MINUTES OF MEETING: Wednesday, July 12, 2017, Room 307, Littleton Town Building, Shattuck Street.

Meeting called to order at 7:15 PM upon the arrival of Andrew Sammarco.

Present: Andrew Sammarco, John Leger, Jonathan Liebowitz, Linda Stein, Andrew Watt, Donna White, Rachael Robinson

Absent:

**Moment Of Silence For Former Member John Bowers**

Discussion on possible commemorative action to take for him.

**Administrative: Bills, Mail, New Member Introduction, and Public Input**

No bills to pay. Mail was received from the MassDOT in regards to new towers that will be erected along train lines to improve communication between trains and reduce potential for collisions. These towers will be 30ft tall, two will be in Littleton, but in fairly wooded areas. Mail was also received for the Littleton Historical Society, and handed to Carolyn Muller in audience.

**Meeting Minutes**

Changes to June minutes made by Andrew S., Jonathan Liebowitz, and Rachael Robinson. Linda Stein will make changes. Motion to accept June Minutes with ratifications made by Donna White, and seconded by Jonathan Liebowitz.

Review of May Minutes, a motion to accept May Minutes made by Linda Stein, and seconded by Donna White.

Arrival of Andrew Watt to meeting.

Discussion on the letter from the MassDOT, there is a general consensus that the LHC should weigh in. However, upon review of the documentation sent by the MassDOT which describes where the towers will be within the Littleton town limits the towers are deemed to be in wooded areas, and not in direct conflict with any historical areas. It was felt there will be little impact.

**Annual Reorganization**
Jonathan Liebowitz nominated Andrew Watt as Chair, Donna White seconds, after some discussion it was unanimously voted for.

Andrew Watt nominated Andrew Sammarco for Vice-Chair, Linda Stein seconds, it was voted in with unanimous support.

Jonathan Liebowitz nominated Rachael Robinson for Clerk, Donna White seconds, it was voted in with unanimous support.

**Demolition Application: 260 Foster Street (Martin Wood House) Updates**

There has been no further movement with the application, and therefore for the time being it is dead in the water.

**12 Robinson Road: Zoning Board of Appeals Public Hearing on 7/20- Commission Input on Application**

It was felt by the committee that so long as the applicant is willing to preserve the historical nature of the house it should be supported. Based on the application submitted to the Board of Appeals it does appear the applicant is pursuant of the best interests of the houses historical nature. Andrew Watt will speak with the applicant to obtain a better feel of the project, and if it is congruent with the mission of the LHC he will write a letter to the ZBA stating the LHC’s formal position of support.

**Harwood Avenue Quarantine Station Monument Replacement Updates**

The new monument is in place and is well received. Andrew S. submitted a photograph of the finished project (Fig. A), and the replacement was deemed a success and a model for future monument replacements and or creations.

**Town Master Plan: Implementation of Historical Goals-Planning**

Passed over to discuss at the end of the meeting.

**Porter Road Bridge- Condition Update & Restoration Planning**

Andrew S. is investigating with the assessor's office to learn who the owner is, and if this is property that the LHC can have access to.

**Revolutionary War Veteran Dr. Enoch Dole – Purple Heart Award Ceremony Planning**

Donna White has been leading the project, and has been in communication with Wounded Warrior Project, and Middlesex Veterans Association. Members of these veterans groups would like to attend the
LHC September meeting to discuss further plans for the ceremony. They would like lots of press coverage for the event.

**Long Store Building: Storage Trailer Condition Update**

The roof of the trailer needs to be fixed with some caulking. Andrew S. and John Leger, with assistance from Donna White and possibly Rachael Robinson, will fix the roof and remove the tarp for better airflow on Saturday at about 1:30/2pm.

**Old Burial Ground Monument Conservation Project: Updates and Planning**

Project is continuing along well, Andrew S. and Jonathan L. have been out to see the results, and deemed them successful. There was discussion in regards to the technique and care and details of the work. Carolyn Muller will do a tour of the burial grounds on the last weekend in September. There was a discussion of how well the new burial grounds have been taken care of by T.C. Bailey. Work will continue on at the old burial grounds, and there should be some attention to Dr. Enoch Dole’s grave stone prior to the Purple Heart ceremony so it looks good, although not too fresh and clean. A new application to the CPA for another round of funding for cleaning is needed, and Jonathan L. noted that attention should also be given to the granite stones at Liberty Square as well.

**Historical Markers and Signs in Town: Inventory & Restoration/Replacement**

Andrew S. is working on a list of monuments in town. Littleton resident Henry Crystal is GPS marking all the monuments individually. Potential for creating a GIS map with the data is mentioned.

Funding for new monuments was discussed. It was deemed plausible that 10 or so monuments might be purchased at about $900 each, for a total of $9000. The CPA would be approached for funding the project, and it was deemed feasible to obtain.

**Other Upcoming Town Board Meetings Dealing with Matters of Interest to the Commission: Review of Town Meeting Calendar**

Discussion on the house at 323 King Street which had a large fire, and how the house in front of the Conservation Commission to rebuild. Unclear if the barn on the property is considered historic, the owners seem to believe it is not on the town’s historic registry.

A large conversation on the Town of Littleton’s Master Plan, in addition to the Master Plan for the Littleton Historical Committee.
Jonathan L. reported on the newly formed Master Plan Implementation Committee, of which he is a member. There were 67 recommendations made by the consultants and the MPIC is deciding who will take action on the different initiatives.

Currently consultants will be doing a diagnostic on the town’s current zoning to see what is working, and how it might be improved.

LHC will be hiring a consultant to carry out a historical survey for the town for the cost of $20,000. This survey will include determining historical assets, and give guidance on designation of a historical district. There was a discussion about potentially breaking out some of the costs for identifying historical units by way of a smaller individual survey that would focus on the Littleton Commons.

There is a feeling that the LHC should be in communication with other town boards in an effort to achieve goals laid out in the Committee’s Master Plan.

The LHC’s budget was deliberated, and there was a general roundtable discussion on how best to use funds in the newly entered fiscal year, which began July 1st.

It was decided that a need to more formally review the Master Plan and have members take on certain projects and goals is needed.

Linda Stein was thanked for her tremendous efforts to put together the LHC’s portion of the Master Plan.

**Adjourn**

Meeting brought to a close at 8:47pm by Andrew W.

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**Fig. A**