LITTLETON CONSERVATION COMMISSION
MEETING MINUTES
January 13, 2020
Room 307, Town Offices, 37 Shattuck Street

Members Present: Andrew Sammarco, Anna Mayor, Jim Pickard, Julie Rupp, Kyle Maxfield, Sarah Seaward, Mat Cahill (Associate). Members Absent: Carl Melberg

Mr. Pickard opened the meeting at 7:30 p.m.

Minutes of December 16, 2019. Ms. Rupp moved to approve the minutes with edits as discussed; Mr. Sammarco seconded. Vote – all in favor (6-0).

Administration Discussion/General Business

- **Land Use Permit Request** – applicant not present, discussion tabled
- **Request for Certificate of Compliance 5 Chestnut (204-722)**. Ms. Green reported that the outstanding work had been completed. Ms. Seaward moved to issue the Certificate of Compliance; Ms. Mayor seconded. Vote – all in favor (6-0).
- **Randall Arendt event** – Ms. Green provided information
- **Lantern walk/ski** – Ms. Green reported that Land Stewards would like to do an evening walk/ski at Cloverdale. Likely next year when parking lot is completed. Some discussion of not using any open flame/lanterns for lighting.
- **Personnel Board** – Ms. Green reported that they had rated the proposed Assistant Conservation Agent position and a salary has been included in the budget.
- **Septic system replacement policy** – Ms. Green provided draft language which will be discussed at a later time
- **New circuit rider** – Ms. Green mentioned that Kim Roth is the new circuit rider, and can come into the Commission to discuss issues as they may arise.
- **Cloverdale boardwalk** – Ms. Green provided the annual wetland restoration area monitoring report with the expectation that there will be another one at the end of the second growing season at which time a Certificate of Compliance would be requested. She reported that the boardwalk is complete and is being well used already.
- **LWD Temporary Blending Pipeline** – Ms. Green described the project and that it is either exempt or outside of regulatory areas.
- **Annual Report** – Ms. Green distributed copies for comment
- **Budget** – Ms. Green distributed copies of the budget request, which includes the possible Asst Agent position. It was commented that if an assistant is hired, the mileage budget should be increased. There was also discussion of revising the By-Law fees.
- **Community Compact Best Management Practices Grant** – Ms. Green discussed this opportunity which would go through the Board of Selectmen. She recommended possibly having a consultant prepare a native tree planting guideline for municipal use as a first step to a broader initiative for native plants. Also possible to ask for assistance with mapping and/or planning for invasive species control. She will coordinate with Mat Cahill/Shade Tree Committee.
• **MassTrail Grant** – Ms. Green reported that others such as the bike trail committee are pursuing monies for the trail between Goldsmith and Great Road near Couper Farm. She is helping them prepare the grant, but it will not be a Conservation Commission grant.

**3 Westchester (204-890).** Kyle Mann, owner, was present to discuss the deck that he had built. It had not been shown on the approved plans, although it was always his intention to build the deck and it was on the Building Permit plans. The plans for the deck were added to the Building Permit file after Ms. Green had approved the Building Permit. It is a second floor deck with stairs to the back yard. It is made of composite material and is an area that was lawn and was assumed to be lawn going forward. It is the only emergency exit from the second floor. There are 5 footings, two for the stairs and three for the deck. Mr. Mann will submit information for an Amendment, including a Waiver request. The Waiver request will address why the deck can’t be outside the 50-foot No Disturb Area. He will also estimate how many square feet of encroachment in the NDA there is so that he can provide commensurate mitigation. He will come back to the January 27th meeting

**Informal Discussion – 82 Foster Street.** Ted Doucette, engineer, was in to discuss a septic system (no expansion). Alternative 1 would be entirely outside of the 50-foot NDA, but would cost the owner an additional $5000 - $7500 for a pump. Alternative 2 would have grading in the 50-foot NDA. He argued that the difference between 50-feet and 85-feet from the wetland for the two alternatives was not worth the extra money. The Commission reviewed the reasons for the 50-foot NDA, not the least of which is that 4 of 5 Littleton’s lakes are impaired because development had encroached so close to wetlands. He will try to do some tweaking of Alternative 2 to at least minimize the encroachment. The Commission also said that a site walk might be valuable.

**Continued Public Hearing – Notice of Intent. 225 Taylor Street (R10 Lots 3, 6 and 7; MADP #204-880).** Continued to January 27 at the request of the applicant.

**Continued Public Hearing – Notice of Intent. Massachusetts Bay Transportation Authority Parking Lot Expansion (R11-3-5; 204-897).** Continued to January 27 at the request of the applicant.

**Continued Discussion Wetland Violation. 5 Scott Road (U49-26-5).** Matt Marro (Marro Consulting) was present, and provided a plan that showed what was assumed to be the pre-fill conditions and what the current conditions are. He found up to 18-inches of material over 4,353 sf of wetland. He went over the restoration plan he had previously submitted, including the monitoring that will occur during and after construction. He is preparing the NOI for filing but needs to wait for owner Peter Scott to return from travel. He assumes the NOI will be filed for the February 10 meeting. The Commission asked that he be sure to show/describe how access will happen, a sequence, and that no stockpiling will occur within 100 feet of the wetlands.

**Continued – Notice of Intent. Healy Corner – 195 Tahattawan (R07-1-0; MADEP #204-899).** Continued at request of applicant’s representative to January 27, 2020.

9:00 p.m. Mr. Sammarco moved to close; Ms. Rupp seconded; Vote – all in favor (6-0)
Next Meetings: January 27 and February 10

Respectfully submitted,

Amy Green (Draft 1/20/2020; Approved 1/27/2020)