



# Littleton Police Department

500 Great Road • Littleton, Massachusetts 01460-1222 • 978-540-2300

## PROCEDURE FOR APPLICATION FOR A LICENSE TO CARRY FIREARMS (LTC) AND FIREARMS IDENTIFICATION CARD (FID)

### **NEW APPLICANTS:**

For a License to Carry (Class A) applicant shall:

- Be 21 years of age.
- Fill out and submit a completed Commonwealth of Massachusetts application form.
- Submit a copy of their Basic Firearms Safety Course Completion Certificate.
- Include a check paid to the order of "Town of Littleton" for the application fee.

For a Firearms Identification Card (Class C) applicant shall:

- Be 18 years of age.
- Be 15 years of age with a letter granting permission for application from a parent or legal guardian. Applications may be turned in prior to the applicants 15<sup>th</sup> birthday (age 14), however issuance of the Firearms Identification Card will not occur until the applicant reaches 15 years old.
- Fill out and submit a completed Commonwealth of Massachusetts application form.
- Submit a copy of their Basic Firearms Safety Course Completion Certificate.
- Include a check paid to the order of "Town of Littleton" for the application fee.

For a Firearms Identification Card-Restricted (Class D) applicant shall:

- Be 15 years of age. Applications may be turned in prior to the applicants 15<sup>th</sup> birthday (age 14), however issuance of the Firearms Identification Card-Restricted will not occur until the applicant reaches 15 years old.
- Fill out and submit a completed Commonwealth of Massachusetts application form.
- Include a check paid to the order of "Town of Littleton" for the application fee.

A Firearms Identification Card-Restricted (Class D) is only needed for individuals under the age of 18 who wish to carry mace or pepper spray. Individuals over the age of 18 may purchase mace or pepper spray for any licensed ammunition dealer with proof of age.

### **RENEWALS:**

For a License to Carry (Class A) AND Firearms Identification Card (Class C) applicant shall:

- Fill out and submit a completed Commonwealth of Massachusetts application form.
- Fill out and submit a completed Massachusetts License to Carry/Firearms Identification Affidavit.
- Include a check paid to the order of "Town of Littleton" for the application fee.

### **Firearms Applications Fee Schedule**

#### **License to Carry**

Class A	(Age 21-69)	\$100
	(Age 70+)	\$Free (Renewal only)

#### **Firearms Identification Card**

Class C (FID)	(Age 18+)	\$100
	(Age 15-18)	\$25
Class D	(Age 15-18)	\$25



THE COMMONWEALTH OF MASSACHUSETTS  
EXECUTIVE OFFICE OF PUBLIC SAFETY AND SECURITY  
Department of Criminal Justice Information Services

200 Arlington Street, Suite 2200, Chelsea, MA 02150  
TEL: 617-660-4600 | TTY: 617-660-4606 | mass.gov/cjis

PD USE ONLY

FTN: \_\_\_\_\_

LIC #: \_\_\_\_\_

**Submit this form and direct any questions to  
your local police department**

**MASSACHUSETTS RESIDENT LTC/FID/MACHINE GUN APPLICATION**  
FOR NEW/RENEWAL OF A FIREARMS IDENTIFICATION CARD OR LICENSE TO CARRY  
FIREARMS OR LICENSE TO POSSESS A MACHINE GUN (M.G.L. c. 140, §§ 129B, 131)

**CHECK ONE:**

- ☐ New Applicant\*
- ☐ Renewal - Most Recent License to Carry/FID Number: \_\_\_\_\_

\*NOTE: If application is for a first firearms identification card or license to carry firearms, a copy of the Firearms Safety Certificate or Hunter Safety Course Certificate must be attached, unless exempt by statute. If this is a renewal application, a lost/stolen firearms affidavit must be submitted.

**LICENSE APPLICATION TYPE** (Check Only One):

- ☐ Firearms Identification Card - Restricted (self-defense spray)
- ☐ Firearms Identification Card
- ☐ License to Carry
- ☐ License to Possess a Machine Gun
- ☐ Gun Club License (Only the Colonel of the State Police can issue a club license)

**EXCEPT FOR SIGNATURE, PRINT OR TYPE ALL REQUESTED INFORMATION:**

\_\_\_\_\_  
Last Name First Name Middle Name Suffix

\_\_\_\_\_  
Residential Address City State Zip Code Telephone Number

\_\_\_\_\_  
Mailing Address City State Zip Code Telephone Number

\_\_\_\_\_  
Date of Birth Place of Birth (City, State, Country)

\_\_\_\_\_  
Mother's First Name Mother's Maiden Name Father's First Name Father's Last Name

\_\_\_\_\_  
Height Weight Build Complexion Hair Color Eye Color

\_\_\_\_\_  
Occupation Social Security Number (Optional) Drivers License Number

\_\_\_\_\_  
Employed By Business Address

\_\_\_\_\_  
City/Town State Zip Telephone Number

**ANSWER THE FOLLOWING QUESTIONS COMPLETELY AND ACCURATELY:**

1. Are you a citizen of the United States? ☐ YES ☐ NO

If lawful permanent resident alien, give  
green card number and resident date

Green Card Number

Resident Since (date)

If naturalized, give date, place  
and naturalization number

Date

Place

Naturalization No.

2. Have you ever renounced your U.S. citizenship? ☐ YES ☐ NO

3. What is your age? \_\_\_\_\_ (You must be 21 to apply for a LTC, 18 to apply for a FID card, or 14 to 17 with submission of a certificate of parent or guardian granting permission to apply for a FID card or FID card – Restricted).

4. Have you ever been arrested or appeared in court as a defendant for any criminal offense? ☐ YES ☐ NO

5. Are you the subject of any pending criminal charges? ☐ YES ☐ NO

6. Have you ever been convicted of a felony? ☐ YES ☐ NO

7. Have you ever been convicted of the unlawful use, possession, or sale of controlled substances as defined in M.G.L. c. 94C, § 1? ☐ YES ☐ NO

8. Have you ever been convicted of a violent crime or a crime of domestic violence? ☐ YES ☐ NO

9. Have you ever been convicted as an adult or adjudicated a youthful offender or delinquent child in any state or federal jurisdiction? ☐ YES ☐ NO

10. Are you now, or have you ever been the subject of a restraining order issued pursuant to M.G.L. c. 209A, or a similar order issued by another jurisdiction? ☐ YES ☐ NO

11. Are you currently the subject of any outstanding arrest warrant in any state or federal jurisdiction? ☐ YES ☐ NO

12. Have you ever been committed to any hospital or institution for mental illness, or alcohol or substance abuse? ☐ YES ☐ NO

13. Has any firearms license issued under the laws of any state or territory ever been suspended, revoked, or denied? ☐ YES ☐ NO

14. Have you been discharged from the armed forces of the United States under dishonorable conditions? ☐ YES ☐ NO

15. Have you been the subject of an order of the probate court appointing a guardian or conservator? ☐ YES ☐ NO

**If you answered "YES" to any of the questions 2-15, give details which must include dates, circumstances and location; use a separate sheet of paper if necessary.**

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Have you ever used or been known by another name?

☐ YES ☐ NO

If "YES", provide name and explain: \_\_\_\_\_

Other than Massachusetts, in what state(s), territory(ies), or jurisdiction(s) have you lived?

☐ NONE

\_\_\_\_\_

Have you ever held a firearms license in any other state, territory or jurisdiction?

☐ YES ☐ NO

If "YES", when, where, and license number? \_\_\_\_\_

\_\_\_\_\_

List the name and addresses of two references (as required by your licensing authority)

1.

\_\_\_\_\_  
Last Name First Name

\_\_\_\_\_  
Address City/Town State Zip

2.

\_\_\_\_\_  
Last Name First Name

\_\_\_\_\_  
Address City/Town State Zip

Reason(s) for requesting the issuance of a card or license:

☐ Unrestricted ☐ Target & Hunting ☐ Sporting ☐ Employment

Use lines below to indicate the reason(s) you are requesting the license; use a separate sheet of paper if necessary)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**\*WARNING\*** Any person who knowingly files an application containing false information shall be punished by a fine of not less than \$500 nor more than \$1,000 or by imprisonment for not less than 6 months nor more than 2 years in a house of correction, or by both such fine and imprisonment (M.G.L. c.140, §§ 129B(8), 131(h)).

I declare the above facts are true and complete to the best of my knowledge and belief and I understand that any false answer(s) will be just cause for denial or revocation of my license to carry firearms. I understand that filing an application that contains false information is a criminal offense.

Signed under the penalties of perjury this \_\_\_\_\_ day of \_\_\_\_\_  
day month year

Signature of Applicant: \_\_\_\_\_

## **Massachusetts License to Carry (LTC)/Firearms Identification Card (FID) Affidavit**

Complete this form **only** if you are **renewing** your firearms license.

License Holder Name: \_\_\_\_\_

Current LTC or FID card Number: \_\_\_\_\_

*Please select one:*

**A.** ☐ (No firearm(s) lost or stolen since previous issuance of LTC or FID card)

1. I am renewing a Massachusetts firearms identification (FID) card or license to carry (LTC) firearms.

2. I have not lost one or more firearms or had any firearms stolen since the renewal or issuance of my last FID card or LTC.

**OR**

**B.** ☐ (Firearm(s) reported lost or stolen since previous issuance of LTC or FID card)

1. I am renewing a Massachusetts firearms identification (FID) card or license to carry (LTC) firearms.

2. I have lost one or more firearms or have reported stolen one or more firearms since the renewal or issuance of my last FID card or LTC.

*List all lost or stolen firearms below; use additional sheets as necessary.*

Lost or Stolen	Date Reported Lost or Stolen	Reported to (Police Dept.)	Type	Make	Model	Serial Number	Case Number

The above information is true and accurate to the best of my knowledge and belief.

***SIGNED UNDER THE PENALTIES OF PERJURY:***

Signature: \_\_\_\_\_ Date: \_\_\_\_\_