1. Meeting called to Order at 1:30 p.m.

   **Members Present:** Mary Catalanotto, Marge Payne, Bob Stetson, Anne Lee Ellis, Paddie Hunt, Maureen Donnelly, David Sill, Mary Pickard
   Quorum A Quorum is present.

   **Staff Present:** Liz Tretiak, Nicole Lorenson, Tina Maeder

2. **Announcements:** We welcome Liz back. Paddie went to a monthly Minuteman meeting and passed out statistics in Littleton. (see attached). Littleton Café offers seniors lunch on Tuesday for $3 and Badger Funeral Home pays for one Tuesday a month.

3. **Accept Minutes:** It was voted to accept the minutes of the December 10, 2018 meeting.

4. **Friends Report:** Barbara McRae noted the Littleton Track Association gave the COA Friends a check for $2708. The Mexican Luncheon will be Wednesday Jan 16. The young Elders come every Tuesday to help the Thrift Shop. They are great. Sandra Casale will be the new manager of the Thrift Shop. Next Luncheon will be Valentine with a french theme. Nancy and Barbara talked to the Independent about lack of news. Nancy Levine enjoyed the meeting between Friends and COA concerning the need of a Senior Center. The School annual luncheon for seniors will be a pizza party. They will be meeting again. The third graders are coming to work with diner.

5. **Old Business:**
   a. Update: Town Building & Space Needs Analysis Working Group. There has not been a meeting since November 28.
   b. Update: Planning Board Hearing Cricket Lane. That was postponed since the planning board has only 4 members at present. A new member will be appointed. Then the hearing will be held.
   c. Update: Awareness Sub-Committee: Maureen reported and said they talked about the town directory. The poster for the encouraging seniors to come to the diner for lunch is still in process. It is called “What’s for Lunch”. Color copy is in process. There is need to get info out to seniors concerning the need for a senior center. The committee is working on that.

6. **New Business:**
   a. Space for a Senior Center: Marge pointed out that we had a speaker Paul Avella who sparked interest in working to get immediate space for Seniors in a Senior Center. A joint committee (official Board meeting) of COA and COA friends met on January 4 to determine actions. Many members went to a viewing of the old DCU building and were very impressed. Marge opened it for comments. The building is for sale for about $2,400,000 dollars. Total square footage is about 20,000 sq. ft. There is small group renting part of the space at present. Paddie put out a list of the requirements seniors would need for space. She felt it important to have plan on paper with space needs and how they can be met by the DCU building to meet our needs, if we are going to the town to look for purchase. Renovations will be needed for sure. It is a
golden opportunity. The Friends of COA have some money for a senior center which will help. The next joint meeting will January 25 at 1:30 p.m. place to be determined. Another meeting will be February 1 in Room 103 of the Town Hall at 1:30 p.m. Liz was asked to find out about possible funding to create a layout for a senior center at the DCU building. She will convey the need to the Town Space Committee. It was voted to hold a special meeting on January 25 with the Friends. The February 1 meeting was already voted.

b. Acceptance of Donations: Couper Foundation & Morrison Foundation. It was moved and seconded and voted to accept a donation from the Couper Foundation in the amount $7500 to be used for the energy assistance program. It was moved, seconded and voted to accept a donation from the Morrison Foundation for $2500 (with the COA recommendation of $1250 for Tread and $1250 for Transportation). These will be sent to the Selectmen.

7. Reports:
   a. Budget Monthly Reports (MART, Office) (no report)
   b. Outreach Coordinator’s Monthly Report:
      Nicole listed the following meetings:
      (1) Coffee with the Editor of the Littleton Independent Joy Richard will be Feb 4 from 11-12 am.
      (2) Living Alone and Living Well will meet on February 21.
      (3) Social Anxiety Group is February 12 and Feb 26 1:00-3:00 p.m.
      (4) Addiction Support Group is temporarily on hold.
      (5) Healing conversation: February 21, 2019 at Harvard Council on Aging 10-11 a.m. Littleton will be holding hearings soon.
      (6) Caregivers Meeting will be Wednesday February 27, 2019 6:30-8:00 p.m. Host will be Marisa Graham from River Court Residences in Groton and she will speak.
      Tina’s report on outreach is attached.

8. Any Other Business that may properly come before the Board.

   Next Regular Meeting: February 11th, 2019 (Please mail suggested agenda topics to chair 7 days prior to meeting)

Respectfully submitted

Robert E Stetson

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Secretary