

Massachusetts Department of Environmental Protection  
Bureau of Resource Protection - Wetlands

DEP File Number:

**WPA Form 4 – Abbreviated Notice of Intent**

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

Provided by DEP

Town

**A. General Information**

**Important:**  
When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



**Note:**  
Before completing this form, consult your local Conservation Commission regarding any municipal bylaw or ordinance.

1. Applicant:

*Tom N Willis*  
Name

*Tom.N.Willis@GMAIL.com*  
E-Mail Address

*38 Ferts Pond Rd*  
Street Address

*Acacia MA*  
City/Town

*MA*  
State

*01720*  
Zip Code

*781.492.2290*  
Phone Number

Fax Number (if applicable)

2. Representative (if any):

*None*  
Firm

Contact Name

E-Mail Address

Mailing Address

City/Town

State

Zip Code

Phone Number

Fax Number (if applicable)

3. Property Owner (if different from applicant):

*SAME JAMES N Willis, Jr Trust*  
Name

*Same*  
Mailing Address

City/Town

State

Zip Code

4. Total Fee:

(from NOI Wetland Fee Transmittal Form)

5. Project Location:

*3 Cottage Way*  
Street Address

*L.H. 6 ton*  
City/Town

Latitude and Longitude:

*42-11-0*  
Assessors Map/Plat Number

Latitude

Longitude

Parcel /Lot Number

6. General Project Description:

*Replace Damaged Gazebo*



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**A. General Information (cont.)**

7. Registry of Deeds:

County \_\_\_\_\_

Book \_\_\_\_\_

Page \_\_\_\_\_

Certificate (if Registered Land) \_\_\_\_\_

**B. Site and Activities Subject to Regulation**

Complete any of the following sections that apply to the proposed work and project site.

1. Complete for proposed activities located, in whole or in part, in Buffer Zone.

a. Check all the following borders to the Buffer Zone:

**Inland Resource Areas**

**Coastal Resource Areas**



☒ Inland Bank

☐ Coastal Beach

☐ Barrier Beach

☐ Bordering Vegetated Wetland (BVW)

☐ Rocky Intertidal Shore

☐ Coastal Dune

☐ Salt Marsh

☐ Coastal Bank

b. Check all the methods used to delineate the Bordering Vegetated Wetland boundary:

☐ Final Order of Resource Area Delineation issued by Conservation Commission or DEP (attached)

☐ DEP BVW Field Data Form (attached)

☐ Final Determination of Applicability issued by Conservation Commission (attached)

☒ Other Method of Determining BVW boundary (attach documentation):

☒ 50% or more wetland indicator plants

☐ Saturated/inundated conditions exist

☐ Groundwater indicators

☒ Direct observation

☐ Hydric soil indicators

☐ Credible evidence of conditions prior to disturbance.



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**B. Site and Activities Subject to Regulation (cont.)**

c. Describe, with reference to supporting plans and calculations where necessary, the size, type, and location of the proposed work and mitigating measures and designs to insure that the proposed work will not alter the resource area and Buffer Zone borders. Attach additional sheets, if necessary.

*See Attached Quote and Drawings.*

2. Complete for proposed activities located, in whole or in part, in Land Subject to Flooding.

a. Resource area description:

Bordering Land Subject to Flooding:

Isolated Land Subject to Flooding:

0  
Volume of Flood Storage Lost (cubic feet)

\_\_\_\_\_  
Volume of Flood Storage Lost (cubic feet)

\_\_\_\_\_  
Volume of Flood Storage Compensation (cubic feet)

\_\_\_\_\_  
Volume of Flood Storage Compensation (cubic feet)

b. Describe, with reference to supporting plans and calculations where necessary the size, shape, location, and type of work, mitigating measures, and designs proposed to meet the performance standards set forth in 310 CMR 10.57(4) and 10.60. Attach additional sheets, if necessary.

*See Attached*

3. Complete for proposed activities located, in whole or in part, in the Riverfront Area.

a. Name of Waterway (if available):

*N/A*



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**B. Site and Activities Subject to Regulation (cont.)**

b. Width of Riverfront Area (check one):

☐ 25 ft. - Designated Densely Developed Areas only

☐ 100 ft. - New agricultural projects only

☐ 200 ft. - All other projects

c. Describe how the Mean Annual High-Water Line was determined:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

d. Distance of proposed activity closest to the Mean Annual High-Water Line:

Feet \_\_\_\_\_

e. Total area of Riverfront Area on the site of the proposed project:

Square Feet \_\_\_\_\_

f. Proposed alteration of the Riverfront Area.

Total Square Feet \_\_\_\_\_

Square Feet within 100 ft. \_\_\_\_\_

Square Feet between 100 ft. and 200 ft. \_\_\_\_\_

g. Indicate project purpose:

☐ Single family house

☐ Commercial development

☐ Transportation

☐ Residential subdivision

☐ Industrial development

☐ Other (describe): \_\_\_\_\_

h. Was the lot where the activity is proposed created prior to August 1, 1996?

☐ Yes

☐ No



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Town \_\_\_\_\_

**B. Site and Activities Subject to Regulation (cont.)**

- i. Describe how the project will meet all performance standards set forth in 310 CMR 10.58(4) for the Riverfront Area, including standards requiring consideration of alternative project design or location. Attach additional sheets, if necessary.

*Replace old gazebo with same footprint.*

4. Is the project exempt from the DEP Stormwater Management Policy?

☒ Yes

If yes, explain why the project is exempt:

*No INCREASE in IMPERVIOUS AREA*

☐ No

If no, stormwater management measures are required. Applicants are encouraged to complete the Stormwater Management Form and submit it with this Abbreviated Notice of Intent.

5. a. Is any portion of the proposed project located within estimated habitat as indicated on the most recent Estimated Habitat Map of State-Listed Rare Wetland Wildlife published by the Natural Heritage and Endangered Species Program?

☐ Yes

If yes, include proof of mailing or hand delivery of Abbreviated Notice of Intent to :

Natural Heritage and Endangered Species Program  
Division of Fisheries and Wildlife  
1 Rabbit Hill Road  
Westborough, MA 01581-3336

☒ No

Date of Map \_\_\_\_\_

- b. Is any portion of the proposed project in an Area of Critical Environmental Concern (ACEC)?

☐ Yes

If yes, provide name of ACEC (see the Area of Critical Concern list for ACEC locations):

☒ No

ACEC Name \_\_\_\_\_



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**B. Site and Activities Subject to Regulation (cont.)**

c. Is any portion of the site subject to a Wetlands Restriction Order under the Inland Wetlands Restriction Act (M.G.L. c. 131, § 40A) or the Coastal Wetlands Restriction Act (M.G.L. c. 130, § 105)?

☐ Yes

☒ No

6. If any activity within Land Subject to Flooding, the Riverfront Area, or Buffer Zone is exempt from performance standards in accordance with any provision of the wetlands regulations, 310 CMR 10.00, identify the appropriate exemption:

Exemption \_\_\_\_\_

**C. Additional Information**

Applicants must include the following with this Abbreviated Notice of Intent (ANOI):

- USGS or other map of the area (along with a narrative description, if necessary), containing sufficient information for the Conservation Commission and the Department to locate the site.
- Plans identifying the location of proposed activities relative to the boundaries of each affected resource area.
- Other material identifying and explaining the determination of resource area boundaries shown on plans (e.g., a DEP BVW Field Data Form).
- List the titles and final revision dates for all plans and other materials submitted with this ANOI.

**D. Fees**

The fees for work proposed under each Abbreviated Notice of Intent must be calculated and submitted to the Conservation Commission and DEP (see Instructions and NOI Wetland Fee Transmittal Form).

No filing fee shall be assessed for projects of any city, town, county, or district of the Commonwealth, federally recognized Indian tribe housing authority, municipal housing authority, or the Massachusetts Bay Transportation Authority.

Applicants must submit the following information (in addition to pages 1 and 2 of the NOI Wetland Fee Transmittal Form) to confirm fee payment:

Check Number \_\_\_\_\_

Check date \_\_\_\_\_

Payor name on check \_\_\_\_\_

Applicant name on check \_\_\_\_\_



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**E. Signatures and Submittal Requirements**

I hereby certify under the penalties of perjury that the foregoing Abbreviated Notice of Intent and accompanying plans, documents, and supporting data are true and complete to the best of my knowledge. I understand that the Conservation Commission will place notification of this Notice in a local newspaper at the expense of the applicant in accordance with the wetlands regulations, 310 CMR 10.05(5)(a).

I further certify under penalties of perjury that all abutters were notified of this application, pursuant to the requirements of M.G.L. c. 131, § 40. Notice must be made in writing by hand delivery or certified mail (return receipt requested) to all abutters within 100 feet of the property line of the project location.

Jan L. Willet  
Signature of Applicant

20 July 2024  
Date

[Signature]  
Signature of Property Owner (If different)

\_\_\_\_\_  
Date

[Signature]  
Signature of Representative (if any)

\_\_\_\_\_  
Date

**For Conservation Commission:**

Two copies of the completed Abbreviated Notice of Intent (Form 4), including supporting plans and documents; two copies of pages 1 and 2 of the NOI Wetland Fee Transmittal Form; and the city/town fee payment must be sent to the Conservation Commission by certified mail or hand delivery.

**For DEP:**

Two copies of the completed Abbreviated Notice of Intent (Form 4), including supporting plans and documents; two copies of pages 1 and 2 of the NOI Wetland Fee Transmittal Form; and a **copy** of the state fee payment must be sent to the DEP Regional Office by certified mail or hand delivery.

**Other:**

If the applicant has checked the "yes" box in any part of Section B, Item 5, above, refer to that section and the Instructions for additional submittal requirements.

The original and copies must be sent simultaneously. Failure by the applicant to send copies in a timely manner may result in dismissal of the Abbreviated Notice of Intent.



**Massachusetts Department of Environmental Protection**  
**Bureau of Resource Protection - Wetlands**  
**NOI Wetland Fee Transmittal Form**  
 Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

**Important:**  
 When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



## A. Applicant Information

1. Applicant:

a. First Name JAMES b. Last Name Willis c. Company -  
 d. Mailing Address 38 Fox Pond Rd  
 e. City/Town Acton f. State MA g. Zip Code 01720  
 h. Phone Number 781-492-2290

2. Property Owner (if different):

a. First Name JAMES b. Last Name Willis Jr c. Company Trustee  
 d. Mailing Address Same  
 e. City/Town \_\_\_\_\_ f. State \_\_\_\_\_ g. Zip Code \_\_\_\_\_  
 h. Phone Number \_\_\_\_\_

3. Project Location:

a. Street Address 3 Cottage Way b. City/Town Littleton

To calculate filing fees, refer to the category fee list and examples in the instructions for WPA Form 4 (Abbreviated Notice of Intent).

## B. Fees

### Notice of Intent (Form 3) or Abbreviated Notice of Intent (Form 4):

The fee should be calculated using the following six-step process and worksheet. **Please see Instructions before filling out worksheet.**

**Step 1/Type of Activity:** Describe each type of activity that will occur in wetland resource area and buffer zone.

**Step 2/Number of Activities:** Identify the number of each type of activity.

**Step 3/Individual Activity Fee:** Identify each activity fee from the six project categories listed in the instructions.

**Step 4/Subtotal Activity Fee:** Multiply the number of activities (identified in Step 2) times the fee per category (identified in Step 3) to reach a subtotal fee amount. Note: If any of these activities are in a Riverfront Area in addition to another Resource Area or the Buffer Zone, the fee per activity should be multiplied by 1.5 and then added to the subtotal amount.

**Step 5/Total Project Fee:** Determine the total project fee by adding the subtotal amounts from Step 4.

**Step 6/Fee Payments:** To calculate the state share of the fee, divide the total fee in half and subtract \$12.50. To calculate the city/town share of the fee, divide the total fee in half and add \$12.50.





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**B. Fees** (continued)

Step 1/Type of Activity	Step 2/Number of Activities	Step 3/Individual Activity Fee	Step 4/Subtotal Activity Fee
Category 1	1	\$110	\$110

Step 5/Total Project Fee:

110

**Step 6/Fee Payments:**

Total Project Fee:

110  
a. Total fee from Step 5

State share of filing fee:

42.50  
b. 1/2 total fee less \$12.50

City/Town share of filing fee:

67.50  
c. 1/2 total fee plus \$12.50

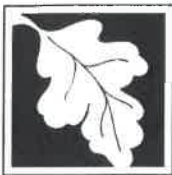
**C. Submittal Requirements**

PLS another \$55 under bylaw

- a.) Complete pages 1 and 2 and send with a check or money order for the state share of the fee, payable to the Commonwealth of Massachusetts.

Department of Environmental Protection  
Box 4062  
Boston, MA 02211

- b.) **To the Conservation Commission:** Send the Notice of Intent or Abbreviated Notice of Intent; a **copy** of pages 1 and 2 of this form; and the city/town fee payment.
- c.) **To DEP Regional Office** (see Instructions): Send the Notice of Intent or Abbreviated Notice of Intent; a **copy** of pages 1 and 2 of this form; and a **copy** of the state fee payment. (E-filers of Notices of Intent may submit these electronically.)



Massachusetts Department of Environmental Protection  
Bureau of Resource Protection - Wetlands  
**Stormwater Management Form**  
Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

**Important:**  
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**Note:**  
This November 2000 version of the Stormwater Management Form supersedes earlier versions including those contained in DEP's Stormwater Handbooks.

## A. Property Information

1. The proposed project is:

- a. New development ☐ Yes ☐ No  
b. Redevelopment ☐ Yes ☐ No  
c. Combination ☐ Yes ☐ No

(If yes, distinguish redevelopment components from new development components on plans).

2. Stormwater runoff to be treated for water quality is based on the following calculations:

- a. ☐ 1 inch of runoff x total impervious area of post-development site for discharge to **critical areas** (Outstanding Resource Waters, recharge areas of public water supplies, shellfish growing areas, swimming beaches, cold water fisheries).  
b. ☐ 0.5 inches of runoff x total impervious area of post-development site for other resource areas.

## B. Stormwater Management Standards

DEP's Stormwater Management Policy (March 1997) includes nine standards that are listed on the following pages. Check the appropriate boxes for each standard and provide documentation and additional information when applicable.

### Standard #1: Untreated stormwater

- a. ☐ The project is designed so that new stormwater point discharges do not discharge untreated stormwater into, or cause erosion to, wetlands and waters.

### Standard #2: Post-development peak discharge rates

- a. ☐ Not applicable – project site contains waters subject to tidal action.

Post-development peak discharge does not exceed pre-development rates on the site at the point of discharge or downgradient property boundary for the 2-yr, 10-yr, and 100-yr, 24-hr storm.

- b. ☐ Without stormwater controls  
c. ☐ With stormwater controls designed for the 2-yr, and 10-yr storm, 24-hr storm.  
d. ☐ The project as designed will not increase off-site flooding impacts from the 100-yr, 24-hr storm.



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**B. Stormwater Management Standards (cont.)**

**Standard #3: Recharge to groundwater**

Amount of impervious area (sq. ft.) to be infiltrated: \_\_\_\_\_  
a. square feet

Volume to be recharged is based on:

b. ☐ The following Natural Resources Conservation Service hydrologic soils groups (e.g. A, B, C, D, or UA) or any combination of groups:

1. % of impervious area	2. Hydrologic soil group	3. % of impervious area	4. Hydrologic soil group
5. % of impervious area	6. Hydrologic soil group	7. % of impervious area	8. Hydrologic soil group

c. ☐ Site specific pre-development conditions: \_\_\_\_\_  
1. Recharge rate \_\_\_\_\_ 2. Volume \_\_\_\_\_

d. Describe how the calculations were determined:

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e. List each BMP or nonstructural measure used to meet Standard #3 (e.g. dry well, infiltration trench).

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Does the annual groundwater recharge for the post-development site approximate the annual recharge from existing site conditions?

f. ☐ Yes ☐ No

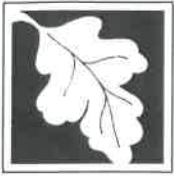
**Standard #4: 80% TSS Removal**

a. ☐ The proposed stormwater management system will remove 80% of the post-development site's average annual Total Suspended Solids (TSS) load.

b. Identify the BMP's proposed for the project and describe how the 80% TSS removal will be achieved.

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Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

**B. Stormwater Management Standards (cont.)**

c. If the project is redevelopment, explain how much TSS will be removed and briefly explain why 80% removal cannot be achieved.

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**Standard #5: Higher potential pollutant loads**

Does the project site contain land uses with higher potential pollutant loads

a. ☐ Yes ☐ No

b. If yes, describe land uses:

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c. Identify the BMPs selected to treat stormwater runoff. If infiltration measures are proposed, describe the pretreatment. (Note: If the area of higher potential pollutant loading is upgradient of a critical area, infiltration is not allowed.)

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**Standard #6: Protection of critical areas**

Will the project discharge to or affect a critical area?

a. ☐ Yes ☐ No

b. If yes, describe areas:

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c. Identify the BMPs selected for stormwater discharges in these areas and describe how BMPs meet restrictions listed on pages I-27 and I-28 of the Stormwater Policy Handbook – Vol. I:

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See Stormwater  
Policy Handbook  
Vol. I, page I-23,  
for land uses of  
high pollutant  
loading (see  
Instructions).

See Stormwater  
Policy Handbook  
Vol. I, page I-25,  
for critical areas  
(see  
Instructions).



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Note:  
components of  
redevelopment  
projects which  
plan to develop  
previously  
undeveloped  
areas do not fall  
under the scope  
of Standard 7.

## B. Stormwater Management Standards (cont.)

### Standard #7: Redevelopment projects

Is the proposed activity a redevelopment project?

a. ☐ Yes ☐ No

b. If yes, the following stormwater management standards have been met:

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c. The following stormwater standards have not been met for the following reasons:

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d. ☐ The proposed project will reduce the annual pollutant load on the site with new or improved stormwater control.

### Standard #8: Erosion/sediment control

a. ☐ Erosion and sediment controls are incorporated into the project design to prevent erosion, control sediments, and stabilize exposed soils during construction or land disturbance.

### Standard #9: Operation/maintenance plan

a. ☐ An operation and maintenance plan for the post-development stormwater controls have been developed. The plan includes ownership of the stormwater BMPs, parties responsible for operation and maintenance, schedule for inspection and maintenance, routine and long-term maintenance responsibilities, and provision for appropriate access and maintenance easements extending from a public right-of-way to the stormwater controls.

b. Plan/Title

c. Date

d. Plan/Title

e. Date



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**Online Users:**  
Include your document transaction number (provided on your receipt page) with all supplementary information you submit to the Department.

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### C. Submittal Requirements

DEP recommends that applicants submit this form, as well as, supporting documentation and plans, with the Notice of Intent to provide stormwater management information for Commission review consistent with the wetland regulations (310 CMR 10.05 (6)(b)) and DEP's Stormwater Management Policy (March 1997). If a particular stormwater management standard cannot be met, information should be provided to demonstrate how equivalent water quality and water quantity protection will be provided. DEP encourages engineers to use this form to certify that the project meets the stormwater management standards as well as acceptable engineering standards. For more information, consult the Stormwater Management Policy.

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### D. Signatures

Applicant Name

Date

Signature

Representative (if any)

Date

Signature



**Massachusetts Department of Environmental Protection**  
Bureau of Resource Protection - Wetlands  
**Areas of Critical Environmental Concern**  
Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

## A. Guidance

Projects proposed in the communities listed below may be located in Areas of Critical Environmental Concern (ACECs). To confirm whether the project location is in an ACEC, contact the Conservation Commission or the MA Department of Conservation & Recreation (formerly the Department of Environmental Management) ACEC Program at:

251 Causeway St., Suite 600  
Boston, MA 02114  
617.626.1394

## B. Towns with ACECs within their Boundaries

<u>Town</u>	<u>ACEC Name</u>	<u>Town</u>	<u>ACEC Name</u>
Ashby	Squannassit	Lunenburg	Squannassit
Ayer	Petapawag and Squannassit	Lynn	Rumney Marshes
Barnstable	Sandy Neck/Barnstable Harbor	Mansfield	Canoe River Aquifer
Bolton	Central Nashua River Valley	Mashpee	Waquoit Bay
Boston	Rumney Marshes	Melrose	Golden Hills
	Fowl Meadow and Ponkapoag Bog	Milton	Fowl Meadow and Ponkapoag Bog
	Neponset River Estuary		Neponset River Estuary
Bourne	Pocasset River	Mt Washington	Karner Brook Watershed,
	Herring River Watershed		Schenob Brook
	Bourne Back River	Newbury	Parker River/Essex Bay
Braintree	Cranberry Brook Watershed	Norton	Hockomock Swamp
Brewster	Pleasant Bay, Inner Cape Cod Bay		Canoe River Aquifer
Bridgewater	Hockomock Swamp	Norwood	Fowl Meadow and Ponkapoag Bog
Canton	Fowl Meadow and Ponkapoag Bog	Orleans	Inner Cape Cod Bay, Pleasant Bay
Chatham	Pleasant Bay	Pepperell	Petapawag and Squannassit
Cohasset	Weir River	Peru	Hinsdale Flats Watershed
Dalton	Hinsdale Flats Watershed	Plymouth	Herring River Watershed,
Dedham	Fowl Meadow and Ponkapoag Bog		Ellisville Harbor
Dunstable	Petapawag	Quincy	Neponset River Estuary
Eastham	Inner Cape Cod Bay	Randolph	Fowl Meadow and Ponkapoag Bog
	Wellfleet Harbor	Raynham	Hockomock Swamp
Easton	Canoe River Aquifer	Revere	Rumney Marshes
	Hockomock Swamp	Rowley	Parker River/Essex Bay
Egremont	Karner Brook Watershed	Sandwich	Sandy Neck/Barnstable Harbor
Essex	Parker River/Essex Bay	Saugus	Rumney Marshes, Golden Hills
Falmouth	Waquoit Bay	Sharon	Canoe River Aquifer
Foxborough	Canoe River Aquifer		Fowl Meadow and Ponkapoag Bog
Gloucester	Parker River/Essex Bay	Sheffield	Schenob Brook
Grafton	Miscoe-Warren-Whitehall Watersheds	Shirley	Squannassit
Groton	Petapawag and Squannassit	Stockbridge	Kampoosa Bog Drainage Basin
Harvard	Central Nashua River Valley	Taunton	Hockomock Swamp, Canoe River Aquifer
	Squannassit	Townsend	Squannassit
Harwich	Pleasant Bay	Truro	Wellfleet Harbor
Hingham	Weir River, Weymouth Back River	Tyngsborough	Petapawag
Hinsdale	Hinsdale Flats Watershed	Upton	Miscoe-Warren-Whitehall Watersheds
Holbrook	Cranberry Brook Watershed	Wakefield	Golden Hills
Hopkinton	Westborough Cedar Swamp	Washington	Hinsdale Flats Watershed
	Miscoe-Warren-Whitehall Watersheds	Wellfleet	Wellfleet Harbor
Hull	Weir River	W Bridgewater	Hockomock Swamp
Ipswich	Parker River/Essex Bay	Westborough	Westborough Cedar Swamp
Lancaster	Central Nashua River Valley	Westwood	Fowl Meadow and Ponkapoag Bog
	Squannassit	Weymouth	Weymouth Back River
Lee	Kampoosa Bog Drainage Basin	Winthrop	Rumney Marshes
Leominster	Central Nashua River Valley		





James Willis &lt;jim.n.willis@gmail.com&gt;

**Estimte**

1 message

**Bill Kreidermacher** <billkreidermacher@yahoo.com>

Sun, Jun 30, 2024 at 3:36 PM

To: James Willis &lt;jim.n.willis@gmail.com&gt;

Hi Jim,

Here is the estimated cost and scope of work to be completed on Fort Pond.

**Materials:**

six 6x6 pressure treated posts - on top of the posts will be 2x10 pressure treated boards for header stock. on top of the headers will be pressure treated 2x8s for rafters. on top of the rafters will be 3/4 in CDX plywood. on top of the plywood will be ice and water shield, shingles - color to be determined by you, drip edge around all edges of the roof line, and a ridge cap. there will be railings on three sides of the gazebo that need to be installed with pressure treated 2x4s and 2x2 balusters. there will be one set of stairs approximately 3 ft wide from the platform down to the water. the stringers and steps will be comprised of pressure treated wood.

All framework will be fastened to each other with metal hangers, clips, gussets, stand offs, as required.

Materials as described above will be an estimated \$3,092.00

**Labor:**

I charge \$150/hr for myself and another worker. I estimate this job will take ~6 days to complete. We typically work a 9 hr day so your total estimate of labor is \$8,100.00.

Estimated total for Materials, Labor and Trash Removal is \$11,442.00

*\*Pricing does not include any trim, sono tubes, footings, cement pads, metal posts, building permit, bench, or any work on existing deck or frame.*

*\*I know that you would like benches but I have not included them in the estimate so we can discuss material and size.*

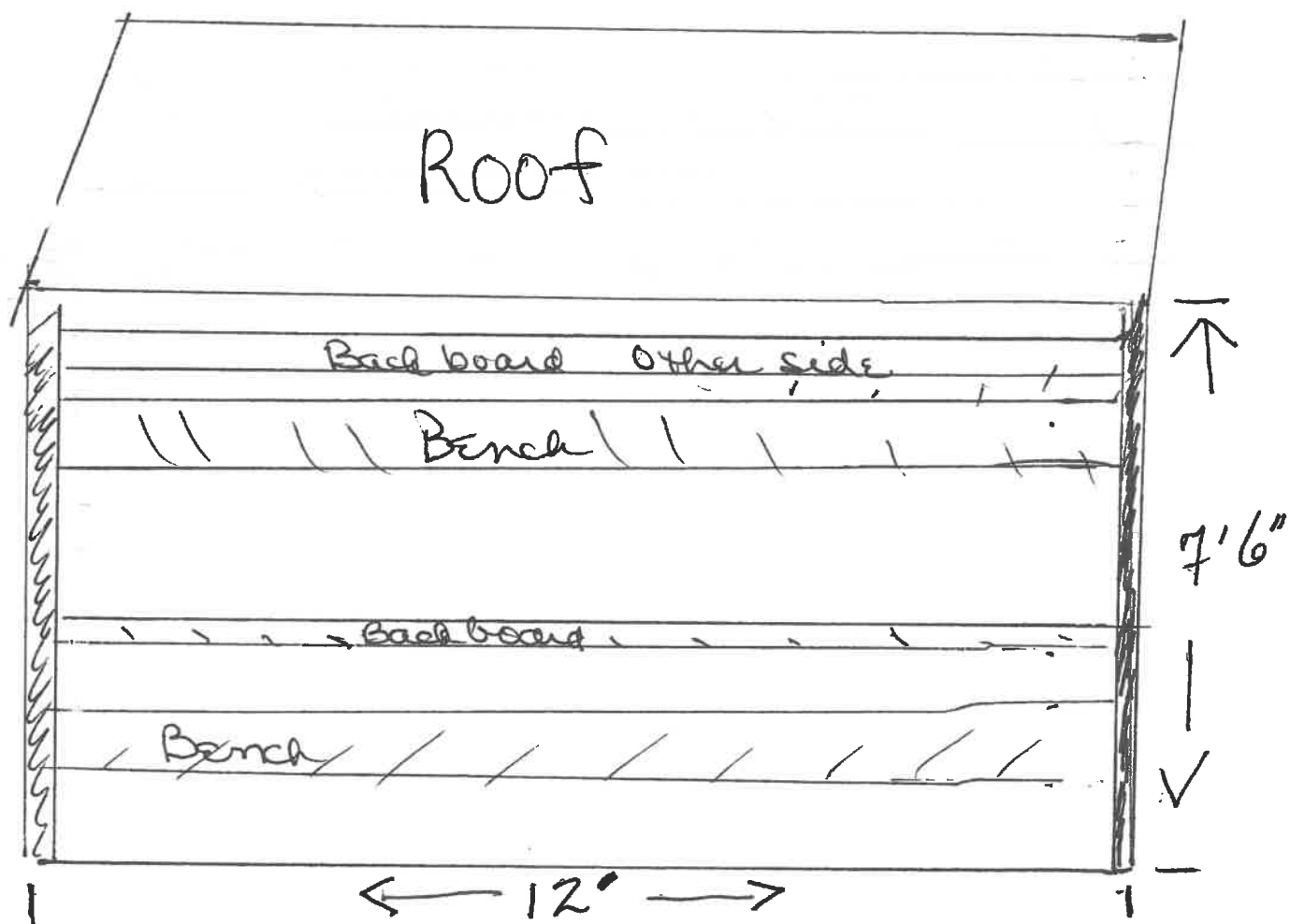
Please let me know if you have any questions!

**Bill Kreidermacher**  
**Building and Remodeling**  
**17 Maura Dr.**  
**Stow, MA 01775**  
**(978)-897-9655**

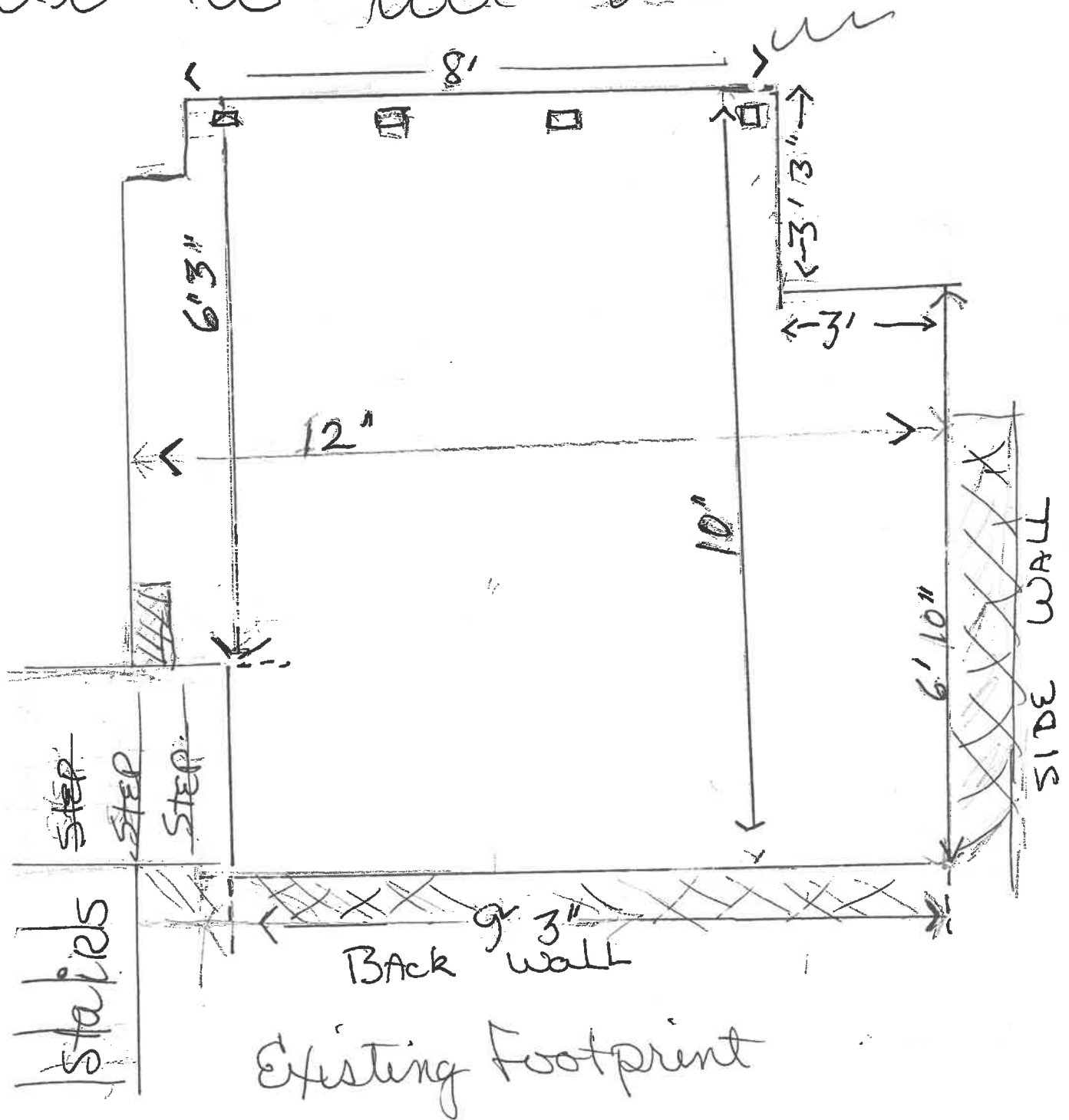




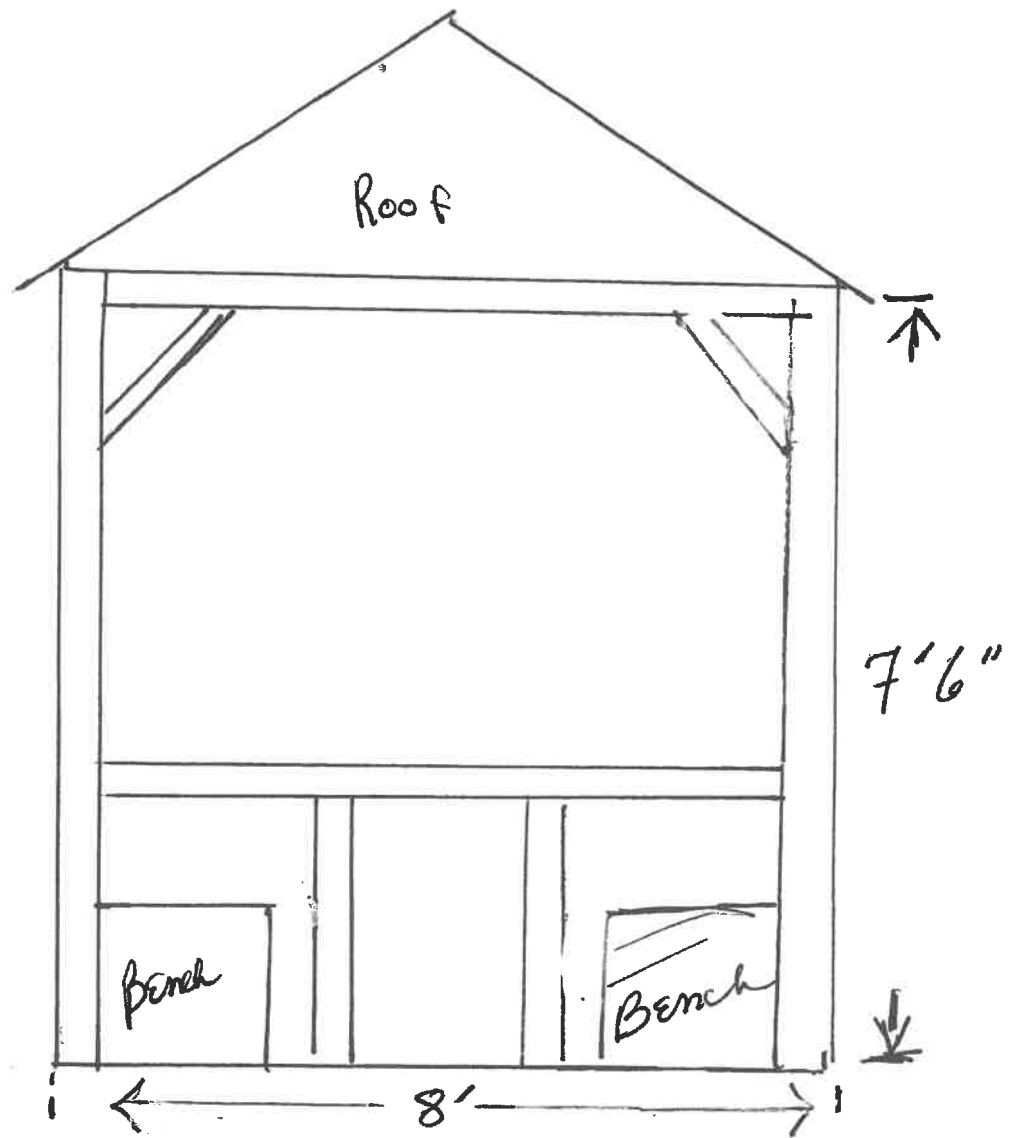
run WATER in  
Fast Pond



Foot Pond WATER



East Pond  
Water





**TOWN OF LITTLETON  
BOARD OF ASSESSORS**

P.O. BOX 1305  
LITTLETON, MA 01460  
(978) 540-2410  
FAX: (978) 952-2321

Date: July 1, 2024

Re: Certified List of Abutters Conservation Commission

Applicant: James N Willis  
Name of Firm: NA  
Mailing Address 38 Fort Pond Rd

Subject Parcel Location: 3 Cottage Way  
Subject Parcel No.: U26-11-0  
Subject Owner Name: James N Willis Trust

M.G.L. Chapter 131: Section 40 ..... "Any person filing a notice of intention with a conservation commission shall at the same time give written notification thereof, by delivery in hand or certified mail, return receipt requested, to all abutters within one hundred feet of the property line of the land where the activity is proposed, but not limited to, owners of land directly opposite said proposed activity on any public or private street or way, and in another municipality or across a body of water. When a notice of intent proposes activities on land under water bodies and waterways or on a tract of land greater than 50 acres, written notification shall be given to all abutters within 100 feet of the proposed project site. For the purposes of this action, "project site" shall mean lands where the following activities are proposed to take place: dredging, excavating, filling, grading, the erection, reconstruction or expansion of a building or structure, the driving of pilings, the construction or improvement of roads or other ways and the installation of drainage, sewerage and water systems, and "land under water bodies and waterways" shall mean the bottom of, or land under, the surface of the ocean or an estuary, creek, river stream, pond or lake. When a notice of intent proposes activity on a linear shaped project site longer than 1,000 feet in length, notification shall be given to all abutters within 1,000 feet of the proposed project site. If the linear project site takes place wholly within an easement through another person's land, notice shall also be given to the landowner. Said notification shall be at the applicant's expense, and shall state where copies of the notice of intention may be examined and obtained and where information regarding the date, time and place of the public hearing may be obtained. Proof of such notification, with a copy of the notice mailed or delivered, shall be filed with the conservation commission." .....

**I hereby certify the attached list of abutter (s) as stated in the M.G.L. Chapter 131, Section 40.**

Number of Abutter(s) 4 including the subject parcels + 1 Applicant Requesting Abutter's List.

Certified by:

  
\_\_\_\_\_  
Kim Prehl, Office Assistant

38 FORT POND

U26 10 0

LUC: 101

WILLIS BARBARA H TRUSTEE OF  
THE WILLIS TRUST NO. 1  
38 FORT POND RD  
ACTON, MA 01720

3 COTTAGE WY

U26 11 0

LUC: 101

JAMES N WILLIS JR TRUST  
WILLIS JAMES N JR - TRUSTEE  
38 FORT POND RD  
ACTON, MA 01720

3 SARAH INDIAN WY

U26 12 0

LUC: 101

DOLAN WARREN J  
21 KEEFE RD  
ACTON, MA 01720-5517

5 COTTAGE WY

U26 9 0

LUC: 101

TROPEANO PETER  
TROPEANO JEAN  
19 REVERE ST  
LEXINGTON, MA 02420

## NOTIFICATION TO ABUTTERS

Pick one:

- ☒ Notice of Intent/Abbreviated NOI
- ☐ Abbreviated Notice of Resource Area Delineation
- ☐ Request for Determination of Applicability
- ☐ Request to Amend an Order of Conditions (MADEP File # 204 \_\_\_\_\_)

### Modification for Virtual Meetings

*Under MA Wetlands Protection Act and Littleton Wetlands Protection ByLaw (Chapter 171), this form must be completed and mailed, certified mail return receipt requested, to all abutters at their mailing addresses shown on the most recent Town Assessor's records as well as the owner (if not applicant).*

In accordance with the MA Wetlands Protection Act and Littleton Wetlands Protection ByLaw Chapter 171-2D, you are hereby notified of a public hearing on the matter described below:

A. The applicant has filed a permit application with the Littleton Conservation Commission for work in an area subject to protection under the Massachusetts Wetlands Protection Act and Littleton Wetlands Protection ByLaw.

B. The name of the applicant is JAMES IV WILLIS

C. The address of the land where the activity is proposed is 3 Cottage Way, Littleton

D. The work proposed is Replace damaged gazebo

E. Copies of the filing may be examined at the Conservation Commission office at 37 Shattuck Street Monday through Thursday; 9:00 – 1:00 (please call first to ensure the Conservation Agent is available and not out on site visits). The office phone number is 978-540-2428.

F. Copies of the filing may be obtained electronically from (check one) the \_\_\_\_\_ applicant or \_\_\_\_\_ the applicant's representative by calling \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ during the following times:

\_\_\_\_\_

- G. The public hearing/meeting will be held on \_\_\_\_\_. Information regarding the date and time of the public hearing/meeting may be obtained from the Littleton Conservation Commission (see contact info at the end of this notice).
- H. Notice of the public hearing/meeting, including date and time will be published at least five business days in advance in a paper of local circulation. The agenda, noting times will be posted at Town Hall and at <https://ma-littleton.civicplus.com/AgendaCenter/Search/?term=&CIDs=13,&startDate=&endDate=&dateRange=&dateSelector=> at least 48 hours in advance of the meeting. It is currently anticipated that this meeting will be held entirely remotely, pursuant to "An Act Relative to Extending Certain State of Emergency Accommodations" (July 16, 2022) and the extension of that Act through March 21, 2025. If the meeting is held remotely, instructions for remote viewing of, and participation in, the meeting will be included in the agenda and may also be obtained from the Littleton Conservation Commission.

You may contact the Littleton Conservation Commission staff ([Conservation@littletonma.org](mailto:Conservation@littletonma.org); 978-540-2428), or the Massachusetts Department of Environmental Protection/ Central Region (508-792-7650) at 8 New Bond Street, Worcester, MA 01606) for information about this application

9-14-2023



## AFFIDAVIT OF SERVICE

*Under Massachusetts Wetlands Protection Act and the Littleton Wetlands Protection ByLaw (Chapter 171), this form must be completed and submitted with the Notice of Intent, Abbreviated Notice of Resource Area Delineation or Request for Determination of Applicability.*

I, JAMES N WILLIS (name of applicant or representative) certify under the pains and penalties of perjury that on \_\_\_\_\_ (date) I gave notification to abutters in compliance with the second paragraph of the Massachusetts General Laws Chapter 131, Section 40, DEP requirements for Abutter Notification and with the Littleton Wetlands ByLaw 171-2.D in connection with the following matter:

A (choose one of below)

\_\_\_\_\_ Abbreviated Notice of Resource Area Delineation

\_\_\_\_\_ Request for Determination of Applicability

☒ Notice of Intent / Abbreviated Notice of Intent

\_\_\_\_\_ Request for Amended Order of Conditions (MADEP File # 204-\_\_\_\_\_)

has been filed under the Massachusetts Wetlands Protection Act and Littleton Wetlands Protection ByLaw by JAMES N WILLIS (name of applicant) with the Littleton Conservation Commission on \_\_\_\_\_ (date) for the property located at 3 Cottage Way, Littleton (address of land where work is proposed).

The list of abutters with their addresses and a copy of the Notification Abutter form as sent to the abutters is attached to this Affidavit of Service.

JAMES N WILLIS

Name

2 July 2024

Date



## Littleton Conservation Commission

37 Shattuck Street / Room 303

Phone: 978 540-2428

Fax: 978 952-2321

### Littleton Wetland Protection Regulations Waiver

#### Request Requirement Information (Section 1.4)

Date: 2 July 2024 Applicant/Owner: JAMES N. WILCOX

Map/Lot: 426-1/-0 Project Address: 3 Cottage Way

In order request a waiver, the following provides a guidance for required information (attach additional text, plans, photos or graphics if needed):

Project purpose and need: Replace Damaged Gazebo

What specific action(s) is the Waiver being asked for? \_\_\_\_\_

How is the action(s) in the public interest, necessary to avoid a taking, necessary to prevent a safety hazard or water dependent? \_\_\_\_\_

How is the action(s) consistent with the intent and purpose of the Bylaw? \_\_\_\_\_

Existing and proposed site conditions (ie, impervious, lawn & disturbed areas) (square feet; show on plan):

Old gazebo is located on shore of Fort Pond.  
A tree fell on gazebo and it is to be replaced.

Existing and proposed distances of land uses from wetland resource areas (show on plan):

Structure is on shore of Fort Pond.

Analysis of less environmentally damaging practicable alternative:

None

Proposed short term and long term protection of wetland resource areas:

Fort Pond

Is the site in a Zone I, II or III (groundwater) or Zone A, B or C (surface water) water supply area:

Are there critical, unique or sensitive resource areas in the area (ie, NHESP mapped habitat, vernal pools, unusual wetland types, cold water fisheries, outstanding resource waters, Core Habitat, Conservation land, etc); show on plan:

See above

Other factors for consideration:

Signature: Tom Harty Project: Replace Damaged Gazebo