Minutes of Meeting: Wednesday, July 3rd, 2019- 7:00 p.m.
Room 233- Town Hall
33 Shattuck Street, Littleton, Ma 01460

Present: Linda Stein, Andrew Sammarco, Jonathan Liebowitz, Donna White

The meeting was called to order at 7:00p.m

Completion of Second Phase of Monument Conservation Work at the Old Burial Ground and Liberty Square- Approval of Invoice for Work:
Recently, the Commission’s second phase of monument conservation work at the Old Burial Ground, as well as at Liberty Square, was completed by preservation consultants, Fannin and Lehner of Concord, Massachusetts. The firm was contracted to perform said work by the Commission, after the Board received project funding through the Community Preservation Committee and Town Meeting. The conservation efforts performed consisted of professionally cleaning, capping, re-setting, drilling/ pinning, adhesive repairing, and infilling tombstones at the Old Burial Ground, and cleaning the two monuments at Liberty Square. At this meeting, the Commissioners reviewed a report of the work completed at the two sites by the firm, as well as an invoice for the previously quoted and agreed upon sum of $9,900 to be approved. The Board was once again impressed by the efforts of Fannin and Lehner. After discussion, Jonathan made a motion to approve said invoice of $9,900. Linda seconded the motion, and the Commission voted 4-0 in favor.

At 7:11p.m., Jonathan had to leave the meeting. Without a quorum, the meeting adjourned for the evening.

Andrew Sammarco, Vice Chair

Approved: 7/17/19