Littleton Planning Board
SITE PLAN REVIEW CHECKLIST
Drawing # __________
Drawing Date: _____________

Proposed Title________________________________Reviewer______________________________

Applicant__________________________________________________________________________

Application Date_________________

Date of Formal Review by Planning Board________________________________________________

Project Description: __________________________________________________________________

_______________________________________________________________________________
_______________________________________________________________________________
_______________________________________________________________________________
_______________________________________________________________________________

PLANNING BOARD ACTION

_______ APPROVED

_______ APPROVED SUBJECT TO MODIFICATION

_______ DISAPPROVED

By vote of the Littleton Planning Board

_____________________________   Date:_________________________

Date of Notice to Building Commissioner____________________________

POLICY ON TRAFFIC & PEDESTRIAN MITIGATION

Calculated Fee ($100 per parking space) ___________________

_______ Fee Paid

_______ Fee Waived
DRAWING REQUIREMENT: §173-17: Littleton Zoning Bylaw

- Boundary Lines
- Adjacent streets and ways shown
- Topography, existing and proposed
- Structures, existing and proposed
- Walkways
- Principal drives
- Service entries
- Parking
- Landscaping
- Screening
- Park or recreation areas
- Utilities:
  - a. Water
  - b. Electricity
  - c. Gas
  - d. Telephone
- Sanitary sewerage
- Storm drainage
- Seal of registered Architect, Landscape Architect, or Professional Engineer

DESIGN REQUIREMENTS §173-18

- Internal Circulation safe
- Egress safe
- Access via minor streets minimized
- Visibility of parking areas minimized
- Lighting avoids glare
- Major topography change, tree removal minimized
- Adequate access to each structure for emergency equipment
- Utilities adequate
- Drainage adequate
USE AND INTENSITY REGULATION

§173-22: Establishment of districts
Parcel is located in zoning district type: __________________________

Section 173-25: Use Regulations
Use for which application is made: _______________________________
____________ Use allowed OR
Special Permit Required (§173-7) because:
__________________________________________________________________________________
__________________________________________________________________________________

§173-27 & 173-31: Intensity of Use Regulation & Schedule
________ Lot area adequate (see also Definitions)
________ Lot frontage adequate
________ Reduced lot frontage approved, if applicable
________ Front yard adequate (see also Definitions)
________ Smaller setback approved, if applicable
________ Side, rear yards adequate (see also Definitions)
________ Building height conforming (see also Definitions)
________ Greater building height approved, if applicable
________ Building coverage conforming (see also Definitions)
________ Building plus paving coverage conforming
________ Floor area ratio conforming

GENERAL REGULATIONS §173-32 & 173-33
________ Parking and Loading Requirements
________ Location of parking conforming
________ Number of spaces adequate or waived
________ Computation

§173-32 Parking Area Design
________ No parking within 10 feet of street line
________ Parking paved, bumper guards conforming or waived
________ No backing into public way (§173-32, C.1)
________ Egress spacing adequate (§173-32 C. C1)
Screened from abutting residential uses, public ways (§173-32, C.3) for 8 or more cars

§ 173-33: Loading Requirements

No need for trucks to back onto or off a public way

No need for trucks to park on a public way while loading, unloading, or waiting to do so

§ 173-34: Sign Regulation administered by Board of Selectmen, not included in Site Plan Review.

§ 173-43: Landscaping and Screening

Outdoor sales display, commercial outdoor recreation screened

Industrial “A” buffer provided

Corner vision clear

Exterior lighting complies

SPECIAL REGULATIONS

§ 173-52: Motor Vehicle Services

Requirements met, if applicable

§ 173-53: Accessory Uses

Floor and Land area requirements met, if applicable

173-61: Aquifer and Water Resource District

Aquifer District applicable

Water Resource District applicable

Regulations met, if applicable (See separate checklist)

173-72: Wetlands and Flood Plain Regulations

Wetlands and flood plain regulations met, if applicable

173-78: Noise Regulations

Applicant informed of existence of requirements