AGENDA:
1. Approval and acceptance of minutes.
   
   Moved by Mary-Ann that we postpone approval of minutes until there are more members present.
   Second: Gabrielle
   Unanimous YEA

2. Discussion about and voting on proposals for Council Program(s).
   
   A Council Program is a cultural project that is organized by the council itself and that receives funding from the LCC’s allocation from Mass Cultural Council. It might represent some larger project that has a wide public benefit, such as a work of public art, festival or exhibition.

3. Discussion about MCC Grant Cycle Acceptance and Denial letters:
   - What needs to be in the Acceptance letters?
   - What and how much should be added to Denial letters?


5. Set the agenda for the Reorganization Meeting in January.

In attendance: Arpita Pathak, Gabrielle Aydnwylde, Mary-Ann Greanier, Mark Tervo.

Arpita opened the meeting at 7:30 (waited for quorum).

1. Approval and acceptance of minutes.
   
   Moved by Mary-Ann that we postpone approval of minutes until there are more members present.
   Second: Gabrielle
   Unanimous YEA

2. Discussion about and voting on proposals for Council Program(s).
   
   LCC has $735 to dedicate to CIE; $245 Administrative

   The Rotary and Michael Kearney are both in possession of monies that belong to the LCC.

   *ARPITA will retrieve the monies from the Rotary and from Michael Kearney before the next meeting.

   *AGENDA ITEM: The LCC will vote on accepting those monies.

   *LAURA and GABRIELLE will work with Bonnie to enter those funds into our account.
Proposals for CIE Projects:
A. Art in the Park.
   This would be an exhibition of art somewhere in Littleton.
   - attached to another event or festival?
   - juried?
   - prizes?
   - will the art be for sale?
   - will the exhibition include food?

B. Music at one 3rd Thursday sponsored by the LCC

C. Website support.
   It was discussed and determined that this proposal would be retracted. The feeling of the Council was that we need far more than the little bit we could spare from CIE funds, and that we're better off perhaps using Rotary+ funds, and raising money to truly support the website.

D. Mural Project.
   It was discussed and determined that the Council will discuss working for and applying for a Creative Placemaking Grant instead of using CIE money.

E. Nashoba Valley Open Studios in Littleton.
   LCC would facilitate the space, marketing, maps, maybe transportation, for Open Studios to take place in Artists’ Studios and in communal space.

F. Art in Public Buildings.
   LCC would facilitate matching artists and public buildings and businesses. We deemed this was perhaps a part of the Nashoba Valley Guide project, and didn’t really need funds, but is a good project to be getting on with.

UNANIMOUS VOTE to spend CIE money on:
1. Art in the Park.
2. Music at one Third Thursday sponsored by the LCC

*ARPITA will contact MCC with our decision.

3. Discussion about MCC Grant Cycle Acceptance and Denial letters:
The Council discussed the various items that need to be included in the acceptance letters and the rejection letters.

*MARY-ANN will draft individual rejection letters.
*ARPITA will draft acceptance letter.

   The Voting Meeting for 2019 Grant Cycle was closed.

5. Set the agenda for the Reorganization Meeting in January.
The January 17th meeting will have the following agenda:

- Accept minutes.

- Election of officers.
  - Discussion & decision about adding the position of Artists’ Liaison, Press/Social Media
  - Nomination of Officers
  - Vote

- A discussion of attendance policy and how to handle various bandwidths of members’ time/energy/interests.
  - What is our mandate, and what tasks are non-negotiable?
    - Press for:
      - Grantees Announcement
      - Grant Cycle Announcements/Reminders
      - Grantees Reception
      - Processing Reimbursements
      - CIE projects
      - Voting Meetings
      - Contact with Grantees/non-Grantees

- Set day/time for recurring monthly meeting. Discuss parameters for other meetings.

- Discuss letter to Board of Selectmen: What issues need to be addressed?
  - How we’ve changed
  - What we do
  - What we’d like to do

- Permission to do press to announce Grantees.

- Grantee Reception committee.

**Arpita adjourned the meeting at 9:00**