



Community Preservation Committee Littleton, Massachusetts

The CPC was established by Town Meeting in 2007. The CPC has the powers and responsibilities specified by Massachusetts General Law Chapter 44B, section 5(b), the Community Preservation Act.

Community Preservation Application for Funding

Date: 12-18-2023

Project Title: Land Acquisition and Preservation Support Fund

Name of Applicant: Amy Green, Conservation Agent

Name of Organization: Littleton Conservation Commission

Address: Town Offices, 37 Shattuck Street

Telephone: 978-5402428 Email: agreen@littletonma.org

CPA Category (circle all that apply): Open Space Historic Preservation
Recreation Community Housing

CPA Funding Requested: \$ 30,000 Total Project Cost: \$ 30,000

Please attach answers to the following questions. Include supporting materials as necessary.

1. **Project Description:** Please give a detailed project description, including specific objectives.
2. **Goals:** How does this project accomplish the goals of the Community Preservation Plan for Littleton? (See Guidelines for Project Submission for general criteria)
3. **Timeline:** What is the schedule for project implementation, including a timeline for all critical milestones? Will this be a multi-year project?
4. **Budget:** Please provide a full budget including the following information, as applicable.
(NOTE: CPA funds may not be used for maintenance):
 - a. Total amount of the project cost, with itemization of major components.
 - b. Additional funding sources. Please include those that are available, committed, or under consideration.
 - c. Describe the basis for your budget and the sources of information you used.



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5. **Support:** Have the appropriate Town Boards and Commissions expressed support and/or approved the project? What is the nature and level of community support for this project?

Submit this form and accompanying materials to:

Town Clerk Office
Town Offices
37 Shattuck Street
P.O. Box 1305
Littleton, MA 01460
978-540-2401

Please provide five paper copies and one pdf with your submission.

Land Acquisition and Preservation Support Fund

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Supplemental Information

1.0 PROJECT DESCRIPTION

This Eligibility Request is for funds to support land acquisition/preservation projects. These sorts of projects often need advance expenditures which are frequently time sensitive and, as such, cannot wait for the typical CPC funding approvals through Town Meeting. This fund itself would be approved at Town Meeting, but expenditures would occur as needed

2.0 GOALS

The objective of this request is to allow for a quick response to land purchase and preservation opportunities that occur outside of the normal CPC and Town Meeting cycle. Certain funds are necessary to advance these opportunities such as:

- Appraisals
- Survey/subdivision
- Mapping
- 21E review
- Title searches
- Other exploratory efforts

3.0 TIMELINE

The proposed use of these funds would be for 3 years or until expended. If the money is expended or largely used, it would be anticipated that we would come back to the CPC to bring the fund back up to \$30,000, or other acceptable amount.

4.0 BUDGET

The budget requested is \$30,000. As the funds are slated to be used, for example to support a Grant application for acquisition, the CPC will be notified.

5.0 SUPPORT

The Conservation Commission fully supports this project. The Littleton Conservation Trust has also stated their support for funding to be established.