



**Green International Affiliates, Inc.**

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## **MEMORANDUM**

**Project Name:** Strawberry Farm Subdivision  
**Subject:** Site Visit No. 06  
**Date:** November 5, 2024  
**Time:** 8:00 AM  
**Location:** 95 Taylor Street, Littleton, MA  
**Weather:** Sunny, 55 degrees  
**Prepared by:** Mike Mancuso  
**Attendees:** Mike Mancuso, Green International Affiliates, Inc. (MM)

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### **Site Visit Summary:**

MM made a site visit to observe the completed work at proposed infiltration basins and general status of site.

### **Site Observations:**

- There was no construction activity onsite today.
- The infiltration basins along the south side of the shared driveways have been graded. Loam and seed have been placed at basins and along the driveway entrance.
- Flared ends have been installed at both infiltration basins. The material used for pipe ends at the flared ends does not meet the size indicated in the pipe end detail on the endorsed plans.
- Headwalls have been installed at both basins.
- Material has been placed and compacted along the edges of the driveway to support hot mix asphalt intermediate course.
- Check dams are not installed in the proposed locations and therefore, sediment forebays appear smaller than shown on plans. As-built plans are to be provided to show that infiltration basins and sediment forebays meet stormwater requirements as constructed.
- The material used for rip rap check dams does not meet the size indicated in the endorsed plans.
- Ramps along the sidewalk have been removed and are currently in gravel. Caution signs have been placed to notify pedestrians.

**Pictures:**



**Photo 1:**  
**West infiltration basin**



**Photo 2:**  
**Emergency overflow**



**Photo 3:**  
**East infiltration basin**



**Photo 4:**  
**Flared end and check dam at east infiltration basin**



Photo 5:  
Area drain #3



Photo 6:  
Material at flared end



**Photo 7:**  
**Sidewalk at driveway crossing**

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