Minutes of Meeting: Thursday, December 1, 2016 @ 7:30 PM Room 230, Town Hall- 37 Shattuck Street, Littleton, MA

Members Present:

   Erin Healy, Chair  
   Brian Balukonis, Vice Chair  
   Janet Field, Secretary  
   Sarah Rambacher, Webmaster  
   Rick Findlay  
   Gary Lacroix  
   Renato Mikio Nakagomi  

Members Absent:

   Katie Carruth  
   Donald MacIver  

7:30 Meeting Opened

Minutes Approval (9/22/16):
The Committee reviewed the draft minutes from its meeting held on September 22nd, 2016. After the review, vote was all in favor.

General Business

1. Sustainability is looking for new members. We discussed advertising via FB and potentially on LCTV. Sarah R. will invite Janet F. to become and administrator on the Sustainability Committee Facebook page. Janet will post an advertisement on FB.

2. Discussion regarding what happened to our recommendations for Alumni Field Renovations. Erin Healy made a presentation to AFRAC. It was suggested we follow up by sending our recommendation in writing to Chuck Decoste.

3. Janet will follow up request for input by Town Administrator, Keith Bergman regarding replacing Alumni Field lighting with a new energy efficient option by including the proj ect in future Green Communities grant.

4. Brian B noted that he would like the committee to revisit the idea of having Sustainability Committee involvement in the schools.

5. Fix Stuff Café- After January 1, Brian B. will attempt to contact and invite the gentleman from Bolton who runs a “fix stuff” program and ask him to present to our committee on a future date.

6. Co-sponsoring Sustainability Program with Library. Committee voted unanimously to co-sponsor a one night sustainability program with the RHL in April.

7. Discussion regarding the construction of a new library. Sarah R. advised that the Library Project Committee’s goals include seeking a LEED certification. Gary L. and Janet F. both offered advice about LEED requirements and considerations when planning construction projects. Gary L. offered to present and/or attend a future RHL planning meeting.
8. Gary and Renato shared updates from the Masterplan Committee.

Briefly Discussed and carried forward:

1. Investigate grant opportunities for recycle stations throughout town DEP Grant
2. Write a grant to fund half time personnel within the town to focus on energy “Energy Efficiency Expert”
   a. Katie is going to obtain a copy of a grant someone she knows wrote previously
3. Water bottle filling stations for Shaker Lane, Russell Street and Middle School
   a. Janet will email V. Finnerty regarding any information she can share regarding the filling station Class of 2015 installed at the high school.
   b. We can investigate fundraising opportunities.

9:00 PM Adjourn Meeting

**Next Meeting Date:** January 19, 2016 7:30 Room TBD