

Policy on art exhibits and displays

5. Art Exhibits

The Reuben Hoar Library welcomes the opportunity to allow individual artists, groups and organizations the use of the gallery in the library. Gallery space is provided for educational, cultural, and civic enrichment. Exhibits are arranged through the Gallery Committee as space and circumstances permit. It should be noted that the library also uses these display spaces and that the library's need for gallery space takes precedence over the public's request to use such areas. The Gallery Committee consists of the library director and three volunteers including the volunteer art coordinator. They accept submissions for an exhibition approximately May through the first week in September. The committee meets to jury the submissions in September. There are seven months set aside for one person or group shows and three months set aside for local student artwork. The remaining two months are given over to the library for summer reading displays. Group shows must designate one person to be the liaison with the art coordinator.

The quality of an art exhibit is an important consideration in attracting artists to show their work and in attracting viewers to the Reuben Hoar Library. It is important therefore to set criteria for shows. Not all exhibits will meet all standards. The following will be considered when selecting or approving an exhibit:

- Subject, technique and style are suitable for a family audience;
- Artistic expression;
- Appropriateness to special events, anniversaries, holidays, etc.;
- Historical or regional relevance;
- Relation to other events or exhibits in the community;
- Ease of installation;
- Representation of an influential movement, genre, trend or national culture;
- Significance of the contributor;
- Attention of viewers and the public.
- The number of times the exhibitor may have had a previous show in the library's space.

The Reuben Hoar Library reminds exhibitors that the library is a public space where all people are welcome. Exhibits should be suitable for viewing by all ages. The Reuben Hoar Library Board of Trustees and its representatives reserve the right to prohibit the display of art that, in their estimation, is not suitable for a family audience.

The Reuben Hoar Library is not responsible for loss of or damage to any piece of art being exhibited or displayed. The library does not insure any exhibits. Exhibitors may want to explore insurance options through their agents. Artists must sign an exhibit agreement and waiver form that releases the Reuben Hoar Library or the Town of Littleton from any responsibility for loss or damage to works on display. The fact that an organization or artist is permitted the use of a library exhibit or display space, does not in any way constitute an endorsement by the Reuben Hoar Library of their policies or beliefs.

The Reuben Hoar Library does not allow additional pieces of art that are not on display to be stored and sold at the library. The artist is responsible for picking up his or her exhibit on the scheduled end date. The Volunteer Art Exhibit Coordinator may be available to assist the artist in these tasks. No other library staff assistance is available.

Exhibits must conform to the space restrictions of the exhibit areas provided in the library. The library will not provide storage for the property of the exhibitors. Pricing may be listed on a sheet placed in provided holder. Artistic works for sale must be purchased directly from the artist. The Library will not act as a sales agent for the community or artist. Sold works may only be removed from the exhibit if the artist has another similar work to exhibit in its place and an updated exhibit list is provided.

Page 19 3/14/13

19