

**ROSELLI, CLARK & ASSOCIATES**  
Certified Public Accountants



**TOWN OF LITTLETON, MASSACHUSETTS**

Report on Examination of the Basic Financial Statements and  
Additional Information

Year Ended June 30, 2024

# **TOWN OF LITTLETON, MASSACHUSETTS**

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## INDEPENDENT AUDITOR'S REPORT

Honorable Select Board  
Town of Littleton, Massachusetts

### Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Littleton, Massachusetts, (the "Town") as of and for the year ended June 30, 2024 (except for the Littleton Electric Light Department, (the "Light Department" or "Electric Light Department") which is as of December 31, 2023), and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents. We did not audit the financial statements of the Light Department which represented 41% and 83% of the assets and revenues of the combined enterprise funds; the Water Department which represented 39% and 17% of the assets and revenues of the combined enterprise funds; or the Sewer Department which represented 20% and 0% of the assets and revenues of the combined enterprise funds. Those statements were audited by other auditors whose report has been furnished to us, and our opinion, insofar as it relates to those amounts, is based solely on the report of the other auditors.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town as of June 30, 2024 (except for the Light Department, which is as of December 31, 2023), and the respective changes in financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Town and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### **Auditors' Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the management's discussion and the schedules listed under the required supplementary information section in the accompanying table of contents be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the

information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated March 24, 2025 on our consideration of the Town's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contract, grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town's internal control over financial reporting and compliance.

*Roselli, Clark & Associates*

Roselli, Clark & Associates  
Certified Public Accountants  
Woburn, Massachusetts  
March 24, 2025

## Management's Discussion and Analysis

As the management of the Town of Littleton, Massachusetts (The Town), we offer readers of the Town's financial statements this narrative overview and analysis of the financial activities of the Town for the fiscal year ended June 30, 2024. We encourage readers to consider the information presented here in conjunction with their review of the basic financial statements, notes to the basic financial statements and required supplementary information found in this report.

### **Financial Highlights**

- The assets and deferred outflows of financial resources of the Town exceeded its liabilities and deferred inflows of financial resources at the close of the most recent fiscal year by nearly \$191.9 million (*total net position*). Nearly \$120.9 million represented net position of governmental activities and nearly \$71.0 million represented net position of the business-type activities.
- The government's total net position increased by over \$22.3 million. Over \$11.2 million was related to governmental activities and nearly \$11.1 million was related to business-type activities.
- The Town's Unassigned Fund Balance reported in the General Fund was nearly \$16.4 million (about 27.2% of General Fund expenditures), while total fund balance in the General Fund was over \$32.6 million (54.2% of General Fund expenditures).
- The Town reported restricted fund balances of approximately \$3.5 million and \$18.2 million in the Capital Projects Fund, and the combined Nonmajor Governmental Funds, respectively. A balance of \$1.2 million is included as nonspendable in the Nonmajor Governmental Funds and unassigned deficits of \$3.9 million and \$0.2 million are reported in the Capital Projects Fund and Nonmajor governmental Funds, respectively.
- The Town's total long-term debt decreased by over \$2.8 million due to regular scheduled maturities.

### **Overview of the Financial Statements**

This discussion and analysis are intended to serve as an introduction to the Town's basic financial statements. The Town's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide Financial Statements** - The *government-wide financial statements* are designed to provide readers with a broad overview of the Town's finances, in a manner similar to a private-sector business. The *statement of position* presents information on all of the Town's assets, deferred outflows of resources, liabilities and deferred inflows of resources, with the difference between the two reported net as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The *statement of activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave.)

The government-wide financial statements consist of two classifications; (1) those whose activities are principally supported by taxes and intergovernmental revenue (*governmental activities*), and (2) those

whose activities are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*).

The governmental activities of the Town include general government, public safety, highways and streets, education, health and human services, debt service, fringe benefits and culture and recreation. The business-type activities of the Town are comprised completely of the water, sewer and electricity services.

**Fund Financial Statements** - A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Town can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds distinguish fund balance between amounts that are considered nonspendable, such as fund balance associated with inventories, and other amounts that are classified based on the relative strength of the constraints that control the purposes for which specific amounts can be spent. Beginning with the most binding constraints, fund balance amounts will be reported in the following classifications:

- Nonspendable—amounts cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact
- Restricted—amounts constrained by external parties, constitutional provision, or enabling legislation
- Committed—amounts constrained by a government using its highest level of decision-making authority
- Assigned—amounts a government intends to use for a particular purpose
- Unassigned—amounts that are not constrained at all will be reported in the general fund.

**Governmental Funds** - *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Reconciliations are provided in the financial statements to help the reader understand the differences, as indicated with the table of contents.

The Town maintains a number of individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund and the Capital Projects Fund which are considered to be major funds. Data from the other governmental funds are combined into a single, aggregated presentation.

The Town adopts an annual appropriated budget for its general fund and its enterprise funds. A budgetary comparison schedule has been provided for the general fund to demonstrate compliance with this budget. This schedule has been prepared as required supplementary information and can be found after the notes to the financial statements.

**Proprietary Funds** – The Town maintains three types of proprietary fund. *Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The Town uses proprietary funds to account for its water, sewer, recreation and electricity services.

**Notes to the Financial Statements** - The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

**Other Information** - In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which includes the schedules of the Town's proportionate share of the net pension liability, contributions to the pension plan, the funding progress and contribution funding of its obligation to provide other postemployment benefits to its employees as well as the Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – General Fund and notes to this schedule.

### Government-wide Financial Analysis

The condensed statement of net position is as follows:

	Governmental Activities		Business-Type Activities		Total	
	June 30		June 30		June 30	
	2024	2023	2024	2023	2024	2023
<b>Assets</b>						
Current and other assets	\$ 68,302,474	\$ 60,667,951	\$ 40,383,591	\$ 35,488,230	\$ 108,686,065	\$ 96,156,181
Capital assets, net	103,859,005	100,616,400	100,698,646	77,547,505	204,557,651	178,163,905
<b>Total assets</b>	<b>172,161,479</b>	<b>161,284,351</b>	<b>141,082,237</b>	<b>113,035,735</b>	<b>313,243,716</b>	<b>274,320,086</b>
<b>Deferred outflows of resources</b>	<b>10,026,242</b>	<b>15,731,980</b>	<b>3,256,567</b>	<b>4,391,842</b>	<b>13,282,809</b>	<b>20,123,822</b>
<b>Liabilities</b>						
Long-term liabilities	39,739,155	49,946,264	22,638,412	23,621,714	62,377,567	73,567,978
Other liabilities	14,626,218	11,087,412	46,773,738	29,952,883	61,399,956	41,040,295
<b>Total liabilities</b>	<b>54,365,373</b>	<b>61,033,676</b>	<b>69,412,150</b>	<b>53,574,597</b>	<b>123,777,523</b>	<b>114,608,273</b>
<b>Deferred inflows of resources</b>	<b>6,962,814</b>	<b>6,366,984</b>	<b>3,929,245</b>	<b>3,913,258</b>	<b>10,892,059</b>	<b>10,280,242</b>
<b>Net Position</b>						
Net investment in capital assets	82,626,434	77,513,863	51,491,083	45,073,250	134,117,517	122,587,113
Restricted	18,080,285	15,942,167	2,638,600	2,524,233	20,718,885	18,466,400
Unrestricted	20,152,815	16,159,641	16,867,726	12,342,239	37,020,541	28,501,880
<b>Total Net Position</b>	<b>\$ 120,859,534</b>	<b>\$ 109,615,671</b>	<b>\$ 70,997,409</b>	<b>\$ 59,939,722</b>	<b>\$ 191,856,943</b>	<b>\$ 169,555,393</b>

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. The assets and deferred outflows of the Town exceeded its liabilities and deferred inflows at the close of the most recent fiscal year by nearly \$191.9 million (*total net position*). This was an increase of approximately \$22.3 million over the preceding year. This was primarily the result of a positive general fund operating results of \$5.4 million, increases in governmental activities investment and other income of \$4.0 million, property tax increases of \$1.3 million and positive business-type operations in the water, sewer and electric light enterprise funds of \$1.4 million, \$6.8 million and \$2.8 million, respectively.

By far the largest portion (approximately \$134.1 million) of the Town's net position reflects its investment in capital assets (e.g. land, buildings, machinery, and equipment), less any related debt used to acquire those assets that are still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Town's

investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the Town's net position (approximately \$20.7 million) represents resources that are subject to external restrictions on how they may be used. *Unrestricted net position* reflects the remainder of net position of approximately \$37.0 million. This represents unencumbered funds that may be spent at the Town's discretion.

The condensed statement of changes in net position is as follows:

	Governmental Activities		Business-Type Activities		Total	
	June 30		June 30		June 30	
	2024	2023	2024	2023	2024	2023
<b>Revenues</b>						
Program revenues:						
Charges for services	\$ 6,881,173	\$ 6,274,117	\$ 38,034,148	\$ 37,575,736	\$ 44,915,321	\$ 43,849,853
Operating grants and contributions	13,025,732	11,735,201	337,716	337,716	13,363,448	12,072,917
Capital grants and contributions	1,492,258	1,417,139	5,378,844	1,928,260	6,871,102	3,345,399
General revenues:						
Property taxes	49,532,215	48,213,772	-	-	49,532,215	48,213,772
Unrestricted grants and contributions	859,478	832,050	-	-	859,478	832,050
Other	8,254,868	4,206,994	2,411,463	1,733,656	10,666,331	5,940,650
<b>Total Revenues</b>	<b>80,045,724</b>	<b>72,679,273</b>	<b>46,162,171</b>	<b>41,575,368</b>	<b>126,207,895</b>	<b>114,254,641</b>
<b>Expenses</b>						
General government	6,863,449	7,014,445	-	-	6,863,449	7,014,445
Public safety	10,260,815	10,026,834	-	-	10,260,815	10,026,834
Education	41,047,106	38,848,749	-	-	41,047,106	38,848,749
Public works	3,938,459	4,351,323	-	-	3,938,459	4,351,323
Health and human services	963,059	1,113,436	-	-	963,059	1,113,436
Culture and recreation	3,132,178	3,050,547	-	-	3,132,178	3,050,547
Debt service	598,894	637,271	-	-	598,894	637,271
Water	-	-	5,594,325	4,619,884	5,594,325	4,619,884
Sewer	-	-	483,379	375,566	483,379	375,566
Recreation	-	-	-	-	-	-
Electric Light	-	-	31,024,681	30,492,703	31,024,681	30,492,703
<b>Total Expenses</b>	<b>66,803,960</b>	<b>65,042,605</b>	<b>37,102,385</b>	<b>35,488,153</b>	<b>103,906,345</b>	<b>100,530,758</b>
Change in net position before transfers	13,241,764	7,636,668	9,059,786	6,087,215	22,301,550	13,723,883
Transfers	(1,997,901)	218,541	1,997,901	(218,541)	-	-
Change in net position	11,243,863	7,855,209	11,057,687	5,868,674	22,301,550	13,723,883
Net position, beginning of year	109,615,671	100,979,457	59,939,722	54,852,053	169,555,393	155,831,510
Reclassify recreation fund	-	781,005	-	(781,005)	-	-
Net position, beginning of year, as restated	109,615,671	101,760,462	59,939,722	54,071,048	169,555,393	155,831,510
Net position, end of year	<b>\$ 120,859,534</b>	<b>\$ 109,615,671</b>	<b>\$ 70,997,409</b>	<b>\$ 59,939,722</b>	<b>\$ 191,856,943</b>	<b>\$ 169,555,393</b>

**Governmental Activities** - The Town relies significantly on property taxes, which, during 2024, made up approximately 61.9% of total revenues, down from 66.3% in the prior year. Actual revenues increased by over \$1.3 million from tax levy growth. Operating grants and contributions were 16.3% of total revenues, up slightly from 16.1% in the prior year as actual revenues increased nearly \$1.3 million from the prior year from higher federal grant revenues. No other revenues were greater than 10% of total revenues in 2024 or 2023.

Major expenditures were for education which continues to be an area that the town devotes significant resources. Education represented 61.4% of total expenses which was an increase of \$2.2 million from the prior year on higher allocated costs from long-term benefits liabilities. Public safety expenses represented 15.4% of total expenses which was a slight increase of over \$0.2 million from the prior year. General government expenses represented 10.3% of total expenses which was a slight decrease of nearly \$0.2 million from the prior year. No other expense types were greater than 10% of total expenses in 2024 or 2023.

**Business-type Activities** - Major revenue sources consist of revenue from user charges, which represented approximately 82.4% of total fiscal year 2024 revenues, down from 90.4% in the prior year on higher revenues of nearly \$0.5 million, which represents a 1% increase. Total revenues were nearly \$4.6 million higher than the prior year due to the user charge increase previously noted, a \$3.5 million increase in capital grants and contributions as well as higher interest income of over \$0.5 million. Capital grants and contributions increased primarily due to \$3.1 million higher capital grants in the sewer enterprise fund. Water, sewer, and electric light expenses represented 15.1%, 1.3%, and 83.6% of total fiscal year 2024 business-type activities expenses, respectively. Water costs increased nearly \$1.0 million, primarily from higher maintenance, depreciation and general and administrative costs. Electric light costs increased over \$0.5 million, primarily from higher purchased power costs offset by prior year loss on disposal of assets. Sewer costs were within expectations and comparable to the prior year.

### **Financial Analysis of the Government's Funds**

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental Funds** - The focus of the Town's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the Town's financing requirements. In particular, *unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the close of the current fiscal year, the Town's governmental funds balance sheet reported a combined ending fund balance of approximately \$51.5 million. This represents an increase of nearly \$4.0 million over the previous year due to capital funding transfers exceeding capital project expenditures and an increased nonmajor governmental fund balance from higher surpluses in the community preservation act and school choice funds. Of the ending fund balance approximately \$12.3 million is *available for spending* at the government's discretion as *unassigned fund balance*. The remainder is earmarked for specific expenditures.

The general fund is the chief operating fund of the Town. At the end of the current fiscal year, unassigned fund balance of the general fund was approximately \$16.4 million, while total fund balance totaled over \$32.6 million. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total fund expenditures. Unassigned fund balance represents approximately 27.2% of total general fund expenditures, while total fund balance represents approximately 54.2% of that same amount. The fund balance of the general fund increased over \$5.4 million from positive budgetary operating results.

The Capital Project fund was primarily used as a funding source for the construction of a senior center, building remodeling projects and the purchase of departmental equipment during the year. The fund decreased by approximately \$3.8 million as a result of capital spending exceeding intergovernmental reimbursements and transfers in.

The combined Nonmajor funds increased from prior year by approximately \$2.3 million. Fund balances at year end were nearly \$19.3 million. This was mainly due to increased surpluses in the community preservation act and school choice funds.

**Proprietary Funds** - The Town's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail. At June 30, 2024, net position of the water, sewer and electric light enterprise funds were approximately \$16.7 million, \$8.8 million and \$45.6 million, respectively. The Town's total proprietary fund's net position increased by approximately \$11.1 million, primarily due to the positive operating results in the water, sewer and electric light enterprise funds of \$1.4 million, \$6.8 million and \$2.8 million, respectively.

### **General Fund Budgetary Highlights**

The original budget was increased by Town Meeting votes by nearly \$4.9 million, primarily for stabilization transfers, education and community preservation purposes. The schedule of budgetary information, which summarizes these changes, is provided as *Required Supplementary Information*.

### **Capital Asset and Debt Administration**

**Capital Assets** - The Town's investment in capital assets for its governmental and business type activities as of June 30, 2024 amounts to approximately \$204.6 million (net of accumulated depreciation) an increase from the previous year's balance of over \$26.4 million as additions exceeded depreciation. This investment in capital assets includes land, buildings and improvements, infrastructure, machinery, and equipment. The total increase is primarily due infrastructure improvements in the proprietary funds as well as the ongoing construction of the senior center and other departmental equipment purchases.

Additional information on the Town capital assets can be found Note II. Subsection D of this report.

**Long-term Debt** - At the end of the current fiscal year, the Town had total debt outstanding of approximately \$25.4 million, net of unamortized premiums. The entire amount comprises debt backed by the full faith and credit of the government. The Town's credit rating from Standard and Poor was maintained at "AAA". This is the highest investment grade issued by this agency. Of this amount approximately \$17.9 million represents debt of the governmental activities and approximately \$7.5 million represents debt of business-type activities.

The Town's total long-term debt experienced a decrease of over \$2.8 million during the fiscal year as the result of regular scheduled pay downs. No new long-term debt was issued during the fiscal year.

State statutes limit the amount of general obligation debt a governmental entity may issue to 5.0 % of its total assessed valuation. The current debt limitation for the Town is approximately \$160.0 million, which is in excess of the Town's outstanding general obligation debt classified as inside the debt limit. The Town also holds a proportionate share of debt of other governmental units that provide services within the Town's boundaries. The debt service from such arrangements is assessed annually to the Town.

Additional information on the Town's debt can be found in Notes II. Subsection E and F of this report.

### **Economic Factors and Next Year's Budgets and Rates**

- The Town's real estate tax base is made up predominantly of residential taxes, which comprise nearly 70.2% of the Town's real estate tax base. The Town also relies to a lesser but moderate extent on its commercial and industrial real estate tax base, which in aggregate comprise 26% of the Town's real estate tax base. The remainder of the Town's tax base is made up of personal property taxes. In addition, Chapter 580 of the Acts of 1980, more commonly referred to as Proposition 2 ½, limits the

Town's ability to increase taxes in any one year by more than two and one-half percent (2 1/2%) of the previous year tax levy.

- The Town's housing market has been very strong for the past several years. This has been bolstered by mortgage rates at historic lows. Current actions by the Federal Open Market Committee to soften the economy due to inflation have caused mortgage rates to spike. Such trends may have an adverse effect on the housing market, and the Town is monitoring this.
- Inflation is peaking near 40-year historic highs. This is having adverse impacts on the Town. Wage inflation cannot guarantee that the Town will be able to maintain employees without increasing wages. Energy inflation is causing a spike in energy costs. Price inflation is causing a spike in the price of the delivery and cost of goods and services. The construction building index is nearing historic highs which may cause the estimates of major capital projects to increase, in addition to the financing costs of these projects. The Town continues to monitor this situation.
- The Town anticipates state aid for 2025 to remain consistent or greater than the prior year.

All of the above items were considered when the Town developed its budget for fiscal year 2025. The budget was adopted in May 2024 and the tax rate was approved in November 2024.

### **Requests for Information**

This financial report is designed to provide a general overview of the Town's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or request for additional financial information should be addressed to the Office of the Finance Director, 37 Shattuck Street, Littleton, Massachusetts 01460.

**TOWN OF LITTLETON, MASSACHUSETTS**

**STATEMENT OF NET POSITION**  
**JUNE 30, 2024**

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
	<b>Assets</b>		
Cash and cash equivalents	\$ 56,800,243	\$ 18,479,179	\$ 75,279,422
Investments	8,947,997	7,824,087	16,772,084
Investment in associated companies	-	300,000	300,000
Receivables, net:			
Property taxes	515,788	-	515,788
Tax liens and deferrals	917,821	-	917,821
User fees	-	4,337,412	4,337,412
Betterments	-	2,858,514	2,858,514
Departmental and other	774,877	284,448	1,059,325
Leases	-	3,342,576	3,342,576
Intergovernmental	345,748	-	345,748
Prepaid expenses	-	1,625,026	1,625,026
Inventory	-	1,332,349	1,332,349
Capital assets not being depreciated	25,532,474	30,061,197	55,593,671
Capital assets, net of accumulated depreciation	78,326,531	70,637,449	148,963,980
<b>Total Assets</b>	<b>172,161,479</b>	<b>141,082,237</b>	<b>313,243,716</b>
<b>Deferred Outflows of Resources</b>			
Related to net other postemployment benefit liability	6,327,246	1,279,698	7,606,944
Related to net pension liability	3,698,996	1,976,869	5,675,865
<b>Total Deferred Outflows of Resources</b>	<b>10,026,242</b>	<b>3,256,567</b>	<b>13,282,809</b>
<b>Liabilities</b>			
Warrants and accounts payable	1,762,363	4,286,498	6,048,861
Accrued payroll and withholdings	2,356,013	371,838	2,727,851
Retainage payable	204,245	-	204,245
Tax refunds payable	541,088	-	541,088
Unearned revenue	920,288	-	920,288
Other liabilities	342,221	219,601	561,822
Bond anticipation notes payable	8,500,000	41,895,801	50,395,801
Noncurrent liabilities:			
Due within one year	2,403,335	663,756	3,067,091
Due in more than one year	37,335,820	21,974,656	59,310,476
<b>Total Liabilities</b>	<b>54,365,373</b>	<b>69,412,150</b>	<b>123,777,523</b>
<b>Deferred Inflows of Resources</b>			
Related to leases	-	3,342,576	3,342,576
Related to net other postemployment benefit liability	5,944,195	363,149	6,307,344
Related to net pension liability	1,018,619	223,520	1,242,139
<b>Total Deferred Inflows of Resources</b>	<b>6,962,814</b>	<b>3,929,245</b>	<b>10,892,059</b>
<b>Net Position</b>			
Net investment in capital assets	82,626,434	51,491,083	134,117,517
Restricted for:			
Nonexpendable permanent funds	1,244,758	-	1,244,758
Expendable permanent funds	2,332,832	-	2,332,832
Community preservation	3,588,333	-	3,588,333
Federal and State grants	5,130,320	-	5,130,320
Gift funds	524,390	-	524,390
Depreciation fund	-	2,638,600	2,638,600
Other specific purposes	5,259,652	-	5,259,652
Unrestricted	20,152,815	16,867,726	37,020,541
<b>Total Net Position</b>	<b>\$ 120,859,534</b>	<b>\$ 70,997,409</b>	<b>\$ 191,856,943</b>

See accompanying notes to basic financial statements.

**TOWN OF LITTLETON, MASSACHUSETTS**

**STATEMENT OF ACTIVITIES**  
**FISCAL YEAR ENDED JUNE 30, 2024**

Functions/Programs	Expenses	Program Revenues			Net (Expenses) Revenues and Changes in Net Position		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total
<b>Primary government:</b>							
Governmental activities:							
General government	\$ 6,863,449	\$ 1,021,249	\$ 129,466	\$ -	\$ (5,712,734)		\$ (5,712,734)
Public safety	10,260,815	2,304,834	69,034	179,909	(7,707,038)		(7,707,038)
Education	41,047,106	1,617,199	12,596,123	-	(26,833,784)		(26,833,784)
Public works	3,938,459	422,705	600	240,432	(3,274,722)		(3,274,722)
Health and human services	963,059	117,433	98,820	-	(746,806)		(746,806)
Culture and recreation	3,132,178	1,397,753	131,689	1,071,917	(530,819)		(530,819)
Interest expense	598,894	-	-	-	(598,894)		(598,894)
Total governmental activities	<u>66,803,960</u>	<u>6,881,173</u>	<u>13,025,732</u>	<u>1,492,258</u>	<u>(45,404,797)</u>		<u>(45,404,797)</u>
<b>Business-type activities:</b>							
Water	5,594,325	5,775,020	337,716	341,461	\$ 859,872		859,872
Sewer	483,379	-	-	4,557,441	4,074,062		4,074,062
Electric Light (as of December 31, 2023)	<u>31,024,681</u>	<u>32,259,128</u>	<u>-</u>	<u>479,942</u>	<u>1,714,389</u>		<u>1,714,389</u>
Total business-type activities	<u>37,102,385</u>	<u>38,034,148</u>	<u>337,716</u>	<u>5,378,844</u>	<u>6,648,323</u>		<u>6,648,323</u>
Total Primary Government	<u>\$ 103,906,345</u>	<u>\$ 44,915,321</u>	<u>\$ 13,363,448</u>	<u>\$ 6,871,102</u>	<u>(45,404,797)</u>	<u>6,648,323</u>	<u>(38,756,474)</u>
<b>General Revenues:</b>							
Property taxes				49,532,215	-	49,532,215	
Motor vehicle and other excise				3,029,391	-	3,029,391	
Grants and contributions not restricted to specific programs				859,478	-	859,478	
Penalties and interest on taxes				178,446	-	178,446	
Unrestricted investment income (loss)				2,797,031	696,862	3,493,893	
Other				2,250,000	1,714,601	3,964,601	
Transfers (net)				<u>(1,997,901)</u>	<u>1,997,901</u>		<u>-</u>
Total general revenues				<u>56,648,660</u>	<u>4,409,364</u>	<u>61,058,024</u>	
Change in Net Position				11,243,863	11,057,687	22,301,550	
<b>Net Position:</b>							
Beginning of year				<u>109,615,671</u>	<u>59,939,722</u>	<u>169,555,393</u>	
End of year				<u>\$ 120,859,534</u>	<u>\$ 70,997,409</u>	<u>\$ 191,856,943</u>	

See accompanying notes to basic financial statements.

**TOWN OF LITTLETON, MASSACHUSETTS**

**BALANCE SHEET  
GOVERNMENTAL FUNDS  
JUNE 30, 2024**

	General Fund	Capital Projects	Nonmajor Governmental Funds	Total Governmental Funds
<b>Assets</b>				
Cash and cash equivalents	\$ 31,315,316	\$ 9,075,402	\$ 16,409,525	\$ 56,800,243
Investments	5,228,224	-	3,719,773	8,947,997
Receivables, net of allowance for uncollectibles:				
Property taxes	511,782	-	4,006	515,788
Tax liens and deferrals	914,922	-	2,899	917,821
Departmental and other	248,734	-	526,143	774,877
Intergovernmental	-	-	345,748	345,748
<b>Total Assets</b>	<b>38,218,978</b>	<b>9,075,402</b>	<b>21,008,094</b>	<b>68,302,474</b>
<b>Deferred Outflows of Resources</b>				
	-	-	-	-
<b>Total Assets and Deferred Outflows of Resources</b>	<b>\$ 38,218,978</b>	<b>\$ 9,075,402</b>	<b>\$ 21,008,094</b>	<b>\$ 68,302,474</b>
<b>Liabilities</b>				
Warrants and accounts payable	\$ 833,402	\$ 788,825	\$ 140,136	\$ 1,762,363
Accrued payroll and withholdings	2,233,813	-	122,200	2,356,013
Retainage payable	-	204,245	-	204,245
Tax refunds payable	541,088	-	-	541,088
Unearned revenue	-	-	920,288	920,288
Other liabilities	313,225	-	28,996	342,221
Bond anticipation notes payable	-	8,500,000	-	8,500,000
<b>Total Liabilities</b>	<b>3,921,528</b>	<b>9,493,070</b>	<b>1,211,620</b>	<b>14,626,218</b>
<b>Deferred Inflows of Resources</b>				
Unavailable revenues - property taxes	1,426,704	-	6,905	1,433,609
Unavailable revenues - other	248,734	-	526,143	774,877
<b>Total Deferred Inflows of Resources</b>	<b>1,675,438</b>	<b>-</b>	<b>533,048</b>	<b>2,208,486</b>
<b>Fund Balances</b>				
Nonspendable	-	-	1,244,758	1,244,758
Restricted	41,711	3,488,599	18,227,775	21,758,085
Committed	8,632,324	-	-	8,632,324
Assigned	7,566,489	-	-	7,566,489
Unassigned	16,381,488	(3,906,267)	(209,107)	12,266,114
<b>Total Fund Balances</b>	<b>32,622,012</b>	<b>(417,668)</b>	<b>19,263,426</b>	<b>51,467,770</b>
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Balances</b>	<b>\$ 38,218,978</b>	<b>\$ 9,075,402</b>	<b>\$ 21,008,094</b>	<b>\$ 68,302,474</b>

See accompanying notes to basic financial statements.

**TOWN OF LITTLETON, MASSACHUSETTS**

**RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET  
TOTAL FUND BALANCES TO THE STATEMENT OF NET POSITION  
JUNE 30, 2024**

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<b>Total Governmental Fund Balances</b>	<b>\$ 51,467,770</b>
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.	103,859,005
Other long-term assets are unavailable to pay current-period expenditures	2,208,486
Deferred outflows and inflows of resources to be recognized in future pension and OPEB expense are not available resources and, therefore, are not reported in the funds:	
Deferred outflows related to net other postemployment benefits liability	6,327,246
Deferred outflows related to net pension liability	3,698,996
Deferred inflows related to net other postemployment benefits liability	(5,944,195)
Deferred inflows related to net pension liability	<u>(1,018,619)</u>
Net effect of reporting deferred outflows and inflows of resources	3,063,428
Long-term liabilities are not due and payable in the current period and therefore are not reported in the government funds:	
Bonds and notes payable	(16,302,796)
Unamortized premiums on bonds	(1,550,832)
Compensated absences	(614,425)
Net pension liability	(13,868,010)
Net other postemployment benefits liability	<u>(7,403,092)</u>
Net effect of reporting long-term liabilities	<u>(39,739,155)</u>
<b>Net Position of Governmental Activities</b>	<b><u>\$ 120,859,534</u></b>

See accompanying notes to basic financial statements.

**TOWN OF LITTLETON, MASSACHUSETTS**

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
FISCAL YEAR ENDED JUNE 30, 2024**

	General Fund	Capital Projects	Nonmajor Governmental Funds	Total Governmental Funds
Revenues:				
Property taxes	\$ 49,028,392	\$ -	\$ 420,495	\$ 49,448,887
Intergovernmental	10,071,369	896,540	6,244,989	17,212,898
Motor vehicle and other excises	3,147,966	-	-	3,147,966
Licenses and permits	659,344	-	-	659,344
Penalties and interest on taxes	178,446	-	-	178,446
Fines and forfeitures	51,988	-	-	51,988
Departmental and other revenue	870,307	-	5,148,404	6,018,711
Investment income (loss)	1,973,360	20,742	802,929	2,797,031
Contributions and donations	-	-	414,570	414,570
 Total Revenues	 65,981,172	 917,282	 13,031,387	 79,929,841
Expenditures:				
Current:				
General government	4,717,468	206,954	738,873	5,663,295
Public safety	6,226,308	144,917	1,239,787	7,611,012
Education	25,169,229	446,736	4,319,947	29,935,912
Public works	3,601,715	66,359	52,530	3,720,604
Health and human services	650,391	4,898,241	121,645	5,670,277
Culture and recreation	1,088,837	15,000	1,513,553	2,617,390
Pension benefits and fringe benefits	14,661,378	-	-	14,661,378
State and county assessments	1,184,102	-	-	1,184,102
Debt service:				
Principal	2,107,124	-	-	2,107,124
Interest	781,012	-	-	781,012
 Total Expenditures	 60,187,564	 5,778,207	 7,986,335	 73,952,106
Excess (Deficiency) of Revenues Over (Under) Expenditures	5,793,608	(4,860,925)	5,045,052	5,977,735
Other Financing Sources (Uses):				
Transfers in	1,380,066	1,096,949	594,731	3,071,746
Transfers out	(1,754,850)	-	(3,314,797)	(5,069,647)
 Total Other Financing Sources (Uses)	 (374,784)	 1,096,949	 (2,720,066)	 (1,997,901)
Net Change in Fund Balances	5,418,824	(3,763,976)	2,324,986	3,979,834
FUND BALANCES - Beginning of year	27,203,188	3,346,308	16,938,440	47,487,936
FUND BALANCES - End of year	<u>\$ 32,622,012</u>	<u>\$ (417,668)</u>	<u>\$ 19,263,426</u>	<u>\$ 51,467,770</u>

See accompanying notes to basic financial statements.

**TOWN OF LITTLETON, MASSACHUSETTS**

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES  
FISCAL YEAR ENDED JUNE 30, 2024**

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<b>Net Change in Fund Balances - Total Governmental Fund Balances</b>	<b>\$ 3,979,834</b>
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Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. The net amounts are reflected here as reconciling items:

Capital outlays	8,115,047
Disposal of capital assets	(7,411)
Depreciation expense	<u>(4,865,031)</u>

Net effect of reporting capital assets	3,242,605
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The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither has any effect on net position. Also governmental funds report the effect of issuance costs, premiums, discounts, and similar items when debt is first issued, whereas these amounts are amortized in the Statement of Activities. The net amounts are reflected here as reconciling items:

Amortization of premiums on bonds and notes payable	182,118
Repayments of debt	<u>2,107,124</u>

Net effect of reporting long-term debt	2,289,242
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Revenues in the Statement of Activities that do not provide current financial resources are unavailable in the Statement of Revenues, Expenditures and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable differ between the two statements. The amount presented represents the difference in unavailable revenue.

115,883

Some expenses reported in the Statement of Activities do not require the use of current financial resources and therefore are not reported as expenditures in the governmental funds:

Compensated absences	(63,095)
Pension benefits	784,801
Other postemployment benefits	<u>894,593</u>

Net effect of reporting long-term liabilities	<u>1,616,299</u>
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<b>Change in Net Position of Governmental Activities</b>	<b><u>\$ 11,243,863</u></b>
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See accompanying notes to basic financial statements.

**TOWN OF LITTLETON, MASSACHUSETTS**

**STATEMENT OF NET POSITION  
PROPRIETARY FUNDS  
JUNE 30, 2024**

	Business-Type Activities			
	(December 31, 2023)			Total Enterprise Funds
	Water	Sewer	Electric Light	
<b>Assets</b>				
Current assets:				
Cash and cash equivalents	\$ 7,303,839	\$ 1,004,279	\$ 10,171,061	\$ 18,479,179
Investments	-	-	7,824,087	7,824,087
Receivables (net):				
User charges	761,908	-	3,575,504	4,337,412
Departmental and other	6,989	-	277,459	284,448
Betterments	43,500	77,380	-	120,880
Leases	293,185	-	-	293,185
Prepaid expenses	-	-	1,625,026	1,625,026
Inventory	120,238	-	1,212,111	1,332,349
Total current assets	<u>8,529,659</u>	<u>1,081,659</u>	<u>24,685,248</u>	<u>34,296,566</u>
Noncurrent assets:				
Investment in associated companies	-	-	300,000	300,000
Receivables (net):				
Betterments	587,250	2,150,384	-	2,737,634
Leases	3,049,391	-	-	3,049,391
Nondepreciable capital assets	934,228	25,598,508	3,528,461	30,061,197
Capital assets (net of depreciation)	41,253,394	-	29,384,055	70,637,449
Total noncurrent assets	<u>45,824,263</u>	<u>27,748,892</u>	<u>33,212,516</u>	<u>106,785,671</u>
Total Assets	<u>54,353,922</u>	<u>28,830,551</u>	<u>57,897,764</u>	<u>141,082,237</u>
<b>Deferred Outflows of Resources</b>				
Related to net other postemployment benefit liability	236,676	-	1,043,022	1,279,698
Related to net pension liability	446,085	-	1,530,784	1,976,869
Total Deferred Outflows of Resources	<u>682,761</u>	<u>-</u>	<u>2,573,806</u>	<u>3,256,567</u>
<b>Liabilities</b>				
Current liabilities:				
Warrants and accounts payable	108,510	1,983,440	2,194,548	4,286,498
Accrued payroll and withholdings	250,503	1,641	119,694	371,838
Other liabilities	4,499	-	215,102	219,601
Bond anticipation notes payable	25,173,474	16,722,327	-	41,895,801
Compensated absences	44,337	-	65,796	110,133
Bonds and notes payable	475,430	78,193	-	553,623
Total current liabilities	<u>26,056,753</u>	<u>18,785,601</u>	<u>2,595,140</u>	<u>47,437,494</u>
Noncurrent liabilities:				
Compensated absences	21,941	-	185,063	207,004
Bonds and notes payable	5,684,104	1,266,230	-	6,950,334
Net other postemployment benefits liability	402,989	-	2,389,022	2,792,011
Net pension liability	2,642,957	-	9,382,350	12,025,307
Total noncurrent liabilities	<u>8,751,991</u>	<u>1,266,230</u>	<u>11,956,435</u>	<u>21,974,656</u>
Total Liabilities	<u>34,808,744</u>	<u>20,051,831</u>	<u>14,551,575</u>	<u>69,412,150</u>
<b>Deferred Inflows of Resources</b>				
Related to leases	3,342,576	-	-	3,342,576
Related to net other postemployment benefit liability	222,458	-	140,691	363,149
Related to net pension liability	-	-	223,520	223,520
Total Deferred Inflows of Resources	<u>3,565,034</u>	<u>-</u>	<u>364,211</u>	<u>3,929,245</u>
<b>Net Position</b>				
Net investment in capital assets	11,051,571	7,526,997	32,912,515	51,491,083
Restricted for:				
Depreciation fund	-	-	2,638,600	2,638,600
Unrestricted	5,611,334	1,251,723	10,004,669	16,867,726
<b>Total Net Position</b>	<b><u>\$ 16,662,905</u></b>	<b><u>\$ 8,778,720</u></b>	<b><u>\$ 45,555,784</u></b>	<b><u>\$ 70,997,409</u></b>

See accompanying notes to basic financial statements.

**TOWN OF LITTLETON, MASSACHUSETTS**

**STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION  
PROPRIETARY FUNDS  
FISCAL YEAR ENDED JUNE 30, 2024**

	Business-Type Activities			Total Enterprise Funds
	Water	Sewer	Electric Light	
Operating Revenues:				(December 31, 2023)
Charges for services	\$ 5,457,274	\$ -	\$ 32,103,950	\$ 37,561,224
Other	<u>317,746</u>	<u>-</u>	<u>155,178</u>	<u>472,924</u>
Total Operating Revenues	<u>5,775,020</u>	<u>-</u>	<u>32,259,128</u>	<u>38,034,148</u>
Operating Expenses:				
Purchase power	-	-	21,103,959	21,103,959
Operating and maintenance costs	1,824,177	75,662	2,540,780	4,440,619
General and administrative	1,807,038	114,764	5,277,321	7,199,123
Depreciation	<u>1,517,120</u>	<u>-</u>	<u>1,514,724</u>	<u>3,031,844</u>
Total Operating Expenses	<u>5,148,335</u>	<u>190,426</u>	<u>30,436,784</u>	<u>35,775,545</u>
Operating Income (Loss)	<u>626,685</u>	<u>(190,426)</u>	<u>1,822,344</u>	<u>2,258,603</u>
Nonoperating Revenues (Expenses):				
Intergovernmental	-	-	479,942	479,942
Investment income	199,809	11,127	485,926	696,862
Cell tower leasing	341,461	-	-	341,461
Other nonoperating revenue	324,477	-	1,390,124	1,714,601
Contribution of services from Electric Light	337,716	-	-	337,716
Contribution of services to Town	-	-	(393,310)	(393,310)
Interest expense	(445,990)	(292,953)	-	(738,943)
Other nonoperating expense	<u>-</u>	<u>-</u>	<u>(194,587)</u>	<u>(194,587)</u>
Total Nonoperating Revenues (Expenses)	<u>757,473</u>	<u>(281,826)</u>	<u>1,768,095</u>	<u>2,243,742</u>
Income (Loss) Before Capital Contributions and Transfers	<u>1,384,158</u>	<u>(472,252)</u>	<u>3,590,439</u>	<u>4,502,345</u>
Capital contributions	-	4,557,441	-	4,557,441
Transfers in	-	2,757,901	-	2,757,901
Transfers out	<u>-</u>	<u>-</u>	<u>(760,000)</u>	<u>(760,000)</u>
Total Capital Contributions and Transfers	<u>-</u>	<u>7,315,342</u>	<u>(760,000)</u>	<u>6,555,342</u>
Change in Net Position	<u>1,384,158</u>	<u>6,843,090</u>	<u>2,830,439</u>	<u>11,057,687</u>
Total Net Position - Beginning of the Year	<u>15,278,747</u>	<u>1,935,630</u>	<u>42,725,345</u>	<u>59,939,722</u>
<b>Total Net Position - End of the Year</b>	<b><u>\$ 16,662,905</u></b>	<b><u>\$ 8,778,720</u></b>	<b><u>\$ 45,555,784</u></b>	<b><u>\$ 70,997,409</u></b>

See accompanying notes to basic financial statements.

**TOWN OF LITTLETON, MASSACHUSETTS**

**STATEMENT OF CASH FLOWS**  
**PROPRIETARY FUNDS**  
**FISCAL YEAR ENDED JUNE 30, 2024**

	Business-Type Activities			
	(December 31, 2023)			Total Enterprise Funds
	Water	Sewer	Electric Light	
<b>Cash Flows from Operating Activities:</b>				
Receipts from customers and users	\$ 5,875,824	\$ -	\$ 31,907,811	\$ 37,783,635
Payments to vendors and employees	(3,585,920)	(190,450)	(27,479,768)	(31,256,138)
<b>Net Cash Provided by (Used in) Operating Activities</b>	<b>2,289,904</b>	<b>(190,450)</b>	<b>4,428,043</b>	<b>6,527,497</b>
<b>Cash Flows from Noncapital Financing Activities:</b>				
Other	324,477	-	802,228	1,126,705
Transfers out	-	-	(760,000)	(760,000)
<b>Net Cash Provided by Noncapital Financing Activities</b>	<b>324,477</b>	<b>-</b>	<b>42,228</b>	<b>366,705</b>
<b>Cash Flows from Capital and Related Financing Activities:</b>				
Proceeds from intergovernmental revenues	-	-	479,942	479,942
Proceeds from capital contributions	-	2,329,677	-	2,329,677
Transfers in	-	2,757,901	-	2,757,901
Proceeds from cell tower leasing	341,461	-	-	341,461
Proceeds from the issuance of bonds and notes	3,567,609	12,431,569	-	15,999,178
Repayments of notes	(137,625)	(166,421)	-	(304,046)
Acquisition and construction of capital assets	(4,547,435)	(17,390,318)	(3,144,206)	(25,081,959)
Principal payments on bonds and notes	(451,938)	(75,000)	-	(526,938)
Interest payments on bonds and notes	(456,231)	(294,188)	-	(750,419)
<b>Net Cash (Used in) Capital and Related Financing Activities</b>	<b>(1,684,159)</b>	<b>(406,780)</b>	<b>(2,664,264)</b>	<b>(4,755,203)</b>
<b>Cash Flows from Investing Activities:</b>				
Investment income	199,809	11,127	485,926	696,862
Investment of operating cash	-	-	(1,313,413)	(1,313,413)
<b>Net Cash Provided by (Used in) Investing Activities</b>	<b>199,809</b>	<b>11,127</b>	<b>(827,487)</b>	<b>(616,551)</b>
<b>Net Change in Cash and Cash Equivalents</b>	<b>1,130,031</b>	<b>(586,103)</b>	<b>978,520</b>	<b>1,522,448</b>
<b>Cash and Cash Equivalents:</b>				
Beginning of the year	6,173,808	1,590,382	9,192,541	16,956,731
End of the year	<b>\$ 7,303,839</b>	<b>\$ 1,004,279</b>	<b>\$ 10,171,061</b>	<b>\$ 18,479,179</b>
<b>Reconciliation of Operating Income (Loss) to Net Cash Provided by (Used in) Operating Activities:</b>				
Operating Loss	\$ 626,685	\$ (190,426)	\$ 1,822,344	\$ 2,258,603
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities:				
Depreciation	1,517,120	-	1,514,724	3,031,844
Contribution of services by Electric Light	337,716	-	-	337,716
Changes in assets, deferred outflows, liabilities, and deferred inflows:				
Receivables	98,806	-	(360,917)	(262,111)
Prepaid and other assets	-	-	679,267	679,267
Inventory	(30,046)	-	(211,745)	(241,791)
Accounts payable and accrued expenses	(455,225)	(24)	454,708	(541)
Other liabilities	2,000	-	9,600	11,600
Accrued employee benefit liabilities	13,016	-	22,532	35,548
Net pension liability and related deferrals	180,409	-	374,381	554,790
Net OPEB liability and related deferrals	(577)	-	123,149	122,572
<b>Net Cash Provided by (Used in) Operating Activities</b>	<b>\$ 2,289,904</b>	<b>\$ (190,450)</b>	<b>\$ 4,428,043</b>	<b>\$ 6,527,497</b>

See accompanying notes to basic financial statements.

**TOWN OF LITTLETON MASSACHUSETTS**

**FIDUCIARY FUNDS**  
**STATEMENT OF NET POSITION**  
**JUNE 30, 2024**

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	Other Employee Benefit Trust Funds	Private Purpose Trust Funds
<b>Assets</b>		
Cash and cash equivalents	\$ 163,533	\$ -
Investments:		
Equity exchange traded funds	5,642,463	
Equity mutual funds	16,447,207	2,698,919
Fixed income mutual funds	<u>10,398,646</u>	-
<b>Total Assets</b>	<u>32,651,849</u>	<u>2,698,919</u>
<b>Liabilities</b>		
Warrants and accounts payable	-	-
<b>Total Liabilities</b>	<u>-</u>	<u>-</u>
<b>Net Position</b>		
Restricted for other postemployment benefits	32,651,849	-
Held in trust for private purposes	<u>-</u>	<u>2,698,919</u>
<b>Total Net Position</b>	<u>\$ 32,651,849</u>	<u>\$ 2,698,919</u>

See accompanying notes to basic financial statements.

**TOWN OF LITTLETON, MASSACHUSETTS**

**FIDUCIARY FUNDS**  
**STATEMENT OF CHANGES IN NET POSITION**  
**YEAR ENDED JUNE 30, 2024**

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	Other Employee Benefit Trust Funds	Private Purpose Trust Funds
<b>Additions</b>		
Contributions:		
Employer	\$ 3,758,608	\$ -
Total contributions	<u>3,758,608</u>	<u>-</u>
Investment income:		
Net appreciation in fair value of investments	<u>3,193,783</u>	<u>316,782</u>
<b>Total Additions</b>	<u>6,952,391</u>	<u>316,782</u>
<b>Deductions</b>		
Benefit payments to pensioners and beneficiaries	1,788,608	-
Educational scholarships	<u>-</u>	<u>96,500</u>
<b>Total Deductions</b>	<u>1,788,608</u>	<u>96,500</u>
CHANGE IN NET POSITION	5,163,783	220,282
NET POSITION AT BEGINNING OF YEAR	<u>27,488,066</u>	<u>2,478,637</u>
<b>NET POSITION AT END OF YEAR</b>	<u>\$ 32,651,849</u>	<u>\$ 2,698,919</u>

See accompanying notes to basic financial statements.

## **TOWN OF LITTLETON, MASSACHUSETTS**

### **NOTES TO BASIC FINANCIAL STATEMENTS YEAR ENDED JUNE 30, 2024**

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#### **I. Summary of Significant Accounting Policies**

The accompanying basic financial statements of the Town have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to state and local governments. GAAP is prescribed by the Governmental Accounting Standards Board (GASB), which is the primary standard-setting body for state and local government entities. The following is a summary of the more significant policies and practices used by the Town:

##### **A. Reporting Entity**

The Town is located in Middlesex County, twenty-five miles northwest of Boston and was incorporated as a Town in 1715. An elected five-member Select Board (“the Board”) governs the Town and an appointed Town Administrator oversees the Town’s daily executive and administrative duties. The Town follows the open town meeting form of government. The Town provides governmental services for the territory within its boundaries, including police and fire protection, disposal of garbage and rubbish, public education in grades K-12, electric, water and sewer services, street maintenance, parks and recreational facilities.

Component units, while separate entities, are in substance part of the governmental operations if the significance of their operations and/or financial relationship with the Town meet certain criteria. Pursuant to these criteria there are no component units required to be included in the financial statements.

*Availability of Financial Information of Town Enterprise Funds* – The Littleton Electric Light and Water Departments (“LELWD”) issue separate stand-alone audited financial statements for the Water Enterprise Fund, the Sewer Enterprise Fund, and the Electric Light Enterprise Fund, respectively. These financial statements may be obtained by contacting the Accounting/Business Manager, LELWD, 39 Ayer Road, Littleton, Massachusetts, 01460.

##### **B. Government-Wide and Fund Financial Statements**

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the non-fiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely primarily on fees and charges for support.

Separate financial statements are provided for governmental funds, proprietary funds and fiduciary funds, even though the fiduciary funds are excluded from the government-wide financial statements. Major individual government funds and major individual enterprise funds are reported as separate columns in the fund financial statements. Nonmajor funds are aggregated and presented in a single column.

**Major Fund Criteria** – Major funds must be reported if both of the following criteria are met:

- 1) The total assets and deferred outflows, liabilities and deferred inflows, revenues, or expenditures/expenses of an individual governmental or enterprise fund are at least ten percent of the corresponding element (assets and deferred outflows, liabilities and deferred inflows, etc.) for all funds of that category or type (total governmental or total enterprise funds), and
- 2) The total assets and deferred outflows, liabilities and deferred inflows, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least five percent of the corresponding element for all governmental and enterprise funds combined.

Additionally, any other governmental or enterprise fund that management believes is particularly significant to the basic financial statements may be reported as a major fund.

## **C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation**

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Under this method, revenues are recorded when earned and expenses are recorded when a liability is incurred. Property taxes are recognized as revenues in the fiscal year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider are met.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include: 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

The governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized when susceptible to accrual (i.e. measurable and available). Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on general long-term debt which is recognized when due, certain compensated absences, claims and judgments which are recognized when the obligations are expected to be liquidated with current expendable available resources.

The Town considers property tax revenues to be available if they are material and collected within 60 days after the end of the fiscal year. Investment income associated with the current fiscal period is susceptible to accrual and has been recognized as revenue of the current fiscal period. All other revenue items are considered to be measurable and available only when the cash is received and are recognized as revenue at that time.

The government reports the following major Governmental Funds:

General Fund – is the government's primary operating fund. It accounts for all financial resources of the general government except those required to be accounted for in another fund.

Capital Projects Fund – is used to account for financial resources that are restricted, committed or assigned to expenditures for other capital outlays.

Nonmajor Governmental Funds – consist of special revenue and permanent funds that are aggregated and presented in the Nonmajor Governmental Funds column on the Governmental Funds financial statements. The following describes the general use of these fund types:

The Special Revenue Funds are used to account for the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects.

The Permanent Funds are used to account for financial resources that are restricted to the extent that only earnings, not principal, may be used for purposes that support the governmental programs.

The proprietary fund financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Under this method, revenues are recognized when earned and expenses are recorded when the liabilities are incurred.

Proprietary funds distinguish *operating* revenues and expenses from *non-operating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues are user charges and fees, while operating expenses consist of salaries, ordinary maintenance, assessments, indirect costs and depreciation. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

The government reports the following major proprietary funds:

Water Enterprise Fund – is used to account for the operation of the Town's water activities. Costs associated with maintaining the related infrastructure and providing services to the general public on a continuing basis, including depreciation, are financed or recovered primarily through user charges.

Sewer Enterprise Fund – is used to account for the operation of the Town's sewer activities. Costs associated with maintaining the related infrastructure and providing services to the general public on a continuing basis, including depreciation, are financed or recovered primarily through user charges.

Electric Light Enterprise Fund – is used to account for the operation of the Town's electric light activities. Costs associated with maintaining the related infrastructure and providing services to the general public on a continuing basis, including depreciation, are financed or recovered primarily through user charges.

Fiduciary fund financial statements are reported using the *economic resources measurement focus* and use the *accrual basis of accounting*. Fiduciary funds are used to account for assets held in a trustee capacity and cannot be used to support the governmental programs.

The government reports the following fiduciary funds:

*Other Postemployment Benefits Trust Fund* – is used to accumulate funds for future payments of other post-employment benefits for retirees such as health and life insurance.

*Private-Purpose Trust Fund* – is used to account for trust arrangements under which principal and income benefit individuals, private organizations or other governments. This fund is primarily used for educational scholarships.

#### **D. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position/Fund Balance**

*Deposits and Investments* – The Town's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

Investments of the Town are recorded at fair value in accordance with GASB Statement No. 72, *Fair Value Measurement and Application*. Accordingly, the change in fair value of investments is recognized as an increase or decrease to investment assets and investment income.

*Receivables* – Real estate and personal property taxes are assessed on January 1 every year. Bills are sent quarterly and are due on August 1, November 1, February 1, and May 1, or thirty days subsequent to the mailing date. Interest accrues on delinquent taxes at the rate of 14% per annum. Motor vehicle excise are billed annually for each vehicle registered in the Town based on vehicles reported to the Town by the Commonwealth of Massachusetts. Water and sewer user fees are billed quarterly based on individual meter readings and are subject to interest and penalties if not paid by the respective due dates. Property taxes, motor vehicle excise taxes and water and sewer user fees are recorded as receivables in the fiscal year of the levy.

Real estate taxes and enterprise fund user fees are secured through a lien process within 60 days after the due date and are considered 100% collectible. Accordingly, an allowance for uncollectible balances for these receivables is not reported. All personal property tax and excise tax receivables are shown net of an allowance for uncollectible balances comprised of those outstanding amounts greater than five years old. Other departmental receivables are shown net of an allowance for uncollectible balances based on historical trends and specific account analysis.

The Water Department recognizes a lease receivable and a deferred inflow of resources in the financial statements. At the commencement of a lease, the Department initially measures the lease receivable at the present value of payments expected to be received during the lease term. Subsequently, the lease receivable is reduced by the principal portion of the lease payments received. The deferred inflow of resources is initially measured as the initial amount of the lease receivable, adjusted for lease payments received at or before the commencement date. Subsequently, the deferred inflow of resources is recognized as revenue over the life of the lease term on a straight-line basis over its useful life. The Department uses its estimated incremental borrowing rate as the discount rate for the leases. The lease term includes the noncancellable period of the lease, including renewal terms reasonably certain to be exercised. Lease receipts included in the measurement of the lease receivable are composed of fixed payments from the lessee.

Inventories and Prepaid Expenses – Inventories, which are not material to the basic financial statements, are considered to be expenditures at the time of purchase. Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid expenses in both government-wide and fund financial statements. The Light Department’s prepaid expenses represent a deposit used to facilitate timely payments of certain monthly power invoices.

Capital Assets – Capital assets, which include land, buildings and improvements, plant, machinery and equipment, vehicles, plant and infrastructure assets are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets, donated works of art and similar items, and capital assets received in a service concession arrangement are reported at acquisition value rather than fair value. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

All purchases and construction costs in excess of \$5,000 are capitalized at the date of acquisition or construction, respectively, with expected lives of greater than one year. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Capital assets of non-Electric Light activities (excluding land and construction-in-process) are depreciated by the Town on a straight-line-basis over the following estimated useful lives below. Massachusetts General Laws (MGL) allow utility plants in service to be depreciated at an annual percentage rate. Changes in the annual depreciation rate must be approved by the Commonwealth. The Electric Light Department used a depreciation rate of 3.0% for 2024.

Buildings, improvements and infrastructure	20-40 years
Vehicles, machinery and equipment	5-15 years

Interfund Balances – Activity between funds that are representative of lending arrangements outstanding at the end of the fiscal year are referred to as either *due to/from other funds* or *advances to/from other funds*. All other outstanding balances between funds are reported as due to/from other funds.

Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as *internal balances*.

Interfund Transfers – During the course of its operations, resources are permanently reallocated between and within funds. These transactions are reported as transfers in and transfers out in the individual fund statements. Transfers between and within governmental and fiduciary funds are eliminated from the governmental activities in the statement of activities. Any residual balances outstanding between the governmental activities and the business-type activities are reported in the statement of activities as *transfers, net*.

Investment Income – Excluding the permanent endowment funds, investment income derived from major and nonmajor governmental funds is legally assigned to the general fund unless otherwise directed by state law. Investment income of the proprietary funds is voluntarily assigned to the general fund. Net appreciation on permanent endowment funds is reported in expendable permanent funds in the governmental activities.

Compensated Absences – It is the Town’s policy to permit employees to accumulate earned but unused vacation and sick-pay benefits. Compensated absence liabilities related to both governmental and business-type activities are normally paid from the funds reporting payroll and related expenditures. Amounts related to these benefits are accrued when incurred in the government-wide and proprietary fund financial statements. A liability for these amounts is reported in Governmental Funds only if they have matured.

Long-term Obligations – Long-term debt is reported as liabilities in the government-wide and proprietary fund statement of net position. Bond premiums and discounts are amortized over the life of the bonds using the effective interest method. Bond anticipation notes payable are reported net of the applicable bond premium or discount.

In the governmental fund financial statements, the face amount of long-term debt issued is reported as other financing sources. Premiums received on a debt issuance are reported as other financing sources while discounts are reported as other financing uses. Issuance costs are exclusively reported as general government expenditures regardless of whether they are withheld from the actual proceeds.

Deferred Outflows/Inflows of Resources – In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represent a consumption of net assets that applies to future periods and so will not be recognized as an outflow of resources (expense/expenditure) until then. The Town has two types of items that are reported on the government-wide statement of net position which relate to outflows from changes in the net pension liability and the other postemployment benefit liability. The deferred pensions will be recognized in pension expense in future years as more fully described in Note III, subsection A. The deferred other postemployment benefits will be recognized in employee benefits expense in future years as more fully described in Note III, subsection C.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represent an acquisition of net assets that applies to future periods and so will not be recognized as an inflow of resources (revenue) until that time. The Town has four items that are reported as deferred inflows of resources. The first arises under a modified accrual basis of accounting and, accordingly, the item *unavailable revenue* is reported in the governmental funds balance sheet. The governmental funds report unavailable revenues from two sources: property taxes and other. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available. The other items are reported on the government-wide statement of net position and relate to inflows from leases, changes in the net pension liability and changes in the other postemployment benefit liability. The deferred lease revenues will be recognized in charges for services and investment income in future years as more fully described in Note II, subsection B. The deferred pensions will be recognized in pension expense in future years as more fully described in Note III, subsection A. The deferred other postemployment benefits will be recognized in employee benefits expense in future years as more fully described in Note III, subsection C.

Net Position – In the government-wide financial statements, net position reported as “net investment in capital assets” includes capital assets, net of accumulated depreciation, less the principal balance of outstanding debt used to acquire capital assets. Unspent proceeds of capital related debt are not considered to be capital related debt.

Net position is reported as restricted when amounts are not available for appropriation or are legally restricted by outside parties for a specific use. Net position has been *restricted* for the following:

*Nonexpendable permanent funds* represent the endowment portion of donor restricted trusts that support governmental programs.

*Expendable permanent funds* represent the spendable portion of donor restricted trusts that support governmental programs.

*Community preservation* represents assets that are restricted by state law for the purposes of acquiring or developing open space and recreational facilities, historic resources and affordable housing.

*Federal and State grants* represent assets that have restrictions placed on them from federal and state granting agencies.

*Gift funds* represent assets that are restricted by donors for specific governmental programs and uses.

*Depreciation fund* represents assets that are restricted by a requirement to reserve 3.0% of capital assets each year to fund capital improvements.

*Other specific purposes* represent assets that are restricted by third parties for specific governmental programs and uses.

**Fund Balance** – In the fund financial statements, fund balance for governmental funds is reported in classifications that comprise a hierarchy based primarily to the extent in which the Town is required to honor constraints on the specific purpose for which amounts in the funds can be spent.

Fund balance is reported in five components – nonspendable, restricted, committed, assigned, and unassigned as described below:

*Nonspendable* represents amounts that cannot be spent because they are either (a) not in spendable form (i.e. inventory or prepaid) or (b) legally or contractually required to be maintained intact such as the corpus of an endowment.

*Restricted* represents amounts that have constraints placed either externally by third-parties (creditors, grantors, contributors, or laws or regulations of other governments) or by law through constitutional provisions or enabling legislation. Enabling legislation authorizes the Town to assess, levy, charge or otherwise mandate payment of resources (from external resource providers) and includes a legally enforceable requirement (compelled by external parties) that those resources be used only for the specific purposes stipulated in the legislation.

*Committed* represents amounts that can only be used for specific purposes pursuant to formal action of the Town Meeting through Town Meeting Articles, which represent the most binding constraint that give rise to committed fund balance. Those committed amounts cannot be used for any other purpose unless the Town Meeting removes or changes the specified use by taking the same type of action (through Town Meeting Articles) it employed previously to commit those amounts.

*Assigned* represents amounts that are constrained by the Town's intent to be used for specific purposes but are neither restricted nor committed. The Select Board has by ordinance authorized the Finance Director to assign fund balance. The Town Meeting may also assign fund balance as it does when appropriating fund balance to cover a gap between estimated revenue and appropriations in the subsequent year's appropriated budget.

*Unassigned* represents amounts that have not been restricted, committed or assigned to specific purposes within the general fund. The general fund is the only fund that reports a positive unassigned fund balance amount. Other governmental funds besides the general fund can only report a *negative* unassigned fund balance amount.

When both restricted and unrestricted resources are available for use, it is the Town's policy to use restricted resources first, then unrestricted resources (committed, assigned and unassigned) as they are needed. When unrestricted resources (committed, assigned and unassigned) are available for use it is the Town's policy to use committed resources first, then assigned, and then unassigned as they are needed.

The Town has not established financial policies with respect to maintaining minimum fund balance amounts.

*Stabilization Funds* – The Town maintains a general stabilization fund, in accordance with Massachusetts General Law Chapter 40, Section 5B. The fund may be used for any municipal purpose upon the condition of a two-thirds vote of the Town Meeting. The balance of the fund totals \$4,179,344 at June 30, 2024 and is reported as unassigned fund balance in the General Fund. Amounts are appropriated into the fund by a majority vote of the Town Meeting. There are no requirements to make annual contributions to this fund.

The Town maintains three special purpose stabilization funds, in accordance with Massachusetts General Law Chapter 40, Section 5B. The funds may be used for the intended municipal purposes upon the condition of a majority vote of the Town Meeting. The balance of the capital stabilization, debt exclusion stabilization and oak hill stabilization funds total \$6,979,437, \$526,673 and \$162,338, respectively, at June 30, 2024 and are reported as committed fund balance in the General Fund. Amounts are appropriated into the funds by a majority vote of the Town Meeting. There are no requirements to make annual contributions to these funds.

*Encumbrances* – The Town's encumbrance policy regarding the general fund is to (1) classify encumbrances that arise from the issuance of purchase orders resulting from normal purchasing activity approved by the Finance Department as assigned, and (2) classify encumbrances that result from an action of the Town Meeting as committed. Encumbrances of funds already restricted, or committed are included within the classification of those fund balances and not reported separately. The Town reports \$2,070,783 of encumbrances from normal purchasing activity in the general fund as assigned and \$963,876 of encumbrances from Town Meeting Articles in the general fund as committed. There are no encumbrances reported in any other fund.

The following table reflects the Town's fund balance categorizations:

	General	Capital Projects	Nonmajor Governmental	Total
<b>Nonspendable:</b>				
Nonexpendable trust funds	\$ -	\$ -	\$ 1,244,758	\$ 1,244,758
<b>Restricted:</b>				
Town grants	-	-	511,103	511,103
School grants	-	-	4,619,217	4,619,217
Ambulance	-	-	815,158	815,158
Community preservation	-	-	3,581,428	3,581,428
Cable revolving	-	-	339,231	339,231
Recreation revolving	-	-	945,917	945,917
Other Town revolving	-	-	1,282,277	1,282,277
School revolving	-	-	2,086,176	2,086,176
Gifts and donations	-	-	524,390	524,390
Building improvements	-	1,660,639	-	1,660,639
Public works	-	794,509	-	794,509
Other capital outlay	-	1,033,451	-	1,033,451
Library trust funds	-	-	1,173,647	1,173,647
Education trust funds	-	-	782,848	782,848
Affordable housing trust funds	-	-	1,039,986	1,039,986
Cemetery trust funds	-	-	407,198	407,198
Other trust funds	-	-	119,199	119,199
Debt service	41,711	-	-	41,711
<b>Committed:</b>				
General government	311,838	-	-	311,838
Education	511,902	-	-	511,902
Capital stabilization	7,668,448	-	-	7,668,448
Other purposes	140,136	-	-	140,136
<b>Assigned:</b>				
Purchase orders	2,070,783	-	-	2,070,783
Subsequent years' budget	5,495,706	-	-	5,495,706
Unassigned	<u>16,381,488</u>	<u>(3,906,267)</u>	<u>(209,107)</u>	<u>12,266,114</u>
	<u>\$ 32,622,012</u>	<u>\$ (417,668)</u>	<u>\$ 19,263,426</u>	<u>\$ 51,467,770</u>

#### **E. Excess of Expenditures Over Appropriations and Deficits**

During fiscal year 2024, expenditures exceeded appropriations for snow and ice removal by \$76,459. The overage will be funded from available funds in the subsequent fiscal year.

The Town incurred individual fund deficits totaling \$3,906,267 and \$209,107 in the Capital Projects major fund and nonmajor governmental funds, respectively. These deficits will be funded through grants, bond proceeds and other available funds in future fiscal years.

#### **F. Use of Estimates**

The preparation of basic financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and

disclosure for contingent assets and liabilities at the date of the basic financial statements and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

## **II. Detailed Notes to All Funds**

### **A. Deposits and Investments**

A cash and investment pool is maintained that is available for use by all funds. Each fund type's portion of this pool is displayed on the balance sheet as "cash and cash equivalents". The deposits and investments of trust funds are held separately from those of other funds.

State laws and regulations require the Town to invest funds only in pre-approved investment instruments which include but are not necessarily limited to bank deposits, money markets, certificates of deposit, U.S. obligations, repurchase agreements, and the State Treasurer's investment pool (the Pool). In addition, the statutes impose various limitations on the amount and length of investments and deposits. Repurchase agreements cannot be for a period of over ninety days, and the underlying security must be a United States obligation.

The Pool meets the criteria of an external investment pool. The Pool is administered by the Massachusetts Municipal Depository Trust (the MMDT), which was established by the Treasurer of the Commonwealth who serves as Trustee. The fair value of the position in the Pool is the same as the value of the Pool shares.

*Custodial Credit Risk: Deposits* - In the case of deposits, this is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The Town has adopted a policy that requires the due diligence necessary to affirm the financial strength, capital adequacy, and reputation of any financial institution in which the Town places deposits. Due diligence includes reviewing the institution's financial statements and the background of the sales representative on a quarterly basis. At June 30, 2024, the Town (excluding the Water, Sewer and Light Department's) had bank deposits totaling \$44,156,055, with a carrying value of \$39,996,671. Of the bank balance, \$7,466,321 was not insured by the Federal Deposit Insurance Corporation ("FDIC"), the depositors' insurance fund or collateralization agreements and therefore exposed to custodial credit risk. Included in the carrying amount of cash is \$6,046,437 of short-term bank certificates of deposit.

Bank deposits of the Water, Sewer and Light Department's are pooled with, or in the same financial institution as, Town operated funds and therefore specific collateralization information on these deposits is not available.

*Custodial Credit Risk: Investments* – In the case of investments, this is the risk that in the event of the invested party not being able to provide required payments to investors, ceasing to exist, or filing of bankruptcy, the Town may not be able to recover the full amount of its principal investment and/or investment earnings. The Town's policies for the custodial credit risk for investments is the same as described above for its deposits. In addition, all securities not held directly by the Town shall be held in the Town's name and tax identification number by a third-party custodian approved by the Town Treasurer and evidenced by safekeeping receipts showing individual CUSIP numbers for each security. The investments in the MMDT are not exposed to custodial credit risk as their existence is not evidenced by securities that exist in physical or book form. The Town's investments in negotiable certificates of deposit are fully covered by federal

depository insurance. The Town's remaining investments are not subject to custodial credit risk as all assets were held in the Town's name.

*Fair Value of Investments* – The Town reports its investments at fair value. The Town categorizes its fair value measurements within the fair value hierarchy established by GAAP. This hierarchy is based on valuation inputs used to measure the fair value of the asset or liability.

The three levels of the hierarchy are as follows:

- *Level 1* – Inputs are quoted prices in active markets for identical investments at the measurement date.
- *Level 2* – Inputs (other than quoted prices included in Level 1) are either directly or indirectly observable for the investment through correlation with market data at the measurement date and for the duration of the instrument's anticipated life.
- *Level 3* – Inputs reflect the Town's best estimate of what market participants would use in pricing the investment at the measurement date.

The following table presents the Town's investments carried at fair value on a recurring basis in the statement of net position at June 30, 2024 (excluding Electric Light):

	Amount	Fair Value Measurements Using		
		Level 1	Level 2	Level 3
<b>Investments by fair value level</b>				
Debt securities:				
U.S. government obligations	\$ 2,178,126	\$ 857,857	\$ 1,320,269	\$ -
Corporate fixed income securities	1,920,972	-	1,920,972	-
Bond mutual funds	11,608,109	-	11,608,109	-
Fixed income exchange traded funds	27,260	27,260	-	-
Total debt securities	15,734,467	885,117	14,849,350	-
Equity securities:				
Equity mutual funds	17,725,321	-	17,725,321	-
Equity exchange traded funds	7,341,382	7,341,382	-	-
Total equity securities	25,066,703	7,341,382	17,725,321	-
Total investments by fair value level	\$ 40,801,170	\$ 8,226,499	\$ 32,574,671	\$ -
<b>Investments measured at amortized cost</b>				
State investment pool (MMDT)	16,712,826			
Money market mutual funds	237,250			
Total investments	\$ 57,751,246			

Debt and equity securities classified in Level 1 are valued using prices quoted in active markets for those securities. Debt securities classified in Level 2 are valued using either a bid evaluation or a matrix pricing based on the securities' relationship to benchmark quoted prices. The State Treasurer's investment pool (MMDT) is valued at amortized cost. The MMDT's investment advisor may value the pool using an alternative valuation method that more accurately reflects the fair value in accordance with the pools fair value pricing policies should amortized cost not

approximate the fair value of the pool. There are no restrictions or limits on withdrawals from the pool and no direct fees are charged to participants.

The following table presents the Town's Electric Light Department's investments carried at fair value on a recurring basis in the statement of net position at December 31, 2023:

	Amount	Fair Value Measurements Using		
		Level 1	Level 2	Level 3
<b>Investments by fair value level</b>				
Debt securities:				
Corporate bonds	\$ 1,988,491	\$ -	\$ 1,988,491	\$ -
Federal agency securities	596,168	-	596,168	-
Fixed income mutual funds	1,855,815	-	1,855,815	-
U.S. Treasury notes	1,990,500	-	1,990,500	-
Total debt securities	6,430,974	-	6,430,974	-
Equity securities:				
Equity mutual funds	4,727,175	4,727,175	-	-
Total equity securities	4,727,175	4,727,175	-	-
Total investments by fair value level	\$ 11,158,149	\$ 4,727,175	\$ 6,430,974	\$ -

Electric Light investments are valued in the same manner as Town investments.

Interest Rate Risk – The Town manages its interest rate risk by managing duration in the account. The Town's policy requires investment of operating funds to have a maturity of one year or less from the date of purchase.

At June 30, 2024, the Town (excluding Electric Light) had the following investments with maturities:

Investment Type	Amount	Time Until Maturity (Years)		
		Less Than 1	1-5	6-10
U.S. government obligations	\$ 2,178,126	\$ 1,073,966	\$ 893,364	\$ 210,796
Corporate fixed income securities	1,920,972	175,095	1,433,919	311,958
Fixed income mutual funds	11,608,109	11,608,109	-	-
Fixed income exchange traded funds	27,260	27,260	-	-
State investment pool (MMDT)	16,712,826	16,712,826	-	-
Money market mutual funds	237,250	237,250	-	-
Total investments with maturities	\$ 32,684,543	\$ 29,834,506	\$ 2,327,283	\$ 522,754

At December 31, 2023, the Town's Electric Light Department had the following investments with maturities:

Investment Type	Amount	Time Until Maturity (Years)		
		Less Than 1	1-5	6-10
Corporate bonds	\$ 1,988,491	\$ 413,714	\$ 1,244,594	\$ 330,183
Federal agency securities	596,168	68,388	389,094	138,686
Fixed income mutual funds	1,855,815	-	250,371	1,605,444
U.S. Treasury notes	1,990,500	260,353	1,276,574	453,573
Total investments with maturities	<u>\$ 6,430,974</u>	<u>\$ 742,455</u>	<u>\$ 3,160,633</u>	<u>\$ 2,527,886</u>

**Concentration of Credit Risk** – The Town minimizes concentration of credit risk by diversifying the investment portfolio so that the impact of potential losses from any one type of security or issuer will be minimized. Specific investment amounts and/or issuer limitations are addressed in the policy. At June 30, 2024, Town (not including Electric Light) had 29% of its investments in the MMDT.

**Credit Risk** – The Town's investments in fixed income securities, other than trust funds under the direction of the Commissioners of Trust Funds, will be made principally for capital preservation and income potential. Corporate debt must be rated investment grade by either S&P or Moody's rating services. If a security falls below investment grade, the security will be monitored by the Treasurer and advisor, if applicable. The security will be noted as an exception to the policy if held in the portfolio. The Treasurer and/or advisor may sell the security if a further decline in value is expected.

At June 30, 2024, the credit quality ratings of the Town's investments were as follows (excluding Electric Light):

	Moody's Ratings		
	U.S.		
	Corporate Bonds	Government Obligations	Total
Aaa	\$ 267,300	\$ 2,178,126	\$ 2,445,426
A1 - A3	1,032,898	-	1,032,898
Baa1 - Baa2	620,774	-	620,774
Total	<u>\$ 1,920,972</u>	<u>\$ 2,178,126</u>	<u>\$ 4,099,098</u>

The Town's investments in bond mutual funds, fixed income exchange traded funds, MMDT and money market mutual funds are unrated.

At December 31, 2023, the average credit quality ratings of the investments of the Town's Electric Light Department were rated by S&P as AAA for U.S. Treasuries, BBB+ for corporate bonds, AA+ for Federal agency securities and AA for fixed income mutual funds.

## B. Receivables

Receivables as of year-end for the Town's individual major and non-major governmental funds in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

	Gross Amount	Allowance for Uncollectibles	Net Amount
Real estate and personal property taxes	\$ 515,788	\$ -	\$ 515,788
Tax liens and deferrals	917,821	-	917,821
Excise	222,516	-	222,516
Ambulance	633,696	(250,505)	383,191
Public safety details	142,952	-	142,952
Other	26,218	-	26,218
Intergovernmental	345,748	-	345,748
<b>Total Governmental Receivables</b>	<b>\$ 2,804,739</b>	<b>\$ (250,505)</b>	<b>\$ 2,554,234</b>

Receivables as of year-end for Town's proprietary funds are as follows:

	Gross Amount	Allowance for Uncollectibles	Net Amount
Water user charges, billed	\$ 457,307	\$ -	\$ 457,307
Water user charges, unbilled	304,601	-	304,601
Water betterments	630,750	-	630,750
Water leases	3,342,576	-	3,342,576
Water other	6,989	-	6,989
Sewer betterments	2,227,764	-	2,227,764
Electric Light user charges, billed	2,758,085	(242,837)	2,515,248
Electric Light user charges, unbilled	1,060,256	-	1,060,256
Electric Light other	277,459	-	277,459
<b>Total Business-Type Receivables</b>	<b>\$ 11,065,787</b>	<b>\$ (242,837)</b>	<b>\$ 10,822,950</b>

Governmental funds report deferred inflows of resources in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. The following identifies the components of deferred inflows of resources in the governmental funds:

Receivable type:	General Fund	Other		Total
		Governmental Funds		
Real estate and personal property taxes	\$ 511,782	\$ 4,006	\$ 515,788	
Tax liens and deferrals	914,922	2,899	917,821	
Excise	222,516	-	222,516	
Ambulance	-	383,191	383,191	
Other departmental	26,218	142,952	169,170	
<b>Total deferred inflows</b>	<b>\$ 1,675,438</b>	<b>\$ 533,048</b>	<b>\$ 2,208,486</b>	

**Lease Receivable** – The Town’s Water Department has entered into numerous lease agreements with wireless communication companies for leases of portions of Department owned land. As of June 30, 2024, the Department’s receivable and deferred inflow of resources for lease payments was \$3,342,576. The Department recognized lease revenue of \$341,461 in fiscal year 2024. These leases are summarized as follows:

	Lease Receivable	Lease Revenue
Cedar Hill - Wireless PCS	\$ 493,662	\$ 68,277
Great Road - T-Mobile	164,244	25,594
Great Road - Verizon	141,392	22,033
Newtown Road - Wireless PCS	744,353	84,720
Spectacle Pond - T-Mobile	1,038,048	73,277
Spectacle Pond - OmniPoint	617,470	47,726
Spectacle Pond - Verizon	143,407	19,834
<b>Total</b>	<b><u>\$ 3,342,576</u></b>	<b><u>\$ 341,461</u></b>

### **C. Interfund Receivables, Payables and Transfers**

Interfund transfers for the fiscal year ended June 30, 2024, are summarized as follows:

Transfers Out	Transfers In					
	General Fund	Capital Projects	Nonmajor Governmental	Sewer Enterprise	Total	
General Fund	\$ -	\$ 846,949	\$ 400,000	\$ 507,901	\$ 1,754,850	(1)
Nonmajor Governmental	620,066	250,000	194,731	2,250,000	3,314,797	(2)
Electric Light Enterprise	760,000	-	-	-	760,000	(3)
<b>Total</b>	<b><u>\$ 1,380,066</u></b>	<b><u>\$ 1,096,949</u></b>	<b><u>\$ 594,731</u></b>	<b><u>\$ 2,757,901</u></b>	<b><u>\$ 5,829,647</u></b>	

(1) Transfers to capital projects for various capital outlays; transfers to nonmajor for community preservation purposes and transfers to sewer enterprise to supplement operations.

(2) Transfers to general fund to supplement operating budgets and close out fund surpluses; transfers to capital projects for capital outlays, transfers between nonmajor funds for affordable housing purposes and transfer to sewer for capital purposes.

(3) Transfers to general fund to supplement operating budgets.

## D. Capital Assets

Capital asset activity for the year ended June 30, 2024 for the Town's governmental activities was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
<b><u>Governmental Activities:</u></b>				
Capital assets not being depreciated:				
Land	\$ 14,465,795	\$ -	\$ -	\$ 14,465,795
Construction in process	4,947,579	6,119,100	-	11,066,679
Total capital assets not being depreciated	<u>19,413,374</u>	<u>6,119,100</u>	<u>-</u>	<u>25,532,474</u>
Capital assets being depreciated:				
Buildings	108,158,053	-	-	108,158,053
Improvements other than buildings	1,319,042	-	-	1,319,042
Infrastructure	34,524,228	595,760	-	35,119,988
Machinery, equipment and vehicles	16,731,929	1,400,187	(101,939)	18,030,177
Total capital assets being depreciated	<u>160,733,252</u>	<u>1,995,947</u>	<u>(101,939)</u>	<u>162,627,260</u>
Less accumulated depreciation for:				
Buildings	(49,742,980)	(3,208,898)	-	(52,951,878)
Improvements other than buildings	(650,314)	(75,103)	-	(725,417)
Infrastructure	(17,748,188)	(496,955)	-	(18,245,143)
Machinery, equipment and vehicles	(11,388,744)	(1,084,075)	94,528	(12,378,291)
Total accumulated depreciation	<u>(79,530,226)</u>	<u>(4,865,031)</u>	<u>94,528</u>	<u>(84,300,729)</u>
Total capital assets being depreciated, net	<u>81,203,026</u>	<u>(2,869,084)</u>	<u>(7,411)</u>	<u>78,326,531</u>
Governmental activities capital assets, net	<u>\$ 100,616,400</u>	<u>\$ 3,250,016</u>	<u>\$ (7,411)</u>	<u>\$ 103,859,005</u>

Depreciation expense was charged to functions/programs as follows:

<u>Governmental Activities:</u>	<u>Business-Type Activities:</u>		
General government	\$ 222,313	Water	\$ 1,517,120
Public safety	1,255,651	Sewer	-
Education	2,147,735	Electric Light	1,514,724
Public works	816,317	Total Business-Type Activities	<u>\$ 3,031,844</u>
Health and human services	10,052		
Culture and recreation	412,963		
Total Governmental Activities	<u>\$ 4,865,031</u>		

Capital asset activity for the year ended June 30, 2024 for the Town's business-type activities was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
<b><u>Business-type Activities: Water</u></b>				
Capital assets not being depreciated:				
Land	\$ 934,228	\$ -	\$ -	\$ 934,228
Total capital assets not being depreciated	<u>934,228</u>	<u>-</u>	<u>-</u>	<u>934,228</u>
Capital assets being depreciated:				
Buildings and improvements	39,166,799	2,838,808	(138,168)	41,867,439
Infrastructure	8,376,739	1,786,201	-	10,162,940
Machinery, equipment and vehicles	<u>3,051,813</u>	<u>46,954</u>	<u>-</u>	<u>3,098,767</u>
Total capital assets being depreciated	<u>50,595,351</u>	<u>4,671,963</u>	<u>(138,168)</u>	<u>55,129,146</u>
Less accumulated depreciation for:				
Buildings and improvements	(6,653,678)	(1,168,350)	-	(7,822,028)
Infrastructure	(3,299,164)	(285,697)	-	(3,584,861)
Machinery, equipment and vehicles	<u>(2,405,790)</u>	<u>(63,073)</u>	<u>-</u>	<u>(2,468,863)</u>
Total accumulated depreciation	<u>(12,358,632)</u>	<u>(1,517,120)</u>	<u>-</u>	<u>(13,875,752)</u>
Total Water capital assets being depreciated, net	<u>38,236,719</u>	<u>3,154,843</u>	<u>(138,168)</u>	<u>41,253,394</u>
Water capital assets, net	<u>\$ 39,170,947</u>	<u>\$ 3,154,843</u>	<u>\$ (138,168)</u>	<u>\$ 42,187,622</u>
<b><u>Business-type Activities: Sewer</u></b>				
Capital assets not being depreciated:				
Land	\$ 1,520,152	\$ -	\$ -	\$ 1,520,152
Construction in process	<u>5,573,375</u>	<u>18,504,981</u>	<u>-</u>	<u>24,078,356</u>
Total capital assets not being depreciated	<u>7,093,527</u>	<u>18,504,981</u>	<u>-</u>	<u>25,598,508</u>
Sewer capital assets, net	<u>\$ 7,093,527</u>	<u>\$ 18,504,981</u>	<u>\$ -</u>	<u>\$ 25,598,508</u>

Capital asset activity for the year ended December 31, 2023 for the Town's Electric Light's business-type activities was as follows (in thousands):

	Beginning Balance	Increases	Decreases	Ending Balance
<i><u>Business-type Activities: Electric Light</u></i>				
Capital assets not being depreciated:				
Land	\$ 1,313	\$ 2,215	\$ -	\$ 3,528
Total capital assets not being depreciated	<u>1,313</u>	<u>2,215</u>	<u>-</u>	<u>3,528</u>
Capital assets being depreciated:				
Buildings and improvements	20,636	152	(12)	20,776
Infrastructure	17,676	745	(291)	18,130
Machinery, equipment and vehicles	<u>12,178</u>	<u>208</u>	<u>(401)</u>	<u>11,985</u>
Total capital assets being depreciated	<u>50,490</u>	<u>1,105</u>	<u>(704)</u>	<u>50,891</u>
Less accumulated depreciation for:				
Buildings and improvements	(5,890)	(565)	12	(6,443)
Infrastructure	(7,978)	(484)	208	(8,254)
Machinery, equipment and vehicles	<u>(6,652)</u>	<u>(466)</u>	<u>308</u>	<u>(6,810)</u>
Total accumulated depreciation	<u>(20,520)</u>	<u>(1,515)</u>	<u>528</u>	<u>(21,507)</u>
Total capital assets being depreciated, net	<u>29,970</u>	<u>(410)</u>	<u>(176)</u>	<u>29,384</u>
Electric Light capital assets, net	<u>\$ 31,283</u>	<u>\$ 1,805</u>	<u>\$ (176)</u>	<u>\$ 32,912</u>

## E. Temporary Debt

The Town is authorized to borrow on a temporary basis to fund the following:

*Current Operating Costs* – Prior to collection of revenues, expenditures may be financed through the issuance of revenue or tax anticipation notes (RANS or TANS).

*Capital Projects and Other Approved Costs* – Projects may be temporarily funded through the issuance of bond anticipation notes (BANS) or grant anticipation notes (GANS). In certain cases, prior to the issuance of these temporary notes, the governing body must take the necessary legal steps to authorize the issuance of the general obligation bonds. Temporary notes may not exceed the aggregate amount of bonds authorized or the grant award amount.

Temporary notes are general obligations of the Town and carry maturity dates that are limited by state law. Interest expenditures and expenses for temporary borrowings are accounted for in the general fund and enterprise funds, respectively.

Temporary notes outstanding at June 30, 2024, are payable as follows:

	Interest <u>Type</u>	Maturity <u>Rate</u>	Beginning <u>Date</u>	Beginning <u>Balance</u>	Additions	Retirements	Ending <u>Balance</u>
BAN	4.50%	matured	\$ 3,500,000	\$ -	\$ (3,500,000)	\$ -	\$ -
BAN	5.00%	11/15/24	-	3,500,000	-	-	3,500,000
BAN	4.75%	11/15/24	-	5,000,000	-	-	5,000,000
Total Governmental Notes			3,500,000	8,500,000	(3,500,000)	8,500,000	8,500,000
BAN	4.00%	matured	4,457,179	-	(4,457,179)	-	-
BAN	4.50%	matured	4,078,989	-	(4,078,989)	-	-
BAN	5.00%	11/15/24	-	5,941,364	-	-	5,941,364
BAN	4.75%	11/15/24	-	4,290,758	-	-	4,290,758
MCWT	0.00%	matured	17,664,501	-	(17,664,501)	-	-
MCWT	0.00%	06/30/25	-	19,232,110	-	-	19,232,110
MCWT	0.00%	09/01/24	-	12,431,569	-	-	12,431,569
Total Business-Type Notes			26,200,669	41,895,801	(26,200,669)	41,895,801	41,895,801
Total Notes Payable			\$ 29,700,669	\$ 50,395,801	\$ (29,700,669)	\$ 50,395,801	\$ 50,395,801

On November 15, 2024, the Town issued \$13,500,000 in BAN's for senior center design and construction costs. The BAN's pay interest at 4.0% per annum and mature on November 13, 2025. \$5,000,000 of these BAN's along with \$12,753,220 of long-term debt issued on November 15, 2024 and \$978,902 of available Town funds were used to redeem \$18,732,122 of BAN's maturing on November 15, 2024.

## F. Long-Term Obligations and Debt

The Town issues general obligation bonds and notes to provide funds for the acquisition and construction of major capital facilities. General obligation bonds and notes have been issued for both governmental and business-type activities. Additionally, the Town incurs various other long-term obligations relative to associated personnel costs.

State law permits the Town, under the provisions of Chapter 44, Section 10, to authorize indebtedness up to a limit of 5.0 percent of its equalized valuation. Debt issued in accordance with this section of the law is designated as being "inside the debt limit." In addition, the Town may authorize debt in excess of that limit for specific purposes. Such debt, when issued, is designated as being "outside the debt limit".

The following reflects the current year activity in the long-term liability accounts:

	Beginning Balance	Additions	Deletions	Ending Balance	Due within one year
<i>Governmental Activities:</i>					
General obligation bonds	\$ 17,557,000	\$ -	\$ (1,987,000)	\$ 15,570,000	\$ 1,961,000
Unamortized bond premiums	1,732,950	-	(182,118)	1,550,832	168,322
Notes from direct borrowings and placements	852,920	-	(120,124)	732,796	120,407
Compensated absences	551,330	200,927	(137,832)	614,425	153,606
Net other postemployment benefits liability	10,882,587	8,638,930	(12,118,425)	7,403,092	-
Net pension liability	18,369,477	7,002,538	(11,504,005)	13,868,010	-
Total Governmental Activities	<u>\$ 49,946,264</u>	<u>\$ 15,842,395</u>	<u>\$ (26,049,504)</u>	<u>\$ 39,739,155</u>	<u>\$ 2,403,335</u>
<i>Business-type Activities: Water:</i>					
Bonds payable	\$ 6,451,316	\$ -	\$ (451,938)	\$ 5,999,378	\$ 452,921
Unamortized bond premiums	184,038	-	(23,882)	160,156	22,509
Compensated absences	53,261	13,017	-	66,278	44,337
Net other postemployment benefits liability	504,397	-	(101,408)	402,989	-
Net pension liability	2,497,794	145,163	-	2,642,957	-
Total Water	<u>9,690,806</u>	<u>158,180</u>	<u>(577,228)</u>	<u>9,271,758</u>	<u>519,767</u>
<i>Business-type Activities: Sewer:</i>					
Bonds payable	1,360,000	-	(75,000)	1,285,000	75,000
Unamortized bond premiums	60,658	-	(1,235)	59,423	3,193
Total Sewer	<u>1,420,658</u>	<u>-</u>	<u>(76,235)</u>	<u>1,344,423</u>	<u>78,193</u>
<i>Business-type Activities: Electric Light:</i>					
Compensated absences	228,327	79,662	(57,130)	250,859	65,796
Net other postemployment benefits liability	2,637,166	-	(248,144)	2,389,022	-
Net pension liability	9,644,757	-	(262,407)	9,382,350	-
Total Electric Light	<u>12,510,250</u>	<u>79,662</u>	<u>(567,681)</u>	<u>12,022,231</u>	<u>65,796</u>
Total Business-type Activities	<u>\$ 23,621,714</u>	<u>\$ 237,842</u>	<u>\$ (1,221,144)</u>	<u>\$ 22,638,412</u>	<u>\$ 663,756</u>

The governmental activities liabilities will be liquidated by the general fund. The business-type liabilities will be liquidated by the enterprise fund reporting the liabilities.

The following represents authorized and unissued debt as of June 30, 2024:

Projects	Amount
Senior center	\$ 8,500,000
Other governmental	334,000
Water projects and wells	19,200,000
Sewer projects	29,438,000
	<u>\$ 57,472,000</u>

The following is a summary of outstanding long-term debt obligations as of June 30, 2024:

Description of Issue	Interest Rate	Beginning Balance	Additions	Maturities	Ending Balance
<i>Governmental Activities:</i>					
General obligation bonds	2.00 - 5.00%	\$ 11,815,000	\$ -	\$ (920,000)	\$ 10,895,000
Refunding bonds	2.00 - 5.00%	<u>5,742,000</u>	<u>-</u>	<u>(1,067,000)</u>	<u>4,675,000</u>
Total General Obligation Bonds		17,557,000	-	(1,987,000)	15,570,000
Add: Unamortized bond premium		1,732,950	-	(182,118)	1,550,832
Total General Obligation Bonds, net		<u>\$ 19,289,950</u>	<u>\$ -</u>	<u>\$ (2,169,118)</u>	<u>\$ 17,120,832</u>
Massachusetts Clean Water Trust (MCWT) notes	0.00%	\$ 210,231	\$ -	\$ (13,009)	\$ 197,222
Other direct bonds	3.00 - 5.00%	<u>642,689</u>	<u>-</u>	<u>(107,115)</u>	<u>535,574</u>
Total notes from direct borrowings and placements		852,920	-	(120,124)	732,796
Total Governmental Activities debt		<u>\$ 20,142,870</u>	<u>\$ -</u>	<u>\$ (2,289,242)</u>	<u>\$ 17,853,628</u>
<i>Business-type Activities - Water:</i>					
Bonds payable	0.00 - 5.00%	\$ 6,451,316	\$ -	\$ (451,938)	\$ 5,999,378
Add: Unamortized bond premium		184,038	-	(23,882)	160,156
Total Water debt		<u>\$ 6,635,354</u>	<u>\$ -</u>	<u>\$ (475,820)</u>	<u>\$ 6,159,534</u>
<i>Business-type Activities - Sewer:</i>					
Bonds payable	3.00 - 5.00%	\$ 1,360,000	\$ -	\$ (75,000)	\$ 1,285,000
Add: Unamortized bond premium		60,658	-	(1,235)	59,423
Total Sewer debt		<u>\$ 1,420,658</u>	<u>\$ -</u>	<u>\$ (76,235)</u>	<u>\$ 1,344,423</u>
<b>Total Business-Type Activities</b>		<b>\$ 8,056,012</b>	<b>\$ -</b>	<b>\$ (552,055)</b>	<b>\$ 7,503,957</b>

Payments on outstanding bond balances due in future years consist of the following:

Year Ending June 30	General Obligation Bonds		Direct Borrowings and Placements	
	Principal	Interest	Principal	Interest
<i>Governmental Activities</i>				
2025	\$ 1,961,000	\$ 583,084	\$ 120,407	\$ 14,655
2026	1,881,000	492,183	120,695	12,247
2027	1,781,000	404,359	120,991	9,833
2028	1,521,000	320,559	121,292	7,414
2029	1,231,000	247,284	121,600	4,988
2030-2034	3,755,000	694,354	77,289	9,756
2035-2039	2,860,000	258,450	50,522	2,034
2040-2042	580,000	16,271	-	-
<b>Total</b>	<b>\$ 15,570,000</b>	<b>\$ 3,016,544</b>	<b>\$ 732,796</b>	<b>\$ 60,927</b>

Year Ending June 30	General Obligation Bonds	
	Principal	Interest
<i><u>Business-Type Activities - Water</u></i>		
2025	\$ 452,921	\$ 191,589
2026	447,905	175,239
2027	447,888	159,139
2028	437,871	143,189
2029	437,855	127,389
2030-2034	2,104,018	418,549
2035-2039	1,198,599	153,025
2040-2044	472,321	28,886
Total	<u>\$ 5,999,378</u>	<u>\$ 1,397,005</u>
<i><u>Business-Type Activities - Sewer</u></i>		
2025	\$ 75,000	\$ 52,613
2026	75,000	48,863
2027	75,000	45,113
2028	75,000	41,362
2029	75,000	37,612
2030-2034	350,000	135,013
2035-2039	350,000	70,962
2040-2042	210,000	14,962
Total	<u>\$ 1,285,000</u>	<u>\$ 446,500</u>

*Direct Borrowings and Placements*

The Town's governmental activities has one outstanding note from direct borrowings and placements issued to the MCWT under its State Revolving Loan Fund. The note was issued for \$282,674, pays interest at 2.0% per annum and matures on January 15, 2037. The financing agreements with the MCWT contain a provision that in the event of default, outstanding amounts due and payable shall be paid from any undisbursed proceeds on account or be deducted from any state local aid distributions owed to the Town. This provision also allows the MCWT to declare the entire outstanding principal amount due immediately.

The Town also has an outstanding direct borrowing issued through the Massachusetts State Building Authority which was issued for \$2,142,297, pays interest at 2.0% and matures on November 1, 2028.

**Subsequent Event** – On November 15, 2024 the Town issued \$11,965,000 in general obligations bonds paying interest at 4.0 to 5.0% per annum and maturing at various dates through November 15, 2024.

### **III. Other Information**

#### **A. Retirement System**

Retirement System Description – The Town contributes to the Middlesex Retirement System (the “System”), a cost-sharing multiple-employer defined benefit pension plan. The System was established under Chapter 32 of the Commonwealth of Massachusetts General Laws (MGL) and is administered by Middlesex County Retirement Board (the “Board”). Standalone audited financial statements for the year ended December 31, 2023 were issued and are available at the Middlesex Retirement System, 25 Linnell Circle, Billerica, MA 01865.

The System provides retirement, disability and death benefits to plan members and beneficiaries. Chapter 32 of the MGL assigns authority to establish and amend benefit provisions of the plan. Cost-of-living adjustments granted between 1981 and 1997 and any increase in other benefits imposed by the Commonwealth’s state law during those years are borne by the Commonwealth and are deposited into the pension fund directly. Cost-of-living adjustments granted after 1997 must be approved by the Board and are borne by the System.

Contributions Requirements – The System has elected provisions of Chapter 32, Section 22D (as amended) of Massachusetts General Laws, which require that a funding schedule be established to fully fund the pension plan by June 30, 2040. Under provisions of this law, participating employers are assessed their share of the total retirement cost based on the entry age, normal actuarial cost method. The Town contributed \$5,167,031 to the System in fiscal year 2024 which equaled the actuarially-determined contribution requirement for the fiscal year plus additional contributions of \$1,126,863.

Net Pension Liability – At June 30, 2024, the Town reported a liability of \$25,893,317 for its proportionate share of the net pension liability. The net pension liability was measured as of December 31, 2023 and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of January 1, 2024. There were no material changes from the previous valuation.

The Town’s proportion of the net pension liability is based on a projection of the Town’s long-term share of contributions to the System relative to the projected contributions of all employers. The Town’s proportion was approximately 1.53% at December 31, 2023, which was lower than the 1.80% in the prior valuation.

Fiduciary Net Position – The System’s fiduciary net position was determined using the accrual basis of accounting. The System’s accounting records are maintained on a calendar-year basis in accordance with the standards and procedures established by PERAC. Contributions from employers and employees are recognized in the period in which they become due pursuant to formal commitments, statutory or contractual requirements. Benefit payments (including refunds of employee contributions) are recorded when incurred, regardless of the timing of payment. Investments are reported at fair value; fair value is determined as the price one would receive in an orderly transaction between market participants at a measurement date.

Pension Expense – The Town recognized \$4,007,564 in pension expense in the statement of activities in fiscal year 2024; which was allocated to all functional expenses that applied.

Deferred Outflows of Resources and Deferred Inflows of Resources – At June 30, 2024, the Town reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Net differences between projected and actual earnings on pension plan investments	\$ 1,327,459	\$ -
Differences between expected and actual experience	744,989	-
Changes in assumptions	166,388	-
Changes in proportion and differences between Town contributions and proportionate share of contributions	3,397,992	1,203,102
<b>Total</b>	<b><u>\$ 5,636,828</u></b>	<b><u>\$ 1,203,102</u></b>

Other amounts reported as deferred outflows of resources and deferred inflows of resources are expected to be recognized in the Town's pension expense as follows:

<u>Year ended June 30,</u>	
2025	\$ 1,270,866
2026	1,541,802
2027	1,919,298
2028	<u>(298,240)</u>
<b>Total</b>	<b><u>\$ 4,433,726</u></b>

Actuarial Valuation – The measurement of the System's total pension liability is developed by an independent actuary. The latest actuarial valuation was performed as of January 1, 2024. The significant actuarial assumptions used in the actuarial valuation included:

Actuarial cost method	Individual entry age normal
Investment rate of return	7.15%
Projected salary increases	4% for Group 1, 4.25% for Group 2 and 4.50% for Group 4
Inflation	3.25%
Cost of living adjustments	5% of the first \$16,000 of retirement income and 3% of the first \$16,000 thereafter
Asset valuation method	The difference between the expected return and the actual investment return on a market value basis is recognized over a five year period. Asset value is adjusted as necessary be within 20% of the market value.
Mortality rates:	
Pre-Retirement	The RP-2014 Blue Collar Employee Mortality Table projected generationally with Scale MP-2021.
Post-Retirement	The RP-2014 Blue Collar Healthy Annuitant Mortality Table projected generationally with Scale MP-2021.
Disabled	The RP-2014 Blue Collar Healthy Annuitant Mortality Table set forward one year and projected generationally with Scale MP-2021.

The investment rate of return assumption is a long-term assumption and is based on capital market expectations by asset class, historical returns and professional judgment. The market expectations analysis used a building-block approach, which included expected returns by asset class and the target asset allocation. The target allocation and best estimates of arithmetic real returns for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Domestic equity	22.0%	6.29%
International developed markets equity	9.5%	6.39%
International emerging markets equity	4.5%	7.63%
Core fixed income	15.0%	1.72%
High-yield fixed income	9.0%	3.43%
Real estate	10.0%	3.24%
Timber	4.0%	3.72%
Hedge funds, GTAA, risk parity	10.0%	2.87%
Private equity	16.0%	9.43%
	<b><u>100.0%</u></b>	

Discount Rate – The discount rate used to measure the total pension liability in the January 1, 2024 actuarial valuation report was 7.15%, which is consistent with the previous actuarial valuation. The projection of cash flows used to determine the discount rate assumed plan member contributions were made at the current contribution rate and that employer contributions

will be made at rates equal to the actuarially-determined contribution rates and the member rate. Based on those assumptions, the System's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity Analysis – The following presents the Town's proportionate share of the net pension liability calculated using the discount rate of 7.15% as well as the Town's proportionate share of the net pension liability using a discount rate that is one percentage point lower or one percentage point higher than the current rate:

	1% Decrease (6.15%)	Current Discount (7.15%)	1% Increase (8.15%)
Town's proportionate share of net pension liability	\$ 32,416,585	\$ 25,893,317	\$ 20,403,768

## B. Massachusetts Teachers' Retirement System

Teachers and certain administrative employees of the School Department participate in the Massachusetts Teachers' Retirement System ("MTRS"), a cost-sharing multiple employer defined benefit pension plan. The MTRS is managed by the Commonwealth on behalf of municipal teachers and municipal teacher retirees. Like the System, MTRS was established under Chapter 32 of Massachusetts General Laws. The Commonwealth's legislature has the authority to amend or modify the MTRS's funding policies.

The Commonwealth is a nonemployer contributor to the MTRS and is legally responsible by statute for all actuarially determined employer contributions and future benefit requirements of the MTRS. Therefore, the Town is considered to be in a special funding situation as defined by GASB Statement No. 68, *Accounting and Financial Reporting for Pensions*.

For the year ended June 30, 2024, the Commonwealth contributed \$3,615,403 to the MTRS on behalf of the Town. The Town's proportionate share of the collective MTRS net pension liability at this reporting date was 0.168262%, which was based on the actual, actuarially determined contribution made by the Commonwealth on behalf of the Town as a percentage of the total annual contribution made by the Commonwealth on behalf of all employers.

The table below presents the Town's proportionate share of the following:

	Commonwealth Portion	Paid (or assumed) On Behalf of the Town	Town Portion
Net pension liability	\$ 44,236,512	\$ (44,236,512)	\$ -
Pension expense	4,130,369	(4,130,369)	-

In addition to pension expense reported as previously discussed, the Town has recognized intergovernmental revenue and pension expense of \$4,130,369 associated with this arrangement.

## C. Other Postemployment Benefits (OPEB)

### ***Town OPEB Plan***

The Town administers a single employer defined benefit healthcare plan (the “OPEB Plan”). The OPEB Plan provides health, dental and life insurance benefits (other postemployment benefits) to current and future retirees, their dependents and beneficiaries in accordance with Section 20 of Massachusetts General Law Chapter 32B.

Specific benefit provisions and contribution rates are established by collective bargaining agreements, state law and Town ordinance. All benefits are provided through the Town’s premium-based insurance program. The OPEB Plan does not issue a stand-alone financial report and is presented as a fiduciary fund in the Town’s financial statements.

With respect to OPEB plan reporting, GASB issued GASB Statement No.’s 74, *Financial Reporting for Postemployment Benefit Plans Other Than Pensions*, and Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*.

Reporting requirements for governments who administer an OPEB plan as defined under the accounting standard are required to present disclosures under both GASB 74 and GASB 75.

GASB 74 requires specific disclosures and required supplementary information that relate directly to the fiduciary fund in which the OPEB Plan is recorded. GASB 75 address disclosures related to the net OPEB liability required to be recorded by the government in its applicable financial statements. A number of these disclosures are identical, especially if the measurement date under GASB 75 is the same as the plan year-end date. When a different measurement date is used different assumptions and calculations will result.

For the year ended June 30, 2024, the Town elected to use a measurement date that was the same as the plan year-end date thus the majority of the same disclosures are used and will not be repeated.

### **GASB Statement No. 75**

OPEB Plan disclosures that impact the Town’s net OPEB liability using a measurement date of June 30, 2024 are summarized as follows:

*Employees Covered by Benefit Terms* – The following employees were covered by the benefit terms as of June 30, 2024:

Active employees	396
Inactive employees	190
Total	586

*Contributions* – The contribution requirements of OPEB Plan members and the Town are established and may be amended by the Town. Retirees contribute 25% of the set premium for medical, dental and life insurance plans. The remainder of the cost is funded by general revenues of the Town. The Town currently contributes enough money to the Plan to satisfy current obligations on a pay-as-you-go basis. The costs of administering the OPEB Plan are paid by the Town.

Net OPEB Liability – The Town’s net OPEB liability was measured as of June 30, 2024 using an actuarial valuation as of July 1, 2023. The components of the net OPEB liability of the Town as of June 30, 2024 were as follows:

Total OPEB liability	\$ 37,106,839
Plan fiduciary net position	<u>(29,300,758)</u>
Net OPEB liability	<u>\$ 7,806,081</u>

Plan fiduciary net position as a percentage of the total OPEB liability	78.96%
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The total OPEB liability in the most recent actuarial valuation was determined using the following key actuarial assumptions applied to all periods included in the measurement, unless otherwise specified:

Investment rate of return	6.25%, compounded annually, net of investment expense
Municipal bond rate	3.93% as of June 30, 2024
Discount Rate	6.25%, net of OPEB plan investment expense including inflation.
Inflation	2.50%
Health Care Trend Rate	8.00% decreasing annually to 4.10%
Salary Increases	3.50% per year
Pre-Retirement Mortality	RP-2014 Mortality Table for Blue Collar Employees projected with generational mortality improvement using Scale MP-2021.
Post-Retirement Mortality	RP-2014 Mortality Table for Blue Collar Healthy Annuitants projected with generational mortality improvement using Scale MP-2021.
Disabled Mortality	RP-2014 Mortality Table for Blue Collar Employees set forward one year with full generational mortality improvement using Scale MP-2021.
Actuarial Cost Method	Individual entry age normal

Key assumption changes effective Fiscal Year ending June 30, 2024

Single Equivalent Discount Rate	6.25% previously 6.00%
Investment rate of return	6.25% previously 6.00%

Long Term Expected Rate of Return – The long-term expected rate of return on OPEB Plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of OPEB Plan investment expense and inflation) are developed for each major asset class.

These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

The target allocation and best estimates of arithmetic real rates of return were as reflected in the following table:

Asset Class	Target Allocation	Expected Investment Rate of Return
Domestic Equity	40.00%	4.24%
International Equity	20.00%	5.34%
Domestic Bond	25.00%	1.84%
Alternative	10.00%	5.10%
International Bond	5.00%	1.68%
	<u>100.00%</u>	

Sensitivity Analyses – The following presents the Town's net OPEB liability as well as what the Town's net OPEB liability would be if it were calculated using a discount rate that is 1% lower or 1% higher than the current discount rate as well as if the healthcare cost trend rates are 1% lower or higher than the current healthcare cost trend rates:

	Discount Rate			
	Current Rate	1% Decrease	At Current Rate	1% Increase
Net OPEB liability	6.25%	\$ 13,217,746	\$ 7,806,081	\$ 3,406,933
Health Care Trend Rate				
Net OPEB liability	Current Rate 8.00% decreasing to 4.10%	1% Decrease \$ 2,373,632	At Current Rate \$ 7,806,081	1% Increase \$ 14,680,167

Changes in the Net OPEB Liability – The following table summarizes the changes in the net OPEB liability for the year ended June 30, 2024:

	Total OPEB Liability (a)	Plan Fiduciary Net Position (b)	Net OPEB Liability (a) - (b)
Balances at June 30, 2023	\$ 35,946,001	\$ 24,559,017	\$ 11,386,984
Changes for the year:			
Service cost	1,629,547	-	1,629,547
Interest	2,211,549	-	2,211,549
Changes of assumptions	(1,247,458)	-	(1,247,458)
Net investment income	-	2,821,741	(2,821,741)
Employer contributions	-	3,352,800	(3,352,800)
Benefit payments withdrawn from trust	-	(1,432,800)	1,432,800
Benefit payments	<u>(1,432,800)</u>	<u>-</u>	<u>(1,432,800)</u>
Net changes	<u>1,160,838</u>	<u>4,741,741</u>	<u>(3,580,903)</u>
Balances at June 30, 2024	<u>\$ 37,106,839</u>	<u>\$ 29,300,758</u>	<u>\$ 7,806,081</u>

**OPEB Expense and Deferred Outflows/Inflows of Resources Related to OPEB** – For the year ended June 30, 2024, the Town recognized OPEB expense of \$2,457,629. Deferred outflows of resources and deferred inflows of resources related to OPEB as of June 30, 2024 were reported as follows:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual earnings	\$ 29,568	\$ -
Changes of assumptions	5,441,576	1,148,554
Differences between expected and actual experience	<u>1,092,778</u>	<u>5,018,099</u>
	<u>\$ 6,563,922</u>	<u>\$ 6,166,653</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense (benefit) as follows:

June 30	
2025	\$ (40,113)
2026	603,372
2027	(527,732)
2028	(312,396)
2029	485,955
Thereafter	<u>188,183</u>
	<u><u>\$ 397,269</u></u>

### **GASB Statement No. 74**

OPEB Plan disclosures that impact the Town's net OPEB liability using a measurement date of June 30, 2024 are summarized in this section except disclosures under GASB 74 that are identical to GASB 75 are not repeated.

**Investment Custody** – In accordance with Massachusetts General Laws, the Town Treasurer is the custodian of the OPEB Plan and since the Town has not designated a Board of Trustees, the Town Treasurer is also the Trustee and as such is responsible for the general supervision of the management, investment and reinvestment of the OPEB Plan assets. OPEB Plan assets may be invested and reinvested by the custodian consistent with the prudent investor rule established in Chapter 203C and may, with the approval of the State Retiree Benefits Trust Fund Board of Trustees, be invested in the State Retiree Benefits Trust Fund established in Section 24 of Chapter 32A. OPEB Plan assets must be segregated from other funds and not be subject to the claims of any general creditor of the Town.

**Investment Policy** – The OPEB Plan has a formal investment policy to invest in Domestic Equity, Domestic Fixed Income, International Equity, International Fixed Income, Alternative Investments and Cash Equivalents with target allocations highlighted previously under the caption *long-term expected rate of return*.

**Investment Rate of Return** – For the year ended June 30, 2024 the annual money-weighted rate of return on investments, net of investment expense, was 11.41%. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

### ***Electric Light OPEB Plan***

The Electric Light Department administers a single employer defined benefit healthcare plan (the “Light OPEB Plan”). The Light OPEB Plan provides healthcare benefits for retired employees through the plan in accordance with Section 20 of Massachusetts General Law Chapter 32B. The Department’s Board of Commissioners has the authority to establish and amend benefit terms.

**Contributions** – The Electric Light Department is not required by law or contractual agreement to provide funding for the Light OPEB Plan other than “pay-as-you-go” cost of providing current benefits to eligible retirees, spouses and dependents. The Department may make additional contributions based on the administration budget.

**Employees Covered by Benefit Terms** – The following employees were covered by the benefit terms as of December 31, 2023:

Active employees	32
Inactive employees	27
Total	<u>59</u>

**Net OPEB Liability** – The Electric Light Department’s net OPEB liability was measured as of December 31, 2023 using an actuarial valuation as of January 1, 2022. The components of the net OPEB liability of the Electric Light Department as of December 31, 2023 were as follows:

Total OPEB liability	\$ 5,740,113
Plan fiduciary net position	<u>(3,351,091)</u>
Net OPEB liability	<u>\$ 2,389,022</u>
Plan fiduciary net position as a percentage of the total OPEB liability	58.38%

The total OPEB liability in the most recent actuarial valuation was determined using the following key actuarial assumptions applied to all periods included in the measurement, unless otherwise specified:

Investment rate of return	6.00%, net of OPEB plan investment expense, including inflation
Discount Rate	6.00%, net of OPEB plan investment expense, including inflation
Inflation	2.50%
Health Care Trend Rate	8.00% decreasing by 0.5% per year to 6.0% then graduating down to an ultimate trend rate of 4.1%, using the Getzen Medical Trend Model.
Salary Increases	3.50% per year
Pre-Retirement Mortality	RP-2014 Mortality Table for Blue Collar Employees projected with generational mortality improvement using Scale MP-2021.
Healthy Retiree	RP-2014 Mortality Table for Blue Collar Employees projected with generational mortality improvement using Scale MP-2021.
Disabled Mortality	RP-2014 Mortality Table for Blue Collar Employees set forward one year with full generational mortality improvement using Scale MP-2021.
Actuarial Cost Method	Individual entry age normal

*Long Term Expected Rate of Return* – The long-term expected rate of return on OPEB Plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of OPEB Plan investment expense and inflation) are developed for each major asset class.

These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

The target allocation and best estimates of arithmetic real rates of return were as reflected in the following table:

Asset Class	Target Allocation	Expected Investment Rate of Return
Domestic Equity	40.00%	3.90%
Domestic Bond	25.00%	1.39%
International Equity	20.00%	5.75%
International Bond	5.00%	1.21%
Alternative	10.00%	3.14%
	<b>100.00%</b>	

*Sensitivity Analyses* – The following presents the Electric Light Department's net OPEB liability as well as what the Electric Light Department's net OPEB liability would be if it were calculated using a discount rate that is 1% lower or 1% higher than the current discount rate as well as if the healthcare cost trend rates are 1% lower or higher than the current healthcare cost trend rates:

	Discount Rate			
	Current Rate	1% Decrease	At Current Rate	1% Increase
	6.00%	\$ 3,173,363	\$ 2,389,022	\$ 1,746,266
Health Care Trend Rate				
Net OPEB liability	Current Rate	1% Decrease	At Current Rate	1% Increase
Net OPEB liability	8.00% decreasing to 4.10%	\$ 1,580,490	\$ 2,389,022	\$ 3,413,246

*Changes in the Net OPEB Liability* – The following table summarizes the changes in the Electric Light Department's net OPEB liability for the year ended December 31, 2023:

	Total OPEB Liability (a)	Plan Fiduciary Net Position (b)	Net OPEB Liability (a) - (b)
Balances at December 31, 2022	\$ 5,566,215	\$ 2,929,049	\$ 2,637,166
Changes for the year:			
Service cost	194,725	-	194,725
Interest	334,981	-	334,981
Net investment income	-	372,042	(372,042)
Employer contributions	-	405,808	(405,808)
Benefit payments withdrawn from trust	-	(355,808)	355,808
Benefit payments	(355,808)	-	(355,808)
Net changes	173,898	422,042	(248,144)
Balances at December 31, 2023	<u>\$ 5,740,113</u>	<u>\$ 3,351,091</u>	<u>\$ 2,389,022</u>

*OPEB Expense and Deferred Outflows/Inflows of Resources Related to OPEB* – For the year ended December 31, 2023, the Electric Light Department recognized OPEB expense of \$528,957. Deferred outflows of resources and deferred inflows of resources related to OPEB as of December 31, 2023 were reported as follows:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual earnings	\$ 101,186	\$ 140,691
Changes of assumptions	724,990	-
Differences between expected and actual experience	<u>216,846</u>	<u>-</u>
	<u><u>\$ 1,043,022</u></u>	<u><u>\$ 140,691</u></u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense (benefit) as follows:

<u>December 31</u>	
2024	\$ 223,490
2025	239,594
2026	237,568
2027	41,322
2028	80,581
2029	<u>79,776</u>
	<u><u>\$ 902,331</u></u>

*Investment Rate of Return* – For the year ended December 31, 2023 the annual money-weighted rate of return on investments, net of investment expense, was 12.70%. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

#### **D. Other Employee Benefit Trust Funds**

The Town reports two other employee benefit trust funds in a single column in the Statement of Net Position and Statement of Changes in Net Position in the Fiduciary Funds. The Town's Other Postemployment Benefits Trust Fund and the Electric Light Other Postemployment Benefits Trust Fund do not issue stand-alone financial statements and must be reported separately.

The Statement of Net Position of the Town's other employee benefit trust funds are as follows:

	(December 31, 2023)		
	Town	Electric Light	
	Other	Other	
	Postemployment	Postemployment	
	Benefits	Benefits	
	Trust Fund	Trust Fund	Total
<b>Assets:</b>			
Cash and Cash Equivalents	\$ 146,504	\$ 17,029	\$ 163,533
Investments (at fair value):			
Equity exchange traded funds	5,642,463	-	5,642,463
Equity mutual funds	14,144,339	2,302,868	16,447,207
Fixed income mutual funds	<u>9,367,452</u>	<u>1,031,194</u>	<u>10,398,646</u>
Total Investments	<u>29,154,254</u>	<u>3,334,062</u>	<u>32,488,316</u>
<b>Total Assets</b>	<b><u>29,300,758</u></b>	<b><u>3,351,091</u></b>	<b><u>32,651,849</u></b>
<b>Liabilities:</b>			
Warrants and accounts payable	-	-	-
<b>Total Liabilities</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Position:</b>			
Restricted for other postemployment benefits	<u>29,300,758</u>	<u>3,351,091</u>	<u>32,651,849</u>
<b>Total Net Position</b>	<b><u>\$ 29,300,758</u></b>	<b><u>\$ 3,351,091</u></b>	<b><u>\$ 32,651,849</u></b>

The Statement of Changes in Net Position of the Town's other employee benefit trust funds are as follows:

			(December 31, 2023)
	Town	Electric Light	
	Other	Other	
	Postemployment	Postemployment	
	Benefits	Benefits	
	Trust Fund	Trust Fund	Total
	<b>Additions</b>		
Contributions:			
Employer	\$ 3,352,800	\$ 405,808	\$ 3,758,608
Total Contributions	<u>3,352,800</u>	<u>405,808</u>	<u>3,758,608</u>
Investment income:			
Net appreciation in fair value of investments	2,821,741	372,042	3,193,783
<b>Total Additions (net)</b>	<u>6,174,541</u>	<u>777,850</u>	<u>6,952,391</u>
	<b>Deductions</b>		
Benefit payments to pensioners and beneficiaries	1,432,800	355,808	1,788,608
<b>Total Deductions</b>	<u>1,432,800</u>	<u>355,808</u>	<u>1,788,608</u>
	<b>CHANGE IN NET POSITION</b>	4,741,741	422,042
		5,163,783	
<b>NET POSITION AT BEGINNING OF YEAR</b>	<u>24,559,017</u>	<u>2,929,049</u>	<u>27,488,066</u>
<b>NET POSITION AT END OF YEAR</b>	<u>\$ 29,300,758</u>	<u>\$ 3,351,091</u>	<u>\$ 32,651,849</u>

## E. Risk Financing

The Town is exposed to various risks of loss related to torts: theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Town carries commercial insurance. The amount of claim settlements has not exceeded insurance coverage in any of the previous three years.

## F. Commitments and Contingencies

General – The Town is party to certain legal claims, which are subject to many uncertainties, and the outcome of individual litigation matters is not always predictable with assurance. Although the amount of liability, if any, at June 30, 2024, cannot be determined, management believes that any resulting liability, if any, should not materially affect the basic financial statements of the Town at June 30, 2024.

Grant Compliance – Amounts received from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal and state governments. Any disallowed claims,

including amounts already collected, may constitute a liability of the applicable funds. The Town expects such amounts, if any, to be immaterial.

Arbitrage – The Town is subject to certain Federal arbitration laws in accordance with long-term borrowing agreements. Failure to comply with the rules could result in the payment of penalties. The Town expects the amount if any, in these situations, to be immaterial.

Electric Light Department – The Town of Littleton acting through its Electric Light Department is a Participant in certain Projects of the Massachusetts Municipal Wholesale Electric Company (MMWEC).

MMWEC is a public corporation and a political subdivision of the Commonwealth of Massachusetts created as a means to develop a bulk power supply for its Members and other utilities. MMWEC is authorized to construct, own or purchase ownership interests in and to issue revenue bonds to finance electric facilities (Projects). MMWEC has acquired ownership interests in electric facilities operated by other entities and also owns and operates its own electric facilities. MMWEC operates the Stony Brook Intermediate Project and Stony Brook Peaking Project, both fossil-fueled power plants. MMWEC has the Nuclear Mix One project, Nuclear Project Three, Nuclear Project Four, Nuclear Project Five and Project Six, which comprise an 11.6% ownership interest in the Seabrook Station nuclear generating unit operated by NextEra Energy Seabrook, LLC and a 4.8% ownership interest in the Millstone Unit 3 nuclear unit operated by Dominion Nuclear Connecticut, Inc. The operating license for Seabrook Station extends to March 15, 2050. The operating license for Millstone Unit 3 extends to November 25, 2045.

MMWEC sells all of the capability (Project Capability) of each of its Projects to its Members and other Utilities (Project Participants) under Power Sales Agreements (PSAs). The Department has entered into PSAs with MMWEC. Under the PSAs, the Department is required to make certain payments to MMWEC solely from Department revenues. Among other things, the PSAs require each Project Participant to pay its pro rata share of MMWEC's costs related to the Project. In addition, should a Project Participant fail to make payment when due, other Projects Participants may be required to increase (step-up) their payments and correspondingly their Participants' share of Project Capability. Project Participants have covenanted to fix, revise, and collect rates at least sufficient to meet their obligations under the PSAs. Each Participant is unconditionally obligated to make payments due to MMWEC whether or not the Project(s) is completed or operating and notwithstanding the suspension and interruption of the output of the Project(s).

Pursuant to the PSAs, the MMWEC Project Participants are liable for their proportionate share of the costs associated with decommissioning the plants, which costs are being funded through monthly Project billings. The Seabrook and Millstone Project Participants are also liable for their proportionate share of the uninsured costs of a nuclear incident that might be imposed under the Price-Anderson Act (Act). Originally enacted in 1957, the Act has been renewed several times. In July 2005, as part of the Energy Policy Act of 2005, Congress extended the Act through the end of 2025.

MMWEC is involved in various legal actions. In the opinion of MMWEC management, the outcome of such litigation or claims will not have a material adverse effect on the financial position of the company.

The total capital expenditures and annual capacity, fuel and transmission costs (which include debt service and decommissioning expenses discussed above) associated with the Light

Department's Project Capability of the Projects in which it participates was \$16,090,898 for the year ended December 31, 2023.

## **H. Implementation of GASB pronouncements**

### *Current Year Implementations –*

In June 2022, the GASB issued GASB Statement No. 100, *Accounting Changes and Error Corrections – An Amendment of GASB Statement No 62*. The objective of this Statement is to enhance accounting and financial reporting requirements for accounting changes and error corrections to provide more understandable, reliable, relevant, consistent and comparable information for decision making or assessing accountability. The provisions of this Statement are effective for financial reporting periods beginning after June 15, 2023 (fiscal year 2024). The adoption of this standard did not have a material impact on the Town's financial statements.

### *Future Implementations –*

In June 2022, the GASB issued GASB Statement No. 101, *Compensated Absences*. The objective of this Statement is to update the recognition and measurement guidance for compensated absences by aligning the recognition and measurement guidance under a unified model and by amending certain previously required disclosures. The provisions of this Statement are effective for financial reporting periods beginning after December 15, 2023 (fiscal year 2025). The Town is currently evaluating whether adoption will have a material impact on the financial statements.

In December 2023, the GASB issued GASB Statement No. 102, *Certain Risk Disclosures*. The objective of this Statement is to provide users of government financial statements with essential information about risks related to a government's vulnerabilities due to certain concentrations or constraints. The provisions of this Statement are effective for financial reporting periods beginning after June 15, 2024 (fiscal year 2025). The Town is currently evaluating whether adoption will have a material impact on the financial statements.

In April 2024, the GASB issued GASB Statement No. 103, *Financial Reporting Model Improvements*. The objective of this Statement is to improve key components of the financial reporting model to enhance its effectiveness in providing information that is essential for decision making and assessing a government's accountability. The provisions of this Statement are effective for financial reporting periods beginning after June 15, 2025 (fiscal year 2026). The Town is currently evaluating whether adoption will have a material impact on its financial statements.

## **I. Subsequent Events**

On November 15, 2024 the Town issued \$11,965,000 in general obligations bonds paying interest at 4.0 to 5.0% per annum and maturing at various dates through November 15, 2024.

On November 15, 2024, the Town issued \$13,500,000 in BAN's for senior center design and construction costs. The BAN's pay interest at 4.0% per annum and mature on November 13, 2025.

**TOWN OF LITTLETON, MASSACHUSETTS**

**REQUIRED SUPPLEMENTARY INFORMATION - PENSIONS**  
**YEAR ENDED JUNE 30, 2024**

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**SCHEDEULE OF THE TOWN'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY**

Year Ended December 31,	Proportion of the Net Pension Liability	Proportionate Share of the Net Pension Liability	Covered Payroll	Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
2023	1.53%	\$ 25,893,317	\$ 16,743,124	154.65%	55.21%
2022	1.80%	30,512,028	15,569,164	195.98%	52.61%
2021	1.46%	19,636,977	14,917,191	131.64%	61.14%
2020	1.53%	23,466,261	13,713,395	171.12%	53.42%
2019	1.63%	26,056,612	13,118,371	198.63%	49.45%
2018	1.62%	25,332,249	12,191,742	207.78%	46.40%
2017	1.51%	21,432,789	11,686,136	183.40%	49.27%
2016	1.69%	23,959,114	11,081,928	216.20%	45.49%
2015	1.66%	21,397,309	10,782,598	198.44%	46.13%
2014	1.58%	19,021,595	10,367,883	183.47%	47.65%

**SCHEDEULE OF THE TOWN'S CONTRIBUTIONS TO PENSION PLAN**

Year Ended June 30,	Actuarially Determined Contribution	Contributions in Relation to the Actuarially Determined Contribution	Contribution Deficiency (Excess)	Covered Payroll	Contributions as a Percentage of Covered Payroll
2024	\$ 3,110,711	\$ 5,167,031	\$ (2,056,320)	\$ 16,994,271	30.40%
2023	2,900,040	2,900,040	-	15,802,701	18.35%
2022	2,730,527	4,061,166	(1,330,639)	15,140,949	26.82%
2021	2,355,174	3,281,774	(926,600)	13,919,096	23.58%
2020	2,206,947	3,086,111	(879,164)	13,315,147	23.18%
2019	2,185,944	2,185,944	-	12,374,618	17.66%
2018	2,054,283	3,555,064	(1,500,781)	11,861,428	29.97%
2017	1,875,271	2,575,271	(700,000)	11,248,157	22.90%
2016	1,762,316	1,762,316	-	10,944,337	16.10%
2015	1,711,410	1,711,410	-	10,523,401	16.26%

This schedule is presented to illustrate the requirement to show information for ten years.

See accompanying independent auditor's report.

**TOWN OF LITTLETON, MASSACHUSETTS****REQUIRED SUPPLEMENTARY INFORMATION - PENSIONS**  
**YEAR ENDED JUNE 30, 2024****SCHEDULE OF THE COMMONWEALTH'S COLLECTIVE SHARE  
OF THE NET PENSION LIABILITY  
MASSACHUSETTS TEACHER'S RETIREMENT SYSTEM**

Year Ended June 30,*	Commonwealth's Proportion of the Collective Net Pension Liability	Town's Proportion of the Collective Net Pension Liability	Commonwealth's Proportionate Share of the Net Pension Liability Associated with the Town	Expense and Revenue Recognized for the Commonwealth's Support	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
2024	100%	0%	\$ 44,236,512	\$ 4,130,369	58.48%
2023	100%	0%	40,886,634	3,363,325	57.75%
2022	100%	0%	37,629,467	3,019,610	62.03%
2021	100%	0%	46,908,114	5,793,824	50.67%
2020	100%	0%	40,994,283	4,971,268	53.95%
2019	100%	0%	38,067,628	3,857,603	54.84%
2018	100%	0%	36,405,133	3,799,710	54.25%
2017	100%	0%	35,396,068	3,610,631	52.73%
2016	100%	0%	32,386,865	2,626,863	55.38%
2015	100%	0%	24,570,471	1,707,029	61.64%

\* Amounts determined for the previous year ended June 30.

Contributions to MTRS are the responsibility of the Commonwealth of Massachusetts.

This schedule is presented to illustrate the requirement to show information for ten years.

See accompanying independent auditor's report.

**TOWN OF LITTLETON, MASSACHUSETTS**

**REQUIRED SUPPLEMENTARY INFORMATION - OPEB**

**YEAR ENDED JUNE 30, 2024**

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**TOWN (EXCLUDING ELECTRIC LIGHT)  
SCHEDULE OF CHANGES IN NET OPEB LIABILITY AND RELATED RATIOS**

	Year Ended June 30,							
	2024	2023	2022	2021	2020	2019	2018	2017
Total OPEB liability:								
Service cost	\$ 1,629,547	\$ 1,060,820	\$ 1,062,792	\$ 1,225,955	\$ 1,022,757	\$ 923,015	\$ 887,514	\$ 853,379
Interest	2,211,549	1,925,770	1,828,880	2,285,218	2,157,973	1,949,574	1,818,827	1,690,414
Changes in benefit terms	-	-	-	-	(406,443)	-	-	-
Differences between expected and actual experience	-	1,475,538	-	(9,876,472)	-	(1,661,369)	-	-
Changes in assumptions	(1,247,458)	3,572,480	(104,824)	2,019,866	3,264,788	2,595,779	-	-
Benefit payments	(1,432,800)	(1,310,029)	(1,278,495)	(1,141,254)	(1,179,063)	(1,077,132)	(919,952)	(811,562)
Net change in total OPEB liability	1,160,838	6,724,579	1,508,353	(5,486,687)	4,860,012	2,729,867	1,786,389	1,732,231
Total OPEB liability - beginning of year	<u>35,946,001</u>	<u>29,221,422</u>	<u>27,713,069</u>	<u>33,199,756</u>	<u>28,339,744</u>	<u>25,609,877</u>	<u>23,823,488</u>	<u>22,091,257</u>
Total OPEB liability - end of year (a)	<u><u>\$ 37,106,839</u></u>	<u><u>\$ 35,946,001</u></u>	<u><u>\$ 29,221,422</u></u>	<u><u>\$ 27,713,069</u></u>	<u><u>\$ 33,199,756</u></u>	<u><u>\$ 28,339,744</u></u>	<u><u>\$ 25,609,877</u></u>	<u><u>\$ 23,823,488</u></u>
Plan fiduciary net position:								
Contributions - employer	\$ 3,352,800	\$ 3,936,014	\$ 3,289,960	\$ 3,839,864	\$ 3,441,437	\$ 3,498,393	\$ 2,352,890	\$ 1,959,853
Net investment income	2,821,741	1,808,985	(3,538,375)	4,325,944	274,805	664,043	461,845	541,215
Benefit payments	(1,432,800)	(1,310,029)	(1,278,495)	(1,141,254)	(1,179,063)	(1,077,132)	(919,952)	(811,562)
Net change in Plan fiduciary net position	4,741,741	4,434,970	(1,526,910)	7,024,554	2,537,179	3,085,304	1,894,783	1,689,506
Plan fiduciary net position - beginning of year	<u>24,559,017</u>	<u>20,124,047</u>	<u>21,650,957</u>	<u>14,626,403</u>	<u>12,089,224</u>	<u>9,003,920</u>	<u>7,109,137</u>	<u>5,419,631</u>
Plan fiduciary net position - end of year (b)	<u><u>\$ 29,300,758</u></u>	<u><u>\$ 24,559,017</u></u>	<u><u>\$ 20,124,047</u></u>	<u><u>\$ 21,650,957</u></u>	<u><u>\$ 14,626,403</u></u>	<u><u>\$ 12,089,224</u></u>	<u><u>\$ 9,003,920</u></u>	<u><u>\$ 7,109,137</u></u>
Net OPEB liability - end of year (a) - (b)	<u><u>\$ 7,806,081</u></u>	<u><u>\$ 11,386,984</u></u>	<u><u>\$ 9,097,375</u></u>	<u><u>\$ 6,062,112</u></u>	<u><u>\$ 18,573,353</u></u>	<u><u>\$ 16,250,520</u></u>	<u><u>\$ 16,605,957</u></u>	<u><u>\$ 16,714,351</u></u>
Plan fiduciary net position as a percentage of the total OPEB liability	78.96%	68.32%	68.87%	78.13%	44.06%	42.66%	35.16%	29.84%
Covered-employee payroll	\$ 30,390,274	\$ 25,756,169	Not available	\$ 22,079,971	\$ 23,272,636	\$ 21,401,305	\$ 19,528,449	\$ 20,907,161
Net OPEB liability as a percentage of covered-employee payroll	25.69%	44.21%	Not available	27.46%	79.81%	75.93%	85.03%	79.95%

Note: This schedule is presented to illustrate the requirement to show information for 10 years.

However, until a full 10-year trend is compiled, information is presented for those years in which information is available.

See accompanying independent auditor's report.

**TOWN OF LITTLETON, MASSACHUSETTS**

**REQUIRED SUPPLEMENTARY INFORMATION - OPEB**

**YEAR ENDED JUNE 30, 2024**

**ELECTRIC LIGHT DEPARTMENT**  
**SCHEDULE OF CHANGES IN NET OPEB LIABILITY AND RELATED RATIOS**

	Year Ended December 31,						
	2023	2022	2021	2020	2019	2018	2017
Total OPEB liability:							
Service cost	\$ 194,725	\$ 130,237	\$ 125,833	\$ 85,486	\$ 73,224	\$ 72,190	\$ 69,247
Interest	334,981	311,130	303,736	292,609	296,496	294,181	289,872
Changes in benefit terms	-	-	-	-	(35,012)	-	-
Differences between expected and actual experience	-	134,972	-	(284,358)	-	(237,629)	-
Changes in assumptions	-	508,871	-	589,480	313,653	225,921	-
Benefit payments	(355,808)	(350,741)	(289,713)	(354,999)	(329,482)	(320,182)	(289,069)
Net change in total OPEB liability	173,898	734,469	139,856	328,218	318,879	34,481	70,050
Total OPEB liability - beginning of year	<u>5,566,215</u>	<u>4,831,746</u>	<u>4,691,890</u>	<u>4,363,672</u>	<u>4,044,793</u>	<u>4,010,312</u>	<u>3,940,262</u>
Total OPEB liability - end of year (a)	<u><u>\$ 5,740,113</u></u>	<u><u>\$ 5,566,215</u></u>	<u><u>\$ 4,831,746</u></u>	<u><u>\$ 4,691,890</u></u>	<u><u>\$ 4,363,672</u></u>	<u><u>\$ 4,044,793</u></u>	<u><u>\$ 4,010,312</u></u>
Plan fiduciary net position:							
Contributions - employer	\$ 405,808	\$ 400,741	\$ 339,713	\$ 404,999	\$ 379,482	\$ 370,182	\$ 539,069
Net investment income	372,042	(544,264)	319,991	369,616	402,179	(121,795)	235,555
Benefit payments	(355,808)	(350,741)	(289,713)	(354,999)	(329,482)	(320,182)	(289,069)
Net change in Plan fiduciary net position	422,042	(494,264)	369,991	419,616	452,179	(71,795)	485,555
Plan fiduciary net position - beginning of year	<u>2,929,049</u>	<u>3,423,313</u>	<u>3,053,322</u>	<u>2,633,706</u>	<u>2,181,527</u>	<u>2,253,322</u>	<u>1,767,767</u>
Plan fiduciary net position - end of year (b)	<u><u>\$ 3,351,091</u></u>	<u><u>\$ 2,929,049</u></u>	<u><u>\$ 3,423,313</u></u>	<u><u>\$ 3,053,322</u></u>	<u><u>\$ 2,633,706</u></u>	<u><u>\$ 2,181,527</u></u>	<u><u>\$ 2,253,322</u></u>
Net OPEB liability - end of year (a) - (b)	<u><u>\$ 2,389,022</u></u>	<u><u>\$ 2,637,166</u></u>	<u><u>\$ 1,408,433</u></u>	<u><u>\$ 1,638,568</u></u>	<u><u>\$ 1,729,966</u></u>	<u><u>\$ 1,863,266</u></u>	<u><u>\$ 1,756,990</u></u>
Plan fiduciary net position as a percentage of the total OPEB liability	58.38%	52.62%	70.85%	65.08%	60.36%	53.93%	56.19%
Covered-employee payroll	\$ 3,696,799	\$ 2,919,710	\$ 2,928,053	\$ 2,724,512	\$ 2,668,751	\$ 2,298,919	\$ 2,238,651
Net OPEB liability as a percentage of covered-employee payroll	64.62%	90.32%	48.10%	60.14%	64.82%	81.05%	78.48%

Note: This schedule is presented to illustrate the requirement to show information for 10 years.

However, until a full 10-year trend is compiled, information is presented for those years in which information is available.

See accompanying independent auditor's report.

**TOWN OF LITTLETON, MASSACHUSETTS**

**REQUIRED SUPPLEMENTARY INFORMATION - OPEB**  
**YEAR ENDED JUNE 30, 2024**

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**SCHEDULE OF CONTRIBUTIONS TO OPEB PLAN**  
**TOWN (EXCLUDING ELECTRIC LIGHT)**

Year Ended	Actuarially Determined Contribution	Contributions in Relation to the Actuarially Determined Contribution	Contribution Deficiency (Excess)	Covered-Employee Payroll	Contributions as a Percentage of Covered-Employee Payroll
June 30, 2024	\$ 2,652,949	\$ 3,352,800	\$ (699,851)	\$ 30,390,274	11.03%
June 30, 2023	1,888,481	3,936,014	(2,047,533)	25,756,169	15.28%
June 30, 2022	1,642,881	3,289,960	(1,647,079)	Not Available	Not Available
June 30, 2021	2,843,309	3,839,864	(996,555)	22,079,971	17.39%
June 30, 2020	2,519,732	3,441,437	(921,705)	23,272,636	14.79%
June 30, 2019	2,657,431	3,498,393	(840,962)	21,401,305	16.35%
June 30, 2018	2,383,507	2,352,890	30,617	19,528,449	12.05%
June 30, 2017	2,602,241	1,959,853	642,388	20,907,161	9.37%

**SCHEDULE OF INVESTMENT RETURNS**  
**TOWN (EXCLUDING ELECTRIC LIGHT)**

Year Ended	Annual Money-Weighted Rate of Return, Net of Investment Expense
June 30, 2024	11.41%
June 30, 2023	8.51%
June 30, 2022	-15.59%
June 30, 2021	26.99%
June 30, 2020	2.11%
June 30, 2019	6.73%
June 30, 2018	5.90%
June 30, 2017	8.66%

This schedule is presented to illustrate the requirement to show information for ten years. However, until a full ten-year trend is compiled, information is presented for those years in which information is available.

See accompanying independent auditor's report.

**TOWN OF LITTLETON, MASSACHUSETTS**

**REQUIRED SUPPLEMENTARY INFORMATION - OPEB**  
**YEAR ENDED JUNE 30, 2024**

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**SCHEDULE OF CONTRIBUTIONS TO OPEB PLAN**  
**ELECTRIC LIGHT DEPARTMENT**

Year Ended	Contributions in Relation to the			Contributions		Contributions as a Percentage of Covered-Employee Payroll
	Actuarially Determined Contribution	Actuarially Determined Contribution	Contribution Deficiency (Excess)	Covered- Employee Payroll		
December 31, 2023	\$ 442,706	\$ 405,808	\$ 36,898	\$ 3,696,799		10.98%
December 31, 2022	266,578	400,741	(134,163)	2,919,710		13.73%
December 31, 2021	279,193	339,713	(60,520)	2,928,053		11.60%
December 31, 2020	245,767	404,999	(159,232)	2,724,512		14.87%
December 31, 2019	251,092	379,482	(128,390)	2,668,751		14.22%
December 31, 2018	237,533	370,182	(132,649)	2,298,919		16.10%
December 31, 2017	279,074	539,069	(259,995)	2,238,651		24.08%

**SCHEDULE OF INVESTMENT RETURNS**  
**ELECTRIC LIGHT DEPARTMENT**

Year Ended	Annual Money-Weighted Rate of Return, Net of Investment Expense
	Expense
December 31, 2023	12.70%
December 31, 2022	-15.88%
December 31, 2021	10.48%
December 31, 2020	13.99%
December 31, 2019	18.40%
December 31, 2018	-5.38%
December 31, 2017	12.89%

This schedule is presented to illustrate the requirement to show information for ten years. However, until a full ten-year trend is compiled, information is presented for those years in which information is available.

See accompanying independent auditor's report.

**TOWN OF LITTLETON, MASSACHUSETTS**

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
BUDGET AND ACTUAL - GENERAL FUND  
YEAR ENDED JUNE 30, 2024**

	Budgeted Amounts		Actual Budgetary Amounts	Encumbrances	Actual Budgetary Adjusted	Variance Positive (Negative)
	Original Budget	Final Budget				
<b>Revenues</b>						
Property taxes	\$ 48,517,263	\$ 49,005,550	\$ 49,569,480	\$ -	\$ 49,569,480	\$ 563,930
Payments in lieu of taxes	90,000	90,000	96,707	-	96,707	6,707
Intergovernmental	6,019,080	6,019,080	5,941,000	-	5,941,000	(78,080)
Motor vehicle and other excise	1,846,159	1,846,159	3,147,966	-	3,147,966	1,301,807
Departmental and other revenue	488,237	488,237	773,600	-	773,600	285,363
Licenses and permits	150,000	150,000	659,344	-	659,344	509,344
Penalties and interest on taxes	105,000	105,000	178,446	-	178,446	73,446
Fines and forfeitures	30,000	30,000	51,988	-	51,988	21,988
Investment income	134,725	134,725	1,530,340	-	1,530,340	1,395,615
Total Revenues	<u>57,380,464</u>	<u>57,868,751</u>	<u>61,948,871</u>	<u>-</u>	<u>61,948,871</u>	<u>4,080,120</u>
<b>Expenditures</b>						
General government	6,092,698	6,113,733	4,717,468	445,524	5,162,992	950,741
Public safety	6,484,143	6,484,143	6,226,308	146,120	6,372,428	111,715
Education	26,817,946	27,204,242	25,169,229	1,980,254	27,149,483	54,759
Public works	4,902,511	4,984,911	4,109,616	401,374	4,510,990	473,921
Health and human services	798,281	834,302	650,391	14,211	664,602	169,700
Culture and recreation	1,216,192	1,186,171	1,088,837	14,392	1,103,229	82,942
Pension and fringe benefits	9,400,527	9,399,083	8,661,009	32,784	8,693,793	705,290
State and county tax assessments	1,368,095	1,368,095	1,184,102	-	1,184,102	183,993
Debt service	3,394,532	3,394,532	2,888,136	-	2,888,136	506,396
Total Expenditures	<u>60,474,925</u>	<u>60,969,212</u>	<u>54,695,096</u>	<u>\$ 3,034,659</u>	<u>57,729,755</u>	<u>3,239,457</u>
<b>Other Financing Sources (Uses)</b>						
Transfers in	1,670,396	1,676,396	1,776,475		1,776,475	100,079
Transfers out	(3,500,245)	(7,900,245)	(7,900,245)		(7,900,245)	-
Total Other Financing Sources (Uses)	<u>(1,829,849)</u>	<u>(6,223,849)</u>	<u>(6,123,770)</u>		<u>(6,123,770)</u>	<u>100,079</u>
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES/USE OF PRIOR YEAR BUDGETARY FUND BALANCE						
	<u>(4,924,310)</u>	<u>(9,324,310)</u>	<u>\$ 1,130,005</u>		<u>\$ (1,904,654)</u>	<u>\$ 7,419,656</u>
<b>Other Budgetary Items</b>						
Prior year encumbrances	2,510,842	2,510,842				
Prior year appropriation deficit	(165,530)	(165,530)				
Free cash	3,253,041	3,253,041				
Overlay surplus	-	4,400,000				
Debt premium reserve	13,456	13,456				
Total Other Budgetary Items	<u>5,611,809</u>	<u>10,011,809</u>				
<b>Net Budget</b>	<b>\$ 687,499</b>	<b>\$ 687,499</b>				

See notes to the required supplementary information of this schedule.

See accompanying independent auditors' report.

## **TOWN OF LITTLETON, MASSACHUSETTS**

### **NOTES TO REQUIRED SUPPLEMENTARY INFORMATION YEAR ENDED JUNE 30, 2024**

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#### **I. Pension Plan**

*Pension Contributions* – The Town contributes to the Middlesex Retirement System (the System), a cost-sharing multiple-employer contributory defined benefit pension plan established under Chapter 32 of Massachusetts General Law Chapter 32. Under provisions of this law, participating employers are assessed their share of the total retirement cost based on the entry age, normal actuarial cost method. The pension appropriations are established by the Public Employee Retirement Administration Commission (PERAC) based on a funding schedule approved by the System.

*Changes in Assumptions* – None.

#### **II. Other Postemployment Benefit Plan**

The Town administers a single employer defined benefit healthcare plan that provides health, dental and life insurance benefits (other postemployment benefits) to retirees and their dependents/beneficiaries in accordance with Section 20 of Massachusetts General Law Chapter 32B. The Town is not required to fully fund the actuarially determined contribution.

Methods and assumptions used to determine contribution rates are as follows:

Investment rate of return	6.25%, compounded annually, net of investment expense
Municipal bond rate	3.93% as of June 30, 2024
Discount Rate	6.25%, net of OPEB plan investment expense including inflation.
Inflation	2.50%
Health Care Trend Rate	8.00% decreasing annually to 4.10%
Salary Increases	3.50% per year
Pre-Retirement Mortality	RP-2014 Mortality Table for Blue Collar Employees projected with generational mortality improvement using Scale MP-2021.
Post-Retirement Mortality	RP-2014 Mortality Table for Blue Collar Healthy Annuitants projected with generational mortality improvement using Scale MP-2021.
Disabled Mortality	RP-2014 Mortality Table for Blue Collar Employees set forward one year with full generational mortality improvement using Scale MP-2021.
Actuarial Cost Method	Individual entry age normal

*Changes in Assumptions* – The discount rate increased from 6.00% to 6.25%.

### **III. Budgetary Basis of Accounting**

Budgetary Information – An annual budget is legally adopted for the General Fund and the Enterprise Fund. The budget is recommended by the Finance Committee and approved by Town Meeting at the Town’s annual meeting in May. Changes subsequent to the approved Town Meeting budget require majority Town Meeting approval at a Special Town Meeting. Expenditures may not legally exceed appropriations at the department level. Department heads may transfer, without Town Meeting approval, appropriation balances from one account to another within their department or budget, and within the categories of salaries and expenses. At the close of each fiscal year, unencumbered appropriation balances lapse and revert to unassigned fund balance.

The Town adopts an annual budget for the general fund in conformity with the guidelines described above. During fiscal year 2024, Town Meeting approved various supplemental budgetary appropriations which resulted in a net increase of approximately \$4.9 million from the original voted budget primarily used for education (\$0.4 million), public works (\$0.1 million), community preservation (\$0.4 million) and stabilization transfers (\$4.0 million). The Town Accountant has the responsibility to ensure that budgetary control is maintained in the manner in which the appropriations were voted by Town Meeting. Budgetary control is exercised through the Town’s accounting system.

Budgetary-to-GAAP Reconciliation – The Town’s general fund is prepared on a basis of accounting other than GAAP. A reconciliation of the budgetary-basis to GAAP-basis results for the General Fund for the fiscal year ended June 30, 2024, is as follows:

	Basis of Accounting Differences	Fund Perspective Differences	Total
Revenue on a budgetary basis			\$ 61,948,871
Revenue recognition	\$ (541,088)	\$ -	(541,088)
Stabilization revenues	-	443,020	443,020
On-behalf pension payments	4,130,369	-	4,130,369
Revenue on a GAAP basis	<u>\$ 3,589,281</u>	<u>\$ 443,020</u>	<u>\$ 65,981,172</u>
Expenditures on a budgetary basis			\$ 54,695,096
OPEB contributions	\$ -	\$ 1,870,000	1,870,000
On-behalf pension payments	4,130,369	-	4,130,369
Sewer budgetary funding	(507,901)	-	(507,901)
Expenditures on a GAAP basis	<u>\$ 3,622,468</u>	<u>\$ 1,870,000</u>	<u>\$ 60,187,564</u>
Transfers on a budgetary basis (net)			\$ (6,123,770)
OPEB contributions	\$ -	\$ 1,870,000	1,870,000
Stabilization transfers	-	4,386,887	4,386,887
Sewer budgetary funding	(507,901)	-	(507,901)
Transfers on a GAAP basis (net)	<u>\$ (507,901)</u>	<u>\$ 6,256,887</u>	<u>\$ (374,784)</u>

Excess of Expenditures Over Appropriations – During fiscal year 2024, expenditures exceeded appropriations for snow and ice removal by \$76,459. The overage will be funded from available funds in the subsequent fiscal year.