

Here is my final recommended schedule that would allow us to meet the printing and distribution deadlines. It is tight and there is no room to shift meetings other than what is indicated here!

Date	Meeting or Deliverable	Notes
1-May	Town Meeting.	
24-Apr	Informational handout for Town Meeting and final zoning for ATM.	
15-Apr	Warrant Mailed	
14-Apr	Town Meeting Report delivered to Post Office	
13-Apr	Special meeting of the Planning Board for the public hearing on the revised draft.	This option merges two meetings from the original scope. If April 6 is the public hearing, then this meeting is deleted.
April 7-10	Apply draft zoning (as revised by comments on April 6) to Compliance Model.	
6-Apr	Regular Planning Board meeting: Present draft zoning (as revised by staff comments) to the Planning Board and Select Board.	Could be the public hearing if the Planning Board holds an initial review on March 21 or 22.
6-Apr	Town Meeting Report printed	
4-Apr	Town Meeting Report sent to printer.	
27-Mar	Board of Selectmen vote on order of articles and recommendations.	
24-Mar	Town Meeting warrant closes.	
23-Mar	Deadline to submit articles in draft form (placeholders) to Board of Selectmen's Office.	
March 21 or 22	Present draft zoning (as revised by staff comments) to the Planning Board and Select Board.	
March 16-22	Client review and team edits.	
15-Mar	First draft of zoning due.	This will also include a summary of public comments at the February and March meetings and the recommendations that feed into the draft. The summary and recommendations were originally due slightly earlier in the process.
8-Mar	Second workshop (evening Zoom meeting): test recommendations.	Originally planned as a Saturday workshop.
2-Mar	Regular Planning Board meeting.	
15-Feb	STM on Firearms bylaw and revised King St. bylaw.	
12-Feb	Selectmen vote to open the warrant for the May ATM.	
9-Feb	First workshop (evening Zoom meeting): discuss options.	Note that instead of two Saturday workshops and one mid-week virtual workshop, we are proposing two virtual workshops.
2-Feb	Regular Planning Board meeting – Maren to receive policy direction on initial analysis.	
25-Jan	Outreach materials and first draft of meeting materials.	The 2-D and 3-D illustrations will be replaced by photographs or other images of relevant precedents for multifamily housing, especially the missing middle.
January 23-27	Staff review and team discussion of initial zoning analysis.	
15-Jan	Initial zoning analysis due.	
5-Jan	Regular Planning Board meeting, Zoom – discuss calendar shift. Emily and Eric to attend if needed.	