MINUTES OF MEETING: Wednesday, May 1, 2019 Room 233, Littleton Town Building, Shattuck Street. Meeting called to order at 7:05 p.m.

Present: Sam Bell, Betsy Bohling, Bartlett Harvey, Mike Levasseur, Carolyn Mueller, Andrew Sammarco, and Linda Stein.
Absent: Peter Scott and Mit Wanzer
Others in attendance: Anthony Ansaldi

Open Space Reserve Transfer:

Although previously reported that there were no Blended Funds, there are funds from the Newtown Cell Tower Lease totaling $42,000 available for transfer to the Open Space Reserve. Cell Tower Leasing Funds are to be directed to open space by vote of previous town meeting.

*A motion was made by Mike Levasseur to support the transfer of $42,000 from the Newtown Hill Cell Tower through Article 4 of the May 6 Special Town Meeting, the funds to be deposited to the Open Space Reserve account. The motion was seconded by Linda Stein and passed unanimously 7-0.*

Review Town Meeting Article 9:

The 300 King Street Parking Project has been withdrawn by the Park, Recreation, and Community Education Department. The lot where the additional parking spaces were to go has not been voted to the PRCE by the Board of Selectmen. The project will not be voted on at Town Meeting.

*A motion was made by Mike Levasseur to approve the budget as submitted, less the 300 King Street Parking Project, on Article 9 of the Annual Town Meeting. The motion was seconded by Bartlett Harvey and passed unanimously 7-0.*

Projects on the Horizon:

Linda Stein reiterated that the Historical Commission will most likely bring applications for conservation work at Westlawn Cemetery and roof restoration at 12 Robinson Road in the fall.

Bartlett Harvey agreed to submit a report for the spending by the Affordable Housing Trust Fund at the end of the fiscal year 2020. Betsy Bohling asked if anyone knew where the AHTF money was held and where any interest earned went. We didn’t have the answer so she will look into it and report back.

Andrew Sammarco will look into the status of the open space questionnaire. There is always the conundrum of how to prioritize future open space purchases. The questionnaire will help with the task.

At this point, Mike Levasseur left the meeting to attend a PRCE Commission meeting.
CP Coalition Membership:

The Committee discussed how to address the unpaid Coalition membership fees. We decided to wait until the next invoice is received and not worry about previous unpaid charges.

Minutes:

Minutes for February 27, 2019 had been previously distributed to the committee. Sam Bell made a motion to accept the minutes, Betsy Bohling seconded the motion. Motion passed 4-0-2.

The next meeting will be scheduled for June 19, 2019 at 7:00 p.m.

Meeting adjourned 7:50 p.m.

Respectfully submitted,

Carolyn Mueller