition other than an alarm as defined above shall not be deemed a false alarm.

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FIRE ALARM – An assembly of equipment and devices or a single device such as but not limited to a solid state unit which plugs into 110 volt alternating current or an assembly or combination of equipment and devices designed to operate on lower voltages to operating separately or as part of an integrated fire alarm system or any combination thereof arranged to detect and signal the presence of a hazardous condition such as smoke, fire, fumes or other products of combustion requiring immediate attention and to which the Fire Department is customarily expected to respond. Burglar alarm systems as listed in article 1 are excluded from this provision unless interconnected as part of a combination fire and burglar alarm system.

§ 68-5. False alarm charges; violations and penalties.

A. The user shall be assessed fifty dollars (\$50) as a false alarm service fee for each false alarm in excess of three (3) occurring within a calendar year. The Fire Chief shall notify the user, either by certified mail or by service in hand by a Department officer, of the third such violation, and thereafter shall assess a service fee for each false alarm. Said user shall submit payment within fifteen (15) days of said notice to the Town Treasurer/Collector for deposit in the general fund.

B. Any user, owner or installer found to be in violation of any provision of this Article for which no other penalty is specified shall be punished by a fine of fifty dollars (\$50.).

C. Any installer, contractor or other person who while conducting installation, maintenance or repair of a fire alarm system initiates a false fire alarm without first obtaining a permit, either verbal or in writing, as outlined in Fire Prevention Code of Massachusetts, from the Town of Littleton Fire Department shall be assessed one hundred fifty dollars (\$150) as a false alarm service fee. Notification and payment shall consistent with paragraph A. of this section.

D. This chapter may be enforced by any fire officer or police officer by non-criminal civil disposition pursuant to G.L.c.40, §21D.

ARTICLE 35: Fine schedule for False Burglar Alarms

Voted unanimously to amend the General By-laws, Non-Criminal Disposition of Certain Violations, §1-4 (B)(1) by the addition of the following:

Burglar Alarm

- [1] Fine allowed: fifty dollars and seventy-five dollars.
- [2] Enforcement agents: Police officers
- [3] Fine schedule: First three violations, warning; fourth and fifth violations, fifty dollars (\$50), six and more violations, seventy-five dollars (\$75).

Fire Alarm

- [1] Fine allowed: Fifty dollars (\$50) and one hundred and fifty dollars (\$150)
- [2] Enforcement agents: Fire control officer and police officers
- [3] Fine schedule: first three violations, warning; subsequent violations, fifty dollars (\$50). Initiation of false alarm during maintenance, repair, or installation where no permit has been obtained, one hundred and fifty dollars (\$150).

ARTICLE 36: Acceptance of Fox Lane

Voted unanimously to accept as a Town way, the laying out by the Board of Selectmen, of the private way known as "Fox Lane" in the Town of Littleton, County Middlesex, Commonwealth of Massachusetts bounded and described as follows:

BEGINNING at a concrete bound on the easterly side of Bruce Street being the southwesterly corner of Lot 9; THENCE southerly and easterly on a curve to the left having a radius of twenty and 00/100 (20.00') feet an arc distance of thirty-two and 09/100 (32.09') feet to a drill hole in a boulder; THENCE N74°-35'-00" E, sixty-five and 10/100 (65.10') feet to a concrete bound; THENCE easterly on a curve to the left having radius of one hundred (100.00') feet an arc distance of forty-one and 89/100 (41.89') feet to a concrete bound; being a point of reverse curvature: THENCE easterly on a curve to the right having radius of three hundred (300.00') feet an arc distance of one hundred sixty-three and 19/100 (163.19') feet to a concrete bound; THENCE N81°-45'-00" E, one hundred twenty-eight and 43/100 (128.43') feet to a P/K nail in a bituminous concrete driveway; THENCE northeasterly on a curve to the left having a radius of twenty and 00/100 (20.00') feet an arc distance of twenty-two and 20/100 (22.20') feet to a concrete bound; said point being a point of reverse curvature; THENCE northeasterly, easterly, southeasterly, southerly, southwesterly, westerly and northwesterly on a curve to the right having a radius of seventy and 00/100 (70.00') feet an arc distance of three hundred seventy-five and 35/100 (375.35') feet to a concrete bound; being a point of reverse curvature; THENCE northwesterly on a curve to the left having a radius of twenty and 00/100 (20.00') feet, and arc distance of twenty-two and 20/100 (22.20') feet to a concrete bound; THENCE S81°-45'-00" W one hundred twenty-eight and 43/100 (128.43') feet to a concrete bound; THENCE westerly on a curve to the left having a radius of two hundred sixty and 00/100 (260.00') feet an arc distance of one hundred forty-one and 43/100 (141.43') feet to a concrete bound; being a point of reverse curvature; THENCE westerly on a curve to the right having a radius of one hundred forty and 00/100 (140.00') feet an arc distance of fifty-eight and 64/100 (58.64') feet to a concrete bound; THENCE westerly and southerly on a curve to the left having a radius of thirty-two and 38/100 (32.38') feet an arc distance of forty-four and 97/100 (44.97') to an iron pin set in a wall on the easterly side of Bruce Street; THENCE N4°-59'-02" W, by said Bruce Street sixty and 30/100 (60.30') feet to a point; THENCE N13°-29'-38" W, by said Bruce Street twenty-seven and 90/100 (27.90') feet to the point of beginning. Being shown as Fox Lane on a plan entitled, "As-Built Plan of Fox Lane-Littleton, Mass. Prepared for R.D. Kanniard Homes, Inc.", by David E. Ross Associates, Inc. dated September 1999, being Plan L-4204" A". Together with whatever rights may be in force and effect in slope easements 1-A, 2-A, 3-A, 4-A, 5-A, 6-A, 7-A and 8-A, slope and drainage easement 1-B and drainage easement 6-B as shown on said plan. Subject to and together with easements and restrictions of record in so far as the same may still be in force and applicable.

Fox Lane and easements originally appeared on a plan entitled, "FOX RUN", Definitive Subdivision of Land in Littleton, Mass. prepared for Alan R. and Ellen M. Peterson, by Charles A. Perkins Co., Inc. dated March 1989- Recorded Plan No.1087 of 10/21/96.

and to take fee or easement in said street by eminent domain or otherwise, including easements for drainage, utility or other purposes, said street having been constructed in accordance with subdivision regulations of the Town of Littleton to the satisfaction of the Planning Board.

ARTICLE 37: Acceptance of Ipswich Drive

Voted unanimously to accept as a Town way, the laying out by the Board of Selectmen of the private way known as Ipswich Drive, forty (40') feet in width, from the westerly side of Newtown Road, a distance of 1,109.012 feet, in a westerly direction, this being a portion of the road, as shown on a plan

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recorded with the Middlesex South District Registry of Deeds in Plan Book 363 as plan number 27, more particularly described as follows:

Beginning at a point at the intersection of the westerly line of said Newtown Road (shown as Goldsmith Street on said plan) with the northerly line of said Ipswich Drive, (shown as Epswich on said plan), thence North 81° 14' West to the easterly line of Queen Road 1,109.012 feet; thence South 3° 47' 20" East to the southerly line of said Ipswich Drive forty feet (40'); then South 81° 14' East to said Newtown Road 1,098.676 feet; thence North along said Newtown Road about forty feet (40') to the point of beginning.

And to authorize the Board of Selectmen to acquire by eminent domain, the land, easements, right therein; and to further authorize the Board of Selectmen to proceed with the reconstruction of said way, and to raise and appropriate the sum of \$23,000.00 to fund the total costs of said acquisition, engineering, construction, and other expenses incidental thereto, said total sum to be repaid by the assessment of betterments.

ARTICLE 38: Compensating Balance Agreements

Voted unanimously to authorize the Town Treasurer to enter into compensating balancing agreements during the Fiscal Year 2001, as permitted by Chapter 44, Section 53F of the General Laws.

ARTICLE 39: Treasurer's Approval to Borrow

Voted unanimously to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue for the financial year beginning July 1, 2000, in accordance with the provisions of the General Laws, Chapter 44, Section 4, and to issue a note or notes as may be given for a period of less than one (1) year, in accordance with the General Laws, Chapter 44, Section 17.

ARTICLE 40: Property Tax Exemptions

Voted unanimously to accept the provisions of Chapter 73, Section 4 of the Acts of 1986, as amended, by Chapter 126 of the Acts of 1988, to allow an additional 20% property tax exemption, but not to exceed more than 100% additional property tax exemption for Fiscal Year 2001, for those who qualify under Massachusetts General Laws, Chapter 59, Section 5.

ARTICLE 41: Town Clerk's Dog Revolving Fund

Voted unanimously to reauthorize the Town Clerk's Dog Revolving Fund established under Mass. General Laws, Chapter 44, § 53E ½; for the purpose of receiving fees, fines, charges, penalties and other like monies and making disbursements in connection with the administration and enforcement of Chapter 84 of the Town Code, "Dogs and Other Animals". No more than \$10,000 shall be expended from this fund during Fiscal Year 2001. Amounts credited to this fund shall only be expended for the costs involved in enforcement of the provisions of the local dog bylaw.

ARTICLE 42: Fire Department's Ambulance Revolving Fund

Voted unanimously to reauthorize the Fire Department's Ambulance revolving fund established under M.G.L. Ch. 44, §53E½, for the purpose of receiving fees and making disbursements in connection with the provision of ambulance and emergency services. No more than \$18,000.00 shall be expended from this fund during Fiscal Year 2001. Amounts credited to this fund shall be expended for the costs involved in the administration of ambulance and emergency services under the Fire Department, including the payment of wages, salaries, and fringe benefits of employees.

ARTICLE 43: Fire Department's Alarm Box Revolving Fund

Voted unanimously to reauthorize the Fire Department's Alarm Box revolving fund established under M.G.L. Ch. 44, §53E½, for the purpose of receiving fees and making disbursements in connection with the repair and maintenance of the Municipal Fire Alarm system. No more than \$10,000.00 shall be expended from this fund during Fiscal Year 2001. Amounts credited to this fund shall be expended for the costs involved in repairing and maintaining the Municipal Fire Alarm system.

ARTICLE 44: Fire Department's CPR Revolving Fund

Voted unanimously to reauthorize a Fire Department CPR revolving fund in Fiscal Year 2001 pursuant to MGL, Chapter 44, Section 53E½, for the purpose of receiving fees and making disbursements in connection with the offering of Cardio-Pulmonary Resuscitation (CPR) and other public safety training programs. No more than \$5,000 shall be expended from this fund during Fiscal Year 2001. Amounts credited to this fund shall be expended for the costs involved in providing CPR and other public safety programs, including the payment of wages, salaries and fringe benefits of employees.

ARTICLE 45: Cemetery Department Revolving Fund

Vote unanimously to reauthorize the Cemetery Department's revolving fund established under MGL Chapter 44, Section 53E½, for the purpose of receiving fees and making disbursements in connection with the sales of cemetery plots and grave openings. No more than \$10,000 shall be expended from this fund during Fiscal Year 2001. Amounts credited to this fund shall be expended for the costs involved in the sale of cemetery plots and grave openings, including the payment of wages, salaries, and fringe benefits of employees.

ARTICLE 46: Park and Recreation Revolving Fund

Voted unanimously to reauthorize a Park and Recreation revolving fund in Fiscal year 2001 pursuant to Mass. General Laws, Chapter 44, Section 53D, from Park and Recreation receipts and fees, provided that such funds are used only for the purpose of operating Park and Recreation programs and not to pay the wages or salaries of any full-time Park and Recreation employees and further that the unreserved fund balance shall not exceed \$10,000.00 at the close of the fiscal year and any such amount in excess of \$10,000.00 shall revert to the General Fund.

ARTICLE 47: Unemployment Account

Voted unanimously to raise and appropriate, the sum of \$10,000.00 to add to the Unemployment Account, or to take any other action relative thereto.

TOWN OF LITTLETON

ARTICLE 48: Stabilization Fund

Voted unanimously to raise and appropriate the sum of \$707,021.00 to add to the Stabilization Fund in accordance with Chapter 40, Section 5B, as amended, of the Massachusetts General Laws.

The meeting was dissolved at 8:45 p.m.

Attest:

A TRUE COPY

MARY CRORY, Town Clerk

TOWN OF LITTLETON SPECIAL TOWN MEETING JUNE 15, 2000

Moderator Charles F. Kaye called the meeting to order at 7:02 p.m.

ARTICLE 1: NEWTOWN HILL CO-LOCATION LEASE

Voted by necessary 2/3rds vote to authorize the Water Commissioners to lease co-location sites on the Newtown Hill wireless telecommunication facility for a minimum of five years, with an option to renew for five years, to co-locators who shall be the winner of competitive bids, selected pursuant to G.L. Chapter 30B, for the purpose of operating a wireless telecommunication facility thereon, subject to the issuance of a special permit from the Planning board; and in exchange for a lease, the Town shall, as a minimum, receive payments of \$1,800.00 a month during the Option/Lease period with a 4.5% annual rent escalation, and additional in-kind services to be provided to the Water Department; all rental proceeds shall be deposited by the Treasurer into the Lease Fund Account which future Town Meetings shall appropriate into the Conservation Commission Land Acquisition account.

Results of the voting: YES 121 NO 14 passed by necessary 2/3rds

ARTICLE 2: ZONING AMENDMENT, Section 173-2, 173-31.

Voted by necessary 2/3rds vote to amend Chapter 173 of the Littleton Code, "Zoning", as follows:

Section 173-2, Definitions, by the insertion of the following:

Municipal Education Structure – A building used by the Town of Littleton for public education purposes.

And

Section 173-31, Intensity of Use Schedule, by the insertion of footnote 10 to Maximum Building Height for all zoning districts:

Footnote 10. The maximum building height for a municipal education structure, shall be no greater than fifty feet (50'); provided, however, that the Planning Board may issue a Special Permit authorizing this height restriction to be exceeded upon a finding that such restriction significantly and unreasonably interferes with use of the structure for an educational purpose.

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Results of the vote Yes 171 No 26 passed by necessary 2/3rds

ATTEST:
A true copy,
MARY CRORY, TOWN CLERK

**TOWN OF LITTLETON
STATE PRIMARY
SEPTEMBER 19, 2000**

Pursuant to the warrant and the Constable's return thereon, the polls were opened at 7:00 AM by Mildred McGovern, Election Warden. The ballot boxes were examined by the Constable and presiding officer, set at 0, and so recorded. The polls closed at 8:00 PM.

Total names as having voted:

Precinct #1	125
Precinct #2	<u>116</u>
Total Votes Cast	241

Precinct #1

DEMOCRATIC PARTY – 92 Votes

Senator In Congress	Vote for One
Edward M Kennedy	68
Blanks	24
Representative In Congress	Vote for One
Martin T Meehan	58
Joseph F Osbaldeston	20
Thomas P Tierney	9
Blanks	5
Councillor	Vote for One
Marilyn M Petitto Devaney	48
Ruth E Nemzoff	16
Blanks	28
Senator In General Court	Vote for One
Pamela S Resor	62
Blanks	30
Representative In General Court	Vote for One
Geoffrey D Hall	73
Blanks	19
Clerk Of Courts	Vote for One
Edward J Sullivan	46
Dennis Michael Sullivan	21
Blanks	25
Register Of Deeds	Vote for One
Eugene C Brune	57
Blanks	35
Register Of Probate	Vote for One
Dean J Bruno	2
John R Buonomo	9

TOWN OF LITTLETON

Thomas B Concannon, Jr	6
Tara DeCristofaro	12
Francis X Flaherty	11
Melissa J Hurley	11
Robert Wesley Keough	7
L Paul Lucero	0
Ed McMahon	13
Blanks	21

REPUBLICAN PARY – 30 Votes

Senator In Congress	Vote for One
Jack E Robinson	19
Blanks	11
Representative In Congress	Vote for One
Marc LaPlante	14
Blanks	16
Councillor	Vote for One
Blanks	30
Senator In General Court	Vote for One
Blanks	30
Representative In General Court	Vote for One
Blanks	30
Clerk of Courts	Vote for One
Blanks	30
Register of Deeds	Vote for One
Blanks	30
Register of Probate	Vote for One
Lee Johnson	23
Blanks	7

LIBERTARIAN PARTY – 3 Votes

Senator In Congress	Vote for One
Carla A Howell	3
Blanks	0
Representative In Congress	Vote for One
Blanks	3
Councillor	Vote for One
Blanks	3
Senator In General Court	Vote for One
Kamal Jain	3
Blanks	0
Representative In General Court	Vote for One
Joseph Fischetti	2
Blanks	1
Clerk of Courts	Vote for One
Blanks	3
Register of Deeds	Vote for One
Blanks	3

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Register of Probate	Vote for One
Blanks	3

PRECINCT #2:

DEMOCRATIC PARTY – 85 Votes

Senator In Congress	Vote for One
Edward M Kennedy	62
Blanks	23
Representative In Congress	Vote for One
Martin T Meehan	55
Joseph F Osbaldeston	20
Thomas P Tierney	6
Blanks	4
Councillor	Vote for One
Marilyn M Petitto Devaney	33
Ruth E Nemzoff	20
Blanks	32
Senator In General Court	Vote for One
Pamela S Resor	62
Blanks	23
Representative In General Court	Vote for One
Geoffrey D Hall	67
Blanks	18
Clerk Of Courts	Vote for One
Edward J Sullivan	47
Dennis Michael Sullivan	14
Blanks	24
Register Of Deeds	Vote for One
Eugene C Brune	53
Blanks	32
Register Of Probate	Vote for One
Dean J Bruno	2
John R Buonomo	4
Thomas B Concannon, Jr	3
Tara DeCristofaro	12
Francis X Flaherty	5
Melissa J Hurley	10
Robert Wesley Keough	7
L Paul Lucero	3
Ed McMahon	17
Blanks	22

REPUBLICAN PARY – 30 Votes

Senator In Congress	Vote for One
Jack E Robinson	15
Blanks	15
Representative In Congress	Vote for One
Marc LaPlante	9
Blanks	21

TOWN OF LITTLETON

Councillor	Vote for One
Blanks	30
Senator In General Court	Vote for One
Blanks	30
Representative In General Court	Vote for One
Blanks	30
Clerk of Courts	Vote for One
Blanks	30
Register of Deeds	Vote for One
Blanks	30
Register of Probate	Vote for One
Lee Johnson	22
Blanks	8

LIBERTARIAN PARTY – 1 Vote

Senator In Congress	Vote for One
Carla A Howell	1
Blanks	0
Representative In Congress	Vote for One
Blanks	1
Councillor	Vote for One
Blanks	1
Senator In General Court	Vote for One
Kamal Jain	1
Blanks	0
Representative In General Court	Vote for One
Joseph Fischetti	1
Blanks	0
Clerk of Courts	Vote for One
Blanks	1
Register of Deeds	Vote for One
Blanks	1
Register of Probate	Vote for One
Blanks	1

Attest:

A TRUE COPY

MARY CRORY, TOWN CLERK

STATE ELECTION TOWN OF LITTLETON NOVEMBER 7, 2000

Pursuant to the Warrant and the Constable's return, the State Election was called to order by Warden Mildred McGovern, at the time and place appointed. The Warden swore the election officials to the performance of their duties.

The Polls opened at 7:00 am and closed at 8:00 pm. 4453 Ballots were removed from the ballot boxes. Precinct #1 – 2058 votes, Precinct #2 - 2395 votes.

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The result of the vote in Precinct #1 was as follows:

PRESIDENT AND VICE PRESIDENT:	VOTE FOR ONE
Browne and Olivier	16
Buchanan and Higgins, Sr.	8
Bush and Cheney	748
Gore and Lieberman	1116
Hagelin and Tompkins	2
Nader and LaDuke	149
Blanks	19
SENATOR IN CONGRESS	VOTE FOR ONE
Edward M. Kennedy	1316
Carla A. Howell	365
Jack E. Robinson, III	247
Dale E. Friedgen	6
Philip Hyde, III	5
Philip F. Lawler	23
Blanks	96
REPRESENTATIVE IN CONGRESS, Fifth District	VOTE FOR ONE
Martin T. Meehan	1570
Blanks	488
COUNCILLOR, Third District	VOTE FOR ONE
Marilyn M. Petitto Devaney	1236
Barry T. Hutch	302
Blanks	520
SENATOR IN GENERAL COURT, Middlesex & Worcester	VOTE FOR ONE
Pamela P. Resor	1392
Kamal Jain	419
Blanks	247
REPRESENTATIVE IN GENERAL COURT, Second Middlesex	VOTE FOR ONE
Geoffrey D. Hall	1444
Joseph Fischetti	340
Blanks	274
CLERK OF COURTS, Middlesex County	VOTE FOR ONE
Edward M. Sullivan	1391
Blanks	667
REGISTER OF DEEDS, Middlesex South	VOTE FOR ONE
Eugene C. Brune	1356
Blanks	702
REGISTER OF PROBATE, Middlesex County	VOTE FOR ONE
John R. Buonomo	595
Lee Johnson	445

TOWN OF LITTLETON

Diane Poulos Harpell	597
Blanks	421

QUESTION 1: Amendment to the Constitution – redistricting in two years after federal census.

YES	1542	NO	420	BLANKS	96
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QUESTION 2: No voting rights for incarcerated felons.

YES	1310	NO	677	BLANKS	71
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QUESTION 3: Prohibit dog races where betting or wagering takes place.

YES	1119	NO	888	BLANKS	51
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QUESTION 4: Reduction of state personal income tax.

YES	1306	NO	692	BLANKS	60
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QUESTION 5: Changes in HMO and insurance coverage.

YES	840	NO	1129	BLANKS	89
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QUESTION 6: Tax credit on state personal income taxes for tolls and excise taxes.

YES	846	NO	1132	BLANKS	80
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QUESTION 7: State income tax deduction for charitable contributions.

YES	1502	NO	470	BLANKS	86
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QUESTION 8: Change state law concerning drug-dependency treatment and fines paid.

YES	1080	NO	888	BLANKS	90
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The results of the vote in Precinct #2 was as follows:

PRESIDENT AND VICE PRESIDENT:

Browne and Olivier	18
Buchanan and Higgins, Sr.	5
Bush and Cheney	924
Gore and Lieberman	1250
Hagelin and Tompkins	3
Nader and LaDuke	173
Blanks	22

VOTE FOR ONE

SENATOR IN CONGRESS

Edward M. Kennedy	1504
Carla A. Howell	437
Jack E. Robinson, III	295
Dale E. Friedgen	16
Philip Hyde, III	9
Philip F. Lawler	33
Blanks	101

VOTE FOR ONE

REPRESENTATIVE IN CONGRESS, Fifth District

Martin T. Meehan	1779
Blanks	616

VOTE FOR ONE

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COUNCILLOR, Third District	VOTE FOR ONE		
Marilyn M. Petitto Devaney	1451		
Barry T. Hutch	361		
Blanks	583		
SENATOR IN GENERAL COURT, Middlesex & Worcester	VOTE FOR ONE		
Pamela P. Resor	1634		
Kamal Jain	471		
Blanks	290		
REPRESENTATIVE IN GENERAL COURT, Second Middlesex	VOTE FOR ONE		
Geoffrey D. Hall	1650		
Joseph Fischetti	414		
Blanks	331		
CLERK OF COURTS, Middlesex County	VOTE FOR ONE		
Edward M. Sullivan	1590		
Blanks	805		
REGISTER OF DEEDS, Middlesex South	VOTE FOR ONE		
Eugene C. Brune	1549		
Blanks	846		
REGISTER OF PROBATE, Middlesex County	VOTE FOR ONE		
John R. Buonomo	680		
Lee Johnson	513		
Diane Poulos Harpell	707		
Blanks	495		
QUESTION 1: Amendment to the Constitution – redistricting in two years after federal census.			
YES 1841	NO 455	BLANKS 99	
QUESTION 2: No voting rights for incarcerated felons.			
YES 1635	NO 709	BLANKS 51	
QUESTION 3: Prohibit dog races where betting or wagering takes place.			
YES 1247	NO 1092	BLANKS 56	
QUESTION 4: Reduction of state personal income tax.			
YES 1548	NO 786	BLANKS 61	
QUESTION 5: Changes in HMO and insurance coverages.			
YES 950	NO 1350	BLANKS 95	
QUESTION 6: Tax credit on state personal income taxes for tolls and excise taxes.			
YES 1025	NO 1284	BLANKS 86	
QUESTION 7: State income tax deduction for charitable contributions.			
YES 1823	NO 474	BLANKS 98	

TOWN OF LITTLETON

QUESTION 8: Change state law concerning drug-dependency treatment and fines paid.

YES 1180 NO 1117 BLANKS 98

Attest:

A TRUE COPY

MARY CRORY, TOWN CLERK

SPECIAL TOWN MEETING
TOWN OF LITTLETON
MONDAY, DECEMBER 11, 2000

The meeting was called to order by Moderator Charles F. Kaye at 7:03 PM. Mr. Kaye announced a change in the order of the motions before Town Meeting. The articles were discussed and voted in the following order: Article 1, 2, 3, 4, 7, 8, 10, 11, 5, 6, and 9.

ARTICLE 1: UNPAID BILLS

Voted unanimously that the sum of \$3,294.37 be transferred from the following line items:

<u>FY'01 BUDGET</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Line Item 56	Board of Health Expenses	\$ 93.10
Line Item 63	Highway Department Expenses	191.00
Line Item 74	Council on Aging Expenses	793.01
Line Item 96	Nashoba Valley Tech. School Assessment	2,217.26
		\$ 3,294.37

in order to pay the following unpaid bills from Fiscal Year 2000:

<u>BILL</u>	<u>AMOUNT</u>
Access Municipal Systems	\$ 950.10
AirGas East	191.00
Littleton Electric Light Department	542.46
Belmont Springs	64.80
Moscarello Equipment	397.90
Lowell Sun	93.10
Staples	793.01
R.I.A. Group	162.00
Gragil Associates	100.00
TOTAL	\$ 3,294.37

ARTICLE 2: FY 01 BUDGET ADDITIONAL APPROPRIATIONS

Voted unanimously to raise and appropriate the sum of \$243,058.00 to cover projected shortfalls in the following line items:

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<u>Line Item</u>		<u>Current Appropriation</u>		<u>New Appropriation</u>		<u>Difference</u>
4	Selectmen Exp.	\$ 14,700.00		\$ 24,700.00		\$ 10,000.00
9	Town Accountant					
	Expense	2,285.00		22,285.00		20,000.00
11	Information					
	Systems – Salary	38,000.00		44,000.00		6,000.00
36	Finance Committee -					
	Reserve Fund	100,000.00		166,058.00		66,058.00
41	Fire Dept. – Exp.	94,157.00		98,157.00		4,000.00
88	School Dept. –					
	Instructional	5,475,544.00		5,612,544.00		<u>137,000.00</u>
			TOTAL		\$	243,058.00

ARTICLE 3: WAGE AND SALARY ADJUSTMENTS

Voted to transfer the sum of \$73,494.00 from Line Item 80, "Insurance", to the following line item appropriations in the FY2001 Operating Budget in order to provide non-union wage and salary adjustments:

<u>LINE ITEM</u>	<u>CURRENT APPROPRIATION</u>	<u>NEW APPROPRIATION</u>	<u>ADJUSTMENT</u>
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VOTE 1. Voted unanimously to increase the following line item appropriations for the Fy2001 Operating Budget: *

3 – Selectmen's Clerk	\$ 30,100.00	\$ 31,140.00	\$ 1,040.00
6 – Town Administrator	51,500.00	64,896.00	13,396.00
8 - Town Accountant	61,941.00	63,251.00	1,310.00
11 – Information Systems	38,000.00	39,104.00	1,104.00
15 – Shattuck St. Custodians	60,852.00	65,449.00	4,597.00
20 – Conservation Clerk	15,854.00	17,466.00	1,612.00
23 – Asst. Treasurer	31,413.00	31,959.00	546.00
29 – Assessors	105,354.00	107,414.00	2,060.00
33 – Planning Board	22,909.00	24,068.00	1,159.00
37 – Police Dept. (Non-union)	135,529.00	141,398.00	5,869.00
40 – Fire Dept. (Non-union)	83,969.00	87,172.00	3,203.00
51 – Building Dept.	65,566.00	67,451.00	1,885.00
55 – Board of Health	21,418.00	23,762.00	2,344.00
62 – Highway Supt. (Non-union)	61,065.00	62,566.00	1,501.00
66 – Cemetery Dept.	63,460.00	64,168.00	708.00
71 – R. Hoar Library	273,887.00	289,195.00	15,308.00
73 – Council on Aging	75,488.00	83,851.00	8,363.00
75 – Park and Recreation	64,202.00	70,034.00	5,832.00

TOWN OF LITTLETON

VOTE 2. Voted unanimously to increase the following line item appropriations for the Fy2001 Operating Budget:

22 – Treasurer	\$	41,200.00	\$	42,315.00	\$	1,115.00
26 – Tax Collector		34,930.00		35,035.00		105.00
31 – Town Clerk		35,817.60		36,254.00		437.00

VOTE 1 and 2 TOTAL\$ \$73,494.00

* Selectmen Michael Knupp excused himself from the town meeting floor during this article.

ARTICLE 4: COMMITTEE ON PERSONNEL

Moved and seconded by the Board of Selectmen and the Finance Committee that the Town vote to amend Article IX of Chapter 13, of the Code of the Town of Littleton, “Committee on Personnel”, as follows:

Article IX Committee on Personnel

§13-25 Establishment; purpose

The Town establishes a Committee on Personnel which will report to the Board of Selectmen on matters of personnel policies and practices which effect the non-union employees of the Town of Littleton. The members of the committee shall review and make recommendations to the Selectmen on all current and proposed personnel policies and procedures, compensation schedules and other matters, which directly effect the non-union employees of the Town.

§ 13-26 Membership; appointment

The committee shall be made up of the following: one member of the Board of Selectmen; one member of the Finance Committee; one member who is a Town Department head; one member who is a non-union employee at large; two citizens, and the Town Administrator. All appointments to the Committee shall be made by the Selectmen for a term of three (3) years, with the exception of the Town Department head and the employee at large who shall be selected for a term of one (1) year by their peers prior to July 1st of each year.

§ 13-27 Structure; meetings

The Committee shall have a Chairperson who shall preside over meetings, a Vice-Chair who shall take over for the Chairperson in that person’s absence and a Clerk who shall be responsible for taking minutes of the meetings.

The Committee shall meet at least quarterly, with minutes of such meetings taken and forwarded to the Board of Selectmen and filed with the Town Clerk.

ARTICLE 5: Oak Hill Land Transfer

Voted unanimously to transfer an area of land situated on Oak Hill, consisting of approximately 62,500 square feet, more particularly shown on a plan entitled “Description Exhibit of Proposed

Supplementary Oak Hill Stand Pipe Area”, dated December 3, 2000, from the Littleton Conservation Commission to the Littleton Water Department; said land to be used for water supply and distribution under the provisions of G.L.c.40, §39B, and to be managed and controlled by the Littleton Water Commissioners. The Water Commission shall acquire land of the same or comparable value of the land to be transferred and shall place said land under the care and control of the Conservation Commission pursuant to G.L. c.40, §8C.

Said parcel of land to be transferred is more particularly described as follows:

Beginning on a stone bound at the most westerly point of the “Oak Hill Stand Pipe Lot”, said lot being shown on the “DESCRIPTION EXHIBIT OF PROPOSED SUPPLEMENTARY OAK HILL STAND PIPE AREA, Prepared For THE TOWN OF LITTLETON, MASSACHUSETTS, Prepared by LAND MANAGEMENT SYSTEMS, INC., SCALE 1” = 60’, dated DECEMBER 3, 2000,” attached hereto; thence,

N 35-00-00 W a distance of one hundred and no hundredths feet (100.00’) to a point; thence

S 55-00-00 W a distance of two hundred fifty and no hundredths feet (250.00’) to a point; thence

S 35-00-00 E a distance of two hundred fifty and no hundredths feet (250.00’) to a point; thence,

N 55-00-00 E a distance of two hundred fifty and no hundredths feet (250.00’) to a point; thence,

N 35-00-00 W a distance of forty-nine and fifty-six hundredths feet (49.56’) to a stone bound at the southerly corner of the “Oak Hill Stand Pipe Lot”; thence,

N 35-00-00 W a distance of one hundred and forty-four hundredths feet (100.44’) to the point of beginning, being the stone bound at the most westerly corner of the “Oak Hill Stand Pipe Lot”.

The previous courses describing a portion of a 220 acre parcel of land belonging to the Town of Littleton, taken in fee by said Town at deed book 12035, page 152, Middlesex Registry of Deeds, South District, Cambridge, Massachusetts, said portion containing 62,500 square feet, or 1.43 acres, more or less.

and to request a special act of the legislature authorizing the diversion of the above-described portion of conservation land. Said diversion is subject to the approval of the Secretary of the Executive Office of Environmental Affairs and the National Park Service.

ARTICLE 6: Water Surplus Transfers

Voted to transfer from Water Surplus, the sum of \$50,000.00 to be used for the following purposes:

1. \$20,000 into engineering services (Budget #190) for exploration of new drinking water sources;
2. \$30,000 into distribution systems (Budget #30) for water main installation and system improvements in association with Highway Department drainage and roadway improvements.

TOWN OF LITTLETON

ARTICLE 7: JR./SR. HIGH ARCHITECTURAL FEES:

Voted unanimously to appropriate the sum of \$315,000.00 for the payment of architectural fees and all related expenses, including design and site planning, for the renovation of the Junior/Senior High School for Grades 6 through 8, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow the sum of \$300,000.00 under and pursuant to Chapter 44, Section 7(21), of the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefore, and that the sum of \$15,000.00 be transferred from the Stabilization Fund for this purpose; and further, that the Permanent Municipal Building Committee is hereby authorized and directed to prepare any related bid documents to further the purpose of this vote, and to report on their doings at a future Town Meeting in connection with a request for funds to finance the actual project.

ARTICLE 8: SPECIAL NEEDS FUNDING

Vote unanimously to raise and appropriate the sum of \$250,000.00 which shall be added to the following line items to pay for increased costs of special education expenses and salaries:

<u>Line Item</u>	<u>Current Appropriation</u>	<u>New Appropriation</u>	<u>Difference</u>
89 – School Dept. Support Personnel	\$ 327,786.00	\$ 389,786.00	\$ 62,000.00
94 – School Dept. Special Needs	934,965.00	1,122,965.00	<u>188,000.00</u>
		TOTAL	\$ 250,000.00

ARTICLE 9: HARWOOD AVENUE LAND

Voted to acquire in fee by purchase or eminent domain the land situated on the northerly side of Harwood Avenue and shown on assessor's Map U-31 as parcels 50, 52, 54, and 56, said parcels are also shown as Parcels A, B, C, and D, on a plan entitled "Plan of Land Harwood Avenue, Littleton, Massachusetts" dated July 18, 2000; said land to be used for conservation and recreation under the provisions of G.L. c.40, §8C, to be managed and controlled by the Littleton Conservation Commission.

Said parcels of land are more particularly described as follows:

Parcel D

Beginning at a point at the Southeasterly corner of the parcel being conveyed, on the most Northerly sideline of Harwood Avenue and the Southwesterly corner of land conveyed to the Town of Littleton in Deed Book 27318 Page 516;

Thence:N 66 – 22 – 49 W along said sideline a distance of 71.12 feet to a corner;
Thence:N 24 – 46 – 52 E a distance of 100.51 feet to a corner;

Thence:N 66 – 50 – 45 W a distance of 91.87 feet to a point on the sideline of Longfellow Drive as shown on Plan Book 362 Plan 29;

Thence:N 29 – 26 – 30 E a distance of 66.80 feet to a point;

Thence: along a curve to the Left having a Radius of 200.70 feet a distance of 88.53 feet to a point;

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Thence: N 04 – 10 – 02 E a distance of 626.71 feet to a corner; the last three courses along said sideline of Longfellow Drive;

Thence: S 85 – 40 – 56 E a distance of 72.96 feet to a point in a stone wall;

Thence: S 04 – 19 – 04 W a distance of 477.51 feet to a point;

Thence: S 04 – 19 – 24 W a distance of 170.30 feet to a point;

Thence: S 04 – 32 – 13 W a distance of 229.90 feet to a point;

Thence: S 02 – 36 – 21 W a distance of 42.58 feet to the point of beginning. The last four courses along a stone wall at land of the Town of Littleton referenced above.

The Parcel D contains 65,686 +/- SF.

Parcel C

Beginning at a point at the Southwesterly corner of said Parcel, said corner being 47.98 feet and 32.31 feet distant from the Northwesterly corner of Parcel D described above and on the Easterly sideline of Longfellow Drive;

Thence: N 18 – 14 – 44 E, along said sideline, a distance of 56.95 feet to an angle point;

Thence: N 05 – 01 – 20 E, still along said sideline, a distance of 84.73 feet to a corner;

Thence: S 85 – 40 – 56 E a distance of 50.46 feet to a point in a stone wall;

Thence: S 04 – 19 – 04 W along said wall a distance of 140.00 feet to a point;

Thence: N 85 – 40 – 56 W a distance of 72.96 feet to the point of beginning.

Said Parcel C contains 7,545 +/- SF according to said Plan

Parcel B

Beginning at the Southwesterly corner of the Parcel, at a point on the Easterly sideline of Longfellow Drive, said point being 22.45 feet distant from the Northwesterly corner of Parcel C as described above;

Thence: N 05 – 01 – 20 E, along said sideline, a distance of 260.00 feet to a corner;

Thence: S 85 – 17 – 57 E a distance of 76.98 feet to a point in a wall;

Thence: S 04 – 42 – 03 W, along said wall, a distance of 260.00 feet to a point;

Thence: N 85 – 17 – 57 W a distance of 78.44 feet to the point of beginning;

Said Parcel B contains 20,205 +/- SF according to said Plan

Parcel A

Beginning at a point at the Southwesterly corner of the Parcel, on the Easterly sideline of Longfellow Drive, said point being 39.54 feet and 0.47 feet distant from the Northwesterly corner of Parcel B as described above;

Thence: N 17 – 23 – 17 E, along said sideline, a distance of 317.77 feet to a corner;

Thence: S 85 – 15 – 12 E a distance of 7.00 feet to a point in a wall;

Thence: S 04 – 44 – 48 W a distance of 167.66 feet to a point;

Thence: S 04 – 42 – 03 W a distance of 142.34 feet to a corner; the last two courses being along a wall;

Thence: N 85 – 17 – 57 W a distance of 76.66 feet to the point of beginning;

Said Parcel A contains 12,959 +/- SF according to said Plan.

TOWN OF LITTLETON

ARTICLE 10: PLAYGROUND

Voted to raise and appropriate the sum of \$40,000.00 as a special appropriation to the School Department in order to provide for a safe, updated playground for the Shaker Lane School.

ARTICLE 11: SCHOOL ADMINISTRATION MORATORIUM

Voted to recommend that the School Committee place a moratorium on the creation of any new administrative positions, the hiring of new administrative staff and the approval of any administrative salary increases insofar as these are appropriations, until such time as the contract negotiations with the teacher's union is resolved.

This article is non binding – it is a recommendation to the School Committee only.

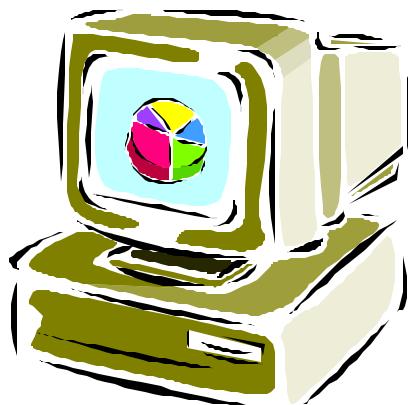
The meeting was dissolved at 9:55 PM

Attest:

A TRUE COPY

_____,
MARY CRORY, TOWN CLERK

TAX COLLECTOR



REPORT OF THE TAX COLLECTOR – 2000

Below is a list of tax balances as of January 1, 2000 and ending December 31, 2000, reported by year.

1992-1996

Uncollected as of 1/1/2000

Motor Excise	0.00
Rescind of Abatement	\$ 748.02
Collected Excise Taxes	\$ 748.02

Uncollected as of 12/31/2000 0.00

1997

Uncollected as of 1/1/2000

Motor Excise	\$ 5,123.98
Refunds	68.75
Rescind of Abatement	22.50
	<u>\$ 5,215.23</u>

Collected as of 12/31/2000

Motor Excise	\$ 1,127.08
Abated	3,278.97
	\$ 4,406.05

Uncollected as of 12/31/2000

Motor Excise	\$ 809.18
	<u>\$ 5,215.23</u>

1998

Uncollected as of 1/1/2000

Motor Excise	\$ 7,760.70
Committed	15.42
Rescind of Abatement	60.00
	<u>\$ 7,836.12</u>

Collected as of 12/31/2000

Motor Excise	\$ 3,919.03
Abated	760.31
	\$ 4,679.34
<u>Uncollected as of 12/31/2000</u>	\$ 3,156.78
	\$ 7,836.12

TOWN OF LITTLETON

1999

Uncollected as of 1/1/2000

Motor Excise	\$ 18,512.60
Committed	41,117.29
Refunds	2,013.82
	<u>\$ 61,643.71</u>

Collected as of 12/31/2000

Motor Excise	\$ 43,683.62
Abated	3,773.67
<u>Uncollected as of 12/31/2000</u>	<u>\$ 14,186.42</u>
	<u>\$ 61,643.71</u>

2000

Uncollected as of 1/1/2000

Real Estate	\$ 11,588,856.64
Street Betterment	3,650.78
Street Betterment Interest	1,446.79
Water Betterment	36,939.55
Water Betterment Interest	21,892.71
Septic Betterment	7,497.60
Septic Betterment Interest	7,122.71
Electric Lien	439.22
Electric Lien Charge	50.00
Personal Property	389,285.58
Motor Excise	990,644.39
Municipal Lien Certificates	10,575.00
Tax Collector Fees	10,985.00
Registry Marking Fees	5,380.00
Interest	18,451.48
Betterment Release Certificates	52.00
Motor Coach Fees	11,232.00
Advance Water Betterment	16,949.20
Advance Water Betterment Interest	572.76
Advance Street Betterment	8,566.23
Advance Street Betterment Interest	364.40
Forestry Products	31.44
Roll Back 61A Taxes	20,238.67
Refunds	39,292.78
Reverse Payment	1,611.91
	\$13,192,218.50

Collected as of 12/31/2000

Real Estate	\$ 11,533,105.41
Street Betterment	3,561.96
Street Betterment Interest	1,361.79
Water Betterment	36,916.77
Water Betterment Interest	21,885.88
Septic Betterment	7,497.60
Septic Betterment Interest	7,122.71
Electric Lien	439.22
Electric Lien Charge	50.00

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Municipal Lien Certificates	10,575.00
Tax Collector Fees	10,985.00
Registry Marking Fees	5,380.00
Interest	18,451.48
Motor Coach Fees	11,232.00
Advance Water Betterment	16,949.20
Advance Water Betterment Interest	572.76
Advance Street Betterment	8,566.23
Advance Street Betterment Interest	89.66
Advertising Fees	364.40
Forestry Products	31.44
Roll Back 61A Taxes	20,238.67
Betterment Release Certificates	52.00
Personal Property	355,796.63
Motor Excise	944,163.42
	\$ 13,015,389.23

Abated as of 12/31/2000

Real Estate	\$ 48,999.22
Personal Property	30,154.99
Motor Excise	24,148.17
	\$ 103,302.38

Deferred as of 12/31/2000

Real Estate	\$ 2,439.45	\$ 2,439.45
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Tax Title

Real Estate	\$ 31,391.82
Street Betterment	88.82
Street Betterment Interest	85.00
Water Betterment	22.78
Water Betterment Interest	6.83
	\$ 31,595.25

Uncollected as of 12/31/2000

Real Estate	\$ 845.40
Personal Property	3,370.91
Motor Excise	35,275.88
	\$ 39,492.19
	\$ 13,192,218.50

2001

Uncollected as of 1/1/2000

Real Estate	\$ 12,346,962.60
Street Betterments	3,343.39
Street Betterment Interest	1,489.81
Water Betterment	35,472.38
Water Betterment Interest	18,621.41
Septic Betterment	9,467.40
Septic Betterment Interest	7,126.90
Electric Lien	4,199.10
Lien Charges	125.00
Personal Property	517,754.46
Refunds	228.04
	\$ 12,944,790.49

Collected as of 12/31/2000

Real Estate	\$ 1,190,126.27
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TOWN OF LITTLETON

Street Betterments	958.28
Street Betterment Interest	413.68
Water Betterment	3,792.96
Water Betterment Interest	1,930.39
Septic Betterment	1,791.25
Septic Betterment Interest	955.12
Electric Lien	0.00
Lien Charges	0.00
Personal Property	<u>4,678.87</u>
	\$ 1,204,646.82

Abated as of 12/31/2000

Real Estate	\$ 26,729.93
Deferred	<u>2,638.31</u>

Uncollected as of 12/31/2000

Real Estate	\$11,127,696.13
Street Betterment	2,385.11
Street Betterment Interest	1,076.13
Water Betterment	31,679.42
Water Betterment Interest	16,691.02
Septic Betterment	7,676.15
Septic Betterment Interest	6,171.78
Electric Lien	4,199.10
Lien Charges	125.00
Personal Property	<u>513,075.59</u>
	\$ 11,710,775.43
	\$ 12,944,790.49

Respectfully submitted by:

Rebecca Jean Quinn, Tax Collector

Outstanding Taxes as of 12/31/2000

ADC Telecommunications	180.00	Juliana Adams	23.75
Advantage Automobile	200.00	Matthew G Allen	22.92
Allied Plywood Corp	415.31	Jaime Alvarado	18.33
Randy M Amba	82.81	Amazing Wind Machines	9.26
American Honda Finance	362.50	Robert V Armen	25.00
Patricia M Armstrong	118.13	Laura L Arthur	30.00
Margery Bailet	14.95	Brian S Baker	122.72
Scott Baker	65.63	Christopher Barlow	72.50
Russell Barnstein	85.00	Andrew J Barsoum	43.96
Aziz F Barsoum	31.25	Robert A Bartlett	16.25
Peter J Beagan	20.83	Sherry A. Begley	58.75
Melanie L Benton	12.50	Richard F. Bera	12.50
John A Berlinger	9.90	Doris M Bitencourt	11.98
Roni O Bitencourt	54.17	BLC Corp	175.00
Deanne Bongiorno	343.75	Michelle D Borden	474.17
Heather J Bosson	55.31	J Eric Bottenhorn	176.67
Mark W Brand	60.00	Richard A Brine	30.00
Thomas B Briney	93.75	Christopher J Brink	172.30
Rebecca A Brown	519.06	Thomas E Buckborough	8.75

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John J Buckley, Jr	17.68	Samuel Lee Burton	28.75
David W ByGrave	33.75	Thomas J. Byrne, Jr.	55.00
C J Kenny Gen Contracting	41.47	Carol A Caligiuri	337.50
Alfreda Canavan	22.94	Jennifer Alisse Canfield	22.50
Myles E Chaplin	28.75	Robin C Carmona	72.50
Nicolle M Casey	33.75	Sally Ann Chang	11.25
Changing Healthcare, Inc	13.26	Steven Chung	27.50
Jason A Clayton	68.33	Gerre Clements	607.92
Ronald M Coderre	10.00	Concord Furniture Industries	97.08
John P Cooney	343.75	Michelle J Cotter	15.21
Kyla M Cox	5.00	Stephen D Cox	75.83
Ralph H Crowley, Jr	28.75	Nancy Culmone	30.00
Curry Auto Leasing	237.50	Cyber Storage Systems, Inc	271.76
Louis P D'Angelo	76.25	Daniel E Davis	23.75
Judith C Davis	365.00	John B Dean	46.25
David J DeCelles	66.25	Stephen R DeMont	382.40
Hendrick DeVogel, Jr	100.00	Richard J DiMare	181.67
John M DiMase	41.25	Maria DiMofeeva	32.50
Doagnosis, LLC	153.35	Sorrel Dolan	30.00
Jin H Dong	5.00	James J Donnelly, Jr	101.25
Shannon M Dunn	76.88	 	
East Coast Beverage Corp	397.50	Brian J Eastley	82.50
Christine M Edison	16.88	Traci L Egeland	40.00
Melanie J Eldridge	142.50	Brian J Eastley	11.04
Cory B Fabiano	275.00	Patricia B Fayemiwo	24.38
Kathlene M Feeney	31.25	Reginald Fennell	42.50
Donald J Fidler	17.50	Field Realty Trust	62.50
Frederick D Field, Jr	5.00	Khristine Field	156.46
David E Finan, Jr	53.75	First Vermont Bank	123.75
Laureen M Fisher	500.84	Ford Motor Credit Co	3832.81
Cynthia E Francisco	132.50	William Henry Ford	37.50
Jennifer L Frankel	55.63	Bruce E Fraser	30.00
Leslie J French-Nelson	42.50	Robert J Fultz	45.00
Carol A Gamboni	25.00	Michael A Gearin	6.25
Nancy Miller Gleason	32.50	Gold Star Trucking	5.00
Kirk M Goldthwaite	38.75	Gertrude L Gorfine	5.62
Thomas D Gorham, II	31.25	Edna C Green	15.00
Sean A Green	1,246.88	George Anne Grimshaw	43.75
Blaine A Groppe	26.25		
Kara J Haley	15.00	Jeremy C Hand	32.08
Harriet A Harding	28.75	Kathryn R Haroules	87.50
Mark G Haroules	52.69	Christopher M Hartwell	139.79
Peter J Hartwell	33.75	Harry Heflin	35.00
Oya Douglas Hentz	57.50	Joseph P Hoenshell	10.94
Beatrice B Hoffman	23.75	Christopher D Hooley	28.75

TOWN OF LITTLETON

Horizon Landscape, Inc.	350.84	Gerald E Hou t	65.00
Cheryl A Hurley	201.25		
Angela Inferrera	29.47	Linda S Irwin	55.00
J F P Excavating, Inc	5.00		
Nathan A Jansky	282.50	Christopher Jodice	92.50
Ashley Johnson	37.50	Craig W Johnson	19.48
Lisa M Johnson	28.75	David P Jones	405.00
Dean Jones Food Brokerage	43.75	Petrina L Jones	16.25
Linda L Julio	101.25	Rebecca L Julio	59.69
Toni L Julio	25.00		
Gail K Kazanjian-Hollian	30.00	Colleen T Kelber	19.38
John A Kelley	10.42	Erika Kernan	16.52
Kline and Co	36.63	Janet D Knox	52.50
Koch Industries, Inc.	674.27	Koch Microelectronic	365.00
Jason K Kotsaftis	36.25		
Eric B LaMont	5.00	Michele M Lane	42.71
Michael J Langelier	36.25	Timothy P Lauzon	97.50
Donald S Lawrence, III	25.00	Brian Laws	139.77
Leasing Ventures, Inc	28.75	Stacey L LeClair	18.75
Kerri A Leo	23.75	Leo R Leonard, III	45.00
Donald Little	440.83	Kimberly A Little	30.00
Robin F Littlefield	68.75	Littleton Limo & Trans	131.15
R Craig Lombardi	31.25	Steven R Longmire	41.25
Robert Allen Mair	35.00	John W Malloy, Jr	5.00
William R Manning	52.50	Marilena Manske	25.00
Marble Rock Cinema Corp	147.35	Rachel E Markels-Webber	5.00
Marvin W McCullough	138.75	Virginia E McDonald	42.50
Wendy S McFarland	37.50	Thomas W McNiff	87.50
Wesley P Melling	38.75	Ilcarlo Regina Mendes	30.00
Carmine F Merullo	592.50	Nancy R Merz	47.50
Middlesex Corp	100.00	Middlesex Materials, LLC	628.13
Tamara A Migliacci	27.50	Charles E Miller IV	33.75
Robert W Minney	292.61	Dante Mirabella	6.25
Mitsubishi Motors Credit	522.50	Donna M Mohamed	513.65
William T Monahan, Jr	9.38	Scott K Monahan	51.04
Mark J Montminy	98.75	James F. Morrison, III	11.67
Kevin J Muller	40.00		
Robin Nicolas	41.25	Joseph L Ninteau	1255.21
Northeast Equestrian Prod	68.83	Northeast Floor Covering	59.46
Janice A Huber O'Callaghan	70.00	Eleanor O'Connor	46.68
Edmund M Oles	193.75	David J O'Reilly	28.75
Brenda K Pacy	32.81	Karen E Panek	18.33
Corey S Pattee	32.50	Jeffrey M Patterson	494.17

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Susan J Patterson	42.50	Richard J Payne	20.00
Leslie Peik	86.52	Ronald A Peik	43.75
Douglas G Pendergast	141.25	Kathleen Pendergast	28.75
John E Perry	80.31	Wendie A Perry	100.00
Personal Best Counseling	31.05	Paul J Petkewich	110.21
Kyle F Phelan	180.00	Raoul Piche, III	34.52
Glenn A Pierce	34.12	Pamela A Pierce	20.00
Michael R Pigott	23.75	Bradford W Plummer	42.50
Predictability Plus	196.25	Christopher F Porterfield	40.00
Andrew Q Priest	274.90	Francis L Priest	18.75
Justin D Rampino	17.50		
Leland H Richards, Jr	37.50	Steven T Riggs	99.80
Bernadette M Robinson	23.44	Daniel C Robinson	87.71
Lisa Robinson	22.10	Patricia M Robinson	28.65
Roscoe Robinson	262.82	Rogers Sweeping	67.71
Jorge R Rojas-LaSanta	381.25	Carmen M Rolon	28.75
John D Rosamond	40.00	Tammy V Runnels	21.25
John Sajatjian	38.10	Eduardo Sanchez	43.54
Robert M Sandock	28.75	Betty Lou G Santora	526.25
Lou Santora	225.24	Aaron Jay Seltzer	390.00
Nandini Sen	30.00	John F Sheehan	5.00
Stephen A Sheehan	31.25	Larry P Shenshew, Jr	89.27
Michelle M Sheridan	461.25	Elizabeth L Sherman	218.55
Kathy Sherman	51.25	Michael A Silva	35.42
Renato Silva	5.00	Robert E Slabysz	246.35
Spectradyne, Inc.	45.00	Starr Hill Construction	52.92
Michael K Steigerwald	43.54	Emily C Stier	266.88
Michael J Sullivan	48.13	Ryanne M Sullivan	40.63
Kimberly N Tran	107.50	Joseph AR Trela	36.25
Stacey A Tuttle	35.00		
UKO Corporation	47.99	UST Auto Lease Corp	66.78
Paul R Vallancourt	68.75	Delphine M VanTassel	142.50
Raul M Vazquez	45.21	Brian J Vigars, Jr	13.85
Vinyl Technologies, Inc.	37.60		
Paul A Waite	371.25	William E Walsh	5.00
Debra J Ward	72.19	Annmarie Waterhouse	133.75
David G Weliver	53.26	Gary L Whitaker	73.75
James Wilson	33.47	Mitchell D Wilson	79.17
Wing Consulting	61.47	Brian K Wright	21.25

TOWN OF LITTLETON

TREASURER

TREASURER'S REPORT

Prepared by: Margaret M. Dennehy

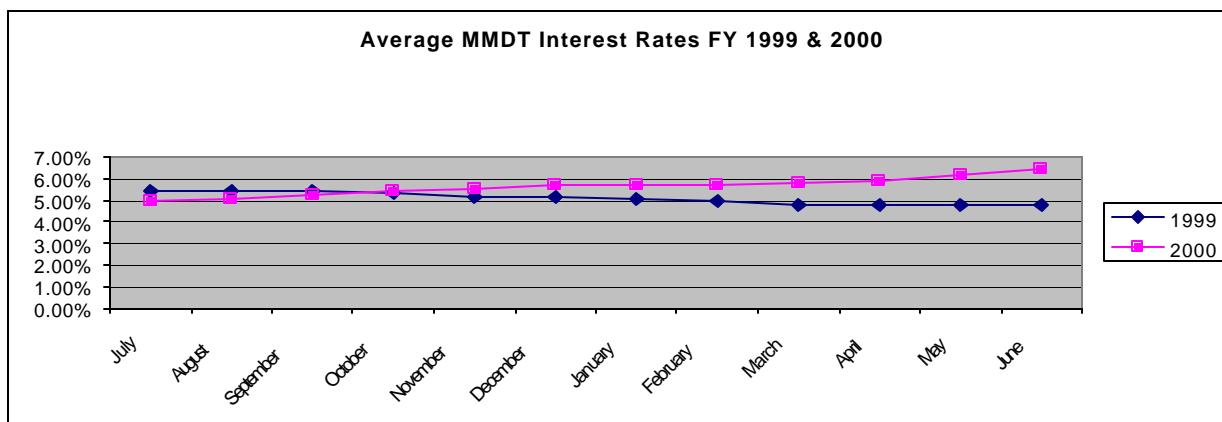
Herewith is presented my **thirteenth** annual report as Treasurer of the Town of Littleton:

Total Funds July 1, 1999	\$21,030,063.52
Total receipts for the year	\$68,298,884.32
Total disbursements for the year	<u>\$53,885,566.42</u>
Total Funds June 30, 2000	<u>\$35,443,381.42</u>

Funds under care of Town Treasurer:

General Fund	\$23,001,212.45
Chapter 32B Trust Fund	\$1,238,730.61
Law Enforcement Trust Fund	\$852.76
D.A.R.E.	\$166.56
Arts Lottery	\$2,146.48
Conservation	\$39,678.19
Stabilization	\$4,816,575.36
Electric Depreciation Fund	\$1,436,972.32
Electric Rate Stabilization Fund	\$767,386.54
Electric Retirement Trust Fund	\$1,640,073.49
Miscellaneous Performance Bonds	\$508,239.17
Trust Funds managed by the Trust Fund Commissioners	<u>\$1,991,347.49</u>
	<u>\$35,443,381.42</u>

Interest income on all funds for the year	\$1,014,183.59
Interest income on General Fund	\$551,923.34





TEN-YEAR DEBT SCHEDULE

Fiscal Year	<u>TOWN</u>	<u>WATER</u>	<u>ELECTRIC</u>	<u>GRANTS</u>	<u>REIMBURSEMENTS</u>	<u>TOTAL</u>
2001	\$1,130,990.14	\$350,390.00	\$278,871.00	\$462,398.00	\$1,018,982.14	
2002	\$1,077,852.09	\$338,893.00	\$263,299.00	\$462,398.00	\$954,347.09	
2003	\$1,033,584.00	\$327,590.00	\$253,849.00	\$462,398.00	\$898,776.00	
2004	\$921,451.00	\$316,061.00	\$246,424.00	\$462,398.00	\$775,114.00	
2005	\$796,863.00	\$304,336.00	\$239,269.00	\$462,398.00	\$638,801.00	
2006	\$762,443.00	\$293,922.00	\$232,350.00	\$462,398.00	\$593,967.00	
2007	\$621,687.00	\$267,318.00	\$220,870.00	\$462,398.00	\$426,607.00	
2008	\$603,124.00	\$254,383.00	\$214,500.00	\$462,398.00	\$395,109.00	
2009	\$584,277.00	\$241,510.00	\$208,000.00	\$462,398.00	\$363,389.00	
2010	\$530,785.06	\$228,691.25	\$201,370.00	\$462,398.00	\$297,078.31	

*** Grants/Reimbursements:**

Water Ultrafiltration	\$183,000.00
Shaker Lane 61%	\$261,398.00
Self-Help/Frost Whitcomb	\$18,000.00

TOWN DEBT ONLY

Debt Outside Proposition 2 1/2	Debt Within Proposition 2 1/2
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2000	\$660,973.00	\$137,265.00	\$523,708.00
2001	\$1,130,990.14	\$68,695.00	\$1,062,295.14
2002	\$1,077,852.09	\$66,735.00	\$1,011,117.09
2003	\$1,033,584.00	\$65,075.00	\$968,509.00
2004	\$921,451.00	\$63,375.00	\$858,076.00
2005	\$796,863.00	\$61,635.00	\$735,228.00
2006	\$762,443.00	\$54,968.00	\$707,475.00
2007	\$621,687.00	\$53,375.00	\$568,312.00
2008	\$603,124.00	\$51,748.00	\$551,376.00
2009	\$584,277.00	\$50,085.00	\$534,192.00
2010	\$530,785.00	\$48,388.00	\$482,397.00
2011	\$507,771.00	\$46,655.00	\$461,116.00
2012	\$489,699.00	\$46,655.00	\$443,044.00
2013	\$471,473.00	\$44,905.00	\$426,568.00
2014	\$452,945.00	\$43,155.00	\$409,790.00
2015	\$429,319.00	\$41,388.00	\$387,931.00
2016	\$410,494.00	\$39,585.00	\$370,909.00
2017	\$362,292.00	\$37,756.00	\$324,536.00
2018	\$294,685.00	\$35,919.00	\$258,766.00
2019	\$279,715.00		\$279,715.00

Total outstanding permanent debt including Town, Water and Electric Departments	\$13,704,000.00
Outstanding temporary borrowing in anticipation of issuing bonds (High School)	\$11,995,000.00
Authorized but unissued debt (High School)	\$11,870,000.00
Outstanding temporary borrowing in anticipation of issuing bonds Morrison Land	\$2,855,000.00

TOWN OF LITTLETON

TOWN ACCOUNTANT

YEAR ENDING DECEMBER 31, 2000

The Accounting Office would like to take this opportunity to say thank you to the employees of the Town for their continued support and cooperation and a special thank you to Joan Pare, the Assistant Town Accountant for her dedication and professionalism.

Attached is the unaudited General Fund Balance Sheet, Revenues and Expenditures for the fiscal year ending June 30,2000 and also the audited financials for the fiscal year ending June 30, 2000.

Meredith Mayo
Town Accountant

TOWN OF LITTLETON
General Fund June 30, 2000

<u>Departments</u>	<u>Expenditures</u>	<u>Departments</u>	<u>Expenditures</u>
Legal Svcs.		Weights & Measures	
Expenditures	70,624.65	Personal Svcs.	2,000.00
Moderator		Expenditures	200.00
Expenditures	50.00	Emergency Management	2,200.00
Articles		Expenditures	
Expenditures	3,611,891.31	Dog Officer	1,393.27
Selectmen		Personal Svcs.	11,080.61
Personal Svcs.	70,083.56	Expenditures	760.99
Expenditures	15,999.84	Dutch Elm	11,841.60
Town Administrator		Expenditures	
Personal Svcs.	50,000.08	Shade Tree	1,000.00
Expenditures	1,375.75	Expenditures	
Finance Committee		Public Schools	
Expenditures	135.00	Personal Svcs.	5,514,409.87
Finance Committee		Expenditures	2,176,392.45
Reserve Fund	8,000.00	Nashoba Regional Technical	7,690,802.32
Town Accountant		Expenditures	
Personal Svcs.	71,641.53	Highway & Streets (Includes Parks)	10,653.00
Expenditures	2,558.00	Personal Svcs.	445,824.82
Annual Audit		Expenditures	123,212.68
Expenditures	14,000.00	Construction & Maintenance	569,037.50
Assessors		Expenditures	
Personal Svcs.	95,074.00	Snow & Ice	37,293.08
Expenditures	5,050.27	Personal Svcs.	47,772.34
Treasurer		Expenditures	56,830.21
Personal Svcs.	70,500.00	Transfer Station	104,602.55

ANNUAL REPORT 2000

<u>Departments</u>	<u>Expenditures</u>		<u>Departments</u>	<u>Expenditures</u>	
Expenditures	8,939.10	79,439.10	Personal Svcs.	39570.18	
Tax Collector			Expenditures	184,933.99	224,504.17
Personal Svcs.	47,233.40		B&M Railroad		
Expenditures	7,997.41	55,230.81	Expenditures		2,805.62
Information Systems			Cemetery		
Personal Svcs.	29,443.10		Personal Svcs.	54,000.00	
Expenditures	99,562.65	129,005.75	Expenditures	20,080.00	74,080.00
Tax Title			Board Of Health		
Expenditures		11,903.34	Personal Svcs.	21,118.75	
Town Clerk			Expenditures	1,729.94	22,848.69
Personal Svcs.	37,765.60		N.A.B.H.		
Expenditures	598.53	38,364.13	Expenditures		27,503.04
Elections & Registrations			Animal Inspector		
Personal Svcs.	5,184.55		Expenditures		900.00
Expenditures	6,121.17	11,305.72	Nursing Svcs.		
Conservation Commission			Expenditures		0.00
Personal Svcs.	13,642.98		Eliot Clinic		
Expenditures	2,988.66	16,631.64	Expenditures		2,835.00
Planning Board			Concord Family Service		
Personal Svcs.	21,979.20		Expenditures		3,000.00
Expenditures	4,692.01	26,671.21	C.O.D.E.		
Appeals Board			Expenditures		0.00
Personal Svcs.	2,998.01		Council On Aging		
Expenditures	1,286.94	4,284.95	Personal Svcs.	61,700.00	
Shattuck Street Building			Expenditures	14,075.33	75,775.33
Personal Svcs.	61,904.48		Veterans Agent		
Expenditures	114,870.42	176,774.90	Personal Svcs.	2,810.00	
Town House			Expenditures	500.00	
Expenditures		26,765.21	Benefits & Svcs.	5,513.19	8,823.19
Property & Liability Insurance			Library		
Expenditures		124,562.79	Personal Svcs.	265,940.39	
Employee Benefits			Expenditures	63,713.24	329,653.63
Expenditures		919,257.16	Merrimack Library Consortium		
Gasoline			Expenditures		20,017.00
Expenditures		51,251.86	Recreation		
Town Reports			Personal Svcs.	62,260.96	
Expenditures		6,120.00	Expenditures	9,985.00	72,245.96
Parking Clerk			Historical Committee		
Expenditures		102.34	Expenditures		742.00
Telecontrol			Memorial Day		
Expenditures		53,472.13	Expenditures		655.00
County Retirement			Patriots Day		

TOWN OF LITTLETON

<u>Departments</u>	<u>Expenditures</u>	<u>Departments</u>	<u>Expenditures</u>
Expenditures	385,029.73	Expenditures	
Police		Disability Commission	
Personal Svcs.	854,252.15	Expenditures	
Expenditures	72,904.33	Principal Debt Service	
Fire		Expenditures	501,100.36
Personal Svcs.	356,709.91	Interest Debt Service	
Expenditures	73,672.25	Expenditures	151,865.00
Control Center		Treasurer Interest - Short Term	
Personal Svcs.	208,678.76	Expenditures	218,959.34
Expenditures	16,530.97	State & County Assessments	404,210.00
Building Department		Other Financing Uses	
Personal Svcs.	63,636.39	Transfers To Special Revenue	55,500.00
Expenditures	3,809.53	Transfers To Capital Projects	9,069.05
		Transfers To Trust Funds	5,000.00
		Transfers To Stabilization Fund	2,140,000.00
			<u>2,209,569.05</u>
			20,564,300.95

REVENUES

PROPERTY TAXES	11,880,041.18
EXCISE TAXES	987,460.37
PENALTIES & INTEREST	43,903.19
PAYMENTS IN LIEU OF TAXES	161,054.66
CHARGES FOR SERVICE	18,435.35
FEES & OTHER REVENUE	261,590.07
INTERGOVERNMENTAL	2,185,542.00
LICENSES & PERMITS	166,649.90
INVESTMENT INCOME	495,916.34
SPECIAL ASSESSMENTS	171,222.25
FINES & FORFEITS	70,556.50
MISCELLANEOUS	120,988.89
INTERFUND TRANSFERS	575,480.00
TOTAL REVENUES	17,138,840.70

ANNUAL REPORT 2000

Town of Littleton, Massachusetts
 General Fund Balance Sheet
 June 30, 2000

General	
<u>Assets</u>	
Cash/Investments	\$2,999,017
Petty Cash	2,550
Receivables:	
Property Taxes	204,889
Allowance for Abatements and Exemptions	(270,099)
Deferred Property Taxes	23,657
Tax Liens	44,969
Excises	85,206
Special Assessments	1,105
Deferred Special Assessments	284,170
Tax Foreclosures	<u>91,015</u>
 Total Assets	 <u>\$3,466,479</u>
 Liabilities:	
Warrants Payable	\$4,134
Withholdings Payable	116,222
Guarantee Deposits	534,148
Refunds Due	(387)
Unclaimed Checks	4,883
Bond Anticipation Notes Payable	2,855,000
Deferred Revenue:	
Property Taxes	(65,210)
Deferred Property Taxes	23,657
Tax Liens	44,969
Excises	85,206
Special Assessments	285,275
Tax Foreclosures	<u>91,015</u>
 Total Liabilities	 <u>3,978,912</u>
Fund Equity:	
Fund Balances:	
Reserved for Encumbrances	1,173,274
Reserved for Petty Cash	550
Year's Expenditure	650,000
Unreserved:	
Undesignated	597,853
Designated to be Bonded	(2,855,000)
Designated	<u>(79,110)</u>
 Total Fund Equity	 <u>(512,433)</u>
 Total Liabilities and Fund Equity	 <u>\$3,466,479</u>

TOWN OF LITTLETON

BOARD OF ASSESSORS

YEAR ENDING DECEMBER 31, 2000

The Board of Assessors continues to be a cohesive body of volunteers with a competent paid staff consisting of a Chief Assessor and two assessing assistants. All within this office are dedicated to the effort of fairly determining values across the wide spectrum of property types in the Town.

The year 2000 heralded several major events for the Board. Two veteran board members, Don Cozzens and Richard Dennis, chose not to seek re-election after many years of dedicated service to the Town. Brian Wright and Jim Sommer were elected to three-year terms in May.

Of even greater significance, the Board completed the laborious task of conducting a full revaluation of all properties in Town. This is particularly important at a time when property values are changing at a rapid pace. After collection of all relevant data and utilizing sales from January 1, 1999 through December 31, 1999, residential values increased 15.8% while commercial/industrial/personal property values rose 18.7%. The Board of Assessors deeply appreciates the extra effort made by the Chief Assessor and her staff during the Fiscal 2001 revaluation.

The Board of Assessors provided the Board of Selectman with information to assist them at the annual Classification Hearing, which was held on November 20, 2000. It is at this annual meeting that the Board of Selectman choose the percentage of the tax levy to be borne by each class of property, resulting in a new tax rate for the upcoming year. The new residential rate is \$12.82 and the new commercial/industrial/personal property tax rate is \$18.62. The new rates were submitted to the Department of Revenue and approved on December 16, 2000.

The Assessors office is open to the public Monday through Friday, from 8:30 A.M. to 3:00 P.M.

Respectfully Submitted,
Frederick J. Freund, Chairman
Daniel Heney
Kenneth Eldridge
Brian Wright
James Somers

ELECTRIC LIGHT DEPARTMENT

YEAR ENDING DECEMBER 31, 2000

The Board of Electric Light Commissioners is pleased to present the annual report of the Electric Light Department for the calendar year 2000.

Through a number of successful strategic initiatives, the Department has maintained its status as a premier public power utility. By developing a plan to accommodate economic development, the Department remains focused on upholding our commitment to quality, value and service. And as a deregulated industry evolves, we are well positioned to capitalize on the opportunities of the new, emerging marketplace.

This year, the Department entered into an agreement with Acton to provide operations and maintenance of Acton's street lighting system. This initiative represented the first contract in the state where a public utility took over such a system from a private utility in a community outside its service territory.

Construction of the Department's new administration building and garage/operations facilities continued throughout the year. These new offices satisfy the complimentary objectives of providing an appropriate work environment for our employees while offering our ratepayers a more accessible service center.

A 10% across the board rate reduction, adopted in February, is a source of particular pride, especially given the significant rate increases implemented by the state's private utilities. While we remain committed to profitability, we recognize a broader obligation: low rates, high reliability and community service. As your local, public utility, we strive diligently to remain the region's low cost provider for residential customers, while offering superior customer service and considerable value to the community. Our residential rates are consistently among the lowest in the state, substantially below those of investor-owned systems. In addition, we continue to offer financial contributions of nearly \$600,000 to the town through in-lieu-of-

tax payments, direct payments and interest on the free cash account.

As the industry has evolved, we have not just adapted, but have capitalized on available opportunities. Our construction contract with Devens has proved to be a fruitful enterprise. The same holds true for our streetlight maintenance agreement with Acton. The success of these "outside" opportunities affords us the fiscal health to buffer market forces. And since power has been sold as a commodity, we have made economical purchases – buying only what our demand dictates and selling any excess back to the market. Further, we have carefully divested of longer-term, above-market power supply contracts, opting instead for shorter-term, more reasonably priced sources.

We make every effort to build on our strong tradition of improving the quality of life within the community. Educational grants to the high school, the assistance of our GIS department for the planning and mapping needs of various town boards, environmental and planning assistance, tree plantings and beautification projects, preservation and acquisition of open space, the annual holiday tree lighting on the Common, several senior citizen programs and the use of land for public soccer fields are among the many programs and initiatives we continue to support.

Our efforts, we believe, highlight the value of public power and the virtue of aggressive strategic planning. In the year ahead, we will continue to look for ways to achieve greater cost savings and better customer service – all while remaining faithful to our core proficiencies.

Respectfully submitted,

Board of Electric Light Commissioners

Craig Gruskowski, Chair

George Beebe, Vice-Chair

Bruce Trumbull, Secretary/Clerk

Joseph McCumber, Member

Joseph Cataldo, Jr., Member

TOWN OF LITTLETON

**Town of Littleton
Municipal Light Department
Balance Sheet
As of December 31, 2000**

Preliminary / Unaudited

ASSETS	LIABILITIES AND SURPLUS
<u>Utility Plant</u>	<u>Surplus</u>
Total Electric Steam Production \$0.00	Unappropriated Surplus 25,458,424.94
Total Electric Transmission Plant 14,706.95	Direct Charge to Surplus 42,978.09
Total Electric Distribution Plant 14,791,003.28	Surplus Applied to Depreciation (14,756.00)
Total Electric General Plant 5,895,070.09	Current Surplus 252,715.27
TOTAL UTILITY PLANT \$20,700,780.32	TOTAL SURPLUS 25,739,362.30
<u>Fund Accounts</u>	<u>LONG TERM LIABILITIES</u>
Accumulative Depreciation Steam Plant 0.00	Bonds Payable 2,365,000.00
Accumulative Depreciation Transmission Plan (8,641.86)	Capital Lease Payable Noncurrent 22,176.00
Accumulative Depreciation Distribution Plant (5,923,082.72)	TOTAL LONG TERM LIABILITIES 2,387,176.00
Accumulative Depreciation General Plant (2,637,338.54)	
TOTAL DEPRECIATION (\$8,569,063.12)	<u>CURRENT AND ACCRUED LIABILITIES</u>
NET ELECTRIC PLANT \$12,131,717.20	Accounts Payable 920,293.89
	Capital Lease Current 8,008.00
	Miscellaneous Accrued Liabilities 28,105.69
CONSTRUCTION IN PROGRESS \$2,424,684.30	TOTAL CURRENT & ACCRUED LIABILITIES 956,407.58
<u>Fund Accounts</u>	<u>DEFERRED CREDIT & RESERVE</u>
Depreciation 1,457,164.45	Reserve for Uncollectible Accounts 17,131.01
Construction 3,532,798.89	Contribution Aid of Construction 84,283.19
Rate Stabilization 780,000.32	TOTAL LIABILITIES 3,444,997.78
Building Fund 764,460.24	
Operating Cash 0.00	TOTAL LIABILITIES/SURPLUS 29,184,360.08
Computer Fund 2,858.26	
Operations Fund 1,000.00	
TOTAL FUND ACCOUNTS \$6,538,282.16	
<u>CURRENT AND ACCRUED ASSETS</u>	
Accounts Receivable Rates 1,351,006.46	
Accounts Receivable Jobbings (56,875.61)	
Accounts Receivable Liens 4,384.68	
Accounts Receivable Other	
Inventories 588,870.65	
Prepayments 1,662,042.15	
L'Energia Buyout 3,827,963.35	
Pilgrim Buyout 706,266.74	
Capital Lease 6,018.00	
TOTAL CURRENT & ACCRUED ASSETS \$8,089,676.42	
TOTAL ASSETS \$29,184,360.08	

WATER DEPARTMENT

YEAR ENDING DECEMBER 31, 2000

The Board of Water Commissioners is pleased to present the annual report of the Water Department for the fiscal year 2000.

In the spring, we marked the second anniversary of the operation of our state-of-the art treatment plant, which, through the application of ozone technology, remains the standard by which all water treatment systems are measured. Through a state grant for the plant's construction, the Department continues to receive its 50 percent rate of reimbursement, totaling \$1.8 million paid over a ten-year period.

With sustained commercial and residential development, our service territory continues to expand – but not to the point of putting our resources at risk. This is due, in large measure, to the increased capacity of our treatment plant as well as renovations and improvements to our production and distribution system. While the Board remains confident of the Department's ability to meet the consumptive requirements of our growing community, it nevertheless cautions customers to observe water conservation measures.

As addressed in the Department's five-year plan, residential growth primarily drives water system capacity and, for that reason, we must anticipate and develop supply and storage at significant capital expense. Several capital projects have been scheduled over the next few years – replacement of the Oak Hill standpipe, upgrade of the Whitcomb Ave. well, replacement of older water mains and the siting of a new bedrock well – in a proactive effort to stay a step ahead of demand.

These system improvements do not come without a cost. Accordingly, the Board adopted a 5% rate increase for all customer classes to help offset these expenses. In addition, we instituted an ascending block rate of 10% for residential usage that exceeds 5,000 cubic feet per quarter in an effort to encourage greater conservation of our water.

In the fall, the Department conducted its annual water main flushing program, which again this year was conducted during the daytime, between the off-peak usage hours of 9 a.m. to 3 p.m. to minimize customer inconvenience. The purpose of this yearly maintenance is to remove mineral buildup from the interior surfaces of our water mains. Our utility specialists did an outstanding job, maintaining an aggressive schedule and completing the program in October.

Over the course of the year, the Department continued its commitment to assist the town on issues of environmental protection, most notably the clean up of lakes and ponds. The Board of Water Commissioners and Board of Selectmen jointly established a Clean Lakes Committee to shepherd these efforts. This committee has advanced these important objectives, most notably the engineering and permitting phases of the Long Lake and Mill Pond restoration projects.

We were especially pleased to release our annual Water Quality Report, which states clearly that our water is of the highest quality; meeting and exceeding all primary drinking water standards established by the federal Environmental Protection Agency (EPA) and the state DEP. With a water quality program that serves as a national model and a distribution system of extraordinary integrity, we take obvious pride in sharing information that articulates our outstanding water quality, highlights the latest technologies in use at the water treatment plant and describes our exemplary groundwater protection plan.

Respectfully submitted,

Board of Water Commissioners

Craig Gruskowski, Chair
George Beebe, Vice-Chair
Bruce Trumbull, Secretary/Clerk
Joseph McCumber, Member
Joseph Cataldo, Jr., Member

TOWN OF LITTLETON

TOWN OF LITTLETON, MASSACHUSETTS
MUNICIPAL WATER DEPARTMENT
BALANCE SHEETS
AS OF JUNE 30, 2000 AND 1999

	ASSETS		LIABILITIES AND SURPLUS	
	2000	1999		
<u>Plant</u>				
Utility Plant, at cost	\$9,158,911	\$8,854,519	<u>Surplus</u>	
General plant, at cost	<u>481,366</u>	<u>396,186</u>	Unappropriated surplus	<u>\$6,214,900</u>
Total Plant, at Cost	9,640,277	9,250,705	<u>Long-term Debt</u>	
Less: Accumulated depreciation	<u>1,630,720</u>	<u>1,429,380</u>	Bonds payable	<u>2,772,500</u>
Net Plant in service	8,009,557	7,821,325	<u>Current and Accrued Liabilities</u>	
Construction work in progress	0	0	Current portion long-term debt	212,500
<u>Net Plant</u>	<u>8,009,557</u>	<u>7,821,325</u>	Bond anticipation note	222,500
<u>Fund Accounts</u>			Accounts payable	10,048
Special funds	<u>260.851</u>	<u>136.306</u>	Accrued vacation pay	26,080
<u>Current and Accrued Assets</u>			Accrued interest	<u>20.168</u>
Cash	566,966	847,865	Total Current and Accrued Liabilities	<u>268,796</u>
Accounts receivable	117,663	90,207		<u>264,251</u>
Accrued unbilled revenues	120,208	159,262	<u>Contribution in Aid of Construction</u>	<u>131,290</u>
Materials and supplies	70,753	62,684		<u>131,290</u>
Prepayments		0		
<u>Total Current and Accrued Assets</u>	<u>875,590</u>	<u>1,160,018</u>		
<u>Deferred Debits</u>				
Unamortized bond issue costs	13,576	13,576		
Unamortized bond refunding costs	227,912	243,980		
<u>Total Assets</u>	<u><u>\$9,387,486</u></u>	<u><u>\$9,375,205</u></u>	<u>Total Liabilities and Surplus</u>	<u><u>\$9,387,486</u></u>
				<u><u>\$9,375,205</u></u>

ANNUAL REPORT 2000

HIGHWAY DEPARTMENT

YEAR ENDING DECEMBER 31, 2000

The Highway Department provides maintenance and improvements to the Town roads; operates the Transfer Station, administers contracts for the disposal of solid wastes, maintains municipal recreational facilities and public grounds; performs public shade tree removals, trimming and planting (Highway Superintendent also serves as Tree Warden); and maintains the Department's equipment to accomplish the assigned tasks.

The Highway Department consists of the following employees: Eric K. Durling, P. E. Highway Superintendent; James Clyde, Foreman; Daniel Tebbets and James DeVogel, Working Foremen; Stanley Walker, Dane Ball, Mike Allan, John Malloy, Mike Hayes, and Barry Nawoichik; Equipment Operators/Laborers Truck Drivers; William MacFadgen, Mechanic; and Patrick Goddard, Park Working Foreman. Matt Hunt, Bryan Dumont, and Nicholas Shimmel were seasonal help who assisted the Highway Department during summer months.

In February, Ruth Rice resigned her position of Transfer Station Operator after five years of service to the Town. Laurie Taylor was promoted and filled this position until July, when she also resigned. Christopher "Chris" Upperman was hired in April, first as Assistant Transfer Station Operator and subsequently was promoted in July to Transfer Station Operator. Phyllis Cormier was hired in August as the Assistant Transfer Station Operator.

Annual Maintenance of the Town's streets was accomplished. Street maintenance includes: street and sidewalk sweeping; catch basin cleaning; drainage structures repair; installation of numerous berms, patches, swales and driveway aprons to address pavement and drainage problems; roadside brush removal; tree and stump removal; tree trimming; repair and replacement of old street and traffic signs and installation of new signs; and finally the usual sanding and salting of roadways and snow plowing and removal as needed.

In addition to the routine highway functions, park and groundskeeping maintenance was also undertaken. This consists of renovating (weeding and leveling) baseball infields; lay out and line painting of athletic fields as needed; mowing grass and picking up leaves/debris on all municipal fields, parks and grounds; watering athletic fields on an as needed basis; set up and take down of Town beach docks and floats; Town beach maintenance; trash removal from parks; and general landscaping duties such as shrub pruning, weeding gardens (particularly at the Common) and placing wood chip mulch at various locations around Town. The Highway Department also mowed areas on Conservation land to maintain open fields.

Last year 2,556 tons of refuse were hauled to the Ogden Martin mass burn facility in Haverhill for disposal. The Town's present cost to "tip" the refuse at Ogden Martin is \$48.60/ton. Hauling was provided by Sorrentino Trucking Co. of Lowell, under contract to the Town for \$90 per load. Another 1,879 tons or 42% of the total refuse brought to the Transfer Station was recycled at an average cost of approximately \$18 per ton. An important point to remember is that it is still cheaper to recycle than to throw away refuse. We therefore strongly urge residents to participate in Littleton's Recycling Program.

TOWN OF LITTLETON

Highway Department (Continued)

The following projects were undertaken or continued during the year:

ROAD RECONSTRUCTION:

Bardon Trimount, having again provided the Town with the low bid for paving, installed the final course of pavement on University Drive (520 feet) and one end of Norfolk Drive (300 feet) to complete the construction of these two roads.

After preparatory work and final grading by the Highway Department, Bardon Trimount installed two courses of pavement on Suffolk Drive (870 feet). Berm, driveways and shoulder work was completed by the Highway Department.

In August, P J Albert, Inc. from Fitchburg won the bid to reconstruct 2500 feet of Mill road from Foster Street to Warren Street. During the fall, water main was extended, the drainage systems upgraded, old pavement reclaimed and first course of new pavement installed. Berm driveways and shoulder work was also completed by P J Albert. Next year the top course of pavement will be installed to complete the project.

ROAD MAINTENANCE:

Poirier Guide Lines, Inc. from Athol, MA provided street line painting services to the Town during this year. Crosswalks and centerlines were painted once. Various parking lots and other new pavement centerlines were painted during the year as needed. Mass. Highway has taken over the maintenance of the crosswalks on the State roads.

PRIVATE WAYS:

Under the Town's snowplowing policy, approximately 31 petitions were received, evaluated and approved for snowplowing.

The residents of Ipswich Drive petitioned the Board of Selectmen to accept Ipswich Drive as a public way and charge betterments for the improvements. Ipswich Drive (1110 ft.) was accepted as a public way in May. Construction plans were prepared and permits obtained this past December. Construction will be undertaken next year.

Under the Town's Private Way Repair Bylaw owners of private ways pay for materials and contract work and the Town provides labor, expertise and construction management. Using this bylaw, the residents living on unnamed driveway off of Whitcomb Ave. petitioned the Town for a pavement overlay and associated work. Preparatory work was done by the Highway Department personnel and a pavement overlay was placed by Bardon Trimount under the Town's paving contract.

ANNUAL REPORT 2000

Highway Department (Continued)

EQUIPMENT REPLACEMENT:

A 1985 International 6 wheel Dump Truck was replaced with a 10 wheel Mack Dump Truck with a hook sub frame. The hook sub frame allows us to switch truck bodies quickly and easily, thereby providing more flexibility and capacity to meet demands. A dump body and catchbasin cleaning apparatus, which replaced an existing Stetco catchbasin cleaner, were also purchased and will be used in conjunction with the "hook truck".

MISCELLANEOUS PROJECTS:

The Highway Department installed a six-car gravel parking area at the entrance to the Newtown Hill Conservation area. Work entailed design and layout; filling and grading; installation of fencing and gate; and loam and seeding disturbed areas. Another parking area for Mill Hill conservation area was installed in conjunction with the reconstruction of Mill Road. The Highway Department also provided layout and construction coordination for the installation of a chain link fence around the new soccer field located on Ayer Road – New Estate road. Considerable time was also spent coordinating the new arrangement and installation of containers at the Transfer Station to accommodate the addition of a "swap shop" container.

ERIC K. DURLING, P. E.
Highway Superintendent

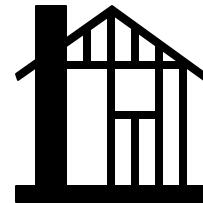
TOWN OF LITTLETON

BUILDING DEPARTMENT

YEAR ENDING DECEMBER 31, 2000

The Building Department is pleased to report that during the calendar year 2000, the following fees were collected totaling \$188,601.90.

New Commercial Construction	4
Commercial Additions / Renovations	4
New Residential Construction	74
Residential Renovations / Additions	73
Accessory Structures	50
Signs	13
Wood Stoves	21
Pools	17
Demolition	6
Miscellaneous	125
Certificates of Inspection	15



New residential construction starts continue to remain strong reflecting the trend set in the early 1990's. "Apple D'Or Farms", Whitetail Way" and several smaller subdivisions along with a strong economic climate suggest that this trend will continue well into the new year. In contrast to recent years, new commercial construction soared due primarily to the new High School, with the balance of activity in renovation of existing commercial buildings. Strong commercial activity is anticipated to continue throughout the calendar year 2001.

As a reminder, transfer station stickers are sold in the Building Department and the Selectmen's Office during normal working hours, and on Thursday evenings until 6:00pm. All transfer station stickers are valid for a period of one year with a renewal date of September 30, and half-year sticker renewal date of March 31. Transfer Station Stickers are also available year round at the Transfer Station during normal operating hours. Additional information regarding stickers can be found elsewhere in the annual town report.

In closing, I would like to thank all those individuals who, by their dedication and assistance, help provide the consistent service the Town of Littleton has come to expect from the Building Department. I would like to specifically recognize the efforts of the Inspector of Wires Mr. Booth Jackson and the alternate inspector Mr. Vincent Chant, the Plumbing and Gas Inspector Mr. Steven Cormier and his alternate Mr. Joseph Cormier. In addition, a thanks to Mr. Gabriel Vallante, the alternate Building Commissioner, for providing the necessary services during my absence and a special thanks to Mrs. Ellen Banks who provides the secretarial services.

ROLAND J. BERNIER	Office Hours: Monday, Tuesday, Wednesday	7:30 am - 3:30pm
Building Commissioner/Zoning Officer	Thursday	7:30 am - 6:30pm
Telephone 978-952-2308	Friday	7:30 am 12:30 pm

ANNUAL REPORT 2000

Inspectors—Gas, Plumbing and Wiring

REPORT OF THE INSPECTOR OF WIRES YEAR ENDING DECEMBER 31, 2000

Please consider the following annual report of the Inspector of Wires for the year January 1, 2000 to December 31, 2000, collecting a total of \$46,117.00 in fees.

New Homes	76
Additions more than ten outlets	48
Additions less than ten outlets	81
Service Change	27
Swimming Pools	22
Temporary Meters	20
Appliance Installation	46
Violation/Reinspection	4
Annual Maintenance	1
Off Peak Devices	2
New Industrial	10
Existing Industrial	86
Residential Security Systems	40

I have enjoyed serving the Town of Littleton in the capacity of Inspector of Wires and wish to thank all those concerned for their cooperation in helping me to execute my duties, and to Ellen Banks for her secretarial services throughout the year. A special thanks to Mr. Vincent Chant who acts as the alternate inspector during my absence.

Respectfully submitted
BOOTH D. JACKSON, Inspector of Wires

Telephone (978) 486-8311

REPORT OF THE GAS AND PLUMBING INSPECTOR YEAR ENDING DECEMBER 31, 2000

As the Littleton Gas Inspector, I am pleased to report that 139 permits were issued collecting a total of \$4,438.00 in fees.

As the Littleton Plumbing Inspector, I am pleased to announce that 182 permits were issued collecting a total of \$15,439.00 in fees.

I would like to thank Mr. Joseph Cormier, who in the capacity as Assistant Plumbing and Gas Inspector has provided consistent and uninterrupted service during my absence. A special thanks goes to the office personnel who have assisted me throughout the year.

Respectfully submitted,
STEVEN CORMIER, Plumbing and Gas Inspector

Telephone (978) 486-8434

TOWN OF LITTLETON

INFORMATION SYSTEMS

It continues to be a pleasure to work with the dedicated and knowledgeable employees and elected officials of the Town of Littleton.

The Police and Fire Department staffs have new software for computer aided dispatch, record keeping and administration. Chiefs John Kelly and Alex McCurdy, as well as their staffs, deserve thanks for their support and considerable effort during this transition.

Each Department Head in the Town Offices now has access to the Internet, courtesy of the Electric Light and Water Department, who have provided a fractional T1 link. Many of the department heads use this access on a daily basis to perform their duties more efficiently and quickly, as well as to gain rapid access to information.

Figure 1 shows the level of spending for MIS in each of the major categories. Money has been devoted largely to capital improvements, including desktop workstations and infrastructure, as well as software and membership in the Merrimack Valley Library Consortium.

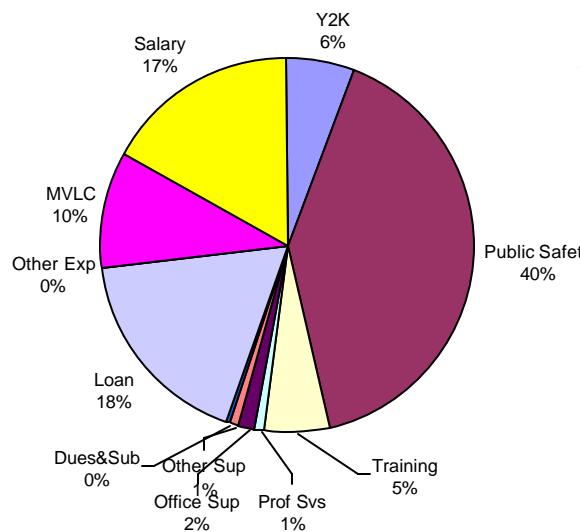


Figure 1 Information Systems Expenditures by Category

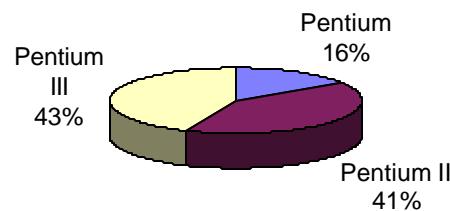


Figure 2 Workstations by CPU Type

Figure 2 shows a breakdown of currently used hardware by CPU type. A scheme for replacing aging hardware is in place for the coming years. Adequate technology funding and planning will play an important role in bringing a high level of service to the Town of Littleton in the future.

I meet on a regular basis with Alan Brown of the Electric Light and Water Department and Charles Helling of the School Department to share information and formulate a cohesive technology plan for the Town. Our focus remains on creating a Town of Littleton fiber Extranet to allow for more efficient information sharing between the town entities. We also want to form strategic alliances with local businesses.

In the coming months, I will conduct a requirements analysis for our current business systems, implement the Town of Littleton web site and expand access to e-mail and the internet for all workstations in the Town Offices. The Town of Littleton departments will also be deploying a permitting package that will allow offices to share data within the local area network.

I will also work with Tim Goddard to write and disseminate policies to ensure the appropriate use of Internet access, e-mail, and software licensing. Respectfully submitted,

Theresa Campbell

Theresa Campbell

INFORMATION SYSTEMS MANAGER

978-952-2777 (OFFICE) 508-633-2777 (CELL)

LITTLETONMIS@HOTMAIL.COM

TOWN COUNSEL

Year Ending February 28, 2001

The role of Town Counsel is to provide accurate information about what the law requires, to counsel Town officials and boards concerning the law, to protect the legal interests of the Town in the conduct of its affairs, and to represent the Town in judicial and administrative proceedings. This involves the research and drafting of legal memoranda, reviewing contracts and warrant articles, and answering questions on a wide variety of topics, as well as appearing at various meetings and hearings.

The following is a list of the 2000-2001 judicial and administrative appeals.

1. Ouelette v. Board of Selectmen of the Town of Littleton, C.A. #. 0048 CV 0160. This case involves the appeal of the Plaintiff from the Selectmen's order banishing his dog "Tugboat" from the Town. The Plaintiff filed a Motion to Dismiss, the Town responded. The Town is awaiting the decision of the Court.
2. Standard Mechanical v. Pascucci Bros, Superior Court C.A. #00-2012. This case involved a payment dispute between a subcontractor, the general contractor and the Town. A settlement has been reached and the case will be dismissed shortly.
3. Massachusetts Commission Against Discrimination ("MCAD") complaint, #97-4083. The complaint was dismissed by the MCAD. A subsequent Superior Court action has been filed and is handled by insurance counsel.
4. Butterworth, et al. v. Littleton Planning Board, et al., Land Court, #235237. The Plaintiffs appealed a decision of the Planning Board granting a modification to a special permit issued in 1994 to CVS. The modification would permit CVS to relocate a dumpster. The Town has filed a Notice of Appearance.
5. Joseph A. DiCarlo, et al. v. Littleton Planning Board, Land Court, #229270. The Plaintiffs appealed a decision of the Planning Board, ordering the modification of a thirty-five year old definitive subdivision plan. The matter is pending.
6. Jean & Robert Lawlis v. Town of Littleton et. al. Sprint, Middlesex Sup. Court, C.A. # 98-3550 and J. Lawlis v. Town of Littleton et. al., Middlesex Sup. Court, C.A.# 97-0357. Both these case were settled.
7. Walter Clancy, et al. V. BA, School Committee, Town of Littleton et. al. SW Bell, Superior Court. This case was dismissed.
8. Tarbox, et. al. v. Town of Littleton et. al., Ayer Dist. Court, C.A.# 9948. This case was settled.
9. MEF Contracting, Inc. v. Planning Bd., Land Court, C.A.# 26840. The Plaintiffs appealed the Planning Board's denial of an ANR Plan.

Pickett, Miyares and Harrington
Littleton Town Counsel

TOWN OF LITTLETON

POLICE DEPARTMENT

YEAR ENDING DECEMBER 31, 2000

The new millennium greeted the Littleton Police Department like the proverbial lamb, as the Y2K scare passed unnoticed. In preparation for the predicted technological doomsday the LPD teamed with the Littleton Fire Department and prepared a unified disaster plan, which incorporated personnel of both departments into an Emergency Operations Center. In addition, Theresa Campbell, Information Manager for the Town of Littleton, teamed with your Public Safety Departments and insured that all of our technological systems were appropriately updated and insulated from disaster. The “non-event” was an outstanding practice exercise and allowed us an invaluable opportunity to hone our disaster response. The men and women of Littleton’s Public Safety organizations did an outstanding job and re-enforced the fact that the citizens of Littleton are in very competent hands in that area.

An additional perk to the Y2K situation was that it allowed us to implement our Emergency Operations Center during our numerous “phone events”, which the Town experienced over the year. When the telephone lines went silent, on three separate occasions in 2000, the Littleton Police and Fire Departments implemented their plan and were able to insure that emergency services continued throughout the events. This unified effort is a great source of pride for me, as Chief of Police, as it is a clear demonstration of our commitment to the safety of each citizen of Littleton, by each member of the Littleton Police and Fire Departments.

The Littleton Police Department began a new tradition in 2000 by instituting an “Officer of the Year” award ceremony. The award is given to an individual officer within the department, either patrol or communications, who exemplifies the professionalism of the department through a specific act of courage or bravery, the implementation of a Community Policing Program, or consistent meritorious service to the department and community. The recipient of this year’s award was Officer David Leslie. Officer Leslie received the award as a result of his efforts with the Littleton Police Department Reserve Officers Program. Officer Leslie took on the responsibility of the program in 1999 and, through his outstanding organizational and technical skills, fashioned the program into one that produces an outstanding end product, an officer that is totally prepared to serve the needs of the citizens of Littleton. Officer Leslie’s program continues to grow and is now viewed as an integral step in preparing Littleton Reserve Police Officers to become full-time members of the department. The program now serves as a “pool” for the selection of our full-time officers.

In addition to Officer Leslie’s efforts, on your behalf, all members of the Littleton Police Department do an outstanding job of serving the Community of Littleton. Each individual takes a great deal of pride in the manner in which they provide services to you and we want to insure that continues to grow as the community does. If you have comments in regards to the services you have received, either positive or negative, please do not hesitate to share them with me. We look upon such comments as an additional positive part of our constant effort in striving to better ourselves.

Police Department Report (continued)

The Community Policing efforts of the Littleton Police Department continue to grow with the demands of the community. We continue to be involved with the Littleton School Department through the D.A.R.E. program, Students Police Academy, and our yearly Mothers Against Drunk Driving demonstration and assembly, among others. It is our strong belief that our most important strength, in regards to our interaction with the community, is the association we have with the schools and the youth of the community. It is our hope that this bond will continue to strengthen and grow.

Although the year came in like a lamb, it continued to develop into a lion in regards to the activity that the Littleton Police Department, and the citizens it serves, experienced. The Town of Littleton continues to grow in the areas of residential, business and transient populations and with that growth comes an increase in crime and public safety issues.

The most pressing issue that the Littleton Police Department, and the citizens of Littleton face, is the enormous increase in the volume of traffic that inundates our streets daily. As our population in these three areas increases so does the amount of vehicular traffic on our streets, and that growth is not always proportionate. Another increasing concern is the growth of the towns that surround Littleton, such as Westford and Acton. Littleton has become somewhat of a hub for individuals traveling to these contiguous towns. We now have a great amount of traffic that exits routes 495 and 2 and traverses our town in order to get to an out of town destination. With the addition of developments such as Cisco and the proposed Andrews Crossing and Nordbloom property, along with residential sites, we will continue to fight this roadway congestion and the safety and infraction issues that it brings.

As a result of this growth the Littleton Police Department has become very pro-active in regards to traffic enforcement. We have also engaged in a number of activities in order to educate the motoring public in regards to the town's concerns over the issue. It is my belief that the officers of the Littleton Police Department have done an outstanding job in addressing the issue, with the limited amount of personnel we have to focus on it. As other activity in town increases the resources of the department get thinner and thinner. As a result of this issue we have made adjustments in our staffing by transferring a communications officer to the patrol side of the department. We have also submitted a budget, which includes the addition of another officer. With these two additions coming on board, during the new fiscal year, we will be better prepared to address the traffic concerns of the town. It is our belief, and the belief of the law enforcement community, that the most efficient way in which to address traffic issues is through effective and consistent enforcement. Sufficient resources are the key to the success of such an implementation.

In addition to the traffic issue that the town faces, we have had a significant increase in the overall activity that the Littleton Police Department has participated in. As an example, the Littleton Police Department Detective Unit had 66 investigations referred to them in 1999. This caseload was very manageable and the vast majority of the cases were cleared as a result of those investigations. In comparison, the cases referred to the Detective Unit in 2000 grew to 218. This is an enormous increase and obviously kept the detectives very busy. The reason for this increase is fundamental, the seriousness of the crimes and events that the Littleton Police Department handles is increasing, as a result the investigative efforts into those incidents goes beyond the time and expertise constraints of the patrol

TOWN OF LITTLETON

Police Department Report (continued)

officers and must be forwarded to the Detective unit. We are currently in the preliminary stages of making adjustments to the Detective Unit in order to more appropriately serve the investigative needs of the department and citizens. I have included a sampling of statistics to illustrate some of the activity the Littleton Police Department takes part in.

The Littleton Police Department continues to strive towards excellence. It is our mission to exist, in partnership with the community and to enhance the lives of all the citizens of Littleton. We strive to create an atmosphere that is free of fear from unlawful encroachment upon individual rights and to safeguard the lives and property of our citizens. We will accomplish this through mutual trust, honesty, impartiality and professionalism. This is the Mission Statement of the Littleton Police Department.

Respectfully Submitted,

John M. Kelly
Chief of Police

Police Department Report (continued)

Incident Type	1998	1999	2000	% Change
(Partial List)				
Rape	1	1	6	500.00%
Assault and Battery	5	4	32	700.00%
Break and Entry	31	31	47	51.61%
Larceny	58	61	81	32.79%
Motor Vehicle Theft	8	2	6	200.00%
Vandalism	36	43	47	9.30%
Weapons Violations	0	1	21	2000.00%
Drug laws	2	5	7	40.00%
Family Offenses	31	33	49	48.48%
Arrests	89	182	152	-16.48%
Vehicle Tows	147	244	290	18.85%
Disturbances (General)	31	30	27	-10.00%
Family Disturbances	10	21	34	61.90%
Noise Complaint	61	61	64	4.92%
Suspicious Activity	226	334	398	19.16%
Internet Crimes	0	4	3	-25.00%
Building Checks	73	409	1077	163.33%
Medical Emergencies	401	419	439	4.77%
Burglar Alarms	466	456	579	26.97%
MVA Personal Injury	45	52	52	0.00%
MVA Property Damage	156	132	124	-6.06%
<u>MVA Under \$1000.</u>	<u>0</u>	<u>32</u>	<u>54</u>	<u>68.75%</u>
Total (All Incidents)	7033	7962	9336	17.26%
Total 911 Calls Recvd.		2187	1904	-12.94%
Total Traffic Citations		1395	1817	30.25%
Total Citation Fines	\$ (67,370.00)	\$ (121,331.00)		80.10%

In the later months of 1999 the Littleton Police Department, in conjunction with the implementation of its new computer software, adjusted its reporting practices to better reflect the activity of individual officers. This change in reporting practices, in the area of more specific codes and mandated reporting, can be seen in the figures for overall activity. While this has effected our statistics to a degree, the Littleton Police Department has experienced a significant increase in activity, as can be seen in the individual statistics included in the sample above.

TOWN OF LITTLETON

FIRE DEPARTMENT

YEAR ENDING DECEMBER 31, 2000

The year 2000 has been a year of change, challenges and growth for the department, starting out with Y2K and ending with a reorganization and unprecedented number of promotions within our on-call ranks. Closing out the year we were faced with impending vacancies of two of our three full time firefighter/EMT's.

After extensive planning for any and all sorts of potential glitches, a standby entourage of firefighters, police and emergency management officials watched Y2K pass quietly. This, however, would be the only quiet part of the year 2000. Long time members Bruce Larsen, Doris Brown, Don Smith and Bill Beldan all retired from active duty. Collectively they contributed 91 years of service to the community, all playing key roles in the department. These retirements started a chain of events that ultimately brought about the reorganization of the on-call division and the appointments of Keith Nixon as Deputy Chief, Jim Ray as Division Chief, Scott Wodzinski and Jim Cahill as Captains. Four new lieutenants, Keith Dunn, Joe Rock, Terri Rock and Mike Denehy were also appointed. These officers would now oversee implementation of a consolidated organization designed to streamline future on-call services. I would like to personally thank Joe Gaffney, Joe Lombardo, Chuck Ogilvie and Barry Real, for their advice, time and persistence throughout this transition.

The department took delivery of a new ambulance allowing us for the first time to effectively address a growing trend in back to back emergency calls that occurred anywhere from 12-24 percent of the time. EMT's Joe Rock, Terri Rock and Brenda Dunn completed EMT Intermediate training. Fifteen firefighters undertook specialized forest fire/interface training and began, in conjunction with the Conservation Commission, to restore old fire roads on the Oak Hill conservation land. In addition a military surplus vehicle was obtained and set up to support wild land firefighting. Many may wonder, considering the rate of growth in the community, why additional training and resources were directed to wild land firefighting. In fact the growth of the community poses an increased risk of wild land fires overtaking structures. This type of fire threat is most significant in the early spring and mid fall seasons. Our firefighters are now, more than ever, able to handle the complexities of this type of situation. The department also received a thermal imager device. This tool allows firefighters to see in the typically smoke filled zero visibility environment of structural firefighting and fire rescue. This equipment is one of the most significant advances in firefighting technology in over 50 years. We have also found other uses for it in search and rescue, detection of hidden fire in all types of fires, locating overheated or arcing equipment and the detection of hazardous materials contamination. There is no question that use of this technology will become a standard tool on all fire department apparatus. The department in conjunction with the police department went on line with shared database technology allowing consolidated computer aided dispatch, and for the first time the system allows the two departments to share critical incident management information both in our respective stations and onboard cruisers and fire apparatus. This however has not gone without some significant difficulties in data compatibility, training and loss of archived information. Nonetheless, it has been a significant step forward.

Full timers Tom Whittier and Mike Denehy (Mike remains an on-call member of the department) announced in late December they would be moving on to other employment. This closed out 2000 with the knowledge that we were losing two thirds of our full time firefighter/EMT force. Despite all this, members responded to 1142 calls and participated in over 68 hours of department training. All of this would not have been possible without the continued dedication all the members have shown and the continued assistance of the dispatchers, police officers, other town agencies and Boards. Most of all we appreciate the support and confidence the public has provided, we hope we continued earning it throughout the year.

Our Mission:

Protecting Lives and Property Through a Combination of Emergency Response and Loss Prevention Services

Respectfully Submitted
Alexander S. McCurdy, Chief

The department would like to recognize

Bruce Larsen, 32 years of service serving as firefighter, lieutenant, Captain, Deputy Chief and twice acting chief. Bruce was a tireless proponent of on-call services and an unflappable incident commander. Bruce retired as Deputy Chief.

Doris Brown, 22 years of service as an EMT, EMS Lieutenant, Captain and public information officer. Doris brought respect and a cooler head to all sorts of situations. She also was a prime contributor to building a highly effective emergency medical system. Doris retired as Captain.

Don Smith, 19 years as a firefighter, EMT, EMS lieutenant and Captain. Don tirelessly immersed himself in administrative duties that allowed the EMS system to routinely operate day in and day out. Don was also one of the department's most active EMT's. Don retired as Captain but continues to volunteer his administrative skills.

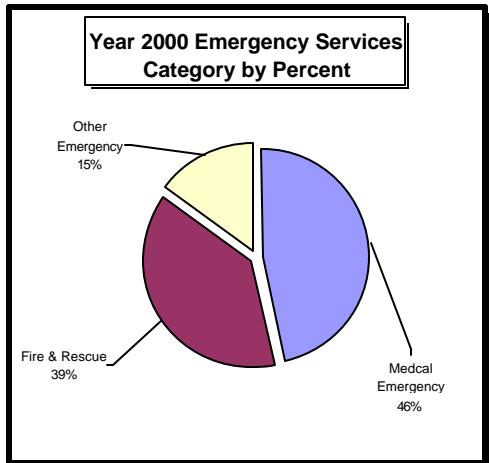
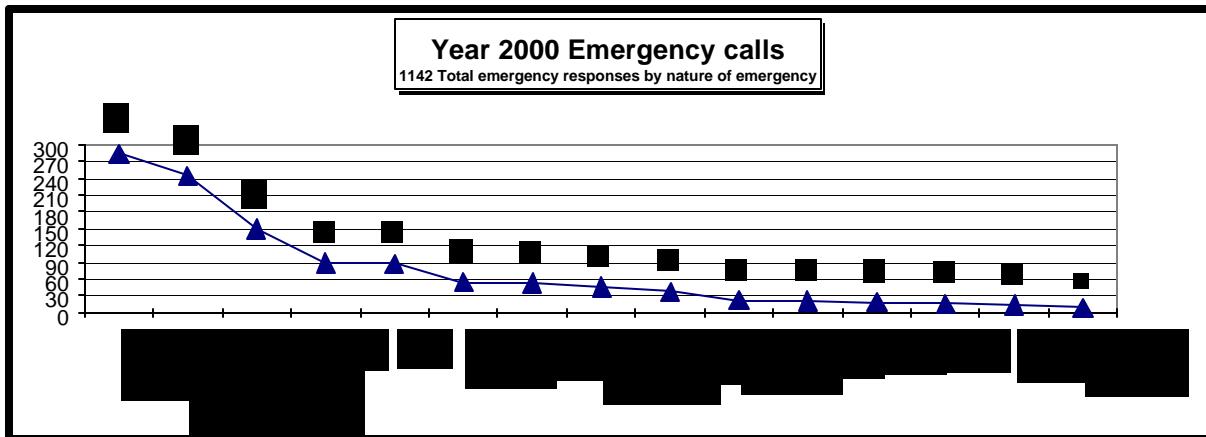
Bill Beldan, 18 years of service as a firefighter and Chaplain. Bill kept the humanity in the department and led the way, by example in dedication and devotion to the fire service. Bill retired as a firefighter, but currently volunteers to assist members with critical incident stress management

Tom Whittier, 12 years as a full time firefighter/EMT. Tom implemented the SAFE (Student Awareness of Fire Education) program in the schools. He was also the department's first Certified Fire Inspector and a familiar personality throughout Littleton. Tom resigned for employment in the private sector.

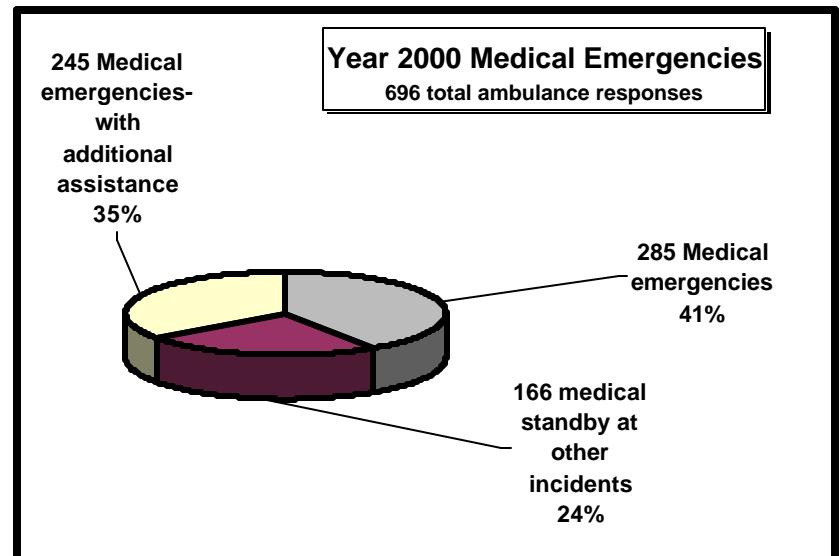
TOWN OF LITTLETON

Emergency Services

The Department responded to 1142 emergency calls in 2000, up 5% from 1999.

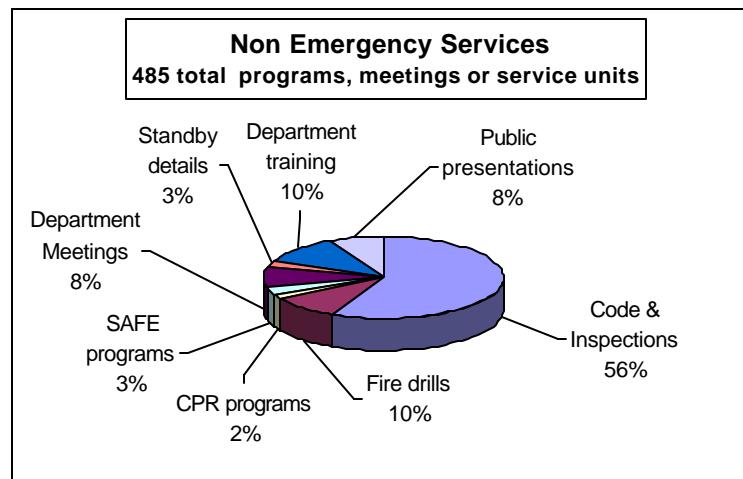


- 46% or 526 calls were medical related emergencies.
- 39% or 445 were fire/rescue related situations
- 15% or 171 were other types of emergency services
- 84% of all situations required more than a single unit response
- 15 % of all calls occurred when units were already committed to another call
- 3% of all calls occurred when units were already committed to two other calls



Year 2000 Non Emergency services

Safety code inspections	276
School fire drills	48
Public CPR programs	8
SAFE programs	13
Department meetings	39
Department Training	50
Other presentations	37
Standby details	14



HOW TO CONTACT US

Non-emergency business line: (978) 952-2302

- Ambulance billing and administrative office hours 9am to 5pm weekdays
- Fire Prevention, Code enforcement, inspectional and non emergency services 7am to 6pm weekdays
- Burning permits 7am to 6pm weekdays and 8am – 4 pm weekends

Web site with email access: www.littletonfire.org

911 is the number to report an emergency 24 hours a day

TOWN OF LITTLETON

LITTLETON EMERGENCY MANAGEMENT AGENCY

YEAR ENDING DECEMBER 31, 2000

We activated the Emergency Operations Center (EOC) on December 30, 1999 and maintained it through January 1, 2000 without incident. Throughout the early morning hours on New Years' Eve contact was maintained with area cities and towns, and the State EOC was advised of no incidents.

We put the aging LEMA station wagon out to auction, but there were no bidders. We were finally able to find an interested buyer and realized \$200 which was submitted to the Town Treasurer. Company 4, in its planning process last year, has actually been put into active status and is available for both Fire Department and Emergency Management operations.

Chief McCurdy and I have continued our association with the Northern Middlesex Area Emergency Planning committee. The mission of this committee is as follows:

"The Northern Middlesex Area Planning Committee is committed to creating and maintaining a regional hazardous materials plan. Our priority is to minimize the risk to public safety, health and property damage. Our objective is to build a regional Hazardous Materials plan and a database of resources, equipment and personnel that we can draw from in an emergency, to provide assistance in coordinating the response to, the control of, and the mitigation of Haz-Mat incidents involving any member town. We will seek the continuous improvement of our hazardous materials response plans through the sharing of information on vulnerable populations such as schools, hospitals, etc., key at-risk facilities such as water, sewer, etc., and transportation routes. These combined efforts are directed at ensuring a structured timely response to any hazardous materials incident within the region."

This mission statement fulfills in spirit, the requirements placed on local communities through the local Emergency Planning communities by the 1986 SARA Act, Title 3. It is intended to complement and enhance current planning initiatives without undermining local incident management command and control.

We welcome any citizen who may be interested in volunteering for this agency. Our work includes both planning for and dealing with major emergencies. LEMA plays an important role in the reduction of risk to life and property during major weather emergencies, significant hazardous materials incidents and disasters of all types, working side by side with police, fire and other emergency services agencies. We are still recruiting for a Radio Amateur Civil Emergency Services (RACES) program which will benefit communication during times of emergency in the Littleton area.

The Littleton Emergency Management Agency's telephone number is 952-2315. It is answered at the Emergency Management Office in the Fire Station during normal business hours. At all other times please call 952-2300. **In the event of an emergency, dial 911.**

I would like to thank all the town departments, town house personnel and the Control Center personnel for their support. I would like to especially thank Eileen Monat, Fire Department Administrative Assistant, for all her help with our clerical tasks.

Respectfully submitted,

Douglas J. Cook, Director

CONSERVATION COMMISSION

YEAR ENDING DECEMBER 31, 2000

In February of 2000 the Conservation Commission applied for a Self-Help Grant to defray the cost of the Morrison/Nagog Hill Orchards. This grant is sponsored by the Commonwealth of Massachusetts Division of Conservation Services and represents two parcels with approximately 14 acres of land. In November of 2000 the Town was officially notified of its selection to receive up to \$250,000 in state Self-Help assistance.

Simultaneously the Commission applied for an Agricultural Preservation Restriction grant on the current farmland. Funding is sponsored by the Department of Food and Agriculture and is based on a per acre value. In October of 2000 the Town was officially notified of approval by APR for approximately \$490,000.

The Commissioners wish to thank all those who have helped with preserving our Town's open spaces. Many of these helpers are unknown to us; they are the responsible citizens who pick up trash wherever they find it and dispose of it properly. Thank you so much for caring.

The Littleton Conservation Commission

James Pickard, Chairman
Ian Gunn, Vice-chairman
Daniel Lord
Frank Matheson

Carl Melberg
Sarah Seaward (seeker of grants)
Peter Tierney

Conservation Office Hours: Mon/Wed/Fri 9 a.m. – 12 a.m. Phone: 486-9537

TOWN OF LITTLETON

PLANNING BOARD

YEAR ENDING DECEMBER 31, 2000

The year 2000 was again a busy year for the Planning Board. We have been active reviewing proposals for subdivisions, commercial site plans, and special permits as well as continuing the process of developing a Comprehensive Master Plan for the Town. Residential Development utilizing the Town's Open Space Development Bylaw has been at the forefront of much of the residential activity this year. Andrew's Crossing, a proposed retail development on Great Road continues to be reviewed by the Board, with revised plans submitted by the applicant. Cisco is looking to develop the site known as Littleton Corporate Common, and submitted revised plans for development of that site late in the year. The Planning Board held a total of 33 Planning Board meetings and 2 Master Plan Steering Committee meetings during this year.

Work on developing a Comprehensive Master Plan for the Town is ongoing, with a target for completion in spring of 2001. Special appreciation for the work of the Task Forces is noted, as the Master Plan will not become a reality without the help of many people. Focus throughout the upcoming year will move on to implementation of the many ideas and energies flowing from this process.

Listed below are the plans that were submitted to the Board. The Board members review plans submitted to ensure proposed development is in accordance with the bylaws and regulations of the Town. Other Boards and Departments provide input to this review process. In many cases, negotiations between the applicants and the Board occur resulting in modifications that are in the best interest of the Town. Informal discussions are scheduled with potential commercial and residential developers on a regular basis to open communications avenues between the Town and project proponents.

The list indicates that there was moderate activity regarding new residential subdivision and ANR's resulting in approximately 40 new residential lots. Activity regarding site plans and special permits was moderate, with several existing businesses in Littleton looking to expand.

RESIDENTIAL SUBDIVISIONS

Preliminary Plans Approved

Mary Shepherd Farms

Definitive Plans Approved

Richard Way – 7 new lots

Wilson Estates – 5 new lots

Mary Shepherd Estates – 17 new lots

OPEN SPACE SPECIAL PERMITS

Richard Way

Mary Shepherd Estates

APPROVED ANR'S (Approval Not Required under the Subdivision Control Law)

A total of 21 ANR Plans on residential properties were approved by the Planning Board, resulting in 11 new residential lots. Two ANR Plans on residential properties were denied.

INDUSTRIAL SUBDIVISIONS RESCINDED

Littleton Corporate Common (1988 Subdivision)

APPROVED SITE PLANS

39 Ayer Road – Operations Center Addition
2 Old Pickard Lane – Oak Meadow Montessori Addition
Building 1 at Littleton Corporate Common
170 Ayer Road – warehouse and office building
461 King Street – First Baptist Church Steeple
Spectacle Pond Water Treatment Plant Site – OmniPoint

AMENDED SITE PLANS

39 Ayer Road – Operations Center Addition
Newtown Hill Site – cellular co-location
55 White Street – Littleton Lumber

APPROVED SPECIAL PERMITS

Cellular Facilities

200 Taylor Street – new installation (no tower)
461 King Street – new installation (inside steeple)
Spectacle Pond Water Treatment Plant Site – 100-foot monopole
Newtown Hill Site – co-locate on existing lattice tower

Shared Residential Driveways

Mary Shepherd Estates

Aquifer and Water Resource Districts

39 Ayer Road – Operations Center Addition
170 Ayer Road – warehouse and office building
55 White Street – Littleton Lumber

DENIED SPECIAL PERMITS

Aquifer and Water Resources Districts

10 Meetinghouse Road – CVS – Use and Storage of Hazardous Materials

The Planning Board Office is open Monday, Tuesday, Thursday, and Friday from 9:00 a.m. to 2:00 p.m. Planning Board meetings are held the second and fourth Thursdays of each month, unless otherwise posted.

The Board appreciates public attendance at its meetings and encourages citizens to attend and offer their constructive comments. The Board thanks Town officials and members of boards for their cooperation throughout the year. Public input to the Master Plan process is also needed. Please feel free to call the Planning Board Office at 486-9733 with any questions.

Respectfully Submitted,
Janet LaVigne, Chairman
Mark Montanari, Vice Chairman
Steve Wheaton, Clerk
David Campbell, Member
Mark Johanson, Member

LITTLETON CLEAN LAKES COMMITTEE

YEAR ENDING DECEMBER 31, 2000

The Littleton Clean Lakes Committee (CLC) was formed in the summer of 2000 by the Board of Selectmen to combat the deterioration of Littleton's ponds and lakes. The town's water bodies have been gradually degraded through the inflow of sediment and nutrients that encourage the growth of undesirable aquatic vegetation. The purpose of the CLC is to plan for the restoration and maintenance of good water quality for recreational and water supply uses.

The CLC is made up of delegates from the three existing citizen associations (Mill Pond, Long Lake, and Spectacle Pond) and representatives of designated town boards (Selectmen, Conservation Commission, Board of Health, Open Space Committee, Planning Board, and Water Department). The CLC also includes at-large citizen members. Other lake associations are welcome to join. The Board of Selectmen appointed Bill Oakland as CLC chairman.

The CLC was charged to build upon the prior activities of the Littleton lakes associations and the Water Department. Diagnostic and Feasibility studies had been completed for the restoration of Long Lake in 1990 and for Mill Pond in 1999. In June 2000 the Water Department released Requests for Proposal for engineering design studies for both Long Lake and Mill Pond. Partial funding for the contracts comes from grants awarded to Littleton by the Massachusetts Department of Environmental Management (DEM) and the Department of Environmental Protection (DEP). Required matching funds have been provided by appropriation at Town Meeting.

One of the first tasks of the CLC was the evaluation of the engineering design proposals, culminating in the award of the Mill Pond contract to Environmental Science Services, Inc. (ESS) and the Long Lake contract to GeoSyntec Consultants.

During proposal review, the CLC directed the Long Lake bidders to emphasize out-of-lake methods for controlling stormwater run-off into the lake in preference to the totally in-lake approach favored in the 1990 study. Consequently, GeoSyntec will focus on "best management practices" that attempt to slow the flow of stormwater down the hills surrounding Long Lake. In addition, mechanical and chemical methods are being evaluated to control aquatic weed growth along the lake shore and in the beach area. Implementation of the Long Lake cleanup is expected to begin in 2001 funded in part by the current DEP grant and by town matching funds and in-kind services.

The engineering design effort by ESS for Mill Pond cleanup is underway, with a final report due in the spring of 2001. The 1999 diagnostic and feasibility study had recommended removal of weeds and accumulated sediment by draining and dredging the pond. The ESS report will contain detailed plans for pond cleanup, permitting requirements, and estimates of implementation costs. The CLC will review the conclusions and present recommendations for town action.

The Spectacle Pond work is in the Diagnostic and Feasibility stage. ESS is conducting a study under a contract awarded by the Spectacle Pond Association with funding support by the town of Ayer, a DEM grant, and the Littleton Water Department. In the first quarter of 2001 the study report will be reviewed by the Spectacle Pond Association and recommendations presented to the two towns. The CLC will participate in the definition and funding of the subsequent engineering design phase.

OPEN SPACE AND IMPLEMENTATION COMMITTEE

YEAR ENDING DECEMBER 31, 2000

The Open Space and Recreation Plan Implementation Committee (OSRPIC) has been very busy during the year. Public walks on several conservation areas were held. The walks are enjoyable, and serve to educate people on the unique features, histories and highlights of the properties.

The OSRPIC has implemented a successful land stewardship program in conjunction with the Littleton Conservation Trust. The stewards are intended to oversee maintenance, give annual reports on the conditions, and coordinate efforts to keep the areas user-friendly. This will be done on all Town owned and Trust owned open space parcels. Thank you to the many citizens who have volunteered to be caretakers of the properties, and help with maintenance chores.

The Committee has also undertaken larger maintenance needs, with the assistance of the Littleton Highway Department. A recessed parking area has been paved and fenced at Newtown Hill, and mowing of the fields at the Morgan Property, Bumblebee and Long Lake Parks has been completed. Thank you to the employees of the Highway Department. Thank you, also, to the Boy Scouts for the completion of a foot bridge over the outflow stream at Long Lake Park.

The Committee has also given input to the Littleton Fire Department on making Town lands more accessible to the firefighters and EMTs , in case of an emergency.

The Committee continues to review and prioritize open space parcels with the expectation that Littleton would benefit from their preservation. The owners of parcels that are large, diverse, environmentally sensitive, or in some other way worthy of protection have been contacted. The Committee hopes to walk some of these parcels in order to evaluate them regarding preservation efforts. Committee members have attended workshops about conservation restrictions, easements, and other means to preserve property by methods in addition to outright purchase by the Town.

The OSRPIC reviewed and commented on the Master Plan draft on Open Space and Recreation, and has given recommendations to the Planning Board for possible revisions.

The Committee has several liaisons to the recently formed Clean Lakes Committee, which is striving to clean Littleton's lakes and ponds and improve public access and recreation on the waterways. Littleton was awarded a grant to manage storm water run-off around Long Lake, and a firm has been hired to design and implement mitigation plans. Additionally, the lake will be treated for weeds and sediment deposits. Similar projects are underway at Mill and Spectacle Ponds. The Littleton Electric Light & Water Department has been a valuable asset to this endeavor and deserves special thanks.

There are several openings on the Open Space committee. Should anyone be interested in becoming a member or assisting with parcel maintenance, please contact the Selectmen's office.

Respectfully Submitted:

Rita Biagioni, Chair

Debbie Bray

Sarah Foss

Judy Grande

Ray Grande

Art Lazarus

Don MacIver

Linda Stein

TOWN OF LITTLETON

BOARD OF APPEALS

YEAR ENDING DECEMBER 31, 2000

The Board of Appeals held thirteen meetings during 2000 to hear a total of thirty-four petitions. The petitions presented at these hearings were distributed according to the following classifications:

Nineteen (19) petitions for variances
Twelve (12) petitions for special permits
One (1) petition for amendment to a variance
Two (2) petitions for appeal from a decision from another town board or authority

Of the nineteen petitions for variances, twelve were granted, four were denied, two were withdrawn, one was determined not needed. Of the twelve petitions for special permits, eleven were granted, one was dismissed for failure of applicant to appear. The amendment to a variance was granted. The two decisions of another town board or authority were upheld.

The organization of the Board during 2000 was:

RAYMOND CORNISH, Chairman	WILLIAM FARNSWORTH, Alternate
SHERRILL GOULD, Vice-Chairman	RAY GALLONI, Alternate
JULIA ADAM, Clerk	RONALD HUDGENS, Alternate
JOHN CANTINO, Member	JOSEPH KNOX, Alternate
BRADFORD MILLER, Member	

The Board extends its gratitude to Sally Bowers, who retired this year after twenty-six years of service to the Board. The Board welcomes Joseph Knox as an Alternate Member.

LITTLETON BOARD OF APPEALS
JULIA ADAM, Clerk

COMMISSIONERS OF TRUST FUNDS

YEAR ENDING DECEMBER 31, 2000

In the past year there was substantial growth in the total value of the several funds under the management of the Commissioners of Trust Funds. Part of the increase was due to the addition of the town library funds that were consolidated with the existing accounts under our control. This action was a decision of the Library Trustees in response to the advisement of the Town's auditors in 1999. This consolidation contributed to the increase in the total value of the town trust funds from \$3.6 million to \$4.4 million at the close of the year 2000. We are also pleased to report that the income from the investments increased to \$75 thousand, a gain of 10.8% over that of 1999.

In June 2000 the commissioners and the scholarship awards committee for the F.M. Kimball Second Fund were pleased to award scholarships to Heather DiLuzio, Kyle LaSante, Tom Lyons, and Wendy Swanson. This was the fourth year for this fund that was established by the late H. Vincent Couper in honor of his uncle, Frank M. Kimball. In its short existence, the fund has made eleven awards totaling \$17,400.

At this time the commissioners wish to express our appreciation to Julia Adam, Brad Miller, and Larry Wenz, who perform a valuable service in making the selections for these awards.

Applications for scholarship assistance from the F.M. Kimball Second Fund are open to all residents of Littleton and are not limited to current graduating seniors. Information and applications are available in the Treasurer's Office.

As administrators of the Mary H. Kimball Fund we are reporting \$8,224.33 as new income to this fund. The designated purpose of this fund is to provide money for projects beyond the scope of the general school budget. This money is being held with previous distributions at the request of the School Department in anticipation of eventual expenditure after the completion of the new high school. These retained earnings are listed in the distribution of the trust funds income for the year 2000.

Again, the commissioners wish to thank our Treasurer, Margaret Dennehy, for hosting and participating in our meetings in her office during the past year.

Respectfully submitted

Raymond M. Cornish
Richard W. Hoole
Thomas Todd

TOWN OF LITTLETON

TRUST FUND INVESTMENTS

NUMBER OF SHARES		MARKET VALUE 12/31/00	Dividends & Interest 1/1/00 - 12/31/00
3200	Abbott Laboratories	\$155,000.00	\$2,368.00
2000	AFLAC	\$144,375.00	\$85.00
1500	American International Group	\$147,843.75	\$211.00
1600	Albertsons Incorporated		\$288.00
4000	Automatic Data Processing	\$253,250.00	\$1,400.00
3600	Cintas Corporation	\$191,475.00	\$672.00
6483	Dollar General Corp.		\$788.38
2000	Emerson Electric	\$157,625.00	\$382.50
1000	Fastenal Co	\$54,875.00	
2362	Fifth Third Bancorp	\$141,129.50	\$1,606.41
1800	Freddie Mac	\$123,975.00	\$1,224.00
1000	Gannett Co Inc	\$63,062.50	\$640.00
4800	General Electric Company	\$230,100.00	\$2,624.04
2000	Gillette Company		\$1,270.00
2400	Hannaford Bros. Company		\$912.20
2000	Home Depot inc	\$91,375.00	\$320.00
1400	Johnson & Johnson	\$147,087.50	\$1,736.00
1000	Medtronic Inc	\$60,375.00	\$140.31
2800	Merck & Company, Inc.	\$262,150.00	\$3,388.00
1500	Motorola	\$30,375.00	\$180.00
285	New Century Energies		\$165.30
3800	Schering Plough Corporation	\$215,650.00	\$2,071.00
2700	Service Corp Intl		
3000	State Street Boston Corp.	\$372,630.00	\$1,980.00
10000	Sysco Corporation	\$300,000.00	\$2,400.00
4000	Total Systems Services	\$89,500.00	\$140.00
2678	Tootsie Roll Inds Inc		\$167.38
3000	Valspar Corporation	\$96,540.00	\$1,560.00
2000	Wal-Mart	\$106,250.00	\$460.00
6000	Walgreen Company	\$250,875.00	\$817.50
Total Stocks		\$3,685,518.25	\$29,997.02

BONDS

PAR	NAME		
50000	U.S. Treasury Note 5.25%, 01/31/01	\$49,968.75	\$2,625.00
100000	U.S. Treasury Note 5.625%, 02/28/01	\$99,968.80	\$5,625.00
30000	U.S. Treasury Note 7.50%, 05/15/02	\$30,834.39	\$2,250.00
100000	U.S. Treasury Note 5.875%, 09/30/02	\$101,093.80	\$5,875.00
100000	U.S. Treasury Note 5.50%, 5/31/03	\$100,812.50	\$5,500.00
60000	GNMA 8%, 09/15/07	Sold	\$24.24
25000	Household Finance 6.375%, 02/15/00	Matured	\$796.88
20000	Continental Bank 6.60%, 8/5/02	\$20,000.00	\$1,320.00
Total Bonds		\$402,678.24	\$24,016.12
Total Stocks and Bonds		\$4,088,196.49	\$54,013.14

MONEY MARKET ACCOUNTS

Charles Schwab	\$26,688.90	\$3,512.80
MMDT	\$285,974.38	\$18,103.66
Total Trust Funds	\$4,400,859.77	\$75,629.60

TOWN OF LITTLETON

COMMISSIONERS OF TRUST FUNDS STATEMENT OF FUND BALANCES

FUND	MARKET VALUE 12/31/00	MARKET VALUE 12/31/99	PERCENT CHANGE	ADDITIONS 2000	WITHDRAWALS 2000	INTEREST/DIV. 2000
Cemetery Perpetual Care	\$1,277,794.01	\$1,166,734.39	9.52%	\$7,075.00	\$105,771.95	\$22,523.53
Johnson High School	\$21,302.26	18,614.53	14.44%			\$369.24
Goldsmith School	\$12,539.27	10,958.58	14.42%			\$217.36
Tuttle Lyceum	\$112,215.10	98,054.14	14.44%			\$1,945.13
Bradford Relief of Animals	\$77,992.21	68,150.40	14.44%			\$1,351.91
Library Fund	\$71,347.43	62,342.31	14.44%			\$1,236.73
Education Fund	\$490,478.37	428,582.29	14.44%			\$8,501.88
F. M. Kimball	\$228,965.07	200,072.17	14.44%			\$3,968.86
M. H. Kimball M H. Kimball (retained)	\$459,642.11	401,639.53	14.44%			\$7,967.36
	\$14,824.87	12,953.39	14.45%			\$256.97
Hildreth School	\$162,459.25	141,958.26	14.44%			\$2,816.02
L. H. Zappy	\$20,037.97	17,508.75	14.45%			\$347.34
Reuben Hoar Library Fund	\$786,184.70	464,962.72	69.09%	\$209,515.84		\$12,598.97
F. M. Kimball Second Fund	\$347,429.35	303,585.40	14.44%			\$6,022.26
Russell and Doris Warren Memorial Scholarship Fund	\$317,647.80	277,561.06	14.44%			\$5,506.04
	\$4,400,859.77	3,673,677.91				\$75,629.60

COUNCIL ON AGING

YEAR ENDING DECEMBER 31, 2000

The Littleton Council on Aging is located in the Shattuck Street Municipal Building, second floor, Room 231. Office hours are 9:00 a.m. – 4:00 p.m., Monday through Friday, except for legal holidays.

The Council on Aging continues to expand their programs and services geared towards the ever-changing needs of senior citizens. The Department of Elder Affairs awarded Littleton a Formula Grant of \$5,660, which supplements the salary of our Social Day coordinators salary, with additional financial support from the Friends of the Council on Aging. For a nominal fee, this program provides respite care and an opportunity for isolated senior citizens to thrive and make lasting friendships. This group meets Tuesdays and Thursdays. Transportation is provided free of charge by Littleton Limo.

Health (blood pressure) clinics are given monthly by Nashoba Nursing on the second Thursday of the month in the COA drop in room. The fourth Thursday of the month, Nashoba Nursing Services rotates to Pine Tree Park Apartments or Mill Pond Apartments. Please call the COA for exact time and place. The Littleton Fire Department is also available to take your blood pressure. Nashoba Nursing Service was able to administer over 375 flu shots to persons over 65 years of age and those with chronic illnesses, such as asthma or diabetes.

The Council on Aging also addresses the social, educational and recreational needs of our seniors. Craft and exercise classes, games, and trips of interest are provided. Programs are greatly enhanced by the efforts of many local groups. We participate on trips and activities with surrounding COA's. This past year we received donations from Xerox, Middlesex Savings, Middlesex Corporation, and a memoriam for Elsa Parenteau, a former employee of the COA. A \$1000 Governors grant was awarded towards our fitness program that meets twice a week. On the third Wednesday of the month from 7:30 a.m. to 8:30 a.m. a men's breakfast is served at the meal site for only \$2.00. (Come join us for great company and conversation.) The Littleton Light and Water Department sponsors its annual Spring Fling Luncheon, which is opened to all Seniors Citizens of Littleton and Boxborough. We would also like to thank Mr. Foley and the Littleton music department and Chefs Club for providing a dinner and spring concert to our senior citizens.

Another important program that is provided to our seniors by Minuteman Senior Services is the SHINE Program. (Serving Health Information Needs of Elders) Littleton is very fortunate to have an experience counselor available to seniors on the first and third Wednesdays of the month for assistance with questions on HMOs, Medicare, and Medicaid. Attorney Leslie Sleeper Madge offers a free 15-minute consultation at our site, the third Wednesdays of the month, starting at 1:00 p.m. Please call for an appointment for either of these services. Podiatry clinics are also held. The COA, in collaboration with the Littleton Police Department, has a Senior Check and an Alzheimer's Identification Program. In February, March and April, free tax assistance is available for the elderly and low-moderate income taxpayers offered by the AARP/IRS

A licensed social worker provides needs assessment and referral to appropriate services for elders. Volunteers offer companionship, limited transportation and grocery shopping and prescription pick up. Fuel assistance and food stamp application for all ages can be filed at this office. An intergenerational program between the Shaker Lane, Russell Street School and the COA provides birthday wishes for those 80 years young and over with cards created by the students.

TOWN OF LITTLETON

Council On Aging (continued)

A meal site is provided on the lower level at 33 Shattuck Street, Monday through Friday. Marie Griffin is the manager and Mary Andrews is the assistant. Together with their volunteers, they package prepared meals to be delivered to shut-ins. A group of dedicated drivers deliver these meals daily to the homebound. Please call the COA if you could spare a day or two a month to drive. These meals are provided by Minuteman Senior Services five days a week, except on holidays for a small donation. The doors to the meal site open at 9:00 a.m. so you can have a cup of coffee and conversation before lunch at noon. Please call 952-2757 for a reservation the day before.

The Town provides transportation through a contract with Littleton Limo to medical appointments and shopping. The limo is available Monday through Friday. Fridays are primarily for shopping either at Donelan's or the Westford Shopping Plaza. On the second Wednesday of the month, the van will take shoppers to Searstown Mall in Leominster. The fee is \$.50 one-way and \$1.00 each way out of town. Please call two business days ahead for a reservation at 486-4600.

The Friends of the COA Town House Thrift shop is located on the second floor, in room 234. Donations of clean seasonal clothing as well as white elephant items are needed. All proceeds from the thrift shop are used for programs at the COA. We are open five days a week from 10:00 a.m. – 3:00 p.m. Volunteer opportunities are available or just come on down and browse. The Friends also have available the Littleton Afghans that can be purchased at the COA. On Veterans Day, the Friends of the Council on Aging sponsored a catered dinner served to Veterans of all wars that served our country.

As State and Federal funding continue to be cut, we feel the COA and the many volunteers, who support it, are an important source of services, information and guidance in areas of health, legal and financial matters. The Council on Aging is grateful for the support we receive from the Town and the many volunteers who support us and participate in activities. Our goal is to have our own Senior Center and to better serve senior citizens and their struggle with issues in our ever-changing society. As the senior population increases so shall our services expand. We wish to thank all our volunteers who make our work possible.

Respectfully submitted,
LITTLETON COUNCIL ON AGING BOARD MEMBERS

HOWARD RUSSELL, Chairperson
BERNARD ARAUJO, 1st Vice Chairperson
CURTIS LANCIANI, Treasurer
NATALIE HALLOWELL, Secretary

GRETA BENNETT
BARBARA BRINE
BETTY EVELAND
MARY KAYE

NORMAN BERRY
MARY CATALANOTTO
BARBARA KAMB

CAROLYN SLOBODA, Director
SONYA LODGE, Administrative Assistant
TAMMY JOHNSON, Outreach Coordinator, LSW
MARIE GRIFFIN, Meal Site Manager
CAROLYN HARLOW, Adult Social Day Care Coordinator
BARBARA MCRAE, President, Friends of the Littleton Council on Aging

COMMISSION ON DISABILITY

YEAR ENDING DECEMBER 31, 2000

Members: Bartlett Harvey, Chris Hohenemser, Linda Taricano, and Wendy Vinal. We are appointed by the Board of Selectmen in order to seek full integration of people with disabilities into activities and services of Littleton. Our group was founded in response to the 1992 Americans with Disability Act (ADA). Our by laws define the scope of our activities as follows:

- Research local problems and concerns of people with disabilities
- Advise and assist town officials and employees in ensuring compliance with Federal and State disability laws
- Coordinate and carry out programs designed to meet the needs of people with disabilities
- Review and make recommendations about policies, procedures, services, activities and facilities of town departments and boards as they effect people with disabilities
- Provide information, referral, guidance, coordination, advocacy and technical assistance to individuals, businesses and organizations in matters pertaining to disability
- Promote public awareness of issues related to disability
- Work to eliminate prejudice and discrimination against persons with disabilities Take an active role in monitoring discrimination and accessibility complaints

Since the time of its establishment in 1993 the Littleton Commission on Disability has focused on compliance with the ADA. We have:

- advised town officials and boards *in new construction* of town facilities such as the new town house at 37 Shattuck Street, and the addition to the Shaker Lane School;
- worked with town businesses to achieve *compliance with ADA*; and,
- spent some effort on *promoting public awareness* on issues related to disabilities.

So far we have left aside research on specific problems experienced by Littleton residents with disabilities. To correct this problem, and to allow us to begin a town-wide disability database, we designed and distributed a questionnaire during the past year. This questionnaire sought answers about five kinds of disability: physical, visual, hearing, learning and mental. The questionnaire which follows provides a town wide census on disability. With the help of the Electric Light Department the questionnaire was distributed free of charge with mailings of electric bills to 3800 households in January/ February 2001.

The text of the questionnaire appears below. Preliminary analysis of returned questionnaires indicates widespread dissatisfaction with the condition of sidewalks around town. For this reason the commission on disability is submitting an article in the 2001 town meeting to study repairs and upgrading of the 13 miles of sidewalks in the town, including an analysis of associated costs. Beyond disability access, we expect this study to address child, pedestrian and bicycle safety.

Anyone who neglected to return their questionnaire is reminded to do so; and if the questionnaire has been lost, to pick up an extra copy at the Town House..

TOWN OF LITTLETON

QUESTIONNAIRE

There are many types and levels of disabilities. Our objective is to determine what issues need to be addressed within the Town in relation to disability in your family. We distinguish **SIGNIFICANT DISABILITY**, which is handled through your own effort via your medical or social welfare practitioners; and **SEVERE DISABILITY** that requires the same support, but town support and intervention as well. Examples are wheelchair ramps and accessible bathrooms in public buildings and businesses, or ALS interpretation at public meetings.

(1) Are there people with disabilities in your household? Check below

YES _____ NO. _____

If you check NO, please go directly to (3).

(2) If you answered YES above, please help us by filling out the table below. Start with the first column by CHECKING the type of disability that applies to your family. In the SAME ROW indicate the age, the highest educational level, occupation,, and aids needed by your family member with disability. This will let us know the range of problems faced by your family. If you wish, you may provide more detailed comments in the space at the bottom of this page.

Type of disability	Age	Highest level of education	Occupation	Disability aids needed	Comments
<input type="checkbox"/> Physical					
<input type="checkbox"/> Visual					
<input type="checkbox"/> Hearing					
<input type="checkbox"/> Learning					
<input type="checkbox"/> Mental					
<input type="checkbox"/> Other: specify					

(3) Please indicate whether you believe the town is adequately serving community members with disabilities. - YES NO Please indicate how town services might be improved.

(4) Please give the following information for disabled members of your household. The answer to this question is optional.

Please fold this sheet of paper, and return your completed questionnaire by mail or by dropping it off at Littleton Commission on Disability, Town House, 37 Shattuck Street, Littleton, MA 01460. Thank you.

CULTURAL COUNCIL

YEAR ENDING DECEMBER 31, 2000

The Littleton Cultural Council is a State-funded organization responsible for the disbursement of monies allotted for local projects in the arts and humanities. Members of the Council meet annually to approve grant applications for such diverse items and activities as a jazz program in the High School, storytelling at the Library or the annual arts and crafts exhibit at the Fitchburg Art Museum.

The funding cycle for the Littleton Cultural Council actually begins in the preceding year, so work on the 2000 allotment began back in 1999. Grant applications are available in late summer at the Reuben Hoar Library and elsewhere, and must be submitted by the middle of October for consideration for the upcoming year. The selection process begins soon after that in November and, due to having been “fast-tracked” by the State, thanks to Chair, Gioia Clyde, the Cultural Council can now give final approval to applicants by the end of the year – this used to drag into March. All this is to tell you that when it comes time to look back on our past year, we are already not only looking forward, but working on the future of providing Littleton with expanded opportunities in the arts and humanities.

In the 2000 cycle, as per the norm, grant demands continued to rise while, unfortunately, money from the State did not. With a budget of just over \$3,000, the Cultural Council received 26 applications amounting to over \$14,000. Accordingly, many hard decisions had to be made, and though never easy, we believe the resulting distribution of funds made programs available to all ranges of Littletonians and their interests.

In the 2000 cycle, funds were granted to groups and individuals who provided programs in the schools, at the library, for the Hands-On Art Museum and more. Further, funds were also given to regional events that Littletonians can enjoy and participate in, such as Indian Hill Arts, the DeCordova’s “Arts in the Park,” Three Apples Storytelling in Harvard, and others.

This year Andrew Bowers returned to the Council after a year’s absence. Any member of the Council must withdraw after serving six years because by State law no one may serve more than six consecutive years on a Cultural Council. However, after the hiatus of one year, most errant members rejoin our ranks once again turning to the task of overseeing our Town’s cultural opportunities. The Council was sorry to have to accept the resignation of long-time member Moragh Ramage who moved from town and was no longer eligible for membership. However, we are pleased to announce that Susan Harvey joined our ranks bringing expertise in organization and implementation of projects such as ours.

At last year’s 4th of July Town Picnic, the New England Brass Ensemble was enthusiastically received at the Fay park gazebo by several hundred attendees. This was combined with old-fashioned children’s games that included relays, hide-and-seek and croquet. Many thanks to all the people who again helped to make the picnic such a success: to Phil Russell for the sound system, to Charlotte Russell for leading us in our National Anthem, to Veryfine Juices for donating beverages for the Council to help with fundraising for the event, to the Unitarian and Congregational Churches for allowing us to ring their bells, to our Quasimodos for ringing them, to the Unitarian Church for providing a rainy-day venue for the concert, and to Littleton Fire Department, Chief Alex McCurdy, for setting up a cooling sprinkler for young and old alike.

TOWN OF LITTLETON

Cultural Council Report (continued)

As the years, pass, it is becoming obvious that this 4th of July activity is becoming a town tradition, this summer will be our eighth! The picnic is one of the rare opportunities for Littletonians to gather as a community and celebrate together. If you haven't already, join us for some old-fashioned, home-grown fun on the 4th of July 2001 when the Shea Swing Orchestra returns to the gazebo for a fun-filled afternoon.

Finally, anyone interested in serving on the Cultural Council or assisting with the Town Picnic is encouraged to contact one of the officers.

Respectfully submitted,
GIOIA CLYDE, Chair
ANDREW BOWERS
ANDREA CURRAN
SUSAN HARVEY
HENRI HOLKAMP
JONATHAN LEIBOWTIZ
GERALYNNE MILLER
EILEEN MONAT

LITTLETON HISTORICAL COMMISSION

YEAR ENDING DECEMBER 31, 2000

At Town Meeting in 2000, the Historical Commission was successful in championing a warrant to create a Demolition Delay in Littleton. The Demolition Delay bylaw does not prevent residents from demolishing buildings, but does provide a waiting period in the case of historic properties. The Demolition Delay, modeled on successful bylaws in other Massachusetts communities, is a tool to be used by Littleton to assist in controlling the direction of growth and development in the town.

This year, the Littleton Historical Commission began the second phase of an Historical Resources Inventory. Phase I of the Inventory, a copy of which is available in the Library, begins with a narrative history of Littleton and details over 100 properties that are more than 50 years old. Phase II will continue that work by documenting a further 90 properties of historic interest in the town. Phase II is fully funded by the town of Littleton.

The LHC continued its tradition of presenting Preservation awards to persons and entities in Littleton who have significantly contributed to preserving Littleton's past. Four Preservation Awards were presented in 2000:

- **The Gruskowskis** – 336 King Street – for effective renovation and reuse of an historic property.
- **Thomas and Mary Dugan** – 422 King Street – for their support of the Littleton Historical Commission's work in the old Burying Ground, and for their efforts in preservation of an historic property.
- **Nancy Bradbury** – for her untiring efforts in preserving Littleton's past, her endless donated time, and her willingness to support historical activities.
- **The Citizens of Littleton** – for their foresight and courage in purchasing the Morrison Orchards, thus preserving a part of Littleton's agricultural heritage.

The Commission continues its tradition of organizing the Patriot's Day observance in Liberty Square (celebrated on the actual Patriot's Day, April 19, 2000) with the laying of wreaths and recognition of town descendants of Revolutionary War era residents. Dave Whitcomb concluded the observance, as he had for many years, with the playing of Taps.

With the support of the Cemetery Commissioners, the LHC also continued its annual gravestone workshop, where deteriorating and damaged gravestones at the old cemetery on the Common are repaired and righted. Volunteer efforts have been of great assistance during our Annual Preservation Workshop.

For the Historical Commissioners,

Pamela Campbell, Chairman

John Bowers

Walter Crowell

Walter Higgins

Charles Howe

Ron Goddard

TOWN OF LITTLETON

REPORT OF THE REUBEN HOAR LIBRARY

YEAR ENDING DECEMBER 31, 2000

Littleton's Biggest Bargain @ The Reuben Hoar Library

Here is an estimate of the total value of the programs and services provided by the Reuben Hoar Library in fiscal year 2000. Costs are estimated based on the current prices the Library or an individual might pay. For instance, best-selling fiction titles cost \$27 or more and new picture books \$17 and up. If townspeople had had to purchase these items or services commercially, the cost would have been as follows:

Benefits

79,518	Books loaned @ \$20 per book	\$1,590,360
8,430	Audio books and music compact disks @ \$40 per item	337,200
11,568	Videos @ \$2 per rental	23,136
4,451	Magazines @ \$3 per issue	13,353
480	CD-ROM programs @ \$20 each	9,600
2,729	Items borrowed from other libraries @ \$20 each	54,580
7,303	Children attending storytimes in the library and at daycare centers, participating in the Summer Reading Program, dropping to do crafts @ \$2 per visit	14,606
4,662	Reference questions answered by trained staff @ \$3 each	13,986
2,509	People accessing the Internet @ \$6 per half hour	15,054
981	Museum passes loaned - 2 people @ \$6 admission	11,772
Plus community use of meeting rooms, reference and local history materials used in the library, electronic mailing list about new books and programs, recommendations about good reading made to patrons, access to electronic databases in the library and from home computers and many other services.		??????
Total Benefits		\$2,083,647+

Costs

Town tax dollars: library appropriation plus annual cost for membership in Merrimack Valley Library Consortium and painting and carpeting costs	\$355,269
State aid from your state tax dollars:	<u>11,627</u>
Total Tax Cost	\$366,896

For an investment of \$366,896 townspeople received services worth more than \$2,083,647, a return of 568%.

Additional funding came from the Friends of the Reuben Hoar Library for museum passes, programs for children, books on compact disk, and equipment. Library trust fund income provided \$26,800 for materials. Donors gave \$1,310 during the fiscal year. The value of the 654 hours volunteers worked would total approximately \$3,800 at minimum wage.

The Library Trustees used trust fund income to refurbish the tall clock on the main floor of the library. The clock, once owned by the Davis family, was purchased at a cost of \$52 for the library in 1894 with money contributed by fifty-two people. The framed list of contributors hangs on the wall next to the clock.

Reuben Hoar Library Report (Continued)

During the Fiscal Year covering July 1, 1999 to June 30, 2000 many people gave their time and money to help the library provide service to the community. We are most grateful.

Donors: Sherrill Gould, Jennifer Clancy, Central Massachusetts United Soccer Club, Robert Leyman, Mr. and Mrs. William Masson, Littleton Lions Club, Doreen and Robert Morse, Victor and Regina Odryna, the Palken Family, Robin Sewell, Nancy Friday, Ms. Elizabeth Cain's class at Shaker Lane School, Carole and Jim Williams, and Fred and Noreen McAuley.

Volunteers: Karen Astolfi, Kim Beach, Judith Caless, Jeff Colombo, Brian Cousins, Tim Cross, Phyllis Curcuru, Mary Lee Donovan, Susan Grabousky, Judy and Ray Grande, Sarah Fadden, Shannon Fadden, Cheryl Hardy-Faraci, Laurel Jenczyk, Joshua Jenczyk, John Kelly, Scott Lanning, Robert Lemieux, Robert Leyman, Jane Lyons, Debra Pichel, Joshua Poor, Howard Rieter, Michael Rooney, Wendy Schober, Richard Tran, Barbara Whitcomb, and Nancy Williams. Numerous other folks help out, but do so through the Friends of the Reuben Hoar Library or neglect to sign our volunteer book so we regret we cannot list them here. In fiscal 2001 more volunteers have joined the ranks.

We are grateful also for the weekly flower arrangement or plant we receive from members of the Littleton Country Gardeners for our main desk and for the annual holiday decorations provided by the group.

Staff

Library Director: Marnie Oakes

Senior Librarians: Gioia Clyde, Natalie Marsh, Betty Smith, Susan Ziegler

Senior Library Technicians: Andrea Curran, Eileen McWilliams

Library Technicians: Julie Amichetti, Kay Landreth, Janice Lazarus, Anne Pemberton, Jeanne Sill, Donna White

Pages: Rachel Hatch, James Melone, Krista Dolak

Administrative Assistant: Kathy Coughlin

Sunday Staff: Loren Kramer, Martha Seneta, Virginia Moore

Trustees

	TERM EXPIRES		TERM EXPIRES
Fred McAuley	2001	Barbara Chapin, Secretary	2001
Marlene Reinschmidt	2002	Julian Stam, Treasurer	2002
Dorothy Sussman, Chair	2003	Cheryl Hardy-Faraci	2003

Hours

Open:	Monday	10 a.m. to 9 p.m.	
	Tuesday	Noon to 9 p.m.	
	Wednesday	10 a.m. to 9 p.m.	
	Thursday	Noon to 9 p.m.	
	Friday	10 a.m. to 4 p.m.	Closed Fridays during July and August
	Saturday	10 a.m. to 4 p.m.	
	Sunday	Noon to 4 p.m.	Open from mid-October through mid-April

Telephone: 978-486-4046

Fax: 978-952-2323

E-mail: mli@mailserv.mvlc.lib.ma.us **Address:** 41 Shattuck St., Littleton, MA 01460

And coming soon, Web Site: www.littletonlib.org

TRUST FUNDS OF THE REUBEN HOAR LIBRARY

Name of Trust Fund and Year Established

Restricted to Books

Houghton Foundation, 1886
Augustus K. Fletcher Fund, 1888
Laws Fund, 1902
George Cheneye Shattuck Fund, 1907
Nahum Harwood Fund, 1907
John Murray Sprague Fund, 1908
Victory Fund, 1918
Bradford Sampson Fund, 1927
Reuben S. and Mary Ann Hoar Memorial, 194
Reita I. Bean Fund, 1987
John Hilton Starr Memorial, 1990
Edward Potter Sanderson Memorial, 1990

Unrestricted

Subscription Fund, 1889
Liberty Fund
Joel Emery Fletcher Fund,
Sprague Fund, 1926
Elizabeth G. Houghton Fund, 1934
Annie C. Smith Fund, 1957
Anna H. Brown Bequest, 1957
Edna L. Young Fund, 1966
Dorothy Hemingway Memorial, 1968
Theodore Fletcher Cobb Memorial, 1970
George and Rose Wood Legacy, 1988
Second Century Fund, 1990

Restricted to Children's Books

George W. Sanderson Fund, 1935
Celia M. Houghton Fund, 1967
Natalie R. Curran Fund, 1987

Librarians Fund

David F. Rowse Memorial
David Gluyas Williams Memorial
Marion Brown Ahern Memorial

PERMANENT MUNICIPAL BUILDING COMMITTEE

YEAR ENDING DECEMBER 31, 2000

The Permanent Municipal Building Committee has been very active during the past year. Ground was broken for the new high school in early April and construction began in July. As of March 1, 2001, the building is beginning to take shape. The exterior is up, the roof is 90% complete, brickwork is commencing, some fields have been seeded, and partial landscaping has been done. Interior work continues at a good pace. Most of the interior walls are erected, the rough plumbing is done, HVAC ductwork is nearly complete, and electrical work is progressing. The boilers are on site, windows are due in mid to late April, and the septic system will be installed in early spring.

Although much work remains, the Committee is optimistic that we will meet the September first completion date or be very close to it. Due to weather and other factors, construction is about 4 to 6 weeks behind. Hopefully with good weather due we can begin to make up some of that time.

The Committee, besides working on the new high school, has been busy with two new projects. First the Committee, along with Police Chief Kelly and former Chief O'Dea, interviewed several architectural firms and selected Carell Associates to do feasibility study for a new police station. The Committee will have a report at Town Meeting and will be asking for funds to design and possibly construct a new station.

The second new project the Committee has begun work on is the rehabilitation of the existing junior-senior high school. After interviewing several architects, the firm of Dore & Whittier was selected to do the design work. However, during the initial phase of the project, structural problems were encountered that began to escalate the cost of renovating. A joint meeting of the Building Committee, School Committee, Selectmen, and Finance Committee was held to determine how to proceed. With the cost of renovating the existing school comparable or exceeding the cost of a new school, it was decided to proceed with a new building.

The Committee will give a full report on this project at Town Meeting. The Committee will also ask for funds to design and construct. Voting these funds enables Littleton to get on the state reimbursement list a year earlier, which will save the Town a considerable sum of money. This will also lock in our state reimbursement rate of 61% before July 1, 2001, at which time it declines to 53%. Once bid specifications and documents are done, the project will go out to bid. However before any bids are accepted or any money is spent for construction, we will report back to Town Meeting. This is the exact same procedure that we followed for the new high school.

The Building Committee would like to thank the Town for all the support that it has given us over the past year. We would also like to take this opportunity to thank Superintendent Jim Franco for all his help and support with both the Shaker Lane project and the new high school project. As he enters retirement, we want to wish him and his family many years of happiness. His help and guidance to the Committee is going to be greatly missed.

Respectfully submitted,
Dick Montminy, Chairman
Carol Frisoli
Kathy Zimmerman

Ron Caruso
Sam Slarskey

Bill Farnsworth
Warren Terrell

TOWN OF LITTLETON

SCHOOL DEPARTMENT

SCHOOL COMMITTEE REPORT

YEAR ENDING DECEMBER 31, 2000

The School Committee worked on a number of projects this year, which, we hope, furthered our goal of continually providing quality education to our Littleton students.

Much time and effort was put into settling a three-year contract with the Littleton education Association, a contract our town can be proud of. Because inequities had been built into the various incremental steps over time, it took hard work, time, and money to design a new scale – one that brings all our teachers up to a very competitive level. In order to attract quality teachers, we also built in to the contract one of the best tuition reimbursement programs of any town on the state – a program that will allow our teachers to take courses and/or work toward their master's degrees.

Another project we took on that will be completed in the spring is the revision of all school committee policies. This arduous task had not been done for many years and is one that future school committees will be grateful that we undertook.

We established a middle school committee and hired a middle school principal. A group of talented and dedicated teachers and parents, under Principal Moore's leadership, has spent the year planning the program for our soon to be Littleton Middle School.

We are close to finalizing a comprehensive technology program inclusive of a technology curriculum K-12, a school web site, comprehensive guidelines, and a staff to oversee computer equipment, rooms, and programs.

We have added staff to our high school guidance department. Students will now have more access to councilors for both daily needs and for help with the sometimes-daunting task of the college application process.

We are very excited about our new high school and will continue to work closely with the building committee as we transition to the new building and prepare to renovate the current high school.

It has been a privilege to serve as chairman of the Littleton School Board this year. I write with mixed emotions as we get ready to say goodbye to Mr. Jim Franco, our Superintendent. He has served our town most admirably these past seventeen years. We thank him most sincerely and wish him well in his retirement.

Respectfully submitted,

Kathleen Dempsey Zimmerman, Chairman

SCHOOL SUPERINTENDENT REPORT

YEAR ENDING DECEMBER 31, 2000

The Littleton Public Schools continue to undergo change in all areas that are of importance in educating youth and preparing them to function successfully in the future.

The introduction of a foreign language program at the Shaker Lane School for our youngest students has a long-range goal of graduating high school seniors who can competently communicate in a language in addition to English. Heterogeneous grouping, which is used in grades K to six, was extended to grade seven as part of a planned preparation for the introduction of a true middle school in the fall of 2001. At all levels the educational program is under constant examination in order to align the curriculum with the state's curriculum frameworks. We continue to keep pace with the use of technology in teaching and learning. This has involved a steady expenditure of funds in an effort to maintain hardware and software at a current level. It also requires in-service training for our staff.

The educational program continues to incorporate more components that reflect issues that young people have to deal with. Children are forced to make decisions very early in their young lives about health and safety issues, violence, sexuality and interpersonal relationships. Our curriculum and use of school time appropriately reflect those issues that society has thrust upon children. They need the skills to respond properly and in a manner that best preserves their ability to live healthy, safe and productive lives. Teaching and parenting have become more challenging, requiring new skills and increased levels of cooperation among teachers, parents and the community.

For the past five years we have been implementing the recommendations of the School Planning Committee in order to have sufficient and appropriate educational space for Littleton's growing school age population. The addition and renovation at Shaker Lane School has proven to be a significant positive development in support of the program at the primary grades. The construction of a new high school that began in April of this year will further enhance the school staff's ability to offer quality programs at that level.

In this my last annual report to the citizens of Littleton I wish to express my sincere belief that it has been a privilege to serve as superintendent for the past seventeen years. I appreciate the support the school system has received from every segment of the community for the development of a strong educational program, the renovation of current school buildings and the planning for and construction of a new Littleton high School. I especially value the positive relationships that I have enjoyed with so many town employees, officials and board members. I shall cherish the memory of those relationships and how they ultimately benefited the children of the town. Please accept my sincere gratitude for the opportunity to serve the Littleton community, which has every right to be extremely proud of the excellent quality of life it offers its citizens and the superb education it provides for Littleton's youth to whom it will eventually entrust its future.

Respectfully submitted,

Vincent J. Franco
Superintendent of Schools

TOWN OF LITTLETON

JUNIOR/SENIOR HIGH SCHOOL PRINCIPAL REPORT

YEAR ENDING DECEMBER 31, 2000

Although Littleton Junior-Senior High School houses grades seven through twelve, grades nine through twelve began the process of evolving into a high school with its own culture and programs in preparation for moving into the new high school in the fall of 2001. The new principal, Robert Desaulniers, established a separate School Council that has focused on issues relating more specifically to grades nine through twelve. The School Council is responsible to advise the principal in such matters as reviewing the high school budget, creating a High School Student Handbook, and developing the School Improvement Plan for the high school. In addition, the parents and students on the Student Council are serving on the School and Community Profile committee in the self-study phase of the high school's re-accreditation process.

In the area of Professional Development, 25 teachers from the high school participated in a thirty-six hour course entitled Understanding Teaching, which was presented by James Warnock from Research for Better Teaching. The training sessions took place during the six early release days throughout the spring semester. The classes, which ran from 12:00 noon until 6:30 p.m., examined the current knowledge base on effective teaching practices, explored beliefs about learning and children, and fostered the practice of collegiality between faculty members. Regarding collegiality and peer support, weekly meetings for new teachers and their mentors were held throughout the fall semester. The department heads regularly participate in leadership team meetings with the principal and guidance counselors.

Committees were developed and they began work on the self-study phase of the re-accreditation process, which is headed by the New England Association of Schools and Colleges. The high school's Mission Statement and Expectations for Student Learning is being communicated to members of our school community and serves as a guide to our programs and policies. Curriculum guides are being developed for each course. These guides include the course objectives, content coverage, instructional practices, methods of assessment, alignment with the state curriculum frameworks and reflect our expectations for student learning.

The High school instituted several programs to involve and empower our students in governance of the school. Each month, our students have the opportunity to meet as separate grades, to plan events and activities. Following these class meetings, all high school students gather in the auditorium for student run assemblies, which includes announcements by clubs, presentations of academic awards, skits involving various organizations and music by student groups. Students have also been involved in the interview and selection process for teaching candidates.

The high school revised the formulas for weighing courses to determine students' grade point averages and determining honor roll eligibility. Class rank has been eliminated (we will continue to name a valedictorian and salutatorian) in order to maximize our students opportunities for college acceptance. The high school instituted new rules and regulations regarding student discipline, including the establishment of a Saturday School program.

Finally, the Parent, Teacher and Student Association (PTSA) has been most helpful in promoting communication by producing and disseminating the monthly newsletter, and by sponsoring several parent forums throughout the year.

Robert Desaulniers, Principal

MIDDLE SCHOOL PRINCIPAL REPORT

YEAR ENDING DECEMBER 31, 2000

During the 2000-2001 academic year Littleton Middle School has established itself as a separate entity even while existing within the Junior-Senior High School building. The newly appointed principal, Robert Moore, applied to the National Middle School Association and New England League of Middle Schools. Membership in these organizations provided printed research and opportunities for in-servicing among the professional staff.

The Middle School became very active in the New England League of Middle Schools. It has participated in a yearlong consortium that links Littleton with Triton Regional Middle School. Triton is approximately one year ahead of Littleton in the transition process. The school has implemented team teaching and other typical middle school practices. Members of the consortium team have asked members of Triton what some of the pitfalls are as we move toward opening in the fall of 2001. Their answers have been insightful and practical.

NELMS has also provided the school with many opportunities for the in servicing of staff. Teachers have attended seminars whose topics have ranged from *Differentiated Instruction* and *Rubrics* to the best current practices in math and science instruction. NELMS is also providing on-site coaching on topics that are of interest to our staff. Our association with this organization has been most beneficial and the general consensus is that we should continue it in the future.

In mid-October the Middle School Committee was reestablished to work on projects that needed to be completed before the Middle School's opening in the fall of 2001. Subcommittees included steering, curriculum, mission statement, community connections, student services and facilities. Each of these groups has worked on short and long term tasks. Work has included but is not limited to the development of a mission statement, the examination of the present curriculum in grades 6-8 and the revamping of the Junior-Senior high student handbook for use in the Middle School.

Several teams of teachers have visited local middle schools to see existing models in action. Many excellent practices were observed, and they will be duplicated as is practical and possible in the Littleton context.

Hard work continues as we approach what promises to be an exciting and challenging year in the development of the Littleton Middle School.

Robert Moore,
Principal

TOWN OF LITTLETON

RUSSELL STREET SCHOOL PRINCIPAL REPORT

YEAR ENDING DECEMBER 31, 2000

Russell Street Elementary School provides instruction to students attending grades three through six for the Town of Littleton. We have an enrollment of 501 students. We currently have six classrooms at each grade level. We have maintained our focus in maintaining small class size and classrooms are averaging at twenty students. Our staff is comprised of 54 members, which include professional support and service personnel. Instructional support is provided to students both in and outside of the classroom setting.

My second year as your school principal has brought many exciting challenges that have continued to enrich my experiences as an educator. Littleton is a wonderful community and the level of dedication on the part of our staff and the support of parents and community is a key contributing factor in the success that children have experienced.

Russell Street is a warm and inviting learning environment that supports the needs of all children. We are proud of every student's accomplishments and celebrate their work with displays throughout the classrooms and our school building. The level of parental and community involvement sends a strong message to our children that learning is important.

Quality education and meeting the needs of our students has been a focal point in our efforts to bring the best possible education to all children. Teachers have continued to examine our curriculum and fine tune academic areas as changes in Curriculum Frameworks have occurred. Our performance in MCAS testing continues to be strong and we are taking a variety of approaches to prepare our students in ways that will take them beyond just learning for a test. It has and will continue to be our goal to instill in children a real love of learning and a sense of curiosity that will intrinsically stimulate their thirst and desire for learning beyond formal years of education. Meaningful learning and the ability to make application to other areas so that our children will be active and productive citizens is what we strive for with each passing day.

We have also extended our students' appreciation for the Arts by providing opportunities to experience opera, drama, dance, cultural appreciation, and music that expand their horizons of understanding and awareness of different cultures and traditions. The efforts and contributions of Cultural Enrichment Committee, the PTSA, and the LEF have assisted us in continuing to enrich the lives of our students. This is something that we hope to build upon with each passing year.

I would like to thank the Russell Street School Staff for their support and sincere dedication and commitment to the children of Littleton. Teachers maintain high expectations for their students as well as themselves. Actively involved in professional development, they seek alternative ways of increasing their skills and expanding their own knowledge base. We are member of the Massachusetts Coalition for the Advancement of Learning (MCAL), which is a collaborative made up of schools across the state. As a group of educators, we come together several times a year to examine and discuss methods and effective practices that truly promote learning in children. This is a select group of schools and we are very proud to be counted as one of them.

Russell Street School Report (continued)

We are very proud of our students who not only work hard in their academic studies but also in their efforts as good citizens. Through our Student Council and various classroom projects, students have truly shown their interest, compassion, and dedication to helping others. They have collected thousands of pennies for Leukemia and Lymphoma victims, they have contributed to helping the homeless, as well as soliciting hundreds of cans of food and nonperishable goods for those who are less fortunate. They were also instrumental in a fundraising effort that contributed to the families of those firemen who lost their lives in the Tragic Worcester fire. They were also successful in gathering school supplies for children in Haiti. These are only a few examples of what they have done and the impact they as children have had, on the lives of others.

Our parents have been exceptional in the support they give in helping their children be successful. The support of the PTSA has been invaluable and we thank you for all that you do, and the time and effort that you give. I would like to extend my appreciation to the school committee for their support and commitment to the children of Littleton. The commitment on their part is to be commended.

Finally, I want to thank Mr. Franco, our Superintendent, for his support over the past two years. He has in so many ways expressed and demonstrated his dedication and concern for children. I wish him the very best in his retirement years.

Gerard A. Dery
Principal

SHAKER LANE SCHOOL PRINCIPAL REPORT

YEAR ENDING DECEMBER 31, 2000

Shaker Lane School continues to house Nursery to Grade two classes for the Town of Littleton. A transitional program provides for children who may not be developmentally ready to enter grade one. The school provides the Concord Area Special Education Collaborative (CASE) with a classroom for kindergarten through grade two students with language and hearing disabilities and a classroom for children whose acquisition of language, pre-academic skills, social skills and academics have been slowed by two or more of the following: Attention Deficit Disorder, Language-based Learning Disability, Pervasive Developmental Disorder or a Neurologically-based Learning Dysfunction. School enrollment this year, including CASE students, is 465 students.

New faculty at the school this year are: Karen Johnson, Nursery School Teacher; Amy Howe, Spanish Teacher; William Denzel, Health Teacher; Jean Janoch, Special Education Teacher; Donna Moulder, Special Education Teacher; Wendy Weidler, Special Education Teacher; Belia Andrade, Speech-Language Assistant; Mary Donnelly, Teaching Assistant; Joan Magurn, Special Needs Assistant; Debra Merideth, Special Needs Assistant; Donna Oldenquist, Pre-School Assistant; Cindy Wolf, Special Needs Assistant;

TOWN OF LITTLETON

Shaker Lane School Report (continued)

This year, we introduced Spanish to all students in grades Kindergarten to Grade 2 under the direction of our Spanish Teacher, Amy Howe. The Massachusetts Foreign Language Curriculum Framework has set as a goal that "all students should be able to read, write and understand at least one language in addition to English at a high level of proficiency by the time they finish high school." We are pleased to have introduced this initiative at Shaker Lane.

As mandated by the Education Reform Act, the role of the School Council at Shaker Lane School is to formulate the School Improvement Plan and to review the school's budget. The members for 1999-2000 are: co-chairpersons, Richard Faherty, Principal and Karen Gallo, Parent Representative; Elizabeth Cain, Teacher Representative; Matt Kusza, Teacher Representative; Catherine Zwolinski, Teacher Representative Joan Keutzer, Parent Representative; and Judy Moodie, Parent Representative. This year the Council's goals are:

9. To provide a challenging, child centered learning environment in which students' learning styles and individual abilities continue to be supported.
10. To enhance the learning environment by creating more diverse learning opportunities
11. To provide a positive, safe school climate and build community school pride.

This the eighth year Shaker Lane School has been affiliated with the Reading Recovery program. Reading Recovery is an early intervention program for first graders who are at risk of low achievement in reading. This is the fifth year as a training site for area school districts.

We anticipate construction of our new playground in the early spring of 2001. We are grateful to the citizens of Littleton for their support in this project, and for their ongoing support in giving us the resources we need to continue to provide your children with the best possible education.

Respectfully submitted,
Richard M. Faherty, Principal

LITTLETON ENROLLMENT BY GRADES

October 1, 2000

<u>GRADE</u>	<u>BOYS</u>	<u>GIRLS</u>	<u>TOTALS</u>
Pre-K	23	22	45
K	48	59	107
T	09	13	22
1	72	76	148
2	59	68	127
3	66	64	130
4	60	63	123
5	68	54	122
6	51	72	123
7	61	59	120
8	39	41	80
9	40	37	77
10	40	46	86
11	31	49	80
12	35	46	81
TOTALS	702	769	1471

TEN - YEAR HISTORY - LITTLETON PUBLIC SCHOOLS ENROLLMENT

<u>YEAR</u>	<u>TOTAL PUPIL ENROLLMENT OCTOBER 1</u>	<u>NUMBER INCREASE/ DECREASE</u>	<u>PERCENT INCREASE/ DECREASE</u>
1990	1,010	+42	+4.3
1991	997	-13	-1.3
1992	1,079	+82	+8.2
1993	1,160	+81	+7.5
1994	1,223	+63	+5.4
1995	1,277	+54	+4.4
1996	1,304	+27	+2.1
1997	1,328	+24	+1.8
1998	1,381	+53	+4.0
1999	1,425	+44	+3.2
2000	1,471	+46	+3.2

Number of School Choice (non-resident) students attending Littleton Public Schools during 2000-01 school year: 35

Number of Littleton Students at Nashoba Valley Technical School: 12

Students from Littleton Attending Special Classes in Out-of-District Schools: 41

TOWN OF LITTLETON

SCHOOL STAFFING

LITTLETON SCHOOLS - DECEMBER 31, 2000

SERVING MORE THAN ONE SCHOOL		NAME	EXP TOTAL	BEGAN SERVICE IN LITTLETON	EDUCATION
Health Education	William Denzel	1	2000		Framingham State College, B.S.
Coordinator of Support Services	Russell L. Durling, Jr.	25	1988		Fitchburg State College, B.S.; Keene State College, M.Ed.
Superintendent	Vincent J. Franco	36	1984		Boston College, B.S.; Framingham State College, M. Ed.
School Psychologist	Roberta Giordano	2	1999		Tufts University, B.A.; University of Massachusetts, M.Ed.
Network/Hardware Specialist	Charles Helling	12	1998		Newbury College, Computer Science, A.S.
Director Management Ser.	Frank Herlihy	34	1999		Suffolk University, B.S., M.Ed.
Education Evaluator	Joan Peterson	24	1993		University of Minnesota, B.A.; Northeastern University, M. Ed.
School Psychologist & Ed. S.	Joseph Sinnott	4	2000		University of Notre Dame, B.A.; James Madison University, M. Ed.
Administrator of Special Education	Carol Stern	19	1999		Boston University, B.S.; Northeastern University, M. A.
Community Ed Director	Janet Stewart	19	1986		Wheelock College, B.S.
Psychologist/Psychometrist	Mary tenBroeke	26	1977		University of Connecticut, B.S.; Tufts University, M. Ed; Boston College, C.A.E.S.
SHAKER LANE SCHOOL		NAME	EXP TOTAL	BEGAN SERVICE IN LITTLETON	EDUCATION
Principal	Richard M. Faherty	28	1999		Boston College, B.A.; Suffolk University, M. Ed.
Grade 1	Jennifer Alford	3	1998		William Smith College, B.A.; Simmons College, M.A.
Special education	Allyson Bullock	2	1999		Fitchburg State College, B.S.
Pre School	Elizabeth Cain	21	1991		Colby College, B.A.; Lesley College, M.Ed.
Transitional	Donna Constantine	32	1968		Lowell State College, B.S.; Fitchburg State College, M. Ed.
Grade 2	Peggy Crompton	2	1999		University of Massachusetts, B.A.; Lesley College, M.Ed.
Kindergarten	Paula Donahue	2	1999		Rivier College, B.S.
Grade 2	Elaine Driben	28	1975		Lesley College, B.A; Lowell State College, M. Ed.
Grade 2	Nichole Duffey	3	1998		Boston College, B.A.; Rhode Island College, M.Ed.
Kindergarten	Michele Fuller	3	1998		Providence College, B.A.
Grade 1	Judith Garza	29	1969		Lowell State College, B.S.
Physical Education	Kathleen Hibbard	19	1984		Springfield College, B.S.; Rhode Island College, M. Ed.
Grade 2	Sandra Hill	17	1983		Wheelock College, B.S.; Fitchburg State College, M.Ed.
Spanish	Amy Lynn Howe	1	2000		Fitchburg State University, B.S.
Pre School	Karen Johnson	1	2000		Fitchburg State University, B.S.
Speech Ed.	Jeanne Janoch	1	2000		Southern Connecticut State University, B.S.; Boston University, M.

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Grade 1	Matthew Kusza	7	1994	University of New Hampshire, B.A., M. Ed.
Grade 2	Ann Lawrence	34	1965	University of Massachusetts, B.A.; Fitchburg State College, M.S.
Grade 2	Pamela Magrath	26	1974	Wheaton College, B.A.; Fitchburg State College, M. Ed.
Grade 1	Nancy Marresse	7	1997	Plymouth State College, B.S.; Cambridge College, M. Ed.
Grade 2	Cheryl Mason	1	2000	Roger Williams University, B.S.; Lesley College, M.Ed.
Guidance	Justine Mathurin	13	1991	Salem State College, B.A.; Tufts University, M. Ed.
Special Ed	Donnal Moulder	10	2000	University of Maine, B.S.; Fitchburg State College, M.Ed.
Kindergarten	Emily Popolizio	30	1971	Simmons College, B.S.; Lesley College, M.Ed.
Grade 1 Ed.	Jennifer Quinn	5	1995	Providence College, B.A.; University of Massachusetts - Lowell, M.
Grade 1	Perry Reed	9	1992	Tufts University, B.A., Tufts University, M.A.T.
Grade 2	Robin Sewell	13	1988	University of Lowell, B.A., Fitchburg State College, M.Ed.
Reading	Constance Smithwood	25	1975	Butler University, B.S.
Music	Karin Stinson	8	1993	North Park College, B.A.
Speech Pathologist	Sherrill Strickland	26	1984	Clark University, B.A.; Worcester State College, M.S.
Nursery	Robin Tripi	5	1998	Leslie College, B.A.
Reading	Judith Warner	24	1977	Cornell University, B.A.; Boston University, M. Ed.
Special Ed	Wendy Weidler	16	2000	University of Maryland, B.S.; Lesley College, M.Ed.
Reading	Cathy Zwolinski	4	1999	Russell Sage College, B.A.; Lesley College, M.Ed.

RUSSELL STREET SCHOOL	NAME	EXP TOTAL	BEGAN	SERVICE IN	EDUCATION
			LITTLETON	EDUCATION	
Principal	Gerard A. Dery	24	1999		Lowell State College, B.A.; University of Lowell, M.Ed.
Special Ed	Tracy Acker	24	2000		Central Michigan University, B.S.
Grade 4	Michele Badeau	7	1997		Skidmore College, B.A.
Special Education	Marcia Bovarnick	3	1998		State University of New York@ Plattsburgh, B.S.
Special Education	Joshua Brand	3	2000		Roger Williams University, B.A.p Simmons College, M.S.
Grade 3	Michael Caira	1	2000		Assumption College, B.A.
Grade 3	Barbara Chamberas	33	1988		Newark State College, B.A., Fitchburg State College, M. Ed.
Art	Christina Chang	5	2000		Texas Christian University, B.A.; Rhode Island School of Design,
MA					
Special Education	Mia Chartrand	1	2000		Fitchburg State College, B.S.
Grade 6	Susan Cooney	26	1975		Anna-Maria College, B.A.; Fitchburg State College, M.Ed.
Music	Wendy Damoulakis	13	1998		Boston University, B.M.; Clark University, M.L.
Grade 5	M. Gail Downing	28	1977		Lowell State College, B.A.; Fitchburg State College, M. Ed.
Grade 4	Rosa Flynn	10	1992		University of Massachusetts, B.S. & M. Ed.

TOWN OF LITTLETON

Physical Education	Steven Hibbard	32	1970	Plymouth State College, B.S.; Cambridge College, M.Ed.
Grade 5	John Irving	23	1977	Salem State College, B.S.; Fitchburg State College, M. Ed.
Grade 5	Nancy Jaysane	24	1976	Boston University, B.A.; Lesley College, M. Ed.
Grade 6	Joyce Jekanoski	25	1980	University of Massachusetts, B.A.; University of Lowell, M. Ed.
Grade 4	Catherine Kolakowski	7	1997	Colby College, B.A.; Sacred Heart University, M.A.
Grade 5	Heather Lafrance	3	1998	Colby College, B.A.; Lesley College, M.Ed.
Grade 5	Patricia Lawrence	25	1977	Boston State College, B.S.; Cambridge College, M.Ed.
Grade 3	Melissa LeCours	4	1999	Simmons College, B.A.
Grade 4	Tina Lorenzen	11	1993	Fitchburg State College, B.S.; Fitchburg State College, M. Ed.
Grade 3	Heather Love	2	2000	Arizona State University, B.A.
Grade 3	Denise McGovern	2	1999	Bentley College, B.S.; Lesley College, M.Ed.
Grade 5	Bernadette McQuilkin	30	1977	Ithaca College, B.A.; Glassboro State College, M.A.; Fitchburg State College, M. Ed.
Guidance	Meghan McGuire	1	2000	Providence College, B.A.; Boston College, M.A.
Grade 3 Ed.	Joellyn Nevins	30	1973	East Stroudsburg State College, B.S.; Fitchburg State College, M.
Speech Pathologist	Mary Ostgaard	3	1998	University of Wisconsin, B.S. and M.S.
Special Education	Jessica Passaretti	3	1999	Boston College, B.A.; M. Ed.
Grade 6	Karen Patriquin	25	1977	Elmira College, B.A.; Boston College, M. Ed.
Grade 6	David Riley	28	1973	Fitchburg State College, B.A.; Lesley College, M. Ed.
Music	Brian Sandberg	2	2000	Edinboro University of Pennsylvania B.A. Music
Grade 6	Kristen Smith	3	1998	Bridgewater State, B.S.
Art	Elisa Sweig	3	2000	Pennsylvania State University, B.S.; M.A.
Grade 6	Myra Zuckerman	1	2000	University of Massachusetts, B.A.; Cambridge College, M. Ed.

JR/SR HIGH SCHOOL	NAME	EXP TOTAL	SERVICE IN LITTLETON	EDUCATION
Principal	Robert Desaulniers	30	2000	College of the Holy Cross, B.A.; University of MA Boston, M. Ed; Bridgewater State College, C.A.G.S.
Principal (Middle School)	Robert Moore	17	2000	St. Bonaventure University, B.A.; M.A. Suny at Buffalo;
Assistant Principal	John Corbett	35	1987	Providence College, A.B.; Salem State College, M.A.
Physical Education	Mable Beasley	37	1968	Shaw University, B.A.; Cambridge College, M.Ed.
Mathematics	Heidi Byrne	6	1993	Union College, B.S.; M.A.
Library	Kathryn Blair	19	1986	SUNY Binghamton, B.A.; SUNY Geneseo, M.L.S.
English	Regina Chaple	30	1971	University of Massachusetts, B.A.
Social Studies	Barbara Coburn	23	1984	North Adams State College, B.A.
Foreign Language	Jessica Cormier	1	2000	Dartmouth College, B.A., Princeton University, M.A.
Technology Education	David Cronholm	34	1967	Fitchburg State College, B.S.

Physical Ed	Glenn Davanzo Legault	14	1988	Springfield College, B.S.
Social Studies	David Desmond	2	2000	State University of New York, B.A.
Special Education	Pamela Farrill	24	1992	Elmira College, B.A.; Lesley College, M. Ed.
Science	Frederick Fitzpatrick	32	1985	University of Massachusetts, B.S.; Boston University, M. Ed.
Music	Leo Foley	23	1983	Lowell State College, B.A.
Social Studies	Todd Giabbai	2	2000	Framingham State College, B.A.; Clark University, M.Ed.
Art	Sarah Glass	6	1998	Brown University, B.A.; Massachusetts College of Art, M.S.
Guidance	Dan Glover	2	2000	Saint Michael's College, B.A.; Assumption College, MA, C.A.G.S.
English	Jane Granata	30	1975	Rivier College, B.A.; Fitchburg State College, M.A.
Science	Stephanie Hand	1	2000	University of Michigan, B.S.; Columbia University, M.A.
Social Studies	Paul Harhen	9	1992	University of Lowell, B.A., M.Ed.
English	Sondra Hart	22	1979	Fitchburg State College, B.S.
English	Marie Holt	28	1971	Regis College, A.B.
Guidance	Harriet Kodis	27	1974	Connecticut College, B.A.; Tufts University, M.Ed.
Mathematics	Leon Kurasowicz	32	1970	Fitchburg State College, B.A., M.Ed.
Physics	Fred Leger	26	2000	Fitchburg State College, B.A., M.Ed.
Science	Elizabeth Leonard	30	1973	Boston University, B.S., M.Ed.
Mathematics	Mary Lou Lordan	28	1972	Worcester State College, B.A., M.Ed.
Reading	Christina McCumber	15	1985	Fitchburg State College, B.A.; University of Lowell, M.Ed.
Mathematics	Peter Marr	31	1970	Providence College, B.A.; Worcester State College, M.S.
Special Needs	Ellen Marsh	24	1982	American International College, B.S., M.Ed.
Foreign Language	Claudette Moran	31	1968	Rivier College, B.S., M.A.; Walden University, Ph.D.
Social Studies	Elizabeth Morgan	3	1998	Harvard College, A.B.; Harvard Graduate School, M. Ed.
Special Education	Maureen Palange	1	2000	Fitchburg State College, B.S., M.Ed.
Mathematics	Marilyn Pistorino	9	1999	Bridgewater State College, B.A.
Science	Dominic Pizza	36	1968	Worcester State College, B.S.; Fitchburg State College, M.S.
Spanish	Margaret Price	2	2000	Saint Anselm College, B.A.; Rivier College, M.A.
Business Education	Lisa Richard	12	1989	Boston University, B.S.
Mathematics	John Salo	31	1968	Fitchburg State College, B.S., M.Ed.
Foreign Language	Beverly Sherman	31	1967	University of Massachusetts, B.A.
English	Kenneth Spaulding	31	1969	Northeastern University, B.A.; Boston State College, M.A.
Science	Beth Stephenson	3	1999	Marietta College, B.A.; Antioch New England Graduate School M.S.
Mathematics	Eric Turner	30	1984	United States Naval Academy, B.S.; Tufts University, M.Ed.
Spanish	Carol Watson	13	2000	University of Massachusetts, B.A.; Tufts University, M.A.T.
Social Studies	Craig Webster	31	1969	Westfield State College, B.S.; University of Connecticut, M.A.
English	Shannon Webster	29	1968	American International College, B.A.

TOWN OF LITTLETON

NASHOBA VALLEY TECHNICAL HIGH SCHOOL

Administration

Judith L. Klimkiewicz

Victor Kiloski

Joseph Costa

Charla Boles

Carol Hiedenrich

Robert Campbell

Kent Forty

George Kalarites

Superintendent

Assistant Superintendent/Principal

Business Manager

Director of Pupil Personnel

Director of Technology

Director of Community Outreach

Dean of Students

Facilities Manager

School Committee

Peter Bagni

Chelmsford

Alternates

Sharon Shanahan

Chelmsford

Samuel Poulten – Secretary

Chelmsford

TBD

Littleton

TBD

Groton

Joy Dalrymple

Pepperell

Augustine Kish

Littleton

Irene Machemer

Townsend

Hajo Koester

Westford

Heidi Shultz

Shirley

Barbara Sherritt

Townsend

Deborah D'Agostino

Groton

Irene Machemer

Townsend

Frank Heslin

Westford

Joan O'Brien

Westford

Garry Ricard- Chairman

Pepperell

* Div VIII Liaison: S.

Poulten

Jerrilyn Bozicas

Pepperell

Al Buckley

Pepperell

Steve Wood

Shirley

Mark McNulty

Shirley

SCHOOL DATA

Type: Public, regional, four-year vocational technical high

Student Enrollment: As of October 1, 2000

108

Chelmsford

52

Groton

12

Littleton

120

Pepperell

34

Shirley

96

Townsend

58

Westford

27

Ayer

57

School Choice

565

Total Enrollment

Accreditation : New England Association of Schools and Colleges.

College Board Code Number : 222-333

Faculty : 59 certified teachers Pupil Teacher Ratio : 10:1

Calendar Three twelve-week trimesters. Eight 45 minute periods, five days per week.

The school schedule alternates one week of academic classes with a week in a vocational-technical program for grades ten through twelve.

Vocational-Technical Programs

Autobody Repair	Graphic Communications
Automotive Technology	Horticulture/Landscape Design
Banking, Marketing & Retail	Hotel/Restaurant Management
Construction/Cabinet Making	Machine Tool Technology
Culinary Arts	Medical Occupations
Computer Aided Drafting/Design	Metal Fabrications
Dental Assistant	Office Technology
Early Childcare Education	Painting & Decorating/Interior Design
Electrical Technology	Plumbing/Heating
Electronics/Robotics	Pre-Engineering

SPECIAL ACADEMIC PROGRAMS

College preparatory courses are available in all core subjects

Foreign language is offered all four years for interested students.

Juniors who are eligible may elect to enter the Dual Enrollment Program and take their junior and senior year at a community or state college facility in Massachusetts or New Hampshire. Upon completion, they receive their high school diploma from Nashoba and one or two years of credit from the college.

STUDENT ACTIVITIES

Nashoba sponsors an extensive program in intra-scholastic sports including varsity teams in ten sports with equal opportunities for male and female students. Other activities include Student Council, National Honor Society, Yearbook, Students Against Destructive Decisions, Skills USA, Student Leadership, peer mediation, and many special interest clubs. Nashoba sports programs have **no user fees**.

The Kids Career Exploration Program

A free program for four afternoons from 3-6 PM offering students in grades five, six, and seven an opportunity to explore career opportunities in many areas such as Electrical Technology, Medical Occupations, Culinary Arts, Office Technologies, and World Language (Spanish). Programs are subject to change from year to year.

Continuing & Community Education

Approximately fifteen hundred adults attend this evenings run program a school year.

Summer Programs

Nashoba Valleys Allst★rs Summer Program is offered to 5th, 6th, and 7th graders in the area. Students enjoy outdoor adventures, sports programs, computer applications & graphics, and academic enrichment.

TOWN OF LITTLETON

PUBLIC SHADE TREE COMMITTEE

YEAR ENDING DECEMBER 31, 2000

The Shade Tree Committee consists of the Tree Warden and four members appointed by the Selectmen. We work to further the planting and protection of shade trees, for beauty, clean air, and increased property values. Meetings are open to the public and are held the second Tuesday of the month at 9:30 a.m. at the Conservation Commission Office in the Town Office Building on Shattuck Street.

In the year 2000, the Committee hired an outside contractor to cultivate, mulch and water trees that had been planted in recent years. Two years of drought had stressed and even killed some trees, forcing us to re-evaluate our care and maintenance practices. The Committee replaced some casualties and planted additional trees along Great Road, King Foster, and Rogers Streets. Planting was done by the Highway Department under the supervision of Eric Durling.

Littleton third-graders received Katsura tree seedlings (*Cercidiphyllum*) as part of the annual Arbor Day tree giveaway. The Littleton Country Gardeners once again donated their time and energy to visit the school and hand out the seedlings. The Light and Water Department generously underwrote the project. We are deeply grateful to both for their continuing support.

The Committee also continued to track the progress of trees planted by us in previous years, aiding future decisions about species and placement, planting methods, and maintenance needs.

The commemorative and memorial tree program started by the Committee several years ago provides a means of honoring individuals or organizations. A plaque in the Reuben Hoar Library identifies recipients and tree locations. Trees generally cost \$124 - \$175 to a donor and are planted by the town.

We continued to review subdivision plans passed on to us by the Planning Board. All new subdivisions require shade tree plantings according to our bylaws. For older subdivisions in need of street trees, the Shade Tree Committee encourages neighborhood projects and will eagerly work with small groups. Similarly, we welcome requests by individuals. Contact any member or write with requests to Eric Durling, Tree Warden, Box 1305, Littleton, MA 01460.

We would like to express our thanks to recently retired founding members of the Committee, Ed Bell and Moragh Ramage. Their contributions to this group, the Littleton community and the greater community are truly commendable.

Respectfully submitted,

Deb Augliere, Chair
Kim Ahern
Barbara Chapin
Eric Durling, Tree Warden
Rick Findlay

PARK AND RECREATION COMMISSION

YEAR ENDING DECEMBER 31, 2000

The Park and Recreation Commission consists of five residents elected by the town voters. The Commission is a policy-making board responsible to the town for providing year-round high quality indoor and outdoor recreation activities for children and adults. The goal of the Commission is to deliver programs that are cultural, social, mental and physical based and which are presented at well-maintained parks and facilities. They are concerned with meeting appropriate community based needs that are cost efficient and within the reach of the overall community resource base while providing the highest level of participant satisfaction. All individuals with special conditions are entitled to full participation in any Littleton Recreation program. The Park and Recreation meetings are held on the second Monday of each month, unless otherwise posted. The meetings are open to the public and are posted at Town Hall. Park and Recreation is located at the Shattuck Street Community Building and the office is open Monday through Friday 9:00 a.m. - 4:00 p.m.

The past year has seen some developments within the department, as well as on the playing fields. We have expanded our staff with a new addition of college aged summer help, a larger camp staff and more lifeguards to meet the growing needs of the community. In addition, we have rebuilt the Long Lake beach house, started a skate park facility, and have recently completed construction on a new athletic field on Ayer Road.

Our goals for the year ahead include the expansion of the youth baseball fields in town, more intense work on a community center, and continued work at Long Lake. We look forward to a progressive year filled with exciting new programs and increased enrollment from Littleton and the area communities.

We would like to take this opportunity to express our gratitude to all the volunteers, board members, coaches, assistants and others who have given their time and energy to help us deliver quality programs to the youth and adults in Littleton. We could not provide the service we do without your help.

Respectfully submitted,

Gregg Champney, Chair
Ivan Pagacik, Vice Chair
Fredrick Freund
Albert Gregory
Anita Harding

TOWN OF LITTLETON

VETERAN'S AGENT REPORT

YEAR ENDING DECEMBER 31, 2000

The Veterans Service is established according to Chapter 115 of Massachusetts General Laws, and is administered under State guidelines to provide information, advise, and assistance regarding benefits to Veterans, Veteran's dependents, widows and children of deceased Veterans. All applications for Veterans benefits were processed or passed on to other authorities.

All Veterans graves, in the Towns two cemeteries, were visited and found to be suitably cared for. A flag was placed on each one for Memorial Day. There were 17 burials of U. S. Veterans, in the Littleton cemetery, listed below.

Byron A. Whitcomb	January 19, 2000	World War II	Army
Irene N. Wilcox	February 6, 2000	World War II	Navy
David W. Hartwell	February 22, 2000	World War II	Marines
John J. McDonough	March 24, 2000	World War II	Army
Ernest W. Lund	May 1, 2000	World War II	Army Air Force
Nicholas Pacy	May 9, 2000	World War II	Army
Edward B. Kellogg	July 24, 1994	World War II	Army
Richard A. Brooks	July 11, 2000	Korea	Air Force
Walter Clancy	August 21, 2000	Korea	Air Force
Arthur D. Crory	August 30, 2000	Korea	Marines
Donald R. Burns	October 2, 2000	World War II	Navy
Wesley a. Rosen	October 9, 2000	World War II	Army
Gerald L. Sharples, Jr.	October 20, 2000	Vietnam	Air Force
Allen L. Grant	October 29, 2000	World War II	Navy
Robert F. Jones	November 14, 2000	Korea	Marines
Edward T. Hinckley	December 20, 2000	World War II	Army
Richard H. Schwiegler	December 28, 2000	World War II	Army

If you know of a Veteran whose grave has not been recognized or Veterans in need of assistance please contact the Town Hall at 952-2325.

CHARLES C. WRIGHT,
Director of Veterans Services
Veterans Agent
Veterans Graves Officer
Hours: Monday, Wednesday, and Friday 2-4 p.m.

CEMETERY COMMISSION

YEAR ENDING DECEMBER 31, 2000

It has been a very productive year for the Littleton Cemetery Commission. Many physical changes are noticeable throughout Westlawn Cemetery. New granite posts have been installed with the names of the cemetery roads, making finding grave locations easier for people visiting the cemetery. A large two-acre section was completed and opened during the fall. The layout is such that all types of lots are available for purchase, meeting the ever-changing needs and requirements of families. This area contains a landscape plan for a large garden area, and woodland type lots along the perimeter as well. Paths for strolling and benches for resting will also be included in the garden area. A new road will be constructed through and around this new section.

The Award of a \$4,190.00 grant to plant trees along King Street (at Westlawn Cemetery) was received and work completed during the fall. The new trees along the front entrance should make this area look more appealing over time as the trees and shrubs mature. Along with the tree grant, the department contracted with a private firm to clean out the area over the King Street sidewalk and plant ground cover throughout the area. This improves greatly the view from King Street.

A second grant awarded to the Cemetery Commission for \$75,000.00 was to preserve the Old Burying Grounds on King Street. Included in the work: survey of the property, inventory of stones, assessment of stone, repairs to walls, curbing and monuments, planting of new trees and shrubs. A computer program including inventory and location of all burials is part of this grant. A lot of landscaping work was done throughout the Old Burying Grounds.

As part of the Cemetery Master Plan, roadwork is underway. The longest road, and probably in need of work, was reclaimed and repaved in October. Each successive year a road will be redone.

Sadly because of disease, twenty-two ash and Maple trees were removed as part of the Master Plan. These trees were in such bad shape that they presented a threat to life and property. New trees will be planted to replace them.

Old monuments have been restored, repaired and/or straightened, mostly from the oldest sections of the cemetery. This is accomplished through the perpetual care fund.

The process of creating an up to date computerized system of cemetery information based on data from the old index card system has been completed. This included checking the old card system as well as checking the monuments and markers on the burial lots and including all information into the computer. Information from the oldest and historical sections of the cemetery is underway.

The Cemetery Department continues its efforts working through a concise Master Plan, which allows us to plan projects and work in a prudent and financially responsible manner. Included in the Master Plan: roadwork, irrigation throughout the cemetery, trees, turf management, building maintenance, capital equipment and landscaping.

Future items under consideration include a tree nursery that will be planted to the rear of the Administration Building, a web page, consideration of various means of memorials, and a children's lot area.

TOWN OF LITTLETON

Cemetery Commission (Continued)

The continued diligence and hard work of the employees of the Cemetery Department make all of these major issues come together and be completed on time and budget. The Commissioners are very grateful to Administrative Assistant, Walter Higgins for his effort and devotion to the Cemeteries. Groundskeeper Charles Ogilvie provides the physical labor keeping the grounds in order throughout the year, regardless of the weather. We are also appreciative of all town departments who lend their expertise and assistance to the Cemetery Department throughout the year.

We look forward to continuing to improve the physical surroundings of the cemeteries and to provide innovative and appropriate services to the families we serve.

Respectfully submitted,

David Badger, Chairman
Susan Fougstedt, Treasurer
Deborah Williams, Secretary

BOARD OF HEALTH

YEAR ENDING DECEMBER 31, 2000

The Littleton Board of Health met the diverse challenges of protecting public health in the face of unrelenting growth pressures in our Town. In addition to maintaining its every day mandated responsibilities for health surveillance, licensing and permitting, the Board was also confronted with evaluating long lasting impacts and precedent setting proposals with potential effects on the health and environment of our community. Included were the continuing monitoring of a significant commercial development proposal in the center of Littleton on Great Road and widespread development over the natural aquifers, the source of all our drinking water.

The Board's state mandated powers and responsibilities cover many areas of concern. The Board of Health's general public health duties specified by state law include oversight in the areas of traditional public health as well as contemporary issues such as solid and hazardous waste and materials, air quality and noise impacts, noisome trades and public health advocacy. The Board's public health mandate creates the need for additional local protection and assistance. Included in the past year were: protection from infectious disease through immunizations (274 patients); protection from the spread of disease through communicable disease investigations (patient confidentiality mandated); prevention of threat to dental health through school program (401 children participating); care for homebound sick (5,784 home visits); licensing and inspections of food establishments to protect the public health (39 licenses); review and permitting of new individual wells (10 permits); and review and permitting of new (101) permits and upgraded (71) septic systems.

The Littleton Board of Health acted in the interest of public health during the past year in the following local issues: representation and participation in review by state agencies and local boards; completion of first round of Community Septic Loan Program to assist residents in repairing their failing septic systems, continuation of this program into next year; monitoring for local health protection of West Nile Encephalitis in conjunction with the Department of Public Health; assistance to residents for health protection through implementation of the Legislature's delegation of beaver control measures through local Board of Health permitting process; interacted with Department of Environmental Protection in review of proposed wastewater treatment for new high school in light of system's problems elsewhere and water protection needs; facilitated timely and coordinated permitting of Habitat for Humanity project; participated in planning with the Clean Lakes Committee for formulation of future water protection plan; consideration of variance requests where needed through systematic deliberation of Board; interacted, when possible, with Town Counsel to ensure legal integrity in decision making; and continued with development and enforcement of tobacco regulations for protection of present and future public health.

It is with regret that member Moragh Ramage resigned her position with Board. We thank her for all her time and her contributions to our Board and our community.

The Littleton Board of Health along with our agent, Nashoba Associated Boards of Health, look forward to working with all residents in protecting and improving our public health.

Respectfully submitted,
PETER M. CASSINARI, CHAIRPERSON
DON MACIVER, VICE-CHAIRPERSON
STEVEN FOSS, CLERK

ELLEN C. BELL, MD
ROBERT ZIMMERMAN

TOWN OF LITTLETON

MINUTEMAN ADVISORY GROUP ON INTERLOCAL COORDINATION

YEAR ENDING DECEMBER 31, 2000

MAGIC is a regional planning group, a sub-region of MAPC, the Metropolitan Area Planning Council. For the year, 2000, the communities of MAGIC were: Acton, Bedford, Boxborough, Carlisle, Concord, Hudson, Lexington, Lincoln, Littleton, Maynard, and Stow.

MAGIC participated in the development of the new Regional Transportation Plan, the main document that will determine transportation investments and funding until 2025, by reviewing the region's existing conditions, policies, and growth management options, launched a study of alternative transportation opportunities in the sub region's eleven communities; discussed implications of potential growth as shown by buildup analyses completed by MAPC in four MAGIC towns; hosted a workshop on Conservation Subdivision Design and reviewed Developments of Regional Impact.

Respectfully submitted,

KAREN DUGGAN MCNAMARA
MAGIC Representative

METROPOLITAN AREA PLANNING COUNCIL (MAPC)

YEAR ENDING DECEMBER 30, 2000

The Metropolitan Area Planning Council (MAPC) is the regional planning agency representing Littleton and 100 other cities and towns. Created by an act of the Legislature in 1963, it serves as a forum for state and local officials and provides technical planning assistance and other services to its member communities. As one of 14 members of the Boston Metropolitan Planning organization (MPO), MAPC has oversight responsibility for the region's federally funded transportation program. MAPC works through its eight sub regions. Littleton is a member of Minuteman Advisory Group on Interlocal Coordination, or "MAGIC". The total MAPC Council – one representative from each community, state agency representatives, and gubernatorial appointees – meets three times a year, with additional small group meetings, forums, and workshops.

MAPC achieves its goals by working with its communities, state and federal agencies and legislators, nonprofit groups, universities, businesses, special interest coalitions, and other regional planning agencies.

Respectfully submitted
DAVID SOULE,
Executive Director, MAPC

TOWN OF LITTLETON

FINANCE COMMITTEE

YEAR ENDING DECEMBER 31, 2000

Once again, the Finance Committee would like to thank all of the Town's Boards, Committees and Departments for their hard work and cooperation during this year's budget process. As the Committee works through its recommendations to the Town Meeting our uppermost objectives continue to focus on keeping Town expenditures in line with revenues. This is important not only for the coming fiscal year, but also looking forward to ensure that we spend within our means while providing the quality services that the citizens of Littleton look forward to having.

The School budget, to no one's surprise, is the largest single budget item in Article 4. The 2002 recommended School budget increases spending by nearly 16-percent and of this approximately 8-percent is attributed to the added operating costs of the new High School. Other major contributors to this increase are greater enrollment, requiring additional teachers and mandated Special Education funds for mostly out of district placements. The general government portion of Article 4 has increased by 6.2 percent. Overall the budget increases including debt and interest has increased by approximately 13 percent*.

As expected, the 2002 budget includes spending Stabilization funds planned to offset the cost of borrowing for the new High School until the State's 61-percent reimbursement begins in 2003. You will recall that the Town has aggressively built the Stabilization fund over the past few years largely in anticipation of covering this cost and will continue this strategy. A further important goal is to ensure that the Town is able to sustain a Stabilization fund at a level of not less than approximately 10-percent of the annual budget. Achieving this will likely require that some capital project(s) be funded outside of the limits of Proposition 2 1/2.

Areas of concern for the Finance Committee are:

- Reduced State reimbursement for new school construction from 61-percent to 53-percent could mean approximately 1.5 million dollars to the Town. To preserve the 61-percent reimbursement for the replacement/renovation of the current Junior/Senior High School we are recommending that the upcoming Annual Town Meeting approve construction funds.
- State aid to the Town through the "Cherry" sheets increased steadily over the last few years and in FY01 was 12-percent greater than in FY00. We are concerned that the State will be unable to continue this trend and we have adjusted our plan expectations accordingly.
- With an apparent downturn in the economy we have adjusted our financial model to account for lower than anticipated growth revenues (i.e., timing of revenues from new growth have moved out).
- As mentioned above, the possibility of a debt exclusion override is likely in order to complete capital projects currently in process and those on the horizon, including the new high school, the replacement of the Junior/Senior High School and the replacement of the police station. The cost to provide a Middle School in the present Jr. Senior High School space has escalated to the point that it appears to be less expensive to build new than to refurbish the existing building. The question needs to be addressed immediately. Also on the near horizon is the need for a new police station.

*** Includes Water Department**

Finance Committee (Continued)

The Finance Committee's commitment to protecting the Town's financial stability continues to be unyielding. The Town has been able to maintain a solid financial footing through cooperation with the Town's Boards, Committees and Departments, as well as the support of the Townspeople!

Respectfully submitted

Kenneth J. Adam, Chairman

Kathleen Bussiere

Ann Essman

Fred Faulkner

Will Ingham

Richard Montminy

Steven Venuti

TOWN OF LITTLETON

ANNUAL TOWN MEETING WARRANT

MONDAY, MAY 7, 2001

Commonwealth of Massachusetts, Middlesex, ss:

To the Constable of the Town of Littleton, Massachusetts in said County:

In the name of the Commonwealth of Massachusetts you are hereby required to notify the legal voters of the said Town of Littleton, qualified to vote at said meeting for the transaction of Town Affairs to meet in the Gymnasium of the Junior/Senior High School on Russell Street in said Littleton, on Saturday, the fifth day of May, 2001 at 8:00 a.m. by posting a printed copy of this warrant, by you attested, at eight meeting houses, at the Town Office Building on Shattuck Street, at the Post Office at Littleton Common, at the Post Office at Littleton Depot, at the Baptist Church, at the Unitarian Church, at the Catholic Church, at the Congregational Church, and at the Mormon Church, in said Town, seven days at least before the fifth day of May, 2001, then and there to act on the following articles, viz:

ARTICLE 1:

One Moderator for one year; one Town Clerk for three years; two Selectmen for three years; one Cemetery Commissioner for three years; one Commissioner of Trust Funds for three years; two Park and Recreation Commissioners for three years; two Assessors for three years; two Board of Health Members for three years; one Board of Health member for one year; two Electric Light Commissioners for three years; two Water Commissioners for three years; one School Committee Members for three years; two Trustees of the Library for three years; one Planning Board member for five years; one Planning Board Member for three years; one Housing Authority member for five years.

For these purposes the polls will be open at 8:00 a.m. and will be closed at 8:00 p.m.

YOU ARE FURTHER REQUIRED IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS TO NOTIFY THE LEGAL VOTERS OF SAID TOWN OF LITTLETON AS AFORESAID TO MEET AT THE GYMNASIUM OF THE JUNIOR/SENIOR HIGH SCHOOL ON RUSSELL STREET IN SAID LITTLETON ON MONDAY, THE SEVENTH DAY OF MAY, 2001 AT 7:00 P.M., THEN AND THERE TO ACT UPON THE FOLLOWING ARTICLES:

ARTICLE 1:

To choose all other necessary Town Officers and Committees.

ARTICLE 2:

To hear and act upon the reports of the Town Officers and Committees.

ARTICLE 3:

To see if the Town will vote to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue for the financial year beginning July 1, 2001, in accordance with the provision of the General Laws, Chapter 44, Section 4, and to issue a note or notes as may be given for a period of less than one (1) year, in accordance with the General Laws, Chapter 44, Section 17, or to take any other action relative thereto.

TOWN TREASURER

ARTICLE 4:

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, sums of money to defray the expenses of the various departments, and to fix the salary and compensation of all elected officials, or to take any other action relative thereto.

LINE ITEM	ACTUAL	APPROPRIATION	RECOMMENDED
	FY 00	FY 01	FY 02
GENERAL GOVERNMENT			
1. Moderator	\$50.00	\$50.00	\$100.00
Selectmen			
2. Salaries	\$1,000.00	\$2,000.00	\$2,000.00
3. Clerk	\$29,307.00	\$31,140.00	\$31,140.00
4. Expenses	\$16,000.00	\$24,700.00	\$18,000.00
5. Long Term Disability	\$39,776.00	\$24,222.00	\$19,285.00
6. Legal Expense	\$70,625.00	\$55,000.00	\$50,000.00
Town Administrator			
7. Salary	\$50,000.00	\$64,896.00	\$64,896.00
8. Expenses	\$2,000.00	\$2,000.00	\$2,300.00
Town Accountant			
9. Salary and Wages	\$71,642.00	\$78,251.00	\$63,430.00
10. Expenses	\$2,558.00	\$22,285.00	\$4,263.00
11. Audit Expense	\$14,000.00	\$14,000.00	\$14,500.00
Information Systems			
12. Salary	\$35,000.00	\$45,104.00	\$50,053.00
13. Expenses	\$86,300.00	\$115,159.00	\$122,512.00
14. Merrimack Valley Library Consortium	\$20,017.00	\$22,865.00	\$21,339.00
Facilities Management			
15. Salaries and Wages	\$61,904.00	\$65,449.00	\$65,449.00
16. Expenses	\$141,455.00	\$143,900.00	\$152,700.00
<i>Transfer from Shattuck Street Rental Account</i>			(\$1,800.00)
Elections and Registrations			
17. Salaries	\$5,185.00	\$4,526.00	\$4,700.00
18. Expenses	\$6,121.00	\$8,900.00	\$6,600.00
Conservation Commission			
19. Clerk	\$13,643.00	\$18,910.00	\$18,910.00
20. Expenses	\$2,989.00	\$4,300.00	\$4,300.00

TOWN OF LITTLETON

LINE ITEM	ACTUAL	APPROPRIATION	RECOMMENDED
	FY 00	FY 01	FY 02
Treasurer			
21. Salary	\$40,000.00	\$42,315.00	\$42,315.00
22. Assistant Town Treasurer	\$30,500.00	\$37,961.00	\$32,000.00
23. Expenses	\$9,339.00	\$9,050.00	\$9,050.00
24. Short Term Interest	\$218,959.00	\$765,385.00	\$1,300,552.00
25. Tax Title Expenses	\$0.00	\$11,000.00	\$11,000.00
Tax Collector			
26. Salary	\$33,913.00	\$35,035.00	\$35,035.00
27. Assistant Tax Collector	\$13,320.00	\$13,102.00	\$13,102.00
28. Expenses	\$8,929.31	\$8,000.00	\$10,100.00
Board of Assessors			
29. Salaries	\$95,074.00	\$107,422.00	\$107,422.00
30. Expenses	\$5,050.00	\$7,100.00	\$7,100.00
Town Clerk			
31. Salaries	\$37,766.00	\$39,344.00	\$39,454.00
32. Expenses	\$599.00	\$600.00	\$650.00
Planning Board			
33. Clerk	\$21,979.00	\$24,068.00	\$24,068.00
34. Expenses	\$4,692.00	\$4,600.00	\$3,800.00
Finance Committee			
35. Expenses	\$135.00	\$135.00	\$5,000.00
36. Reserve Fund	<u>\$100,000.00</u>	<u>\$166,058.00</u>	<u>\$150,000.00</u>
TOTAL GENERAL GOVERNMENT	\$1,289,827.31	\$2,018,832.00	\$2,507,125.00
PROTECTION OF PERSONS AND PROPERTY			
Police Department			
37. Salaries and Wages	\$868,358.00	\$848,032.00	\$923,260.00
38. Expenses	\$72,904.00	\$82,143.00	\$82,470.00
39. Parking Clerk Expenses	\$400.00	\$400.00	\$400.00
Fire Department			
40. Salaries and Wages	\$346,896.00	\$410,157.00	\$500,152.00
41. Expenses	\$80,171.00	\$98,157.00	\$91,155.00
<i>Transfer from Ambulance Receipts</i>			
			(\$72,900.00)

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LINE ITEM	ACTUAL FY 00	APPROPRIATION FY 01	RECOMMENDED FY 02
Control Center			
42. Salaries and Wages	\$208,679.00	\$250,484.00	\$218,461.00
43. Expenses	\$16,531.00	\$20,783.00	\$20,400.00
Animal Control			
44. Salary	\$11,082.00	\$11,330.00	\$14,430.00
45. Expenses	\$3,920.71	\$4,000.00	\$3,100.00
<i>Transfer from B. Sampson Relief of Animals Fund</i>			(\$500.00)
<i>Transfer from Dog License fees</i>			(\$2,600.00)
46. Emergency Management Agency	\$1,393.00	\$1,400.00	\$1,400.00
<i>Transfer from Emergency Management Reimbursement</i>			(\$1,400.00)
47. Dutch Elm Disease	\$1,000.00	\$1,000.00	\$1,000.00
48. Shade Tree Planting	\$2,000.00	\$2,000.00	\$2,000.00
Sealer of Weights and Measures			
49. Salary	\$2,000.00	\$2,000.00	\$2,000.00
50. Expenses	\$200.00	\$200.00	\$200.00
Building Commissioner			
51. Salaries and Wages	\$63,636.00	\$67,386.00	\$67,386.00
52. Expenses	\$3,810.00	\$3,575.00	\$3,850.00
Board of Appeals			
53. Clerk	\$2,998.00	\$3,090.00	\$3,090.00
54. Expenses	<u>\$1,287.00</u>	<u>\$1,400.00</u>	<u>\$1,400.00</u>
TOTAL PROTECTION OF PROPERTY	\$1,687,265.71	\$1,807,537.00	\$1,936,154.00
HEALTH AND SANITATION			
Board of Health			
55. Clerk	\$21,119.00	\$23,762.00	\$23,762.00
56. Expenses	\$1,730.00	\$2,075.00	\$2,625.00
57. Animal Inspector	\$900.00	\$1,300.00	\$1,300.00
58. Town Nursing Salary	\$1,000.00	\$1,000.00	\$7,638.00
59. Eliot Clinic	\$2,835.00	\$3,780.00	\$3,780.00
60. Concord Family Services	<u>\$3,000.00</u>	<u>\$3,000.00</u>	<u>\$3,000.00</u>
TOTAL HEALTH & SANITATION	\$30,584.00	\$34,917.00	\$42,105.00

TOWN OF LITTLETON

LINE ITEM	ACTUAL	APPROPRIATION	RECOMMENDED
	FY 00	FY 01	FY 02
HIGHWAYS			
General Highways			
61. Salaries	\$485,395.00	\$513,941.00	\$594,600.00
62. Expenses	\$348,919.00	\$347,437.00	\$364,600.00
63. Snow & Ice Removal - Expense	\$56,830.00	\$31,400.00	\$40,000.00
64. Snow & Ice Removal - Overtime salaries	\$47,772.00	\$28,600.00	\$40,000.00
<i>Transfer from Transfer Station Stickers</i>			<u>(\$185,000.00)</u>
TOTAL HIGHWAYS	\$938,916.00	\$921,378.00	\$1,039,200.00
Cemetery Department			
65. Salaries and Wages	\$57,925.00	\$64,314.00	\$72,253.00
66. Expenses	\$24,786.00	\$21,855.00	\$25,305.00
<i>Transfer from Sale of Lots</i>			(\$8,000.00)
<i>Transfer from Grave Openings</i>			(\$22,000.00)
<i>Transfer from Interest on Perpetual Care</i>			<u>(\$67,558.00)</u>
TOTAL CEMETERIES	\$82,711.00	\$86,169.00	\$97,558.00
Veteran's Services			
67. Benefits and Services	\$5,513.00	\$180.00	\$1,000.00
68. Veteran's Agent Salary	\$2,810.00	\$2,833.00	\$3,000.00
69. Expenses	<u>\$500.00</u>	<u>\$500.00</u>	<u>\$750.00</u>
TOTAL VETERAN'S SERVICES	\$8,823.00	\$3,513.00	\$4,750.00
Reuben Hoar Library			
70. Salaries and Wages	\$265,940.00	\$293,723.00	\$293,723.00
71. Expenses	<u>\$71,413.00</u>	<u>\$70,525.00</u>	<u>\$70,700.00</u>
<i>Transfer from Library Trust funds</i>			<u>(\$28,600.00)</u>
TOTAL LIBRARY	\$337,353.00	\$364,248.00	\$364,423.00
Council on Aging			
72. Salary	\$62,136.00	\$72,215.00	\$72,215.00
73. Expenses	<u>\$14,075.00</u>	<u>\$19,650.00</u>	<u>\$20,389.00</u>
TOTAL COUNCIL ON AGING	\$76,211.00	\$91,865.00	\$92,604.00
Park and Recreation Department			
74. Salaries and Wages	\$65,740.00	\$73,805.00	\$73,805.00
75. Expenses	<u>\$10,598.00</u>	<u>\$7,585.00</u>	<u>\$4,640.00</u>
TOTAL RECREATION DEPARTMENT	\$76,338.00	\$81,390.00	\$78,445.00
Pensions and Benefits			
76. County Retirement	\$385,030.00	\$411,462.00	\$415,000.00
77. Group Insurance	<u>\$1,062,042.00</u>	<u>\$1,059,000.00</u>	<u>\$1,083,000.00</u>
TOTAL PENSIONS & BENEFITS	\$1,447,072.00	\$1,470,462.00	\$1,498,000.00

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LINE ITEM	ACTUAL FY 00	APPROPRIATION FY 01	RECOMMENDED FY 02
Unclassified			
78. Gasoline	\$51,252.00	\$59,000.00	\$50,000.00
79. Insurance	\$124,563.00	\$260,000.00	\$250,000.00
80. Memorial Day	\$655.00	\$1,000.00	\$1,000.00
81. Patriots' Day	\$0.00	\$50.00	\$50.00
82. Historical Commission	\$742.00	\$2,000.00	\$3,000.00
83. Disability Commission	\$0.00	\$750.00	\$750.00
84. Telephone - Town Offices	\$53,742.00	\$48,000.00	\$40,000.00
85. Town Reports	<u>\$7,000.00</u>	<u>\$7,000.00</u>	\$7,000.00
<i>Transfer from Insurance Reimbursement</i>			<u>(\$5,000.00)</u>
TOTAL UNCLASSIFIED	\$230,954.00	\$377,800.00	\$351,800.00
School Department			
Salaries			
86. Administration	\$732,366.00	\$761,075.00	\$1,049,507.00
87. Instructional	\$5,062,095.00	\$5,612,544.00	\$6,038,948.00
88. Support Personnel	<u>\$214,790.00</u>	<u>\$389,786.00</u>	<u>\$482,057.00</u>
Sub-Total Salaries	\$6,009,251.00	\$6,763,405.00	\$7,570,512.00
Expenses			
89. Operation of Educational Programs	\$461,161.00	\$512,330.00	\$604,211.00
90. Transportation	\$261,817.00	\$268,721.00	\$392,235.00
91. Utilities	\$233,432.00	\$223,500.00	\$320,100.00
92. Maintenance	\$322,212.00	\$320,200.00	\$412,550.00
93. Special Needs	\$839,394.00	\$1,122,965.00	\$1,385,074.00
94. Other	<u>\$51,489.00</u>	<u>\$72,223.00</u>	<u>\$79,563.00</u>
Sub-Total Expenses	\$2,169,505.00	\$2,519,939.00	\$3,193,733.00
<i>Transfer from L.H. Zappay Fund</i>			(\$200.00)
<i>Transfer from Hildreth Fund</i>			(\$1,500.00)
<i>Transfer from Goldsmith Fund</i>			(\$100.00)
<i>Transfer from Johnson School Fund</i>			(\$200.00)
<i>Transfer from Free Cash</i>			(\$300,000.00)
TOTAL SCHOOL DEPARTMENT	\$8,178,756.00	\$9,283,344.00	\$10,764,245.00

TOWN OF LITTLETON

LINE ITEM	ACTUAL FY 00	APPROPRIATION FY 01	RECOMMENDED FY 02
LINE ITEMS NOT REQUIRING A VOTE			
Assessments			
95.Nashoba Valley Technical School	\$10,653.00	\$16,532.00	\$29,241.00
96.Nashoba Board of Health	\$27,503.04	\$27,503.00	\$20,415.00
97.B&M Crossing Maintenance	<u>\$2,805.62</u>	<u>\$2,806.00</u>	<u>\$2,806.00</u>
TOTAL ASSESSMENTS	\$40,961.66	\$46,841.00	\$52,462.00
98. Debt and Interest	\$667,036.00	\$1,409,861.00	\$1,331,563.00
<i>Transfer from Stabilization Fund</i>			(\$987,353.00)
<i>Transfer from Electric Light Operating Cash Account</i>			(\$263,299.00)
<i>Transfer from Sale of Real Estate</i>			(\$45,000.00)
<i>Transfer from Self Help Reimbursement</i>			(\$18,000.00)
<i>Transfer from Morrison Property Gift Fund</i>			(\$1,000.00)
TOTAL NOT REQUIRING A VOTE	\$707,997.66	\$1,456,702.00	\$1,384,025.00
TOTAL MUNICIPAL BUDGET	\$15,092,808.68	\$17,998,157.00	\$20,160,434.00
WATER DEPARTMENT (ENTERPRISE FUND)			
Salaries and Wages	\$442,880.00	\$490,000.00	\$470,000.00
Expenses	<u>\$551,500.00</u>	<u>\$673,180.00</u>	<u>\$726,005.00</u>
TOTAL WATER DEPARTMENT	\$994,380.00	\$1,163,180.00	\$1,196,005.00
TOTAL ARTICLE 4	\$16,087,188.68	\$19,161,337.00	\$21,356,439.00

ARTICLE 5:

To see if the Town will vote to raise and appropriate, and/or transfer from available funds, a sum or sums of money, for electricity to be used for street lighting, and that the sum and income from the sale of electricity to private consumer and/or the electricity supplied to municipal buildings and from sales of appliances and jobbings during the current fiscal year, be appropriated for the Municipal Light Plant, the whole to be expended by the Manager of the Municipal Light Plant under the direction and control of the Electric Light Board for expenses of the plant for the fiscal year, as defined in Chapter 164, Section 57, of the General Laws, including out-of-state travel, and if said sum and said income shall exceed as the Electric Light Board may determine, it shall be transferred to the Construction Fund or other so designated account of said plant and appropriated for such additions thereto as may be authorized by the Electric Light Board and the balance of said excess shall be returned to the Town Treasurer, or take any other action relative thereto.

Requested: \$46,978.00
 FINANCE COMMITTEE:

BOARD OF ELECTRIC LIGHT COMMISSIONERS
 Recommend Raise and Appropriate

ANNUAL REPORT 2000

ARTICLE 6:

To see if the Town will vote to transfer from Water Surplus and/or anticipated revenues, a sum of money to meet the annual bonded indebtedness of the Water Department, or take any action relative thereto.

Requested: \$338,893.13
FINANCE COMMITTEE:

BOARD OF WATER COMMISSIONERS

Recommend Raise and Appropriate

ARTICLE 7:

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum or sums of money in order to provide for a wage and salary reserve, which would be administered by the Board of Selectmen in awarding merit increases and market adjustments in accordance with the recommendations of the Personnel Committee and consistent with the Town's Classification/Compensation plan, or to take any other action relative thereto.

Requested: \$120,000.00
FINANCE COMMITTEE:

BOARD OF SELECTMEN

Recommend Raise and Appropriate

ARTICLE 8:

To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow a sum or sums of money to purchase a new rescue truck, rescue equipment, hoses and portable radios and to authorize the Board of Selectmen to enter into a contract or contracts for such purpose, or take any other action relative thereto.

Requested: \$136,000.00
FINANCE COMMITTEE:

BOARD OF SELECTMEN

Recommend Raise and Appropriate

ARTICLE 9:

To see if the Town will vote to add to the Police Department Major Equipment and Repair Account for the purchase and/or lease of new equipment, or for major repairs to existing equipment, and to raise and appropriate, transfer from available funds, and/or borrow a sum or sums of money for said purpose, or to take any other action relative thereto.

REQUESTED: \$70,000.00
FINANCE COMMITTEE:

BOARD OF SELECTMEN

Recommend Raise and Appropriate

ARTICLE 10:

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum or sums of money to construct a new Middle School and pay for the architectural fees, and all other related costs, and to authorize the Permanent Municipal Building Committee to enter into a contract or contracts for said purpose, or take any other action relative thereto.

REQUESTED: \$13.5 Million
FINANCE COMMITTEE:

**SCHOOL COMMITTEE/PERMANENT
MUNICIPAL BUILDING COMMITTEE**

Recommend Borrowing

TOWN OF LITTLETON

ARTICLE 11:

To see if the Town will vote to add to the Highway Department Major Equipment and Repair Account for the purchase of new equipment, or for major repairs to existing equipment, and to raise and appropriate, transfer from available funds, and/or borrow a sum or sums of money for said purpose, or to take any other action relative thereto.

REQUESTED: \$10,000.00

BOARD OF SELECTMEN

FINANCE COMMITTEE: Recommend Raise and Appropriate

ARTICLE 12:

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum or sums of money for the purpose of purchasing the new capital equipment for the Highway Department, or to take any other action relative thereto.

REQUESTED: \$80,000.00

BOARD OF SELECTMEN

FINANCE COMMITTEE: Recommend Borrowing

ARTICLE 13:

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum or sums of money in order to provide for the purchase of new computer hardware, software and technical services by the Information Systems Department, or to take any action relative thereto.

REQUESTED: \$64,000.00

BOARD OF SELECTMEN

FINANCE COMMITTEE: Recommend Raise and Appropriate

ARTICLE 14:

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum or sums of money to provide for a new financial accounting system, including computer hardware, software, technical services and all other related costs, and to authorize the Board of Selectmen to enter into a contract or contracts for said purpose, or to take any other action relative thereto.

REQUESTED: \$140,000.00

BOARD OF SELECTMEN

FINANCE COMMITTEE: Recommend Borrowing

ARTICLE 15:

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum or sums of money for the purpose of conducting an inventory of infrastructure assets to include the location and condition of road pavement, sidewalks, drainage facilities, signs, guardrails and other street appurtenances in a Geographic Information System (GIS) format, consistent with the Light and Water Departments GIS base maps, and to authorize the Board of Selectmen to enter into a contract or contracts for said purpose, or to take any other action relative thereto.

REQUESTED: \$60,000.00

BOARD OF SELECTMEN

FINANCE COMMITTEE: Recommend Raise and Appropriate

ARTICLE 16:

To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow a sum or sums of money for the purpose of purchasing updates to, and new copies of the Code of the Town of Littleton, or to take any action relative thereto.

REQUESTED: \$5,000.00

BOARD OF SELECTMEN

FINANCE COMMITTEE: Recommend Raise and Appropriate

ARTICLE 17:

To see if the Town will vote to direct the Board of Selectmen to establish a town web site within six months of the passage of this article. Said web site shall contain, at a minimum, an up to date listing and agenda of all scheduled public meetings of all boards, committees and subcommittees within the town. *Up to date* is intended to mean that the site is updated whenever a public meeting is posted at the Town Offices so that a citizen could rely on the site for timely notification of meetings.

The Board of Selectmen are authorized to make reasonable expenditures to accomplish this task, including but not limited to: allocating personal time to maintain the site, opening an account with an Internet Service Provider, and purchasing basic web design software. They are encouraged to establish a Site Review Panel that would oversee the running of the site, field proposals for adding new categories of content and which would make an annual report to town meeting, or to take any other action relative thereto.

CITIZEN PETITION

ARTICLE 18:

To see if the Town will vote to accept as a Town way, the laying out by the Board of Selectmen of the private way known as David Way, forty feet (40') in width, from the southwesterly side of Hartwell Avenue, a distance of 1,010 feet, more or less, all as shown on a plan entitled "Definitive Plan of David Way Subdivision in Littleton, Mass, owned by R. D. Kanniard Homes, Inc." dated October 20, 1995, recorded at the Middlesex South Registry of Deeds in Book 26978 Page 249, and to authorize the Board of Selectmen to acquire by gift, the land, easements, and rights therein, or take any other action relative thereto.

BOARD OF SELECTMEN

ARTICLE 19:

To see if the Town will vote to accept as a town way, the laying out by the Board of Selectmen of the private way known as Lake Shore Drive, forty (40') in width, from the easterly sideline of Birch Road, a distance of 201 feet, more or less, in an easterly direction, to the westerly sideline of Cedar Road, and from the easterly sideline of Dogwood Road, a distance of 700 feet, more or less, in an easterly direction, to the westerly sideline of Emerson Drive, these being two separate portions of the entire road, all as shown on a plan recorded with the Middlesex South District Registry of Deeds in Plan Book 365 as plan number 46, and to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain, the land, easement and rights therein, and further authorize the Board of Selectmen to proceed with the reconstruction of said way, and to raise and appropriate, transfer from available funds, and/or borrow a sum or sums of money to fund the total cost of said acquisition, engineering, construction, and other expenses incidental thereto, or to take any other action relative thereto.

REQUESTED: \$17,000.00

BOARD OF SELECTMEN

FINANCE COMMITTEE: Recommend Raise and Appropriate

TOWN OF LITTLETON

ARTICLE 20:

To see if the Town will vote to amend the current Town of Littleton Zoning Bylaws as set out in this section:

Amend the following definition in Section 173-2 to read:

“STRUCTURE – A combination of materials assembled at a fixed location to give support or shelter, such as a building, retaining wall which retains four (4) or more feet of unbalanced fill, fences over six (6) feet high, swimming pools that contain water over twenty-four (24) inches in depth and two hundred and fifty (250) square feet of surface area or the like. The word “Structure” shall be construed, where the context requires, as though followed by the words “or parts thereof.””

Or take any other action relative thereto.

PLANNING BOARD

ARTICLE 21:

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum or sums of money to add to the Public Land Acquisition Fund for the purpose of purchasing land for conservation, recreation or other municipal purposes, or to take any other action relative thereto.

REQUESTED: \$50,000.00

BOARD OF SELECTMEN

FINANCE COMMITTEE: Recommend Raise and Appropriate

ARTICLE 22:

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum or sums of money to fund Littleton’s active participation in the Minuteman Advisory Group on Interlocal Coordination (MAGIC), or to take any other action relative thereto.

REQUESTED: \$1,556.00

BOARD OF SELECTMEN

FINANCE COMMITTEE: Recommend Raise and Appropriate

ARTICLE 23:

To see if the Town will vote to amend the Code of the Town of Littleton deleting Chapters 221 and 224A and adding Chapter 181 entitled “Littleton Transfer Station”:

“Section 1-1

The Board of Selectmen shall have power and duty to establish rules, regulations and fees necessary for the operation of the Littleton Transfer Station.”

Or to take any other action relative thereto.

BOARD OF SELECTMEN

ARTICLE 24:

To see if the Town will vote to reauthorize the following revolving funds in Fiscal Year 2002 pursuant to M. G. L. Chapter 44, §53E½, for the purpose of receiving monies and making disbursements in connection with the administration of these offices and programs:

Building Department – Wiring, Plumbing and Gas Inspectors
Town Clerk – Dog Licenses and Fines
Cemetery Department – Sale of lots/grave openings
Council on Aging
Fire Department – Ambulance Fees
Fire Department – Alarm Box Fees
Fire Department – CPR Instruction

Or to take any other action relative thereto.

BOARD OF SELECTMEN

ARTICLE 25:

To see if the Town will vote to reauthorize a Park and Recreation revolving fund in Fiscal Year 2002 pursuant to Mass. General Laws, Chapter 44, Section 53D, from Park and Recreation receipts and fees, provided that such funds are used only for the purpose of operating Park and Recreation programs and not to pay the wages or salaries of any full-time Park and Recreation employees and further that the unreserved fund balance shall not exceed \$10,000.00 at the close of the fiscal year and any such amount in excess of \$10,000.00 shall revert to the General Fund, or to take any other action relative thereto.

PARK AND RECREATION COMMISSION

ARTICLE 26:

To see if the Town will vote to authorize the Town Treasurer to enter in compensating balancing agreements during Fiscal Year 2002, as permitted by Chapter 44, Section 53F of the General Laws, or to take any other action relative thereto.

TOWN TREASURER

ARTICLE 27:

To see if the Town will vote to accept the provisions of Chapter 73, section 4 of the Acts of 1986, as amended, by Chapter 126 of the Acts of 1988, to allow an additional 20% property tax exemption, but not to exceed more than 100% additional property tax exemption for Fiscal Year 2002, for those who qualify under Massachusetts General Laws, Chapter 59, Section 5, or to take any other action relative thereto.

BOARD OF ASSESSORS

TOWN OF LITTLETON

ARTICLE 28:

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum or sums of money to add to the Unemployment Account, or to take any other action relative thereto.

REQUESTED: \$10,000.00

BOARD OF SELECTMEN

FINANCE COMMITTEE: Recommend Raise and Appropriate

ARTICLE 29:

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum or sums of money to add to the Stabilization Fund in accordance with Chapter 40, Section 5B, as amended, of the Massachusetts General Laws, or to take any other action relative thereto.

BOARD OF SELECTMEN

FINANCE COMMITTEE:

Hereof fail not and make due returns of this warrant with your doing thereon to the Town Clerk at the place and at the time appointed for the meeting aforesaid.

Given under our hands this nineteenth day of March in the year of our Lord, two thousand and one.

LITTLETON BOARD OF SELECTMEN

Karen Duggan McNamara, Chairman,

Michael D. Knupp, Vice Chairman

Ronald J. Caruso, Clerk

Paul J. Glavey, Member

Thomas W. O'Dea, Member

A TRUE COPY ATTEST:

John M. Kelly
Constable
Town of Littleton

SPECIAL TOWN MEETING WARRANT

MONDAY, MAY 7, 2001

Commonwealth of Massachusetts,
Middlesex, ss:

To the Constable of the Town of Littleton, Massachusetts in said County:

In the name of the Commonwealth of Massachusetts you are hereby required to notify the legal voters of the said Town of Littleton, qualified to vote at said Special Town Meeting for the transaction of Town Affairs to meet in the Gymnasium of the Junior/Senior High School on Russell Street in said Littleton, on Monday, the seventh day of May, 2001 at 7:30 P.M. by posting a printed copy of this warrant, by you attested, at eight meeting houses, at the Town Office Building on Shattuck Street, at the Post Office at Littleton Common, at the Post Office at Littleton Depot, at the Baptist Church, at the Unitarian Church, at the Catholic Church, at the Congregational Church, and at the Mormon Church in said Town, fourteen days at least before the seventh day of May, 2001, then and there to act on the following articles, viz:

ARTICLE 1:

To see if the Town will vote to transfer from available funds, a sum or sums of money to pay for unpaid bills from previous fiscal years, or to take any other action relative thereto.

BOARD OF SELECTMEN

ARTICLE 2:

To see if the Town will vote to transfer from available funds, and/or appropriate from surplus funds in some departments, an amount of money to be used in conjunction with funds appropriated under current fiscal year budgets to be used during the current fiscal year to pay for the shortfall that would otherwise exist in the Fiscal Year 2001 budget of other departments, or to take any other action relative thereto.

BOARD OF SELECTMEN

ARTICLE 3:

To see if the Town will vote to transfer from available funds, a sum or sums of money needed by various departmental budgets and appropriations to complete the Fiscal Year ending June 30, 2001, or to take any other action relative thereto.

BOARD OF SELECTMEN

TOWN OF LITTLETON

ARTICLE 4:

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum or sums of money to be used for architectural and engineering services in connection with a new Police Station, and all other related costs, and to authorize the Permanent Municipal Building Committee to enter into a contract or contracts for said purpose, or to take any other action relative thereto.

BOARD OF SELECTMEN

ARTICLE 5:

To see if the Town will vote to transfer from available funds the sum of \$6,500.00 in order to provide for a Household Hazardous Waste clean-up event, or to take any other action relative thereto.

BOARD OF SELECTMEN

ARTICLE 6:

To see if the Town will vote to transfer from available funds the sum of \$25,000.00 in order to provide for the replacement of obsolete and unsafe playground equipment, or to take any other action relative thereto.

BOARD OF SELECTMEN

ARTICLE 7:

To see if the Town will vote to transfer from available funds the sum of \$10,000 in order to provide for Emergency Call Boxes at various Town recreational facilities, or to take any other action relative thereto.

BOARD OF SELECTMEN

ARTICLE 8:

To see if the Town will vote to transfer from Water Surplus, a sum of money to be used for the reconstruction and refurbishing of Well #3 and Well #1, Whitcomb Avenue, or take any other action relative thereto.

WATER COMMISSIONERS

ARTICLE 9:

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum or sums of money for the purpose of engineering, designing, constructing and all other related costs associated with the construction of a 1.8 MG precast, prestressed, concrete water storage tank on Oak Hill and to authorize the Board of Water Commissioners to enter into a contract or contracts for said purpose, or take any other action relative thereto.

WATER COMMISSIONERS

ANNUAL REPORT 2000

ARTICLE 10:

To see if the Town will vote to transfer from available funds a sum or sums of money to add to the Stabilization Fund, or to take any other action relative thereto.

BOARD OF SELECTMEN

Hereof fail not and make due returns of this warrant with your doing thereon to the Town Clerk at the place and at the time appointed for the meeting aforesaid.

Given under our hands this nineteenth day of March in the year of our Lord, two thousand and one.

LITTLETON BOARD OF SELECTMEN

Karen D. McNamara, Chairman

Michael D. Knupp, Vice Chairman

Ronald J. Caruso, Clerk

Paul J. Glavey, Member

Thomas W. O'Dea, Member

A TRUE COPY ATTEST:

John M. Kelly, Constable
Town of Littleton

TOWN OF LITTLETON

SERVE YOUR COMMUNITY

Town Government needs citizens who are willing to give their time in service to their community. The Town of Littleton depends on dedicated volunteers who are willing to accept appointments to various Boards and Committees.

If you are interested in participating in your Town Government on a volunteer basis, return the following form indicating your preference.

NAME:

ADDRESS:

OCCUPATION:

TELEPHONE:

(Work)

(Home)

PLEASE CHECK PREFERENCES:

Finance Committee

Conservation Commission

Board of Appeals

Historical Commission

School Planning Committee

Council on Aging

Cultural Council

Permanent Municipal Bldg. Comm.

Town Forest Committee

Personnel Committee

Cable TV Committee

Commission on Disabilities

MBTA Advisory Committee

Shade Tree Committee

Open Space Implementation Comm.

Lakes and Ponds Committee

OTHER:

RETURN TO:

**BOARD OF SELECTMEN
37 SHATTUCK STREET
P O BOX 1305
LITTLETON, MA 01460**