



Community Preservation Committee Littleton, Massachusetts

The CPC was established by Town Meeting in 2007. The CPC has the powers and responsibilities specified by Massachusetts General Law Chapter 44B, section 5(b), the Community Preservation Act.

Community Preservation Application for Funding

Date: DEC. 14, 2024

Project Title: Houghton Memorial Building Front Door Restoration

Name of Applicant: Andrea Curran

Name of Organization: Littleton Historical Society

Address: 4 Rogers St. Littleton, NH

Telephone: 978-486-8202 Email: littletownhistsoc@gmail.com

CPA Category (check all that apply): **Open Space** **Historic Preservation**
Recreation **Community Housing**

CPA Funding Requested: \$ 11,376.41 Total Project Cost: \$ 11,376.41

Please attach answers to the following questions. Include supporting materials as necessary.

1. **Project Description:** Please give a detailed project description, including specific objectives.
2. **Goals:** How does this project accomplish the goals of the Community Preservation Plan for Littleton? (See Guidelines for Project Submission for general criteria)
3. **Timeline:** What is the schedule for project implementation, including a timeline for all critical milestones? Will this be a multi-year project?
4. **Budget:** Please provide a full budget including the following information, as applicable.
(NOTE: CPA funds may not be used for maintenance):
 - a. Total amount of the project cost, with itemization of major components.
 - b. Additional funding sources. Please include those that are available, committed, or under consideration.
 - c. Describe the basis for your budget and the sources of information you used.



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5. **Support:** Have the appropriate Town Boards and Commissions expressed support and/or approved the project? What is the nature and level of community support for this project?

see attached

Submit this form and accompanying materials to:

Community Preservation Committee
c/o Town Clerk Office
Town Offices
37 Shattuck Street
P.O. Box 1305
Littleton, MA 01460
978-540-2401
townclerk@littletonma.org

Please provide one paper copy as well as an electronic (pdf) file.

1. Project description: The doors will be removed and brought to the shop, where they will be taken down to bare wood, repaired, painted, and replaced in the door frames, which will be similarly treated in situ. A temporary door and frame will be put in place for the duration of the project to allow access to the building.
2. Goals: This will preserve and restore a historic building.
3. Timeline: It will take about two months.
4. Budget: We are asking the full amount from the CPC, \$11,376.41. We are basing this amount on an estimate from Early American Restoration, the company who did the windows. We found them to be careful, thorough, and reliable.
5. Support: I think the Historical Commission would support this.

**Proposal 57-4**

Issue Date June 26, 2024

Expires July 26, 2024

PREPARED BY**Duane Houghton**

Early American Restoration

(978) 504-1142

duane@earlyamericanrestoration.com

5 John H. Finley III Wy ste 102, Framingham, MA 01701, USA

PREPARED FOR**Andy Curran**

Littleton Historical Society

ankycurran@gmail.com

Littleton, MA, USA

PROPOSAL DETAILS**Littleton Historical Society**

Littleton, MA, USA

Front door restoration

DESCRIPTION	TOTAL
Admin Fees Costs associated with general project management.	\$1,034.08
Door Demolition, Remove door, double exterior wood Remove door, double exterior wood	\$956.00
Temporary door installation	\$2,468.00
Exterior Doors, Restoration (without glass) Exterior Door Restoration. Remove door, reinstall	\$6,918.33
	TOTAL \$11,376.41

PAYMENTS STARTING FROM \$187/month on [Learn More](#) →

Doors are to be removed and brought to shop for restoration.

Temporary wall and basic door is to be installed.

Allow 6-8 weeks for restoration.

Scope of work is attached.

Payment schedule is as follows:

Startup	40%	\$4,550.48
Completion of temporary entrance	30%	\$3,412.80
Final	30%	\$3,412.80

The above specifications, costs, and terms are hereby accepted.**ANDY CURRAN****DATE**