

Request For Determination

Checklist

A request for determination must be accompanied by the following documentation. Filing of a Request for Determination is not part of the Building Permit application review process and as such shall not affect time sensitive building permit applications.

1. A copy of the Plan of Land (the original plan or subdivision) highlighting the lot(s) in question
2. A copy of the plate and parcel map, showing not only the property in question, but the abutting (everything that touches the lot other than a point) properties as well. Highlight the lot(s) in question.
3. Copies of the deed(s) of the property in question from the present time to the last instrument of record (deed) prior to March 5, 1951. Highlight who sells to whom, the lot(s) in question, the previous deed reference, and when the lot(s) were recorded.
4. Copies of the deeds of the abutting properties from the present time to the last instrument of record (deed) prior to March 5, 1951. Highlight who sells to whom, the lot(s) in question, the previous deed reference, and when the lot(s) were recorded. Documentation must be complete from beginning to end for each property.
5. Any other necessary documentation in support of the above.
6. Make a cover sheet for the lot in question and each lot abutting the property, listing all owners, past & present, the date, and their deed reference.
7. A letter from an attorney, signed under the penalties of perjury, that the attorney has reviewed the required information, including the Middlesex County Registry of Deeds, and that in his/her professional opinion, the lot(s) are protected under G.L. c.40A, §6, first or second sentence of the adjoining lots. A reasonably detailed and concise explanation must be provided substantiating the Attorney's opinion.
8. If the party requesting the determination is not the property owner, written consent from the Property owner(s) must accompany submission.
9. Check in the amount of \$500 made payable to the Town of Littleton.

NOTE: The Request for Determination Package becomes the property of the Littleton Building Department regardless of approval or denial Applicant is to initial each item above verifying package completion. Failure to provide the required information shall result in *no determination*, and the package returned incomplete. All submissions shall be legible with no portions obscured or hidden by paper correction fluid (any such presentation shall be cause for rejection)

You have the right to appeal the results pursuant to General Laws Chapter 40A, Section 8 and 15, to the Littleton Board of Appeals, provided such an appeal is taken within thirty days from the receipt of a determination.