Littleton Finance Committee
April 3, 2018
Room 103, Town offices, Littleton, Massachusetts

Members Present: Gregg Champney, Fred Faulkner (7:40), Steve Moore, Gary Wilson, Allen McRae
Absent: Betsy Bohling, Tom Porell
Others Present: Bonnie Fleck, Marilyn Fedele

Meeting called to order at 7:00 p.m., by Chairman, Gregg Champney.

Capital Budget Updates
Bonnie had to go through everything to balance the budget with the $25K for the school coming from the money appropriated for PMBC for engineering and services – taking $25K of that; allowing the hiring of a Facilities Manager in January. Then we are in balance. Nothing else has changed since the last meeting except the sewer design – do as a borrowing authorization requiring a 2/3 vote. Put the additional $1.5M in capital stabilization which is a majority vote in and a 2/3 vote out.

Town Meeting Articles
Special Town Meeting
Article 1 – Nothing at this time
Article 2 – Nothing at this time
Article 3 – Applies to the Fire Station
Article 4 – Putting money into the Stabilization Fund
Article 5 – Taking the money out of the Stabilization Fund requires a 2/3 vote
Article 6 – Might want to establish a level of a cap

Annual Town Meeting
Article 4 – Bonnie is working on making the changes; only for the Facilities Director
Article 5 – Transfer from the Debt Exclusion Stabilization Fund to reduce the amount of existing debt levels down to 2025; pay for FY'19
Article 7 – We are going to have to look at the Park & Rec budget. Transfer from general fund covers the salaries of the Director and Assistant Director. Everything else is self-sufficient.
Article 8 – This will not change. Borrowing for the sewer; everything else is the same.
Article 9 – This is a CPC budget article for the beach house, paying the debt services on prior issues. Bonnie is drafting this article for them.
Article 11 – This article determines where we fund the non-union employees.
Article 12 – Operating budget stabilization fund
Article 14 – The amount we need to put in to get us down to the 2025 debt level.
Article 15 – Approved for the High School for their Innovation Center
Article 17 – Chapter 90 funds, pretty much the same as the last few years. Stayed stable.
Article 19 – the Water Department Enterprise Fund is doing very well. Their fund balance is well over $1M. Article 23 – Amend the Building Demolition Town Code to go from 6 to 12 months.

Bonnie will do everything possible to get the final numbers by April 3. The Finance Committee will take a vote on their articles at the April 3 Finance Committee Meeting. The BOS will vote before the Finance Committee.

**Dashboard**
The new field design is being reviewed. The field study is all set.

The latest from the Library is that they are now 3rd on the list. Our impact is $7.3M and they would get $4.8M. These numbers are in 2020 dollars.

**Member Updates**
Fred Faulkner – The public meeting for the sewer project had about 200+ people in attendance. It was filmed and will be available on LCTV.

Fred Faulkner – There is a discussion going on at the CPC meeting whether the CPC will support a request to purchase property on Robinson Road – a 1637 house, barn, and out building. There are historical reasons to keep the property. At this point the people proposing the project are saying that probably the purchase price is $250K and that the Town could buy it. CPC funds cannot be turned over to a third party. CPC funds could only be used to purchase the property. There is a lot of legal effort yet. CPC will vote to support that article for the Town to purchase the property rather than have it go to a developer, because it is actually business zoned. Is the property big enough to put the Long Store on it? CPC recommends that the Town buy the property and authorize the BOS to purchase the property and assign it to the Historical Commission rather than have it go to a developer.

Allen McRae – There was an organizational meeting of the Town Building Space Needs Committee, and discussion over the charge that the BOS gave them. Chuck DeCoste is the Chairman and Steve is the Vice Chairman. They are trying to meet every two weeks.

Gary Wilson – An assessment Center has been set up for the Fire Chief Search Committee. We are right on schedule. We will be sending 3 finalists to the BOS. It has been a good experience with a lot of very qualified candidates.

Steve Moore is meeting with Charlie Ellis and Tim Michalski at the Nashoba Vocational Technical High School (NVTHS) to talk about the Beach House at Long Lake.

Steve Moore -- $25K was pulled out of the PMBC building engineering fund, but it still leaves some money in there. It allows the BOS to hire the Facilities Director as of January 1.

The sewer money is to be borrowed.
Minutes
Allen McRae moved to approve the minutes of March 6, 2018 as read, seconded by Fred Faulkner. Motion carried.

Our next regular meeting is April 3, 2016.

Steve Moore moved to adjourn at 7:50 p.m., seconded by Gary Wilson. Motion carried.

Respectfully submitted,
Marilyn Fedele