APPLICATION

☐ Completed Application
☐ CSL Info (CMR 110.R5)
☐ HIC (CMR 110.R6)
☐ Homeowner Exempt
☐ Workers Comp (MGL 152, §25C(6))
  • See attachment
☐ Agent Authorization
☐ Construction Documents (R107)
☐ Professional Stamp Required...for all manufactured lumber, steel, truss, vaulted ceilings, post & beam, or any other unusual construction... (R107)
☐ Request for Determination small lot (MGL c.40A §6)
☐ Trench Permit
  • Dig Safe Number
☐ Sheet Metal Permit
☐ Driveway and water runoff control plan (R401.3)

ENERGY CODE

☐ Stretch Code Community Checklist
  • See attached
  • Copy of preliminary Hers rating
  • Copy of HERS rater design review checklist
  • HERS Index = 55

PLANNING BOARD 978-540-2425

☐ Endorsed ANR plan
☐ Endorsed Subdivision plan
  ☐ G2 lot release
☐ Open Space Development plan Art. XIX
☐ Shared Residential Driveway plan
☐ Paper Road Approval plan
☐ Over 55 Development Art. XXIII
☐ Legal Lot Area (LZB §173-2 Definitions)

  ...Include all documents pertaining to the approval ie: deeded easements, special permits, decisions, etc., certified by the Town Clerk as a true copy and that no appeal has been taken along with a copy of the filing with the Registry of Deeds.

BOARD OF HEALTH 978-540-2430

☐ Design plan
☐ Copy of septic permit
☐ Well water test report (R105.3.1.2)
☐ Letter of Approval

  ...Include all documents pertaining to the approval ie: deeded easements, special permits, decisions, etc., certified by the Town Clerk as a true copy and that no appeal has been taken along with a copy of the filing with the Registry of Deeds.

STATE HIGHWAY CURB CUT

☐ District office Worcester 508-754-7204

CONSERVATION 978-540-2428

☐ Order of Conditions
  • Copy of Determination (WPA form 5)
☐ Approval drawings

  ...Include all documents pertaining to the approval ie: deeded easements, special permits, decisions, etc., certified by the Town Clerk as a true copy and that no appeal has been taken along with a copy of the filing with the Registry of Deeds.

MISCELLANEOUS

☐ Railroad Right of Way (MGL Ch. 40, §54A)
☐ Certified Site Plan (R106.2)
☐ EPA permit for projects that disturb more than 1 acre of land
  http://cfpub.epa.gov/npdes/stormwater/cgp.cfm
☐ Historic building demolition (Code of Littleton Ch. 65)
☐ ZBA 40B
☐ Town Water Permit
☐ Post Office Notification (MGL Ch. 143, §3X)
☐ Abutter Lot Sales Program restrictions
☐ Accessory Apartment Checklist
☐ Manufactured Building (CMR 110.R3)
☐ Curb Cut Highway Department
☐ Hazard To Air Navigation (MGL c. 90, §35B)
☐ Dig Safe
☐ Appendix U: Solar-Ready Provision
Zoning Board of Appeals
All Variances and Special Permits granted for this project, certified by the Town Clerk as a true copy that no appeal has been taken along with a copy of the filing with the Registry of Deeds.

Planning Board
Endorsed drawings of Site Plan, ANR & Subdivisions and all documents ie; deeded easements, special permits, decisions, etc. pertaining to the approval, certified by the Town Clerk as a true copy that no appeal has been taken along with a copy of the filing with the Registry of Deeds.

Conservation Commission Approval
If the construction is within 100 feet of a Wetland or within a designated Flood Plain, a signed order of conditions and approved drawings certified by the Town Clerk as a true copy.

Flood Plain Construction Approval
In addition to the Conservation Order of Conditions, a Special Permit from the Littleton Board of Appeals is required.

DPW Approvals
Signed Curb Cut from the Littleton Highway Department or the Massachusetts Department of Public Works; Water Connection permits from the Littleton Water Department.

Board of Health
Signed permit and copy of engineered septic plan for all subsurface systems and treatment plants. This permit must be in the owners name and not more than 2 years old.

Well Water
For projects not serviced by public water, a copy of a well test showing the Coliform Bacterial count either "ABSENT" or "0/ml".

Railroad Right of Way
Railroad right of way permit (111.3 MSBC)

Building Demolition Permit for Historically Significant Buildings
Chapter 65 of the Code of Littleton requires review and approval by the Littleton Historical Commission.

Fire Department
permit required for dumpster containers 6 yards or more

EPA
permit for projects that disturb more than 1 acre or more of land (http://www.envcap.org/statetools/swrl/swrl.cfm?st=MA)