



**Nashoba Associated Boards of Health  
Environmental Health Service  
30 Central Avenue, Ayer, Ma. 01432**

**M E M O**

**DATE:** **January 29, 2024**

**TO:** **Littleton Planning Board**

**FROM:** **Jim Garreffii, Agent, Littleton Board of Health** 

**RE:** **SANCTUARY MEDICINALS**

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The Board of Health met with Sanctuary Medicinals for an update on plans for the addition to the existing structure and the facility's actions to minimize the odors from the existing building. The environmental contractor presented an overview of their odor control management plan and the odor control equipment/systems which have been and/or will be installed as part of the addition to the facility.

The Board appreciated the facility's attention to the concerns raised by the Board and their suggestions from the previous meeting. As their Health Agent I reviewed the materials and provided my thoughts on the materials provided; those materials included staff training to identify the odor and conduct odor surveys to address concerns quickly, operational controls (which discussed changes made to date to minimize the escape of fugitive odors), Odor Management Plan (which contains an operation and maintenance schedule), the installation of equipment in the existing building to reduce odors, and the design of the systems in the addition to further minimize the escape of fugitive odors and provide system redundancy. I further recommended to the Board the plans for the HVAC system for the new building, and modification to the existing system, should be reviewed by an HVAC engineer (mechanical engineer) to ensure they have the capacity to address the odors from the operations in the facility.

The Board of Health would not have an issue with Sanctuary Medicinals petition to the Planning Board for the new building with the following recommendation. The Board recommends a third-party review of the proposed HVAC system, by a professional familiar with such systems (i.e. a HVAC or mechanical engineer), with a favorable report to the Planning Board the proposed HVAC system, and odor control components as outlined in the materials provided to the Board of Health, is acceptable for the intended purpose.