Members Present: Steve Moore, Bob Romilly, Daryl Baker, Mike Scaduto, Rich Crowley
Absent: Ed Mullen, Brian Pasquale
Others Present: Marilyn Fedele, Carolyn Mueller, Linda Stein

Meeting called to order at 7:00 p.m. by Chairman, Steve Moore.

Minutes
Bob Romilly moved to approve the minutes of October 16, 2019, as corrected, seconded by Daryl Baker. Motion carried.

Warrant
Drummer Architects, Shaker Lane $ 2,026.50
Vertex, Library 5,518.75
King Painting, High School 16,800.00
Lowell Publishing Company, 12 Robinson Rd. 380.48
Lowell Publishing Company, DPW Roof 807.36

Total Warrant $26,643.09*

Daryl Baker moved to approve the warrant in the amount of $26,643.09, seconded by Bob Romilly. Motion carried.

Updates
School Projects
12 Robinson Road
The Historical Commission will be meeting next week. The bid is lower than anticipated. Maybe go with the barn as well. Go with Alternate No. 2. PMBC recommendation to the Historical Commission is to go with the $39K Scope of Work. Rich will contact the low bidder and tell them that you will finalize your design. Get the process started. Linda is assuming that this number includes the prevailing wage.

Questions: In the bid a 2-year warranty on the labor and a 20 year warranty on the shingles. Linda believes that there is no electricity or water there. This was addressed in the bid package.

Rich Crowley moved to approve the Commission’s recommendation for Corolla Roofing bid including options A, B, C and D up to $39K, seconded by Bob Romilly. Motion carried.
This is dependent on the Historical Commission’s vote. We will have a pre-construction meeting at which time we will go over the Scope of Work with them.

**Shaker Lane Lift**
We got 3 bids, $66K, $104K, and $107K. Daryl needs a copy of the bid package to put up on the file.

The School Department has heard a complaint from a parent about no lift. Rich things he might be able to get the inspector there soon. The contractor was Evergreen.

**Houghton Building**
Bob and Steve stopped by. They did not see any water infiltration after the heavy rain storm. Rich will follow up on that. We will get 3 prices. There is no mold.

The Historical Society will be doing a Native Indian pow wow in June. The school kids come in May. Want the job done as soon as possible Rich is supposing it will be done in December or early in the first part of the New Year. Is Harvey going to do anything with the French Drain?

**Library**
Monday, November 4, the Selection Committee chose Commodore Builders to provide CM services.

Daryl asked how do you chose the low bidder. It depends on the Scope of Work. The base bid vs. Alternate 1 – take a combination of the whole thing. That includes the total Scope of Work. Barr & Barr were the preferred, but when you combine the presentation and financing Commodore became the choice, less than $500K or $600K.

The next meeting with the Library is November 25, and Commodore will be at the meeting.

**Police Station Design Review Committee** – The ranking was unanimous for CBI. Steve will make sure that he sends the bid information to Daryl.

**Shaker Lane Septic**
Daryll feels it is all set to go. Based on planning to see about renovation, if someone requested to connect, the School Department would have to wait for the renovation before they could say anything. This is from the PMBC perspective.

**DPW Roof Repairs** – The bid came in two phases, 1 and 2. Phases 3 and 4 will have to be done under additional procurement of funds. $316,400 for Phases 1 and 2. Steve reviewed the plans and specs. It is a very complete package.

Bob Romilly moved to accept the contract for $316,400 for Greenwood Evergreen, seconded by Daryl Baker. Motion carried.

**FinCom Super Saturday** – This meeting has been moved to Saturday, February 1, 2020.
New Business
Nina Nazarian has set up a meeting for Wednesday, November 20 at 4:00 p.m. to discuss the job description of the Facilities Management. If anyone has any items for a job description, please send them along to Steve.

Next meeting Wednesday, November 20, 2019, Room 103, Town Office Building.

Daryl Baker moved to adjourn at 7:50 p.m., seconded by Bob Romilly. Motion carried.

Respectfully submitted,
Marilyn Fedele

*Warrant of bills approved for the week’s meeting.