



Littleton Conservation Commission

37 Shattuck Street / Room B100

Phone: (978) 540-2428

Tree Removal Filing Checklist **Submit this checklist with application** **(rev February 27, 2025)**

Tree Removal Checklist to accompany application for Notice of Intent (NOI) or Request for Determination of Applicability (RDA). This is a form to aid you in submitting complete and appropriate information in your application. The following information is suggested/expected to be provided.

*If you are not sure whether your proposed work requires an NOI or RDA, contact the Conservation Agent for a recommendation. The Conservation Agent can also suggest their opinion on if a tree health/hazard assessment should be included within the application. **The Conservation Commission reserves the right to require a health/hazard assessment in cases where the Conservation Agent does not suggest including one in the application.***

1. Filing an NOI ____ RDA ____
2. To meet the waiver requirements, trees proposed to be removed within the 50' No-Disturbance Area (NDA) require a hazardous designation. Does the application include a tree health/hazard assessment from a certified arborist? Yes ____ No ____
3. Are the trees being removed to accommodate other work such as single-family home accessory work, septic, etc? Yes ____ No ____
4. Total Number of Trees Proposed to be Removed ____
 - a. Number of Trees Within the 0' - 50' No-Disturbance Area (NDA) ____
 - b. Number of Trees Within the 50' - 100' Buffer ____
 - c. Number of Trees Within the 100' - 200' Riverfront Area ____
 - d. Number of Trees Within Natural Heritage Endangered Species Program (NHESP) areas ____
5. Tree Table (Attach additional information as needed)

Tree Designation # (to be shown on plan)	Tree Species	Tree DBH (Diameter at Breast Height)	Distance From Wetland Resource Area	Is the tree within existing lawn or a naturalized area? (Circle One)
1		inches	feet	Lawn Naturalized
2		inches	feet	Lawn Naturalized
3		inches	feet	Lawn Naturalized
4		inches	feet	Lawn Naturalized
5		inches	feet	Lawn Naturalized
6		inches	feet	Lawn Naturalized

6. Total Number of Proposed Plantings ____
- a. Tree Plantings ____
- b. Shrub Plantings ____

7. Planting Table (Attach additional information as needed)

Tree/Shrub Species	# of Plantings	Size of Plantings (DBH)	# Within 0' - 50' NDA	# Within 50' - 100' Buffer	# Within 100' - 200' Riverfront Area

8. Photos of trees proposed to be removed are helpful and recommended to be included in an application.

9. Checklist of tree details to be shown on plan (In addition to standard plan requirements):

- Trees proposed to be removed

- ____ Tree Designation Number
- ____ Size (6"+ DBH)
- ____ Species
- ____ Location
- ____ Distance between each tree and the closest wetland/resource area
- ____ Distance between each tree and existing structures

- Trees to remain

- ____ Size (6+ DBH)
- ____ Species
- ____ Location

- Plantings

- ____ Species
- ____ Location

10. Provide additional information as may be applicable.
