Meeting opened- 6:02 pm

Members in attendance: Erich Manser, George Sanders, Diane Crory, Heidi Madison, Michael Crory

Visitors: Anthony Ansaldi Assistant- Town Administrator, Roland Bernier- Building Commissioner

The pledge of allegiance was spoken by all members

Opened floor for discussion of an application for a grant to do a self-evaluation study of accessibility. The grant was not awarded for FY17. Anthony Ansaldi will reapply for FY18. Motion made to grant permission for Mr. Ansaldi to proceed with the application by George Sanders, seconded by Erich Manser, all in favor.

Discussion opens with Roland Bernier in regards to open building permits being reviewed by the DC. Mr. Bernier informed us of the AAB (Architectural Access Board)* as being the standard he must adhere to as the building commissioner. Chapter 11 deals with commercial buildings. Mr. Bernier informed us of a violation to the AAB Chapter 11 by the incoming O’Neill cinema at the point. They are asking for a
variance from the state. It was discussed that the DC be involved in the variance process. We discussed meeting with Mr. Bernier at the site of the building to get a better idea of the situation. Any member can call Michelle Cobleigh (978) 540-2420 at the building department for an appointment to do so. Additionally Mr. Bernier says we have access to all open permits for review and discussion. All other open permits are currently in compliance at this time.

Discussion open regarding Parks and Recreation department in regards to an inspection preformed at 300 King St. A letter was sent in from Alicia Day with an update. Informing us that some changes need to made and are currently in the process of being accomplished. IE. The moving of wood chips and the necessity to maintain them regularly by the highway department. At this point Mr. Bernier stepped in with some evidence as to what the standard of accessibility for a playground are, as outlined in the AAB, and an email conversation explaining why those standards were not accomplished in this situation. The DC will review and discuss how to proceed with that information and how to get standards met in phase 1 of the 300 King St. project. Also in discussion was phase 2 of said project the “fit Course”. DC would like to maintain a role in this phase to make sure compliance is met in accordance with AAB standards. The Parks and Rec Lake project was discussed as the monies are now available to accomplish phase one which is the building of two handicap accessible bathrooms at the lake. Diane will
contact the Park and Rec. Department to obtain a time to attend their meeting and possibly a meet up time at the lake site as well. Currently there is no wheelchair accessibility to the water.

Mr. Sanders brought up the Violation Fines Account- if it is still in place, is there a balance and what the funds have been used for. MA General Laws- Chapter 40, Section 8J*, 22A* and 22G discuss parking violation and DC powers, duties and terms. Diane will contact Bonnie Holston Director of Finance and Budget Town Accountant at 978-540-2440 to investigate the account.

Last month’s minutes were, motioned, seconded and unanimously approved by the commission.

Next meeting time has been put on hold in order to coordinate a time that works with Mr. David D’Arcangelo Direction of the Massachusetts Office On Disability.

Motion to adjourn, seconded, all in favor. Meeting closed 7:05 pm.

Handouts:

a) Agenda
b) Meeting minutes from June 19th 2017
c) Letter from Alicia Day of the Parks and Rec. Department.
The Architectural Access Board (AAB) is a regulatory agency within the Massachusetts Office of Public Safety. Its legislative mandate states that it shall develop and enforce regulations designed to make public buildings accessible to, functional for, and safe for use by persons with disabilities.

* Section 22A: Parking meters; fees; exemption from fees for disabled veterans and handicapped persons; bicycle locking devices; motorcycle parking; restricted parking areas for veterans and handicapped persons

* Section 8J: Disability commission; powers and duties; members; terms

* Section 22G: Funds received from fines for handicap parking violations; deposits in account; expenditures