

Town of Littleton

Newsletter



Issue 10

March 2025



The Town of Littleton is planning to build a new Shaker Lane School. We would like to encourage all residents to visit the [Shaker Lane School Building Project website](#) for continuous updates.

Town Directory

Town Offices Main—[978-540-2400](tel:978-540-2400)
Town Clerk—[978-540-2401](tel:978-540-2401)
Accounting—[978-540-2440](tel:978-540-2440)
Assessor—[978-540-2410](tel:978-540-2410)
Building—[978-540-2420](tel:978-540-2420)
Cemetery—[978-540-2480](tel:978-540-2480)
Conservation—[978-540-2428](tel:978-540-2428)
Elder & Humans Servs—[978-540-2470](tel:978-540-2470)
Fire Station—[978-540-2302](tel:978-540-2302)
Health—[978-540-2421](tel:978-540-2421)
Highway—[978-540-2670](tel:978-540-2670)
Human Resources—[978-540-2455](tel:978-540-2455)
LCTV—[978-540-2488](tel:978-540-2488)
Library—[978-540-2600](tel:978-540-2600)
Parks & Rec—[978-540-2490](tel:978-540-2490)
Planning—[978-540-2425](tel:978-540-2425)
Police—[978-540-2300](tel:978-540-2300)
Tax Collector—[978-540-2405](tel:978-540-2405)
Town Administrator—[978-540-2460](tel:978-540-2460)
Transfer Station—[978-540-2674](tel:978-540-2674)
Treasurer—[978-540-2450](tel:978-540-2450)
Veteran Services—[978-540-2485](tel:978-540-2485)

Message From Your Select Board



The Select Board started February appointing nine community members to the Charter Commission. This group will bring back recommendations to the Select Board and the Town for how Town government should be structured going forward. Meetings will kick off in early March and be facilitated by the Collins Center.

Orchard lease negotiations with the Bransfield Tree Company are progressing. On February 12, the Select Board held a public session about the orchard lease with Jonathan Bransfield of the Bransfield Tree Company. The public was invited to ask Mr. Bransfield questions regarding his plans for the orchard. For most of the APR land, Mr. Bransfield plans to grow native trees in containers using minimal to no pesticides. His management plan can be found in the [Feb 12 meeting packet](#). The Select Board has scheduled public input sessions facilitated by MAPC on March 6 and April 14 to further the discussion of the orchard.

In March, the Select Board will host Senator Eldridge and Representative Arciero at a Select Board meeting. Our state legislatures will discuss their current priorities and what to expect in the upcoming legislative session. Stay tuned to the Select Board calendar for more details.

On February 24, the Select Board opened the warrant for the May 6 Town Meeting. During the month of March, we will be setting the warrant articles and finalizing the Town budget. The Shaker Lane Building Committee plans to hold an information session immediately prior to Town Meeting where residents can find out the latest developments and ask questions about Littleton's effort to replace the Shaker Lane building.

For more information on Town issues, please check out the Town's new bi-monthly podcast 01460 On the Go. It's available [here](#) on the LCTV YouTube channel or search Spotify or Pocketcast for "01460" to find it!

[Subscribe](#) to the Town newsletter!
Check out our [podcast](#)!



From the Desk of the Town Administrator



We're all acutely aware of the need for deeply affordable senior rental housing in our community. The Select Board has consistently instructed the Administration to identify an opportunity sooner rather than later.

The Town of Littleton, like many communities, faces a growing need for affordable housing options, particularly for seniors. Here are several reasons why 30%-60% Area Median Income (AMI) senior affordable rental housing is crucial for the community:



1. **Aging Population:** As the population ages, there is an increasing number of seniors who require affordable housing. Many older adults may be on fixed incomes and struggle to meet rising living costs.
2. **Preventing Homelessness:** Affordable housing options help prevent homelessness among seniors, who may face financial hardships due to healthcare costs or reduced income after retirement.
3. **Community Inclusivity:** Offering affordable rental options fosters a more inclusive community where seniors can live independently while remaining close to family, friends, and essential services.
4. **Economic Diversity:** A range of housing options contributes to the economic diversity of the community, which is beneficial for local businesses and services.
5. **Health and Well-Being:** Stable housing is linked to better physical and mental health outcomes for seniors. Providing affordable housing can help reduce stress and improve quality of life.
6. **Support Services Accessibility:** Housing located near community services, healthcare facilities, and public transportation can ease access for seniors who may need assistance or frequent medical visits.
7. **Reduction in Social Isolation:** Affordable housing developments often create a sense of community, helping to combat loneliness and isolation among seniors, which is a significant issue in this demographic.

By addressing these needs through 30%-60% AMI senior affordable rental housing, Littleton can enhance the quality of life for its senior residents and promote a healthier, more vibrant community overall.

Discussions commenced in 2022 to surplus town hall and convert it to senior affordable housing. Notably, there is interest in the development community to convert town hall to senior affordable housing in the near future. The first step would be to declare town hall surplus, and we are proposing to present an Article at the May Town Meeting.

Town Clerk



The Town Clerk's Office wants to remind voters that Nomination Paperwork for our Annual Town Election, Saturday, May 10, 2025, is still available until Thursday, March 20th at 5pm and must be returned no later than Monday March 24th by 5pm. Anyone interested in running for office, please stop by the Clerk's Office during regular business hours. Please go to the following link to see the most up to date list of Intentions filed with the office: [Elections - 2025 | Littleton, MA](#)

The Town Census was mailed to every household so please be sure to return yours at your earliest convenience. You were provided a self-addressed envelope for the Clerk's Office to assist you. Even if no changes are made, we still need the census form back, signed and dated. Please be sure to read the information on the form to be certain that we have the correct information for each person in your household. If necessary, make changes below the person's information that is incorrect. We appreciate your assistance with this matter.

The Town Clerk's Office is happy to announce a new and improved way to license your dog(s).

Please go to the following link: <https://littletonma.portal.opengov.com/> and click on the picture of the dogs to start your license application.



There is also a link from the Town Clerk's webpage <https://www.littletonma.org/424/Dog-Licenses>

You may pay by debit/credit/ACH or come into the office and we will assist you at the counter.

Instructions will also be on the census for you to follow. Any questions, please contact the office at 978-540-2401.

As well, we would like to let you know if you have hit a certain milestone of 70 or older, we want to celebrate you and offer a dog license for free.

2025 Motor Vehicle Excise Tax Bills

2025 Motor Vehicle Excise tax bills will be mailed on Thursday, February 27, 2025. They are due on Friday, March 28, 2025.

Here is a link for more information:

<https://www.littletonma.org/402/Motor-Vehicle-Excise-Tax-Bills>

If you have any questions, please contact Deborah Richards at 978-540-2405.



Employment Opportunities - as of published date

[Please visit the Human Resources Page for updates](#)



[Assistant Conservation Agent](#)

[EHS Van Driver](#)

[Office Coordinator](#)

[*Download an
Application Here*](#)



Town Planner Topic—Deeply Affordable Senior Rental Housing

Addressing the housing needs for Littleton seniors is a priority for the Town – stated in the 2014 Housing Production Plan, reiterated in the 2017 Littleton Master Plan – Cultivating the Future, and discussed by the Select Board, Council on Aging, former Council on Aging Housing Subcommittee, Affordable Housing Trust, and Planning Board for the past several years.

By the year 2030 – and beyond – Littleton expects a significant population increase in the number of households over the age of 65. As householders age, we (ourselves, our parents, our grandparents) become increasingly vulnerable both economically and physically.

Littleton is exploring redevelopment of the current Town Office site at 37 Shattuck Street for deeply affordable senior rental housing. Borrowing wording from our “Senior Residential Development” zoning bylaw “...to provide a variety of housing types, sizes, settings, residential services, and price points to meet the needs of people as they age and people with disabilities”.

Current real estate market forces preclude the development of a meaningful number of deeply affordable senior housing units. One hurdle is the lack of a desirable location – such as the current Town Offices – with easy access to the Reuben Hoar Library, the Center at Shattuck Street, and adequate utility service (sewer, water, and electricity). The discussion will deepen; the Town will explore potential benefits, drawbacks, and tradeoffs. I am thrilled to see the Town in a strong position to address this now. I hope you will join in the discussion.

Thank you,
Maren Toohill, AICP
Town Planner

Health Department



March is Brain Injury Awareness Month – Know the Signs, Prevent the Risks

Each year, over 2.8 million Americans suffer a traumatic brain injury (TBI). A traumatic brain injury occurs when an external force causes damage to the brain. It can be traumatic (like from a fall, car accident, or sports injury) or non-traumatic (from a stroke, infection, or lack of oxygen). Brain injuries can impact memory, movement, thinking, emotions, and even personality. Take steps to protect your heads and recognize warning signs after an injury.

Prevent TBIs by wearing helmets when biking or playing sports, securing rugs to prevent falls, and always using seat belts.

Know the Signs: Confusion, dizziness, headaches, nausea, or difficulty speaking after a bump to the head may indicate a concussion. Immediately seek medical attention if symptoms occur.

March 9-15 is National Groundwater Awareness Week

Did you know that nearly 50% of the U.S. population relies on groundwater for drinking water? March 9-15 is National Groundwater Awareness Week, reminding us all to protect this vital resource.

What is Groundwater? Groundwater is water stored beneath the earth's surface in soil and rock formations. It plays a crucial role in our daily lives, providing water to private wells, public water systems, and irrigation for local farms.

Why Should We Care? Contaminated groundwater can lead to serious public health risks, including waterborne illnesses. Proper maintenance of private wells and responsible water use practices help ensure a safe and sustainable water supply for future generations.

How Can You Help?

- **Test Your Well:** If you rely on a private well, test your water annually for contaminants like bacteria, nitrates, and arsenic.
- **Dispose of Waste Properly:** Never dump hazardous materials like paints, oils, or chemicals onto the ground or down storm drains.
- **Conserve Water:** Simple steps like fixing leaks and using water-efficient appliances help protect groundwater levels.

Project Updates



The Center on Shattuck Street — January 2025 Update



Narrative Update: During the month of January, Commodore made further progress on the roofing scope, installing gutters and flashing while the electricians worked to install the PV System racking and panels. The roofing subcontractor has remaining work to complete, including snow guards and down-spouts/cleanouts, which have not yet been delivered to the project site and are needed to complete a mockup for approval by LLB. Commodore continued to install finishes throughout the building, including acoustical ceiling grids and tiles, Rulon wood ceilings (at the billiard room/lounge areas on the first and second floors), tiling, resilient flooring, and carpet. Interior MEP work consisted primarily of lowvoltage electrical / data work by the electrician and other miscellaneous work in preparation for the systems to be Commissioned by WSP (Owner's Commissioning Agent). At the building exterior, all remaining siding was completed and an in-place mockup was generated for the porch area siding/trim, for LLB approval. It remains Commodore's plan to complete the remaining site concrete work in the spring alongside remaining asphalt paving and landscape plantings to ensure suitable conditions for placement. This work will also include work added by Change Order at the 31 Shattuck St. construction house, in preparation for the Town to sell this property at the conclusion of the Project.

Electrical progress during the past month generally included continued lighting installation in addition to low-voltage work, particularly the Access Control wiring in preparation for Nashoba Security to terminate and install the devices at the affected doors. In addition, Griffin continued installing the PV System, as well as miscellaneous devices throughout the building.

Continuing progress on the Plumbing startups and other Commissioning activities occurred during this past reporting period. This included startups for the VRF system and the provision of IP addresses to tie in controls endpoints with the Building Management System (BMS) in coordination with Town IT. Although the schedule has been adjusted slightly by a few days, Commissioning is generally on-schedule; other systems will be Commissioned as they are fully completed.

Project Updates



The Center on Shattuck Street — January 2025 Update

On the administrative side, Commodore applied for and received the separate (residential) Building Permit required from the AHJ for the modifications requested at the 31 Shattuck St. construction house, which includes a new Sewer Main tie-in, a new driveway, and retaining wall. LLB and their consultants have prepared an ANR plan documenting the lot-line adjustments required to bring the property line into conformance with Town Zoning Ordinances (which must be stamped by a Licensed Land Surveyor). This process is expected to continue through the March 2025 Planning Board meeting where the plans will be presented for formal approval. LLB has consistently confirmed at project meetings that this process remains on-track.

Both FF&E and AV / Technology continued to move forward – the FF&E order was placed, and the team was working toward a delivery on or about 4/8 which coincides with the planned conclusion of Commodore's Punch List activities. Technology purchases were completed previously during the month of December, and during January the Phone and Data Lines were installed by CommTract and Verizon. Remaining Technology scope

includes elevator/phone line coordination between Commodore and Town IT, as well as the confirmation of IP addresses to connect system endpoints with the controls in the Building Management System (BMS). At the end of January, the AV system needs were fully coordinated with all parties, while the logistics of who would install which components was the subject of an RFI by Griffin electric that the team was working together to understand. It is anticipated that these items will be fully completed next month.





Project Updates

36 King Street—January 2025 Update



Narrative Update: During the month of January, Classic Construction's team had rough inspections of MEP items completed and began in earnest to close up walls. A significant amount of progress was made on wall patching and miscellaneous drywall work, beginning on the second floor with the intention of working downward and out of the building so that finish work can follow behind.

Classic's carpenters completed framing reinforcements ("sistering") of studs in load-bearing walls to support planned filing cabinet locations at the offices above (per the direction of the structural engineer). Additionally, more structural work was coordinated to replace floor framing entirely beneath Room 204A which needed to be completed from below. This change work was identified, priced out, and as of the end of January, is awaiting formal approval by PMBC in order to get started. At the lower level, the Misc. Metals subcontractor was back on site to finish welding the metal Y-columns per Structural Engineer direction – this work is now fully complete.

The HVAC contractors worked to install new ductwork throughout the building, install the Energy Recovery Ventilator (ERV), install/route the condensate drains (usually to janitorial mop sinks), and insulate both supply and return ductwork.

In-wall Electrical Change Order work identified in CPR-014R1 began and significant progress was made on both power and low-voltage scope. As of the end of January, the electricians had run data cabling to the new rack, terminated the cables, and punched them down into the distribution frame. The building is almost ready to receive switchgear, which is on standby pending installation while Classic's team completes all remaining drywall work (concern about dust levels around computer equipment). Work in the next month will focus on Fire Alarms and completing power and data wiring to physical devices/endpoints throughout the building.

Classic's administrative efforts are ongoing through the Submittal, RFI, and PCO processes to document their intended material purchases/installation as well as questions for the design team based on in-field conditions. Classic and their subcontractors are current with Certified Payroll documentation as of the conclusion of this reporting period.



Project Updates

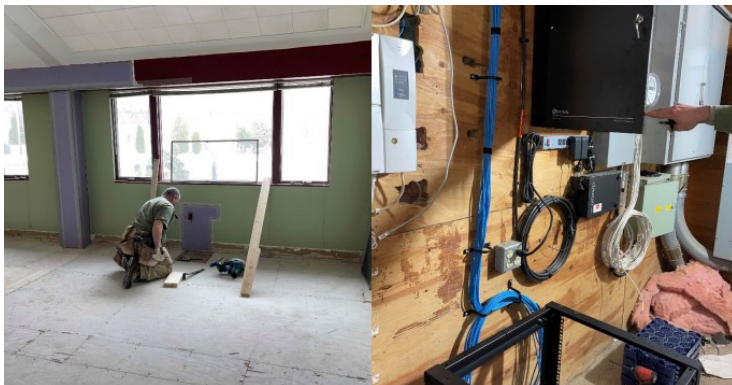
36 King Street—January 2025 Update



LLB is coordinating with Vertex and Classic to process changes based on what is/has been uncovered or requested by the Town, and is issuing guidance accordingly in the form of Submittals and Change Proposal Requests (CPR's).

As of the close of this January reporting period, the project continues to show schedule slippage in line with what was reported last month. Several Change Order items pending authorization as of the end of this reporting period are on the Critical Path and will enable a clear pathway to the completion of the project once authorized

(anticipated to be first week of February). These are being incorporated into a forthcoming Construction Schedule update that will be prepared by Classic. With the additional time required to complete both remaining Base Contract and Change Order work, the project is tracking approximately 3 months behind the original Substantial Completion date and is currently targeting June 2025 for Substantial Completion. Vertex will continue to monitor schedule status.





Project Updates

Shaker Lane School Building Committee Monthly Report for January, 2025



HISTORY: The Shaker Lane Elementary School project in Littleton, MA submitted a Statement of Interest (SOI) and was accepted into the Eligibility Period (Module 1) of the Massachusetts School Building Authority (MSBA) state program in May of 2021. The Shaker Lane School Building Committee (SLSBC) was established, as part of Forming the Project Team (Module 2). The SLSBC's first order of business was to procure an Owner's Project Manager (OPM). Turner Townsend & Heery was selected and contracted in December 2023. The SLSBC and the OPM worked together to advertise, interview, and secure a Designer for the project. Studio G was selected in May 2024. With the establishment of the Project Team, the project proceeded into Feasibility Study (Module 3).

UPDATE: In January 2025, work continued on the elements of the feasibility study, including responding to the MSBA comments and questions of their review of the PSR submission from December 2024. The project team responded, and also the designers adjusted the orientation of the school building on the site to take best advantage of solar orientation and other factors. A SLSBC meeting was held, and the committee reviewed and accepted this adjustment. Also, on 1/29/25, the MSBA FAS Committee meeting was held with the team, whereby the design and program questions could be discussed. The review and response to that meeting continues into February 2025.

[Shaker Lane School Building Project Website](#)

Parks, Recreation & Community Education



Alicia Day and the PRCE Team
LittletonRec@littletonma.org
 978-540-2490

*Click on Brochure for
 Registration Details
 and Information!*



Spring has sprung!

Happy Spring and Summer!

Leo Tolstoy once wrote, "Spring is the time of plans and projects," and our brochure will be the perfect accessory to help you accomplish some of those exciting goals for yourself or your family. We're thrilled to continue offering beloved programs like Camp Tahattawan, Sailing Camp, and Teen Adventures. But that's not all! We're also bringing you new opportunities to explore and enjoy, including Can You Dig It?, Adult Recess, and Gardening Workshops.

Learn more about the



MS Tennis Project Here
<https://bit.ly/3F49d7w>



— Everything is —
BETTER
 WHEN YOU BRING YOUR FRIENDS

This season also brings thrilling special events like Touch-A-Truck and Third Thursdays, promising fun for all ages. And the excitement doesn't stop there—this summer, we're kicking off grand construction projects that will enhance our community. New Tennis Courts are coming to Littleton Middle School, Whitcomb Field is getting a complete renovation, and PRCE's new home at 36 King Street is set to open its doors.

We're always eager to hear your ideas for new programs and events. Your input helps us create experiences that bring our community together and make every season memorable.

Thank you for your unwavering support of Littleton Parks, Recreation, and Community Education. We can't wait for you to join us as we make this summer one to remember!

Warmest wishes,

Alicia Day and the PRCE Team
www.littletonrec.com | 978-540-2490



Library



Children's Room

Toddler Storytime

-Tuesdays and Fridays at 10:30am in the Sturtz Meeting Room

Littles and Letters Alphabet Story Time...

-Wednesdays at 11am in the Sturtz Meeting Room

Busy Bees Play Time

-Monday, March 10th at 10am in the Sturtz Meeting Room

PJ Story Time with Ms. Rebecca Roper from SLS

-Wednesday, March 12th at 6:30pm in the Children's Room

Littleton Country Gardeners Craft for Children in Grades 3-5

-Monday, March 17th at 3:30pm in the Sturtz Room

Babygarten Story Tim for Children 0-18 months

-Thursday, March 20 & 27 in the Sturtz Room

3rd Grade Book Club

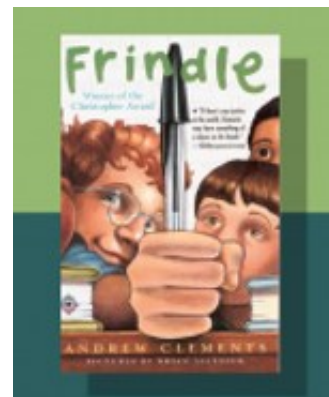
-Thursday, March 20th at 3:45pm in the Murray Room

2nd Grade Book Club

-Wednesday, March 25th at 4:00 pm in the Murray

5th Grade Book Club

-Thursday, March 27th at 3:30pm in the Murray Room



Library



Do you have an interest in becoming a Library Trustee? There will be a vacancy on the board this upcoming election season. If you are interested in learning more about what a Library Trustee does and how to run contact the board at trustees@littletonlibrary.org

Adult Programming

Seed Starting Class with Judith Taylor

- Saturday, March 8th at 2pm in the Sturtz Meeting Room

There's nothing like the taste of homegrown vegetables! The options and varieties of produce are endless when you start your plants from seed. Whether you're new to gardening or a vegetable growing veteran, join us on Saturday March 8th at 2:00pm for an interactive session of seed starting tips and tricks. Attendees will have the opportunity to plant some seeds and take them home.

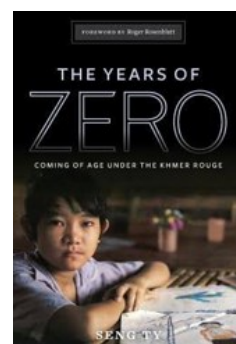
Community Read and Book Talk

Littleton High School Auditorium

Wednesday, March 19th at 6pm

Book talk with author of the book *The Years of Zero: Coming of Age Under the Khmer Rouge*, Seng Ty. Book available for community reading at the Reuben Hoar Library.

Event funded by the MA Department of Elementary and Secondary Education Genocide Education Grant.



Teen Room

Teen LoFi Study Lounge

-Wednesdays at 2:30pm in the Murray Room

Teen Dungeons & Dragons Club

-Thursdays at 6:00pm in the Sturtz Meeting Room

Teen & YA Dungeon Master Bootcamp

-Saturday, March 15th at 2pm in the Teen Room

Teen Gelli Plate Zines with Kimberly Stoney

-Wednesday, March 5th at 1:00pm in the Sturtz Room

Library



The Library Trustees are now accepting applications for the Ray Grande Scholarship

- Available to up to two High School students with anticipated graduation dates of 2025 or 2026
- Must be residents of the Town of Littleton

For more information visit: <https://form.jotform.com/250013814767152>

Deadline: March 9, 2025



We Need Your Input!

Help us improve by taking a quick marketing survey! Your feedback is invaluable in shaping our programs and services to better serve you.

It only takes a few minutes, and your insights will make a big difference.

[Click here to share your thoughts—thank you for your time!](#)



Fire Dept



Last month the Littleton Fire Department gave some information on protecting our homes from brush and wildland fires. To expand upon this information, for the month of March we wanted to focus on more proactive steps to help protect your home should it become threatened by a wildland fire.

If you watch the weather this spring, you may notice a lot more emphasis on “High Fire Danger” days. This is driven by the fact that we find ourselves more and more exposed to short-term droughts and higher temperatures, thus increasing the threat of brush/wildland fires. These “flash droughts” are simply periods where we go days or weeks without rain, very quickly creating a deficit in ground moisture. This aspect coupled with higher average temperatures creates the rapid drying of the dead and sometimes living vegetation on the surface of the ground. This drying happens most often with leaves and grass but also with sticks, branches and even logs depending on the length of the dry spell. The fuels that are on the surface of the forest floor can spread fire quickly through the woodlands, even spreading vertically in to the trees.



So, how can we counteract these challenges? Defensible space around your home is crucial to protect against brush fires, especially with the hazards posed by leaf litter, pine needles, and dry grass. The first step in establishing defensible space is to clear away as many dry flammable materials within at least a 20-foot radius of your home. This includes removing leaf litter, dead plants, and dry grass. Regularly rake and dispose of fallen leaves and pine needles, as they can quickly ignite and spread fire to your home. Keep your lawn hydrated and well-maintained to prevent dry grass from becoming a fire hazard. If your lawn does turn brown, cut it as short as possible.



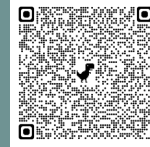
Next, focus on the intermediate zone, which extends from 20 feet to 100 feet around your home. In this area, create a buffer by reducing the density of vegetation and trees. Trim low hanging tree branches and remove any dead or dying plants. Ensure that there is some space between trees and shrubs to prevent fire from spreading from plant to plant. This zone should act as a barrier, slowing down the fire and providing firefighters with a safer area to work in should they need it.

Sheds, firewood piles and other outbuildings can also pose a significant fire hazard if not properly managed. Outbuildings can quickly become involved in a fire, spreading the fire via embers and general heat production. Try to keep these structures at least 20 feet away from your home and clear any flammable materials around them, just like you would do for your home. Keep the roofs and gutters of sheds free of leaves and debris and consider using, where possible, fire-resistant materials for the roof and siding. Additionally, maintain a clear area around propane tanks and other fuel sources, as these can exacerbate a fire's intensity.


A few simple steps as part of routine yard maintenance can increase the safety of your home and neighborhood. By taking the time to eliminate the fuels that can spread a brush fire, we can all do our part in reducing risk.

Calendar of Meetings & Events

Check website for updates, additions & cancellations

www.littletonma.org/calendar or scan barcode for live calendar

March 2025

Su	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 Charter Committee Meeting - March 3rd, 2025 @ 6:00 PM - Sturtz Room (Reuben Hoar Library) Permanent Municipal Building Committee Meeting - March 3rd, 2025 @ 7:00 PM - Virtual via Zoom	4 Staying organized on iPhone and iPad Shaker Lane School Building Committee - Sustainability Subcommittee Meeting - March 4th, 2025 @ 7:00 PM - Virtual via Zoom Affordable Housing Trust Meeting - March 4th, 2025 @ 6:30 PM - Virtual via Zoom Conservation Commission Meeting - March 4th, 2025 @ 7:30 PM - Virtual via Zoom	5	6 Select Board Meeting - March 6th, 2025 @ 6:30 PM - Sturtz Meeting Room (Reuben Hoar Library)	7	8
9	10 Council on Aging Board Meeting Select Board - Public Hearing: Wine & Malt Off Premises License, Energy North Incorporated, 256 Aver Road - March 10th, 2025 @ 7:00 PM - Sturtz Room (Reuben Hoar Library)	11 Nashoba Valley Mineralogical Society (NVMS) Park and Recreation Commission Meeting	12 Board of Health Meeting	13 Library Trustees Meeting Littleton School Committee Meeting - LCTV Room Planning Board - Public Hearing: Water Resource District Special Permit (55 Russell Street) - March 13th, 2025 @ 7:00 PM - Room 103 (Town Hall) Planning Board - Public Hearing: Zoning Bylaw Amendments - March 13th, 2025 @ 7:30 PM - Room 103 (Town Hall) School Committee - Public Hearing: Annual School Department Budget - March 13th, 2025 @ 7:00 PM - Hybrid: In-Person, LPD Community Room (500 Great Road) & Virtually Via Zoom School Committee Meeting - March 13th, 2025 @ 7:00 PM - Hybrid: In-Person, LPD Community Room (500 Great Road) and Virtual via Zoom	14 Drop In Meeting with a Select Board Member - Karen Morrison	15
16	17 	18	19 Community Preservation Committee Meeting - Hybrid: In-Person Room 103 (Town Hall) & Virtually via Zoom	20 Long Lake Neighborhood Association bi-monthly meeting	21	22
23	24 Select Board Meeting - March 24th, 2025 - Room 103 (Town Hall)	25	26 Board of Health Meeting	27 Littleton School Committee Meeting - LCTV Room	28 Drop In Meeting with a Select Board Member - Matthew Nordhaus	29
30	31					

Current Board Vacancies (Appointed by the Select Board)

Click [HERE](#) for a list of all Boards/Committees



Applications are invited from residents of the Town of Littleton for the following Town board positions appointed by the Select Board. Application forms are available online at <https://littletonmaboards.vt-s.net/newcaf.php> or at the Office of the Select Board/ Town Administrator - Town of Littleton, 37 Shattuck Street, Littleton, MA 01460. Application submissions will be accepted and interviews/appointments will be made by the Select Board on a rolling basis until the positions are filled.

* **AGRICULTURAL COMMISSION**

One (1) member (engaged in farming, employed in agricultural field and/or with knowledge/experience in agricultural practices / business) - term expiring June 30, 2027

One (1) citizen-at-large - term expiring June 30, 2027

* **CONSERVATION COMMISSION**

Two (2) associates - term expiring June 30, 2026

* **CULTURAL COUNCIL**

One (1) member - term expiring June 30, 2025

* **ECONOMIC DEVELOPMENT COMMITTEE**

One (1) members – No expiration date

* **HISTORICAL COMMISSION**

One (1) member - term expiring June 30, 2027

* **MASTER PLAN IMPLEMENTATION COMMITTEE**

Two (2) members - term expiring June 30, 2027

One (1) member - term expiring June 30, 2025

* **PERMANENT MUNICIPAL BUILDING COMMITTEE**

One (1) member— term expiring June 30, 2029

* **ZONING BOARD OF APPEALS**

One (1) member - term expiring June 30, 2025

One (1) alternate—term expiring June 30, 2026

Two (2) alternate - term expiring June 30, 2027

APPOINTED BY SCHOOL COMMITTEE

* **FINCANCE COMMITTEE**

One (1) member—term expiring June 30, 2027

Trust Fund Commission



2025 Kimball-Morrison Scholarship Application Available Starting January 15, 2025

2025 Kimball-Morrison Scholarship Application Available Starting January 15, 2025.

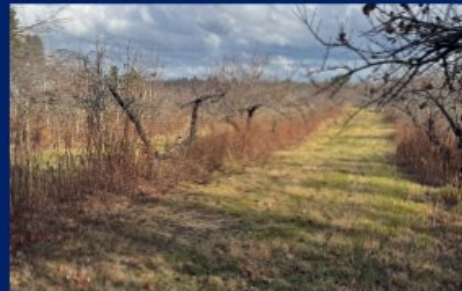
For more details, please click the link below:

<https://www.littletonma.org/924/Scholarship-Funds-and-Application>

Nagog Hill Orchard Community Meeting

Thursday, March 6th 6:30-8:00 pm

Reuben Hoar Library, 35 Shattuck St, Sturtz Room



Please join us to discuss the future of the Nagog Hill Orchard!

The Town hired the Metropolitan Area Planning Council (MAPC) to convene community conversations about the future of the Nagog Hill Orchard and to define the criteria to measure successful outcomes for the property. Two community meetings will be hosted by MAPC. The second is scheduled for **Monday, April 14, 2025 at 6:30 pm**. Both meetings will be interactive to gather feedback from the community.

If you need special assistance, accommodations, or interpretation services, please contact MAPC at (617) 933-0760 or jfiola@mapc.org





Conservation Commission



Welcome to The New Conservation Agent

We are excited to welcome Tim Pearson as the Town's new Conservation Agent. On the retirement of Amy Green, Mr. Pearson was promoted. He has been with the Town since 2022 in his capacity as Assistant Conservation Agent and we expect an easy transition working with the Conservation Commission on state and local Wetlands Protection Regulations, as well as management of the Town's conservation lands.

Amphibian Brigade Crossing

In the next couple months, amphibians will begin to emerge and migrate to vernal pools. Some of these amphibians are rarely observed outside of this migration period. The amphibian crossing brigade is a team of individuals that go out over the course of several evenings when migration is occurring and assist the amphibians in crossing roads that have historically high amphibian mortality rates. We will notify you the night when migration is occurring so you may come out to assist.

Kids are welcome (with an adult). If you want to volunteer and for more information on this, please go to <https://ma-littleton.civicplus.com/1029/Vernal-Pools>.



Barbara Chapin (Newtown Hill) Community Garden

We have one plot available at the community garden. If you are dreaming of gardening this spring, please contact us! The plot has a yearly fee of \$15.

For more information on any of the above, please contact Tim Pearson at 978-540-2427 or tpearson@littletonma.org.

School Committee



Greetings from the Littleton School Committee!

The Shaker Lane Building Committee, in collaboration with its project team and town and school leaders, has made significant progress in its efforts to build a new Shaker Lane School.

Shaker Lane opened in 1961 and was last renovated in 1998. The building has exceeded its useful lifespan, and has numerous issues involving safety, building systems, and quality of educational spaces. The district spent several years reviewing conditions and assessing the building's ability to support a 21st century education for its youngest students. In 2023, Littleton was accepted into the Massachusetts School Building Authority program. MSBA and its team of experts work with districts to ensure that building projects are both educationally appropriate and fiscally responsible.

We received the exciting news on February 26 that the MSBA voted to approve the Feasibility Study for a new Shaker Lane School, which gives us the green light to proceed to the Schematic Design phase of the project. This is an important step as it will allow our architects to create a more specific design for the project, with more accurate cost estimates. We welcome community input at any step during the process. Please click [here](#) to make your voice heard!

In these times of rapid change, it's important to take a moment to reaffirm our core values as a school district and recommit to providing a nurturing and equitable environment for our students. On February 10, our School Superintendent Dr. Kelly Clenchy sent [a letter](#) to the community reaffirming the district's dedication to inclusive practices, safe learning environments, and equitable opportunities. This was inspired in part by [a letter](#) from the Acting Commissioner of the Massachusetts Department of Elementary and Secondary Education, which made clear that the Department's vision has not changed. Schools should continue their support for marginalized students, including LGBTQ students. Author Brené Brown said it best when she shared some wisdom from a 12-year-old on fitting-in vs. belonging: "If I get to be me, I belong. If I have to be like you, it's fitting in."

Energy Efficiency Conservation Block Grant



Energy Efficiency Conservation Block Grant (EECBG) Announcement

Littleton, in partnership with Pepperell, Dunstable, and Townsend, has been awarded a joint block grant under the Energy Efficiency Conservation Block Grant (EECBG) program. The goal of this funding is to help communities reduce energy consumption, lower fossil fuel emissions, and enhance energy efficiency.

A key component of this grant is the creation of a shared regional energy manager position, which will be filled by Northern Middlesex Council of Governments (NMCOG). Littleton's primary focus for this funding will be to develop a Climate Action Plan, modeled after plans in other towns like Acton and Canton.

NMCOG has appointed Michelle Zelenka to this role, and Littleton will collaborate with her to advance this important initiative.

Announcement from NMCOG:

"Michelle Zelenka is Regional Energy Manager at the Northern Middlesex Council of Governments (NMCOG), the regional planning agency based in Lowell, and will be serving the towns of Dunstable, Littleton, Pepperell, and Townsend. She will be working on a range of local and regional projects, including energy reduction and efficiency planning, capital planning, and climate resiliency planning. She holds a bachelor's degree in history from St. Edward's University in Austin, Texas and a Master of Applied Geography in Resource and Environmental Studies from Texas State University. Her research primarily focused on the Environmental Justice Movement in Austin, and she hopes to utilize this knowledge in her role at NMCOG to assist in creating equitable energy outcomes for all communities. Prior to joining NMCOG, she worked as a Research Associate, providing quantitative and qualitative research assessing energy efficiency programs throughout the Northeast. She also has prior experience working as an environmental and sustainability intern for the City of San Marcos, TX and the Comal County Engineer's Office. She is also a certified HERS rater and has experience performing energy audits in residential buildings. In her free time, she enjoys practicing film photography, reading, and hiking around the Boston area."

TOWN OF LITTLETON

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- ◇ **It's daylight saving time, not daylight savings time.** While it's common to hear people say "daylight savings time" or just "daylight savings," the correct term is "daylight saving time." There's a grammatical reason for keeping "saving" singular, but you can also think of it this way: What are you doing during this time? Saving daylight. Thus, daylight saving time.
- ◇ **It wasn't invented by Ben Franklin.** "The biggest misconception is that it was Ben Franklin's idea," says Peter Geiger, editor of the *Farmers' Almanac*. While Franklin is often credited with inventing the concept of daylight saving time as we know it, he merely suggested that Parisians wake up earlier to save money on lamp oil and candles in a satirical essay published in the *Journal de Paris* in 1784.
- ◇ **It wasn't implemented for farmers, either.** Another misconception? That the practice originated to benefit farmers. In fact, the agricultural industry lobbied against daylight saving time after it was introduced in the United States. Many farmers continue to oppose the practice, which can disrupt farmwork. For example, dairy cows expect to be milked at the same hour each day — regardless of what the clock says.
- ◇ **Germany was the first country to implement daylight saving time.** Germany implemented daylight saving time in 1916 to save fuel during World War I. The United States adopted the practice in 1918, but daylight saving time wasn't standardized across the country until the passage of the 1966 Uniform Time Act, which gave the federal government oversight over the time change.
- ◇ **It's not a worldwide (or even nationwide) phenomenon.** About 70 countries observe daylight saving time nationwide or in certain regions. Most African and Asian countries, including India, China and Japan, skip the clock change altogether. Not all U.S. states practice daylight saving time, either. Hawaii and Arizona are on permanent standard time, as are Guam, American Samoa, Puerto Rico and the Virgin Islands.
- ◇ **The time frame used to be different.** In the United States, daylight saving time starts on the second Sunday of March and ends the first Sunday in November. But that wasn't always the case, Geiger says. Prior to the Energy Policy Act of 2005, which went into effect in 2007, daylight saving time was observed from early April until late October.
- ◇ **It has an impact on your health.** Losing an hour of sleep each March can take a [serious toll](#) on your well-being. The shift to daylight saving time has been linked to an uptick in heart attacks, strokes, traffic fatalities and workplace injuries — and some [sleep experts](#) have called for an end to springing forward altogether.
- ◇ **Many states want to stop changing the clock.** In the last few years, 19 states have either enacted legislation or passed resolutions to stick to daylight saving time year-round, but implementing this change would require an update to federal law. Under the Uniform Time Act, states can either observe daylight saving time as currently practiced or stay on standard time year-round — meaning there's no easy shortcut for those hoping for a permanent shift forward. In March 2023, the Sunshine Protection Act was proposed in both the House and Senate to eliminate changing the time in the spring and fall. However, it has not been presented to Congress this year.

