



Town of Littleton, Massachusetts
ANNUAL TOWN MEETING
HANDOUT

Amended Warrant Articles and Motions
And Supplemental Information

**June 12, 2021 ANNUAL
TOWN MEETING**

**Saturday, June 12, 2021 at 9:00 AM
Alumni Field**

55 Russell Street, Littleton, MA 01460

***Rain Date/Time: Sunday, June 13, 2021 at 9:00 AM at Alumni Field.**

TOWN OF LITTLETON, MASSACHUSETTS

Town Moderator: Town Meeting Procedures

In our continuing effort to streamline and improve the efficiency of Town Meeting, and after having discussed ways to improve the process with the Select Board, the Town Clerk and Town Counsel; as Town Moderator I am proposing to continue the following procedures introduced at the October 30, 2017 Special Town Meeting:

- Presentations - The individual, board or committee responsible for placing an article on the warrant will be permitted ten (10) minutes to make a presentation once the main motion is properly before Town Meeting. A single presenter is greatly preferred and in the event of multiple presenters no additional time shall be granted. Presentations in opposition will likewise be limited to 10 minutes and must be approved in advance of Town Meeting by the Moderator. The Moderator reserves the right to grant no more than two minutes of additional time to presentations that he believes Town Meeting would benefit from hearing in their entirety.
- Limits on length/number of speeches - Speakers shall be limited to no more than three (3) minutes and no one shall speak more than once per article except for the following situations: responses to questions posed by and through the Moderator, brief clarification of a previous statement with the permission of the Moderator, or by majority vote of Town Meeting.
- Time limit for consideration of new business – The Town Meeting shall not begin consideration of any new warrant article after Town Meeting has been in session for three hours, unless the Moderator determines that there is a reasonable likelihood of concluding the Town Meeting within the hour and a majority of the Town Meeting votes to continue the meeting.

“A Call of the Articles”

Additionally, we will continue with “A Call of the Articles” which was successfully introduced at last year’s Annual Town Meeting, to speed up the passage of warrant articles which should generate no controversy and can be properly voted without debate allowing additional time to debate more significant articles.

Specifically, as one of the first orders of business at Town Meeting, the Moderator will call out the numbers/ titles of the articles, one by one. Any voter who has doubts about passing any motion, or wishes an explanation of any article, should say the word “hold” in a loud voice when the article number is called by the Moderator. The Moderator will inquire as to whether the request is for a question or for debate. If the purpose of the request is merely a question then an attempt will be made to obtain a satisfactory answer. If the purpose is to hold the article for debate, the article will be removed from the list of articles included in the “Call” and restored to its original place in the warrant to be brought up, debated and voted in the usual manner. It is hoped that voters will remove articles from the “Call” only in cases of legitimate concern.

After calling each article on the Warrant, the Moderator will ask that all remaining articles in the “Call” be passed as a unit by unanimous vote. There will be a motion to take all the articles identified in the “Call” and act upon them by means of a single, brief affirmative main motion which will be inclusive of the separate and specific motions as printed in this Report.

The use of “A Call of the Articles” is intended to speed up passage of warrant articles which each Town Meeting voter believes should generate no controversy and can be properly voted without debate and give Town Meeting additional time to thoughtfully consider the rest of the warrant articles.

More information about Town Meeting is available online at <https://www.littletonma.org/town-meetings>

Thank you for your cooperation in implementing these procedures and allowing me the privilege of serving as your Moderator.

Timothy D. Goddard, Town Moderator

List of Amended Town Meeting Articles

1. Town Officers

Financial Articles (FY22)

4. FY 2022 Operating Budget
8. FY 2022 Park, Recreation & Community Education Enterprise Fund Operating Budget
14. FY 2022 Compensation Grid
16. Fund Collective Bargaining
25. FY 2022 LCTV Receipts Reserved for Appropriation from the Public Education and Government Access Fund
30. Zoning: Littleton Station 40R
31. Zoning: Senior Residential Development/Apartments Amendments

TOWN OF LITTLETON, MASSACHUSETTS

Amended FY 2022 Budget Summary



*Town of Littleton
Budget Summary*

FY22 Budget Summary

<i><u>Revenue</u></i>	<i><u>FY22 Budget</u></i>	<i><u>FY21 Budget</u></i>	<i><u>Variance</u></i>	<i><u>% Variance</u></i>
Levy Limit	44,796,835	43,336,066	1,460,769	3.37%
Other Funds				
Undesignated Fund Balance	2,603,000	3,987,151	(1,384,151)	-34.72%
Cherry Sheets - Town State Aid	897,083	665,072	232,011	34.89%
Cherry Sheets - School State Aid	4,591,550	4,499,369	92,181	2.05%
School Dept Reserves	-	-	-	-
Stabilization/Overlay Surplus & Other	-	479,132	(479,132)	-100.00%
Other Available Funds	857,442	1,229,851	(372,409)	-30.28%
Local Receipts	3,126,500	3,406,080	(279,580)	-8.21%
Total Other Funds	<u>12,075,575</u>	<u>14,266,655</u>	<u>(2,191,080)</u>	<u>-15.36%</u>
Total Revenue/Available Funds	56,872,410	57,602,721	(730,311)	-1.27%
 <i>Expenses</i>				
Town Operating Budgets	13,114,933	12,635,380	479,553	3.80%
School Appropriation	22,590,000	21,969,762	620,238	2.82%
School Revolving Spending	-	-	-	-
Technical School Assessments	675,000	636,116	38,884	6.11%
Other Charges, Facilities & Infrastructure	1,479,051	1,409,031	70,020	4.97%
Debt Service	3,597,572	3,577,143	20,429	0.57%
Employee/Retiree Benefits	10,049,008	9,891,155	157,853	1.60%
Total Operating Budget	51,505,564	50,118,587	1,386,977	2.77%
 Capital Exclusions	-	-	-	-
Total Municipal Budget	51,505,564	50,118,587	1,386,977	2.77%
Capital Planning and Warrant Articles	1,890,000	3,391,341	(1,501,341)	-44.27%
Total Appropriations	53,395,564	53,509,928	(114,364)	-0.21%
 Other Amounts to be Raised	466,000	470,000	(4,000)	-0.85%
Payments of Previous FY Bills	8,000	8,000	-	-
Fiscal Policy Adjustments	397,109	260,999	136,110	52.15%
Additions to General & Other Stabilizations	300,000	1,050,000	(750,000)	-71.43%
Cherry Sheet Charges & Offsets - Town	159,167	155,021	4,146	2.67%
Cherry Sheet Charges & Offsets - School	1,446,570	1,507,272	(60,702)	-4.03%
Allowance for Abatements	700,000	621,458	78,542	12.64%
Total Other Amounts	3,476,846	4,072,750	(595,904)	-14.63%
 Total Expenditures	56,872,410	57,582,678	(710,268)	-1.23%
 Net Budget Variance	-	20,043		

6/3/2021



Amended Annual Town Meeting Articles

ARTICLE 1 Select Board Town Officers

To choose all Town Officers and Committees necessary to be chosen at the Annual Town Meeting.

Motion: Moved and seconded by the Select Board that the following Officers be chosen for the year 2021: Fence Viewers: Timothy Harrison Whitcomb, Joseph Knox; Field Driver: Raymond C. O'Neil; Measurers and Weighers of Grain, Hay, Coal and Livestock: Ronald Polack and Peter Wormell.

ARTICLE 4 Finance Committee/Select Board FY 2022 Operating Budget

To see if the Town will vote to raise and appropriate \$49,998,122, transfer from Undesignated Fund Balance \$650,000 for a total of \$50,648,122 and transfer from the funds specified herein to defray the expenses of the various departments of the Town as specified herein and to fix the salary and compensation of all elected officials for the Fiscal Year beginning July 1, 2021, or to take any other action in relation thereto.

[Article 4 is the FY 2022 recommended budget of \$51,505,564, with transfers to the General Fund from the funds specified herein the sum of \$857,442 and a net operating budget of \$50,648,122, to come from raise and appropriate \$49,998,122 and \$650,000 from the Undesignated Fund Balance.]

<i>Functional Area Department</i>	<i>Voting Line</i>	<i>FY2020 Actual</i>	<i>FY2021 Budget</i>	<i>FY2022 Recommended</i>
<u>GENERAL GOVERNMENT</u>				
TOWN REPORT / TOWN MEETING				
Expenses		<u>14,000</u>	<u>16,000</u>	<u>22,500</u>
Total TOWN REPORT / TOWN MEETING		14,000	16,000	22,500

TOWN OF LITTLETON, MASSACHUSETTS

MODERATOR

Expenses	<u>100</u>	<u>100</u>	<u>100</u>
	<i>Total MODERATOR</i>	100	100

SELECTMEN

Salaries & Wages	329,598	14,000	14,000
Expenses	23,870	28,300	28,300
MAGIC/MAPC Assessments & Grant Match	0	0	0
	<i>Total SELECTMEN</i>	353,468	42,300

TOWN ADMINISTRATOR

Salaries & Wages	0	327,771	379,790
Expenses	<u>32,000</u>	<u>11,600</u>	<u>12,500</u>
	<i>Total TOWN ADMINISTRATOR</i>	32,000	339,371

FINANCE COMMITTEE

Salaries & Wages	800	800	800
Expenses	<u>500</u>	<u>500</u>	<u>500</u>
	<i>Total FINANCE COMMITTEE</i>	1,300	1,300

RESERVE FUND

Expenses	<u>150,000</u>	<u>311,893</u>	<u>295,000</u>
	<i>Total RESERVE FUND</i>	150,000	311,893

TOWN ACCOUNTANT

Salaries & Wages	182,142	187,421	215,504
Expenses	<u>53,084</u>	<u>22,680</u>	<u>20,280</u>
	<i>Total TOWN ACCOUNTANT</i>	235,226	210,101

Functional Area Department	Voting Line	FY2020 Actual	FY2021 Budget	FY2022 Recommended
AUDIT				
Expenses	<u>40,000</u>	<u>45,000</u>	<u>45,000</u>	
	<i>Total AUDIT</i>	40,000	45,000	45,000
ASSESSOR				
Salaries & Wages	195,155	203,454	204,394	
Expenses	<u>42,502</u>	<u>31,490</u>	<u>41,190</u>	
	<i>Total ASSESSOR</i>	237,657	234,944	245,584
TREASURER				
Salaries & Wages	298,656	333,928	236,158	

TOWN OF LITTLETON, MASSACHUSETTS

Expenses	<u>6,850</u>	<u>8,305</u>	<u>23,025</u>
	<i>Total TREASURER</i>	305,506	342,233
TAX COLLECTOR			
Salaries & Wages	101,832	105,534	84,419
Expenses	<u>16,200</u>	<u>19,200</u>	<u>24,950</u>
	<i>Total TAX COLLECTOR</i>	118,032	124,734
TOWN COUNSEL			
Expenses	<u>250,000</u>	<u>250,000</u>	<u>260,000</u>
	<i>Total TOWN COUNSEL</i>	250,000	250,000
HUMAN RESOURCES			
Salaries & Wages	0	77,611	143,975
Expenses	<u>0</u>	<u>43,345</u>	<u>138,345</u>
	<i>Total HUMAN RESOURCES</i>	0	120,956
INFORMATION SYSTEMS			
Salaries & Wages	170,700	175,788	179,204
Expenses	<u>454,555</u>	<u>461,576</u>	<u>470,200</u>
	<i>Total INFORMATION SYSTEMS</i>	625,255	637,364
TAX TITLE			
Expenses	<u>10,000</u>	<u>16,000</u>	<u>16,000</u>
	<i>Total TAX TITLE</i>	10,000	16,000
<i>Total EXPENSES</i>	1,000,000	1,000,000	1,000,000

Functional Area	Voting	FY2020	FY2021	FY2022
Department	Line	Actual	Budget	Recommended
TOWN CLERK				
Elected Salaries		84,323	87,822	90,935
Salaries & Wages		46,485	47,960	51,797
Expenses		<u>3,800</u>	<u>5,500</u>	<u>5,500</u>
	<i>Total TOWN CLERK</i>	134,608	141,282	148,232
ELECTIONS & REGISTRATIONS				
Salaries & Wages		3,000	3,000	3,000
Expenses		<u>9,200</u>	<u>19,200</u>	<u>19,200</u>
	<i>Total ELECTIONS & REGISTRATIONS</i>	12,200	22,200	22,200
CONSERVATION COMMISSION				
Salaries & Wages		44,605	47,159	48,331
Expenses		<u>1,450</u>	<u>2,150</u>	<u>1,600</u>

TOWN OF LITTLETON, MASSACHUSETTS

Total CONSERVATION COMMISSION	46,055	49,309	49,931
PLANNING BOARD			
Salaries & Wages	111,220	113,838	115,490
Expenses	<u>1,175</u>	<u>4,845</u>	<u>4,600</u>
Total PLANNING BOARD	112,395	118,683	120,090
APPEALS BOARD			
Salaries & Wages	4,920	5,120	5,300
Expenses	<u>1,000</u>	<u>1,000</u>	<u>400</u>
Total APPEALS BOARD	5,920	6,120	5,700

VOTED TOTAL GENERAL GOVERNMENT			
Salaries & Wages	1	1,573,436	1,731,206
Expenses	2	<u>1,110,286</u>	<u>1,298,684</u>
VOTED TOTAL GENERAL GOVERNMENT		2,683,722	3,029,890
			3,202,287

Functional Area Department	Voting Line	FY2020 <i>Actual</i>	FY2021 <i>Budget</i>	FY2022 <i>Recommended</i>
PUBLIC SAFETY				
POLICE				
Salaries & Wages		1,762,680	2,053,414	2,123,380
Expenses		<u>124,871</u>	<u>181,000</u>	<u>185,700</u>
Total POLICE		1,887,551	2,234,414	2,309,080
FIRE / EMS DEPARTMENT				
Salaries & Wages		1,675,215	1,819,469	1,859,804
Expenses		<u>202,705</u>	<u>288,240</u>	<u>240,990</u>
Total FIRE / EMS DEPARTMENT		1,877,920	2,107,710	2,100,794
DISPATCH				
Salaries & Wages		478,205	553,824	579,045
Expenses		<u>5,950</u>	<u>5,950</u>	<u>1,500</u>
Total DISPATCH		484,155	559,774	580,545
BUILDING DEPARTMENT				
Salaries & Wages		300,070	298,330	359,121
Expenses		<u>6,060</u>	<u>5,930</u>	<u>11,980</u>
Total BUILDING DEPARTMENT		306,130	304,260	371,101

TOWN OF LITTLETON, MASSACHUSETTS

EMERGENCY MANAGEMENT

Expenses	1,000	6,458	6,671
Total EMERGENCY MANAGEMENT	1,000	6,458	6,671

CROSSING GUARDS

Salaries & Wages	5,000	25,000	5,000
Total CROSSING GUARDS	5,000	25,000	5,000

CANINE CONTROL

Expenses	34,000	34,000	34,000
Total CANINE CONTROL	34,000	34,000	34,000

VOTED TOTAL PUBLIC SAFETY

Salaries & Wages	3	4,221,170	4,750,037	4,926,350
Expenses	4	374,586	521,578	480,841
VOTED TOTAL PUBLIC SAFETY	4,595,756	5,271,615	5,407,191	

<i>Functional Area</i> <i>Department</i>	Voting Line	<i>FY2020</i> <i>Actual</i>	<i>FY2021</i> <i>Budget</i>	<i>FY2022</i> <i>Recommended</i>
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PUBLIC WORKS

DPW

Salaries & Wages	905,690	791,094	810,148
Expenses	424,575	111,304	100,285
Total DPW	1,330,265	902,398	910,433

ROADWAY REPAIRS

Expenses	730,000	826,800	826,800
Total ROADWAY REPAIRS	730,000	826,800	826,800

PARKS

Salaries & Wages	179,415	186,116	192,014
Expenses	37,000	79,550	80,600
Total PARKS	216,415	265,666	272,614

SNOW & ICE

Salaries & Wages	68,000	68,000	68,000
Expenses	132,000	132,000	132,000
Total SNOW & ICE	200,000	200,000	200,000

TOWN OF LITTLETON, MASSACHUSETTS

TRANSFER STATION

Salaries & Wages	0	133,882	138,969
Expenses	0	<u>346,113</u>	<u>443,600</u>
Total TRANSFER STATION	0	479,995	582,569

STREET LIGHTING

Expenses	<u>25,000</u>	<u>18,200</u>	<u>18,200</u>
Total STREET LIGHTING	25,000	18,200	18,200

DPW - Wastewater/Stormwater Management

Expenses	<u>110,000</u>	<u>141,550</u>	<u>246,550</u>
Total Wastewater/Stormwater Mgmt	110,000	141,550	246,550

CLEAN LAKES

Expenses	<u>46,000</u>	<u>66,000</u>	<u>0</u>
Total CLEAN LAKES	46,000	66,000	0

B&M CROSSING

Expenses	<u>2,809</u>	<u>2,825</u>	<u>2,900</u>
Total B&M CROSSING	2,809	2,825	2,900

Functional Area	Voting	FY2020	FY2021	FY2022
Department	Line	Actual	Budget	Recommended
CEMETERY DEPARTMENT				
Salaries & Wages		117,800	125,210	132,278
Expenses		<u>17,800</u>	<u>19,200</u>	<u>15,750</u>
Total CEMETERY DEPARTMENT		135,600	144,410	148,028

VOTED TOTAL PUBLIC WORKS			
Salaries & Wages	5	1,270,905	1,304,302
Expenses	6	<u>1,525,184</u>	<u>1,743,542</u>
VOTED TOTAL PUBLIC WORKS		2,796,089	3,047,844
			3,208,094

HEALTH & HUMAN SERVICES

HEALTH DEPARTMENT

Salaries & Wages	22,120	25,239	26,048
Expenses	<u>2,587</u>	<u>1,330</u>	<u>1,330</u>
Total HEALTH DEPARTMENT	24,707	26,569	27,378

TOWN OF LITTLETON, MASSACHUSETTS

NASHOBA ASSOCIATED BOARD OF HEALTH

Expenses	<u>26,250</u>	<u>27,562</u>	<u>26,250</u>
Total NASHOBA ASSOCIATED BOARD OF HEALTH	26,250	27,562	26,250

ANIMAL INSPECTOR

Salaries & Wages	<u>2,450</u>	<u>0</u>	<u>0</u>
Total ANIMAL INSPECTOR	2,450	0	0

NURSING SERVICES

Expenses	<u>9,975</u>	<u>11,497</u>	<u>9,975</u>
Total NURSING SERVICES	9,975	11,497	9,975

MENTAL HEALTH SERVICES

Expenses	<u>16,500</u>	<u>16,500</u>	<u>20,000</u>
Total MENTAL HEALTH SERVICES	16,500	16,500	20,000

ELDER AND HUMAN SERVICES

Salaries & Wages	205,305	236,733	242,798
Expenses	<u>25,810</u>	<u>23,555</u>	<u>24,005</u>
Total ELDER AND HUMAN SERVICES	231,115	260,288	266,803

Functional Area	Department	Voting Line	FY2020 Actual	FY2021 Budget	FY2022 Recommended
VETERANS AGENT					
Salaries & Wages			7,850	8,007	8,087
Expenses			<u>11,560</u>	<u>11,910</u>	<u>11,910</u>
Total VETERANS AGENT			19,410	19,917	19,997
VETERAN BENEFITS					
Expenses			<u>185,000</u>	<u>190,000</u>	<u>175,000</u>
Total VETERAN BENEFITS			185,000	190,000	175,000
DISABILITY COMMISSION					
Expenses			<u>0</u>	<u>1,200</u>	<u>1,200</u>
Total DISABILITY COMMISSION			0	1,200	1,200
VOTED TOTAL HEALTH & HUMAN SERVICES					
Salaries & Wages		<u>7</u>	237,725	269,979	276,933
Expenses		<u>8</u>	<u>277,682</u>	<u>283,554</u>	<u>269,670</u>
VOTED TOTAL HEALTH & HUMAN SERVICES			515,407	553,533	546,603

TOWN OF LITTLETON, MASSACHUSETTS

CULTURE AND RECREATION

REUBEN HOAR LIBRARY

Salaries & Wages	520,800	531,443	550,828
Expenses	<u>164,725</u>	<u>185,225</u>	<u>185,600</u>
Total REUBEN HOAR LIBRARY	685,525	716,668	731,103

PATRIOTS DAY

Expenses	<u>50</u>	<u>0</u>	<u>0</u>
Total PATRIOTS DAY	50	0	0

MEMORIAL DAY

Expenses	<u>750</u>	<u>750</u>	<u>750</u>
Total MEMORIAL DAY	750	750	750

HISTORICAL COMMISSION

Expenses	<u>700</u>	<u>4,480</u>	<u>4,480</u>
Total HISTORICAL COMMISSION	700	4,480	4,480

<i>Functional Area</i>	<i>Voting</i>	<i>FY2020</i>	<i>FY2021</i>	<i>FY2022</i>
<i>Department</i>	<i>Line</i>	<i>Actual</i>	<i>Budget</i>	<i>Recommended</i>
CULTURAL COUNCIL				
Expenses	<u>0</u>	<u>5,600</u>	<u>5,600</u>	<u>5,600</u>
Total CULTURAL COUNCIL	0	5,600	5,600	5,600
SHADE TREE COMMITTEE				
Expenses	<u>0</u>	<u>5,000</u>	<u>3,500</u>	<u>3,500</u>
Total SHADE TREE COMMITTEE	0	5,000	3,500	3,500
VOTED TOTAL CULTURE AND RECREATION				
Salaries & Wages	<u>9</u>	<u>520,800</u>	<u>531,443</u>	<u>550,828</u>
Expenses	<u>10</u>	<u>166,225</u>	<u>201,055</u>	<u>199,930</u>
VOTED TOTAL CULTURE AND RECREATION	687,025	732,498	750,758	

OTHER GENERAL GOVERNMENT

MUNICIPAL BUILDING COMMITTEE

Salaries & Wages	0	5,000	5,000
Expenses	<u>40,000</u>	<u>25,000</u>	<u>20,000</u>
Total MUNICIPAL BUILDING COMMITTEE	40,000	30,000	25,000

PUBLIC BUILDINGS

Salaries & Wages	166,816	68,581	66,189
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TOWN OF LITTLETON, MASSACHUSETTS

Expenses	<u>370,000</u>	<u>370,450</u>	<u>405,100</u>
<i>Total PUBLIC BUILDINGS</i>	<u>536,816</u>	<u>439,031</u>	<u>471,289</u>
PROPERTY & LIABILITY INSURANCE			
Expenses	<u>376,000</u>	<u>420,000</u>	<u>471,500</u>
<i>Total PROPERTY & LIABILITY INSURANCE</i>	<u>376,000</u>	<u>420,000</u>	<u>471,500</u>
CENTRAL COMMUNICATIONS			
Expenses	<u>105,000</u>	<u>115,000</u>	<u>121,262</u>
<i>Total CENTRAL COMMUNICATIONS</i>	<u>105,000</u>	<u>115,000</u>	<u>121,262</u>
FUEL			
Expenses	<u>135,000</u>	<u>135,000</u>	<u>145,000</u>
<i>Total FUEL</i>	<u>135,000</u>	<u>135,000</u>	<u>145,000</u>

<i>VOTED TOTAL OTHER GENERAL GOVERNMENT</i>			
<i>Salaries & Wages</i>	<u>11</u>	<u>166,816</u>	<u>73,581</u>
<i>Expenses</i>	<u>12</u>	<u>1,026,000</u>	<u>1,065,450</u>
<i>VOTED TOTAL OTHER GENERAL GOVERNMENT</i>		<u>1,192,816</u>	<u>1,139,031</u>
			<u>1,234,051</u>

<i>Functional Area</i>	<i>Voting</i>	<i>FY2020</i>	<i>FY2021</i>	<i>FY2022</i>
<i>Department</i>	<i>Line</i>	<i>Actual</i>	<i>Budget</i>	<i>Recommended</i>

EDUCATION

LITTLETON SCHOOL DEPARTMENT

Education Budget	<u>21,117,881</u>	<u>21,969,762</u>	<u>22,590,000</u>
<i>Total LITTLETON SCHOOL DEPARTMENT</i>	<u>21,117,881</u>	<u>21,969,762</u>	<u>22,590,000</u>

TECHNICAL SCHOOL EXPENDITURES

Education Budget	<u>502,080</u>	<u>636,116</u>	<u>675,000</u>
<i>Total TECHNICAL SCHOOL EXPENDITURES</i>	<u>502,080</u>	<u>636,116</u>	<u>675,000</u>

VOTED TOTAL EDUCATION

Education Budget	<u>13</u>	<u>21,619,961</u>	<u>22,605,878</u>	<u>23,265,000</u>
<i>VOTED TOTAL EDUCATION</i>		<u>21,619,961</u>	<u>22,605,878</u>	<u>23,265,000</u>

EMPLOYEE BENEFITS

EMPLOYEE/RETIREE BENEFITS

Unemployment	100,000	100,000	190,000
Medicare	325,000	335,000	375,000

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Life Insurance	0	24,000	24,000
Short/Long Term Disability	23,000	23,000	23,000
Medical / Health Insurance	4,684,348	4,634,359	4,837,032
County Retirement	2,247,212	1,956,186	2,443,511
Longevity	25,000	0	0
Other	75,000	20,000	20,000
Tuition Reimbursement	0	0	0
Workers Comp Insurance	0	150,000	175,000
Total EMPLOYEE/RETIREE BENEFITS	7,479,560	7,242,545	8,087,543

VOTED TOTAL EMPLOYEE BENEFITS

Expenses	14	<u>7,479,560</u>	<u>7,242,545</u>	<u>8,087,543</u>
VOTED TOTAL EMPLOYEE BENEFITS		<u>7,479,560</u>	<u>7,242,545</u>	<u>8,087,543</u>

Functional Area	Voting	FY2020	FY2021	FY2022
Department	Line	Actual	Budget	Recommended

DEBT SERVICE

710 LONG TERM DEBT	3,094,509	3,223,702	3,062,091
720 SHORT TERM DEBT	<u>998,838</u>	<u>353,442</u>	<u>535,481</u>
Total DEBT SERVICE	4,093,347	3,577,144	3,597,572

VOTED TOTAL DEBT SERVICE

Expenses	15	<u>4,093,347</u>	<u>3,577,144</u>	<u>3,597,572</u>
VOTED TOTAL DEBT SERVICE		<u>4,093,347</u>	<u>3,577,144</u>	<u>3,597,572</u>

TRANSFERS TO/FROM GENERAL FUND

TRANSFERS INTO GENERAL FUND

Transfer In - From: Ambulance Revolving Fund To: Fire/EMS Department	16	-650,000	-650,000	-525,000
Transfer In - From: Wetland Fund To: Conservation	17	-8,000	-8,000	0
Transfer In - From: Inspectional Services Revolving Fund To: Building Department	18	-125,000	-125,000	0
Transfer In - From: Wastewater Settlement To: Debt Service	19	-17,274	-17,274	-17,274

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Transfer In - From: Oak Hill Cell Tower				
To: Debt Service	20	-30,238	-29,206	-28,175
Transfer In - From: Newtown Hill Cell Tower				
To: Debt Service	21	-35,010	-33,773	-32,535
Transfer In - From: Bond Premium				
To: Debt Service	22	-23,315	-19,109	-17,183
Transfer In - From: Clean Lakes Fund				
To: Clean Lakes	23	-46,000	-66,000	0
Transfer In - From: Sale of Cemetery Lots /				
Openings				
To: Cemetery Department	24	-30,897	-30,897	0
Transfer In - From: Debt Exclusion				
Stabilization				
To: Debt Service	25	-295,891	-164,204	-161,137
Transfer In - From: Community Preservation				
To: Debt Service	26	-88,988	-86,388	-76,138

Functional Area Department	Voting Line	FY2020 Actual	FY2021 Budget	FY2022 Recommended
Transfer In - Cable Studio Benefits		-60,488	0	0
Transfer In - Cemetery Perpetual Care		-13,000	0	0
Transfer In - Library Trust Fund		-15,000	0	0
Transfer In - Recreation Enterprise Fund		-55,528	0	0
Total TRANSFERS INTO GENERAL FUND		-1,494,629	-1,229,851	-857,442
TRANSFERS OUT OF GENERAL FUND				
Transfer Out - OPEB Trust Fund	27	2,212,373	2,648,610	1,961,465
Transfer Out - TREAD Tax Relief	28	25,000	25,000	0
Transfer Out - Recreation Enterprise	29	230,000	245,000	245,000
Total TRANSFERS OUT OF GENERAL FUND		2,467,373	2,918,610	2,206,465

FUNDING SUMMARY			
Salaries & Wages		7,990,852	8,660,548
Expenses (including transfers out of General Fund)		18,520,243	18,852,162
Education		<u>21,619,961</u>	<u>22,605,878</u>
Total Operating Budget		48,131,056	50,118,588
Transfers into General Fund		<u>-1,494,629</u>	<u>-1,229,851</u>
Net Operating Budget		46,636,427	48,888,738
			50,648,122

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Motion: Moved and seconded by the Finance Committee that the Town vote to approve Article 4 as amended and printed in the Annual Town Meeting Handout.

The Select Board voted to recommend approval of the article. The Finance Committee recommendation is forthcoming.

ARTICLE 8 Park & Recreation Commission FY 2022 Park, Recreation & Community Education Enterprise Fund Operating Budget

To see if the Town will vote to appropriate \$1,098,367 or any other sum or sums of money from the Park, Recreation & Community Education Enterprise Fund to finance the operation of the Park, Recreation and Community Education Department for the fiscal year beginning July 1, 2021 (detail below), or to take any other action related thereto.

I. PRCE Enterprise Revenues	FY2021 Budget	FY2022 Budget
User Charges	\$895,185	\$809,367
Transfer In from Recreation Fund	0	0
Transfer In from General Fund	\$245,000	\$245,000
Enterprise Available Funds	\$45,963	\$44,000
Investment Income	4500	\$500
Total Revenues	\$1,186,648	\$1,098,367
II. Costs Appropriated for the Enterprise Fund		
Salaries and Wages	\$675,727	\$658,650
Expenses	\$510,921	\$439,717
Transfer to General Fund – Field Maintenance	0	0
Capital Outlay – Equipment	0	0
Capital Outlay – Improvements	0	0
Reserve Fund	0	0
Debt Principal and Interest	0	0
Transfer to General Fund	0	0
Budgeted Surplus	0	0
Total Costs Appropriated for Enterprise Fund	\$1,186,648	\$1,098,367
III. Costs Appropriated for General Fund to be Charged to the Enterprise Fund		
Indirect Costs	\$0	\$0
Benefits	0	0
Pension Costs	0	0
Total Costs Appropriated for the General Fund	\$0	\$0
Total Costs	\$1,186,648	\$1,098,367

[Article 8 funds the FY 2022 enterprise fund for the Park, Recreation & Community Education Department. Prior to FY 2016, PRCE had been funded both by an annual operating budget and by a series of separate revolving funds. All fees generated by PRCE are now retained by

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its enterprise fund, with the balance certified annually by the State's Department of Revenue. For FY 2022, the general fund subsidy for PRCE is \$245,000, which covers the salaries and benefits of both the director and assistant director.

Motion: Moved and seconded by the Park & Recreation Commission that the Town vote to approve Article 8 as amended and printed in the Annual Town Meeting Handout.

The Select Board voted to recommend approval of the article. The Finance Committee and Park & Recreation Commission recommendation is forthcoming.

**ARTICLE 14
Select Board/Personnel Board
FY 2022 Compensation Grid**

To see if the Town will vote to amend the Personnel Bylaw and Classification and Compensation Plan, Chapter 33 of the Town Code, as recommended by the Personnel Board as follows:

By amending Schedule A Permanent Full and Part-time Employees, effective July 1, 2021, by applying a one percent (1%) salary schedule adjustment, and by adopting Schedules and Schedules B, B-1, B-2, C, C-1, and D as shown below:

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TOWN OF LITTLETON, MASSACHUSETTS
FY 2022 CLASSIFICATION & COMPENSATION PLAN
SCHEDULE A, Permanent Full and Part-time Employees
 Salaries shown are hourly and annual based on 52.2 weeks / year.

Gr	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5 Employees	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10
1	16.81	17.23	17.66	18.11	18.56	19.03	19.50	19.99	20.48	21.00
	35,091.76	35,977.49	36,884.31	37,812.22	38,761.21	39,731.30	40,722.47	41,734.74	42,768.09	43,843.62
2	17.98	18.43	18.90	19.37	19.86	20.35	20.86	21.38	21.92	22.46
	37,538.06	38,487.06	39,457.14	40,448.32	41,460.58	42,493.93	43,548.37	44,644.99	45,762.70	46,901.49
3	19.24	19.73	20.22	20.73	21.24	21.78	22.32	22.88	23.45	24.04
	40,174.16	41,186.43	42,219.78	43,274.22	44,349.75	45,467.45	46,606.25	47,766.13	48,968.19	50,191.34
4	20.58	21.10	21.62	22.17	22.73	23.29	23.88	24.47	25.09	25.71
	42,978.97	44,054.50	45,151.12	46,289.92	47,449.80	48,630.77	49,853.92	51,098.16	52,384.58	53,692.08
5	22.03	22.58	23.15	23.72	24.32	24.93	25.55	26.19	26.85	27.51
	45,994.67	47,154.56	48,335.53	49,537.59	50,781.83	52,047.16	53,354.66	54,683.26	56,054.03	57,445.89
6	23.57	24.16	24.77	25.38	26.02	26.66	27.33	28.02	28.71	29.43
	49,221.26	50,444.41	51,709.74	52,996.15	54,324.75	55,674.43	57,066.29	58,500.33	59,955.46	61,452.76
7	25.22	25.85	26.49	27.16	27.84	28.53	29.25	29.98	30.72	31.49
	52,658.73	53,966.24	55,315.92	56,707.78	58,120.73	59,575.86	61,073.16	62,591.56	64,152.13	65,754.88
8	26.99	27.66	28.35	29.06	29.78	30.53	31.30	32.08	32.88	33.69
	56,349.27	57,762.22	59,196.26	60,672.48	62,190.87	63,751.44	65,354.19	66,978.03	68,644.04	70,352.24
9	29.01	29.73	30.48	31.24	32.02	32.81	33.63	34.47	35.33	36.21
	60,567.03	62,085.43	63,646.00	65,227.66	66,851.50	68,517.51	70,225.70	71,976.07	73,768.62	75,603.35
10	31.91	32.70	33.52	34.36	35.22	36.10	37.00	37.93	38.87	39.84
	66,619.52	68,285.53	69,993.73	71,744.10	73,536.65	75,371.37	77,248.27	79,188.44	81,170.79	83,195.32
11	35.73	36.62	37.54	38.48	39.44	40.43	41.44	42.48	43.54	44.63
	74,612.17	76,467.99	78,387.07	80,348.33	82,351.76	84,418.47	86,527.35	88,699.49	90,913.82	93,191.41
Senior Management										
12	42.17	43.22	44.30	45.41	46.54	47.70	48.89	50.12	51.37	52.65
	88,045.74	90,238.98	92,495.48	94,815.24	97,177.19	99,602.40	102,090.88	104,642.63	107,257.64	109,935.91
13	49.76	51.01	52.28	53.58	54.92	56.30	57.70	59.15	60.62	62.14
	103,904.52	106,498.44	109,155.63	111,876.08	114,680.89	117,548.97	120,480.31	123,496.01	126,574.98	129,738.30
14	55.73	57.13	58.55	60.01	61.52	63.05	64.63	66.25	67.90	69.60
	116,368.00	119,278.25	122,251.77	125,309.65	128,451.88	131,657.38	134,947.23	138,321.44	141,780.00	145,322.92
15	62.42	63.98	65.58	67.22	68.89	70.62	72.39	74.19	76.05	77.95
	130,328.78	133,597.55	136,929.58	140,345.96	143,846.70	147,452.89	151,143.43	154,918.32	158,798.66	162,763.36

GRADE 1

No positions assigned

GRADE 2

Cemetery Laborer

GRADE 3

Library Assistant

Library Processing Clerk

GRADE 4

Building Maintenance Custodian

Department Clerk

Financial Technician

GRADE 5

Assessing Clerk

Cemetery Groundskeeper

Library Technician

LCTV – Video Production Coordinator

Administrative Clerk – Tax Collector

GRADE 6

Administrative Assistant – Building

Administrative Assistant – Conservation

Administrative Assistant – Elder & Human Services

Administrative Assistant – Human Resources

Administrative Assistant – Parks & Recreation

P/T Communications Officer

Senior Library Technician

Teen Program Leader

GRADE 7

Assessing Clerk/Field Lister

Library Office Coordinator

Payroll and Finance Coordinator

Reserve Police Officer

Wellness Coordinator

GRADE 8

Assistant Town Clerk

Business Administrator-Public Works

Executive Assistant of Public Safety – Fire

Executive Assistant of Public Safety – Police

Community Education and Teen Coordinator

Recreation and Sports Coordinator

GRADE 9

Assistant Assessor

Assistant Human resources Administrator

Assistant Town Accountant

Building Maintenance Supervisor

Cemetery Superintendent

Children's Services/Senior Librarian

Conservation Coordinator

Elder and Human Services Outreach

Coordinator and Respite Care

Executive Assistant to the Town Administrator

Head of Circulation & Interlibrary Loan/Senior

Librarian

Information Systems Support Technician

LCTV Production Supervisor

Senior Librarian

Technical Services/Senior Librarian

Young Adult Services/Reference Services/

Senior Librarian

GRADE 10

Assistant Director of Elder and Human Services

Assistant Library Director

Assistant PRCE Director

Assistant Treasurer

Assistant Zoning Officer/Permit

Coordinator/Business Administrator

Inspector of Wires

Plumbing & Gas Inspector

GRADE 11

Director of Elder and Human Services

Human Resources Manager

Littleton Community Television Executive Director

Parks, Recreation & Community Education Director

*Police Lieutenant**

Tax Collector

*Town Clerk***

Town Engineer

Town Planner

GRADE 12

Building Commissioner/Zoning Enforcement Officer

Chief Assessor/Appraiser

Highway Superintendent

Information Systems Manager

Town Treasurer/ Assistant Director of Finance and Budget

*Deputy Fire Chief**

*Deputy Police Chief**

*Library Director**

GRADE 13

Assistant Town Administrator

*Director of Finance and Budget / Town Accountant**

Director of Public Works

*Fire Chief**

GRADE 14

*Chief of Police**

GRADE 15

*Town Administrator**

Management contract () and elected (**) positions not subject to this Bylaw.*

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Schedule B

On-Call Meeting Clerk, \$13.50, Veteran's Agent, \$17.56

Schedule B-1, Other Employees

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
1 hourly	\$13.50	13.63	13.77	13.90	14.08
2 hourly	\$15.61	\$15.92	\$16.24	\$16.56	\$16.89

GRADE 1

COA Dispatcher

GRADE 2

COA Van Driver

Schedule B-2, Temporary/Seasonal Employees

GRADE	STEP 1	STEP 2	STEP 3	STEP 4
1 hourly	\$15.21	15.51	15.82	16.14
2 hourly	\$16.27	16.60	16.93	17.27
3 hourly	\$17.41	17.76	18.12	18.48
4 hourly	\$18.63	19.00	19.38	19.77

GRADE 1

No positions assigned

GRADE 3

Engineering Technician

GRADE 4

Seasonal Highway Laborer

Seasonal Truck Driver/Laborer

Schedule C, Park & Recreation Department

Seasonal/Temporary / Fee-based positions (hourly) – effective **January 1, 2021**

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
1 hourly	13.50	13.66	14.00	14.35	14.71
2 hourly	13.66	14.00	14.35	14.71	15.08
3 hourly	14.00	14.35	14.71	15.08	15.46
4 hourly	14.35	14.71	15.08	15.46	15.85
5 hourly	15.00	15.38	15.76	16.15	16.55
6 hourly	15.68	16.07	16.47	16.88	17.30
7 hourly	16.39	16.80	17.22	17.65	18.09

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GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
8 hourly	17.13	17.56	18.00	18.45	18.91
9 hourly	17.90	18.35	18.81	19.28	19.76
10 hourly	18.71	19.18	19.66	20.15	20.65
11 hourly	19.55	20.04	20.54	21.05	21.58
12 hourly	20.43	20.94	21.46	22.00	22.55

GRADE 1

Program Aide I
Camp Junior Counselor
Recreation Attendant

GRADE 2

Program Aide II

GRADE 3

Camp Senior Counselor

GRADE 4

Intern

Snack Hut Manager

GRADE 5

Camp Lead I

Lifeguard I

GRADE 6

Camp Lead II

Program Coordinator

Sailing Instructor

Lifeguard II

GRADE 7

Camp Specialists
Aftercare Coordinator

GRADE 8

Head Lifeguard
Camp Assistant Director
Sailing Coordinator

GRADE 9

Seasonal Programs Instructor

GRADE 10

Special Course Coordinator

GRADE 11

Preschool Instructor

GRADE 12

Aquatics Director
Camp Director

Schedule C-1, Community Education

GRADE	STEP 1	STEP 2	STEP 3
1 hourly	13.50		
2 hourly	14.00	14.35	14.71
3 hourly	20.00	20.50	21.01
4 hourly	25.00	25.63	26.27
5 hourly	30.00	30.75	31.52
6 hourly	35.00	35.88	36.77

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GRADE 1
CE Teacher's Aide
GRADE 2
CE Assistant
GRADE 3
CE Instructor 1
Custodian

GRADE 4
CE Instructor 2
Nurse
GRADE 5
CE Instructor 3
GRADE 6
CE Instructor 4

Schedule D, Fire Department On-Call

On-Call Stipend \$4.00/hour

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
1 hourly	\$13.50					
2 hourly	\$15.77	\$16.09	\$16.41	\$16.74	\$17.07	\$17.41
3 hourly	\$16.40	\$16.73	\$17.06	\$17.40	\$17.74	\$18.09
4 hourly	\$17.05	\$17.39	\$17.74	\$18.09	\$18.45	\$18.82
5 hourly	\$17.55	\$17.90	\$18.26	\$18.56	\$18.93	\$19.31
6 hourly	\$18.08	\$18.44	\$18.81	\$19.19	\$19.57	\$19.96
7 hourly	\$18.63	\$19.00	\$19.38	\$19.77	\$20.17	\$20.57
8 hourly	\$19.19	\$19.57	\$19.96	\$20.36	\$20.77	\$21.19
9 hourly	\$19.77	\$20.17	\$20.57	\$20.98	\$21.40	\$21.83
10 hourly	\$19.96	\$20.36	\$20.77	\$21.19	\$21.61	\$22.04
11 hourly	\$21.97					

Step increases on Schedule D will be awarded on the basis of performance as determined by the Fire Chief

GRADE 1
On-Call/Per Diem Probationary Firefighter or EMT
GRADE 2
No positions assigned
GRADE 3
On-Call/Per Diem Firefighter
On-Call/Per Diem EMT
GRADE 4
On-Call/Per Diem Firefighter/EMT
GRADE 5
No positions assigned
GRADE 6
or to take any other action related thereto.

No positions assigned
GRADE 7
On-Call/Per Diem Firefighter/EMT (advanced EMT certification)
GRADE 8
On-Call/Per Diem Lieutenant
GRADE 9
On-Call/Per Diem Captain
GRADE 10
On-Call/Per Diem Deputy Chief
GRADE 11
On-Call/Per Diem Firefighter/Paramedic

[Article 14 amends the classification and compensation plans for non-union Town employees for FY 2022. Union negotiations have been completed and similar to unions, it is recommended that non-union employees in Schedule A receive a 1% cost of living increase as shown above. Also

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included are corrections to the hourly wage for the On Call Meeting Clerk to comply with minimum wage requirements and changes to Schedule D for Fire Department On-Call to correct the wage table to that approved by 2020 Annual Town Meeting.]

Motion: Moved and seconded by the Personnel Board that the Town vote to approve Article 14 as printed in the Annual Town Meeting Handout.

The Select Board and Personnel Board voted to recommend approval of the article. The Finance Committee recommendation is forthcoming.

ARTICLE 16
Select Board
Fund Collective Bargaining Agreements

To see if the Town will vote to raise and appropriate or transfer from available funds a sum or sums of money for the purpose of funding any new collective bargaining agreements between the Town and its employee unions, or to take any other action in relation thereto.

[Article 16 funds the first year of collective bargaining agreements reached with the Town's police, fire, highway, and dispatch unions. Increases associated with the Agreements are summarized in the table below.]

Motion: Moved and seconded by the Select Board that the Town vote to approve Article 16 as amended and printed in the Annual Town Meeting Handout.

Collective Bargaining Agreement	Dept./Budget	Amount
Littleton Dispatch Unit, MassCOP, Local 204A	Dispatch	\$7,051
AFSCME Council 93, Local 1703	Highway/Transfer Station/Parks	\$9,079
Littleton Professional Firefighters, Local 4599	Fire	\$22,188
Littleton Police Unit, MassCOP, Local 204	Police	\$29,490

The Select Board voted to recommend approval of the article. The Finance Committee recommendation is forthcoming.

ARTICLE 25

Littleton Community Television Advisory Committee

FY2022 LCTV Receipts Reserved for Appropriation from the Public, Education and Government Access Fund

To see if the Town will vote to appropriate \$316,192 from the Receipts Reserved for Appropriation from the Public, Education and Government (PEG) Access and Cable Related Fund (as established under M.G.L. c.44, §53F $\frac{3}{4}$ by vote of the November 2, 2015 Special Town Meeting, and which has a current balance of approximately \$464,232) to the LCTV Enterprise Fund for the operation of the Littleton Community Television cable television studio, as follows: \$214,458 for salaries, \$65,110 for employee/retirement benefits, \$36,624 for operating expenses, or to take any other action related thereto.

[Article 25 appropriates existing funds to be utilized for FY 2022 salaries and expenses related to the operation of the Littleton Community Television cable television studio and it redirects all future revenue received through the Inter-Municipal Agreement with the Town of Boxborough to be deposited into the Receipts Reserved for Appropriation from the Public, Education and Government (PEG) Access and Cable Related Fund, as opposed to the revolving fund, with the goal to consolidate all revenues and expenditures into one place.]

Motion: Moved and seconded by the Finance Committee that the Town vote to approve Article 25 as amended and printed in the Annual Town Meeting Handout.

The Select Board voted to recommend approval of the article. The Finance Committee recommendation is forthcoming.

ARTICLE 30

Planning Board

Littleton Station 40R

[Simple Majority]

To see if the Town will vote to amend the Zoning Bylaw to create a Smart Growth Zoning District, pursuant to Chapter 40R of the Massachusetts General Laws; and (2) the Zoning Bylaw to adopt a new section or section governing such district; or to take any other action related thereto.

[Article 30 enables the Town to establish 40R Smart Growth Districts and establishes the Littleton Station Smart Growth District to promote housing and accessory services to provide a range of housing types near the Littleton commuter rail station. It provides resource efficient, climate resilient, and socially equitable housing choices. The proposed 40R Smart Growth District bylaw is based on the foundational planning work of the community: the April 2017 Littleton Master Plan and the January 2020 Littleton Station Village Vision Plan, as brought forward by the work of the Littleton Station Area Committee and the Planning Board. The Bylaw and District Map can be viewed on the Town's website at

https://www.littletonma.org/sites/g/files/vyhlif806/f/uploads/littleton_40r_v10.pdf

Motion: Moved and seconded by the Planning Board that the Town vote to pass over Article 30.

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The Select Board voted to recommend passing over the article.

ARTICLE 31
Planning Board
Senior Residential Development/Apartments Amendments
[Simple Majority]

To see if the Town will vote to amend the Zoning Bylaw as follows:

1. By amending §173-148(H) to read as follows:

Senior Residential Developments under this bylaw are subject to Article XXIX, Inclusionary Housing. Notwithstanding anything contained in Article XXIX, for any Senior Residential Development fifty (50) percent of the total number of dwelling units shall be affordable housing; provided that the Planning Board may reduce the required number of affordable units to not less than twenty-five (25) percent of the total dwelling units, and that in all cases the affordable units shall range from 60% to 150% AMI and the mix of affordability range of these units shall be at the discretion of the Planning Board. Section 173-205 shall not apply to Senior Residential Developments. All other requirements of Article XXIX shall remain fully applicable to Senior Residential Developments.

2. By amending §173-204(C) to read as follows:

C. Exemptions. This Article **XXIX** shall not apply to rehabilitation of a building or structure all of or substantially all of which is destroyed or damaged by fire or other casualty. However, any rehabilitation or repair that increases the density, bulk, or size of such building or structure above that which existed prior to the damage or destruction thereof shall comply with this article.

3. By amending §173-2, inserting a new defined term, Senior Apartment, to read as follows:

SENIOR APARTMENT

A dwelling unit in Senior Residential Development, in which at least one member of the family is aged 55, or disabled, and having a minimum livable floor area of 500 square feet and a maximum of 1,200 square feet (meaning the heated floor area of the building above finished grade, excluding non-dwelling areas such as attic space or a garage).

4. By inserting a new section, §173-153 Senior Apartments, to read as follows:

A. Pursuant to this bylaw, the Planning Board may grant a Special Permit for a Senior Residential Development comprised exclusively of Senior Apartments.

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B. Senior Apartments, permitted as Senior Residential Development under §173-153, may be developed with a maximum density of 20 units per acre provided that the application conforms to the following requirements.

- (1) Senior Apartment dwelling units may be permitted in the form of cottage dwellings, townhouses, or multifamily dwellings, as those terms are defined in §173-2, provided that the proposal complies with all of the basic requirements of §173-148, with the exception of the prescribed maximum unit density which shall be 20 units per acre.
- (2) All Senior Apartments shall be affordable housing units which shall range from 30% to 60% of AMI and the mix of affordability range of these units shall be at the discretion of the Planning Board.
- (3) Senior Apartments shall be required to have in residence at least one person who:
 - (a) Has reached the age of 55 within the meaning of M.G.L. c. 151B, §4, par. 6, and 42 USC §3607(b)(2)(C); or
 - (b) Is disabled within the meaning of 42 USC §12102.
- (4) All deeds, condominium unit deeds, trusts, or other documents referring to permitted Senior Apartment units shall incorporate the affordability, age, and disability restrictions required by Sections 173-153(B)(3)-(4) of this bylaw.
- (5) Senior Apartments shall be a variety of Studio, One-Bedroom, and Two-Bedroom units, the mix of which shall be subject to the approval of the Planning Board.
- (6) Senior Apartments shall incorporate universal design principles.

C. All requirements of Article XXIII Senior Residential Development, not herein modified, shall remain fully applicable to a Senior Residential Development Special Permit for Senior Apartments.

5. By amending §173-148(F)(2), to read as follows:

- (2) Independent living units and Senior Apartment units: one space per unit.

6. By amending §173-26, footnote 2, to read as follows:

² A special permit for a nursing home in a residential area shall not be granted unless the plans, in accordance with which the nursing home is to be constructed, show that it will comply with the following conditions: no structure is to be erected within 600 feet of a street line or within 200 feet of a side line or rear line; ingress and egress are onto a street over a way or a right-of-way with a width of 50 feet or more; and no building facade or roof has length exceeding 150 feet without a horizontal break of at least three feet.

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7. By amending §173-2, so that the definition of Independent Living Unit reads as follows:

INDEPENDENT LIVING UNITS

Multifamily buildings in a Senior Residential Development that are designed and intended for occupancy principally by people age 55 years and over, with units that provide a minimum level of basic services which shall include meals, housekeeping, grounds maintenance, security, and common areas and common facilities for events and activities benefiting residents of the development.

or take any action in relation thereto.

[Article 31 updates the current Senior Residential Development and Inclusionary Housing Zoning Bylaws to remove inconsistent wording, clarify affordability requirements, add the Senior Apartment use category, remove the outdated requirement for excess lot area for every nursing home bed, and clarify the definition of Independent Living units. These amendments will support development of housing to allow residents to age in community.]

Motion: Moved and seconded by the Planning Board that the Town vote to approve Article 31 as printed in the Annual Town Meeting Amendment Handout.

The Select Board voted to recommend approval of the article.

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ARTICLE 33
Select Board
Transfer of Land to Affordable Housing Trust Fund
[2/3rd Vote]
SUPPLEMENTAL INFORMATION

